

AGENDA ITEM DEVELOPMENT REPORT

OFFICE OF THE COUNTY MANAGER
CLARK COUNTY, NEVADA

AIDR No.: 3717

KEVIN SCHLLER
County Manager

Date:10/23/2023

Agenda Date: 11/21/2023

JESSICA L. COLVIN
Chief Financial Officer

Originating
Department:

Finance/ Purchasing and
Contracts

SAMUEL BATEMAN
Deputy County Manager

Contact/Ext:

Scott Clark ext. 5807

ABIGAIL FRIERSON
Deputy County Manager

LISA KREMER
Deputy County Manager

Issue:

NOTICE TO SELECT AND AWARD

LES LEE SHELL
Deputy County Manager

Subject/Title:

RFP 606564-23 Commissary Services for CCDC

Recommended Action:

Approve the selection of and the Contract with Aramark Correctional Services, LLC, for RFP No. 606564-23, for Commissary Services for CCDC, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

Summary:

On March 9, 2023, Request for Proposal (RFP) No. 606564-23 was advertised on the Clark County Purchasing website and in the Las Vegas Review Journal. Proposals were requested for Commissary Services for CCDC.

Proposals were received from the following firms: Aramark Correctional Services, LLC, Keefe Commissary Network L.L.C, and Tiger Commissary Services.

An Ad-Hoc Committee comprised of 5 individuals from Clark County Detention Center reviewed and evaluated the proposals. After the evaluation, the Ad-Hoc Committee ranked the firms in the following order: Aramark Correctional Services, LLC, Keefe Commissary Network L.L.C. and Tiger Commissary Services.

Subsequent to the evaluation of the written proposals, the Ad-Hoc Committee agreed that Aramark Correctional Services was the best qualified firm to be selected for the project.

A Contract was negotiated for Commissary Services.

The Ad-Hoc Committee recommends the selection and award of Aramark Correctional Services, LLC.

A satisfactory contract was negotiated, the contract will be presented to the Board of County Commissioners for approval.

Following are the evaluation criteria and point values.

Criteria	Points
18 A. Cover Letter	<i>Pass/Fail</i>
18. B. Organizational Information	5 pts
18. C. Experience & Qualifications	5 pts
18. D. Description of Proposed Project and Work Plan	77 pts
18. E. Project Fee	8 pts
18. J. Compliance with COUNTY'S Standard Contract	5 pts
18. K. Disclosure of Ownership Form	<i>Pass/Fail</i>
Total	100

The recommendation of award is in accordance with NRS 332.115.1(b), the competitive bidding process is not required as the services to be performed are professional in nature. Pursuant to internal policies and procedures, Clark County solicited these services through the RFP process.



KEVIN SCHILLER
County Manager

ATTACHMENT 1
RFP No. 606564-23 Commissary Services for CCDC
Evaluation Summary

PROVIDER	AVERAGE SCORE	LOCAL PRESENCE	COMPLIANCE WITH STANDARD CONTRACT	TOTAL AVERAGE SCORE	RANKING
Aramark Correctional Services, LLC	79.72	5	3	87.72	1
Keefe Commissary Network L.L.C.	68.54	0	3	71.54	2
Tiger Commissary Services.	56.38	0	3	59.38	3

PROVIDER	Evaluator A	Evaluator B	Evaluator C	Evaluator D	Evaluator E	Purchasing	Avg Score
Aramark Correctional Services, LLC	72	81.3	82.3	80.7	82.3	8	87.72
Keefe Commissary Network L.L.C.	66.9	80.3	66.9	72	56.6	3	71.54
Tiger Commissary Services.	54	54	65.9	36	72	3	59.38

ATTACHMENT 2
RFP No. 606564-23 Commissary Services for CCDC
Description of Ad-Hoc Committee

Evaluator A: Financial Officer at Clark County Detention Center; Bachelor of Science in Business Management and have worked in local government in Las Vegas Valley over 26 years, to include positions as Senior Financial Analyst, Traffic Analyst, and Business Analyst. I have worked for City of North Las Vegas, UMC, City of Henderson, and now Clark County, most of my experience being primarily in financial analysis and process improvement, with a yellow belt in Lean Six Sigma.

Evaluator B: Detention Services Technician Supervisor for Clark County Detention Center with nearly 25 years' experience in the operations of CCDC. Extensive knowledge in the organizational and operational functions of the jail environment.

Evaluator C: Analyst, Administrative Operations Bureau, Detention Services Division of the Las Vegas Metropolitan Police Department. Develops contract scopes of work and participates in the contract negotiations for vendor contracts for Detention Services Division. Holds a bachelor's degree in business management. 20 years' experience in contract management, accounting, payroll, purchasing and management experience. LVMPD employee for more than eight years.

Evaluator D: Has been a valued employee of the Las Vegas Metropolitan Police Department for more than twenty years. Evaluator D has served as corrections officer and corrections sergeant prior to being promoted to lieutenant. Evaluator is versed in the facility operations and security and has extensive knowledge of the food service program within the Detention Services Division.

Evaluator E: Holds a bachelor's degree in criminal justice with a minor in Psychology from the University of Nevada Las Vegas and has more than 20 years of public sector experience. Currently, the Director of the Administrative Operations Bureau at the Clark County Detention Center for the Las Vegas Metropolitan Police Department. Focus of expertise is on government contract administration, procurement of goods and services and logistical operations, and works closely with third party vendors who are contracted to provide medical, food, telephone, transportation, and other services for a facility that is run by 927 commissioned officers and 365 civilian staff members and houses a daily average of 3100 inmates.