

# AGENDA ITEM DEVELOPMENT REPORT

**OFFICE OF THE COUNTY MANAGER  
CLARK COUNTY, NEVADA**

**AIDR No.:** 3727

**KEVIN SCHILLER**  
County Manager

Date: 02/26/2024      Agenda Date: 04/02/2024

**JESSICA L. COLVIN**  
Chief Financial Officer

Originating  
Department: Finance/ Purchasing

**SAMUEL BATEMAN**  
Deputy County Manager

Contact/Ext: Kristen Jackson/ 702-455-3090

**ABIGAIL FRIERSON**  
Deputy County Manager

**LISA KREMER**  
Deputy County Manager

**Issue:                      SELECTION AND AWARD**

**LES LEE SHELL**  
Deputy County Manager

## **Subject/Title:**

RFP 606806-23 Range-Wide Monitoring

## **Recommended Action:**

Approve the selection of, and the Contract with Great Basin Institute, for RFP No. 606806-23, for Range-Wide Monitoring, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

## **Summary:**

On October 2, 2023, Request for Proposal (RFP) No. 606806-23 was advertised on the Clark County Purchasing website and in the Las Vegas Review Journal. Proposals were requested for Range-Wide Monitoring.

Proposals were received from the following firms: Great Basin Institute (NBE) and Rocky Mountain Ecology (LBE).

An Ad-Hoc Committee comprised of 3 individuals from the Department of Environment and Sustainability and the US Fish and Wildlife Service reviewed and evaluated the proposals. After the evaluation, the Ad-Hoc Committee ranked the firms in the following order: Great Basin Institute and Rocky Mountain Ecology.

The Ad-Hoc Committee recommends the selection of Great Basin Institute.

Following are the evaluation criteria and associated point values:

| <b>Evaluation Criteria</b>                    | <b>Weight</b> |
|---|---------------|
| Cover Letter                                  | Pass/Fail     |
| Organization Information                      | 5             |
| Organization Experience                       | 25            |
| Staff Experience and Qualifications           | 25            |
| Description of Proposed Project and Work Plan | 10            |
| Project Fee                                   | 30            |
| Compliance with County's Standard Contract    | 5             |
| <b>Total</b>                                  | <b>100</b>    |

In accordance with NRS 332.115.1(b), the competitive bidding process is not required as the services to be performed are professional in nature. Pursuant to internal policies and procedures, Clark County solicited these services through the RFP process.

  
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KEVIN SCHILLER  
County Manager

Attachments: Attachment 1, Evaluation Summary  
Attachment 2, Ad-Hoc Committee Members

**RFP No. 606806-23 RANGE-WIDE MONITORING**  
**ATTACHMENT 1**  
**Evaluation Summary**

| <b>Supplier</b>        | <b>Total Score</b> | <b>Rank</b> | <b>Local Presence</b> |
|------------------------|--------------------|-------------|-----------------------|
| Great Basin Institute  | 82                 | 1           | Yes                   |
| Rocky Mountain Ecology | 48.67              | 2           | No                    |

| <b>Proposer</b>        | <b>Evaluator A</b> | <b>Evaluator B</b> | <b>Evaluator C</b> | <b>Average Score</b> | <b>Purchasing</b> | <b>Total Score</b> |
|------------------------|--------------------|--------------------|--------------------|----------------------|-------------------|--------------------|
| Great Basin Institute  | 72                 | 72                 | 72                 | 72                   | 10                | 82                 |
| Rocky Mountain Ecology | 52                 | 31                 | 48                 | 43.67                | 5                 | 48.67              |

**RFP No. 606806-23 RANGE-WIDE MONITORING**  
**ATTACHMENT 2**  
**Ad-Hoc Committee Members**

**Evaluator A:** Senior Biologist for Clark County's Desert Conservation Program for nine years. In that time, he has managed many projects dealing with desert tortoise, wildlife, and adaptive management. He received a bachelor's degree in wildlife resources from the University of Idaho and a master's degree in biology from Idaho State University. Prior to his time at Clark County, he worked for Arizona Game and Fish Department as a desert tortoise crew lead as well as for a consulting firm in Tempe, AZ performing general biology and 404 Clean Water Act permitting.

**Evaluator B:** Principal Environmental Specialist with 22 years of experience specializing in natural resource management, threatened and endangered species issues, and environmental policy and permitting.

**Evaluator C:** Desert Tortoise Monitoring Coordinator with USFWS, I coordinate and oversee surveys throughout the four-state range of the Mojave desert tortoise. Before joining USFWS, I worked as a wildlife biologist in the desert southwest, primarily with Mojave desert tortoises, and have over a decade of experience managing biological resource studies and scientific research projects for a variety of taxa. I have a Bachelor of Science in Zoology from the University of Wisconsin, Madison, and a Master of Science in Geography from the University of Nevada-Reno. For my thesis research I used quantitative ecology approaches and spatio-temporal data to study population ecology and improve density estimation for the Mojave desert tortoise.