

**CHARTER OF THE CLARK COUNTY, NEVADA  
SHOOTING COMPLEX ADVISORY COMMITTEE**

Amended: February 5, 2019

- I. NAME OF COMMITTEE: The Committee will be called the Clark County Shooting Complex Advisory Committee (Committee).
- II. TYPE OF COMMITTEE: The Committee shall be an advisory committee authorized by the Board of County Commissioners (Board), Clark County, Nevada and will serve at the pleasure of the governing body.
- III. PURPOSE: The Committee is created for the purpose of working with the Clark County Shooting Complex (Complex) to further its strategic priorities and shall limit its activities to advising on matters that directly concern the Complex. The Committee shall be responsible for:
- developing a comprehensive marketing plan
  - preparing grant applications
  - developing fundraising strategies
  - identifying strategies for future capital development
- IV. RELATIONSHIP OF COMMITTEE TO GOVERNING BOARD: It is the role and sole prerogative of the Board to enact policy. The Committee is expected to offer recommendations and to provide information relevant to policy.
- V. MEMBERSHIP:
- Composition: The Committee shall consist of no more than seven members with expertise and skill (i.e. marketing, entrepreneurial, legal, finance, grants & fundraising) to further the Complex's strategic priorities. Members will be selected and appointed by the Board.
- Term: A term of membership shall last for two years. Members may be reappointed with Board approval.
- VI. ORGANIZATIONAL STRUCTURE:
- Officers: The Committee will have a Chair and Vice Chair who are elected for two-year terms by the membership. A Recording Secretary is to be provided by the Shooting Complex. Elections will be held at the first meeting of the new membership year.
- VII. PROCEDURAL RULES:
- By-Laws: The Committee will adopt a set of written By-laws at the first organizational meeting of the Committee. The By-laws govern committee operation. By-laws require a two-thirds vote for adoption or change.

Meetings: The Committee will meet at least four times per year. Written Notices of upcoming meetings will be e-mailed to members at least ten days before a meeting. Notices of public meetings will be in accordance with Nevada Open Meeting Law.

Minutes: Minutes of each meeting will be kept and posted on the Clark County website. Copies will be e-mailed to the Complex Administrator and Committee membership within two weeks after a meeting.

Recommendations and Reports: Committee recommendations and reports will be submitted in writing to the Board. Documents will include both suggested action and justification for suggestions.

Dismissal: Members who are absent without reasonable cause from three successive meetings will be considered to have resigned their seat. The Committee will move to fill the position for the remainder of the term.

- VIII. DURATION: The Committee's Charter and Authorization shall expire two years following appointment of Committee members, unless extended prior to the expiration date by approval of the Board.