

**CLARK COUNTY WATER RECLAMATION DISTRICT  
BOARD OF TRUSTEES  
AGENDA ITEM**

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**Petitioner:** Thomas A. Minwegen, General Manager

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**Recommendation:**

**Approve the selection of Brown and Caldwell (Angela MacKinnon, Vice President) for District RFP No. 250013, Clark County Area-Wide Water Quality Management Plan; and authorize the General Manager to negotiate a contract; or take other action as appropriate. (For possible action)**

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**FISCAL IMPACT:**

Fund #:	N/A	Fund Name:	N/A
Fund Center:	N/A	Funded PGM/Grant:	N/A
Amount:	N/A		
Description:	Clark County Area-Wide Water Quality Management Plan (WQMP)		
Additional Comments:	N/A		

**BACKGROUND:**

Section 208 of the Federal Water Pollution Control Act (“Clean Water Act”) requires that all activities associated with water pollution be planned and managed by an integrated, area-wide water quality management plan (“WQMP”) with a 20-year planning horizon. The primary focus of the WQMP is wastewater from treatment plants and urban stormwater. Under Nevada law, Clark County (“County”) is designated as master agency for wastewater (NRS 244A.459) and is responsible for area-wide water quality planning within the County (NRS 244A.571). To fulfill these responsibilities, the County created the Clark County Water Quality Department (“CC Water Quality”). CC Water Quality was relocated to the Clark County Water Reclamation District (“District”) via interlocal agreement. In administering the WQMP, CC Water Quality works with municipalities, wastewater dischargers, stormwater agencies, water purveyors, affected industry, state agencies, and concerned citizens to ensure compliance with the WQMP and the Clean Water Act. The existing WQMP was last revised in 2009. Since then, regulatory factors, population growth, agency responsibilities, and interagency stakeholder groups have broadened, warranting development of a new WQMP.

On March 18, 2025, staff updated the Board on the Clark County 208Area-Wide Water Quality Management Plan. The Board was informed the plan was due for an update to incorporate current treatment plant data, population projections, urban stormwater runoff improvements, and regulatory permitting requirements.

A Request for Proposal (RFP) No. 250000, Clark County Area-Wide Water Quality Management Plan (WQMP), was advertised on June 5, 2025, in the Las Vegas Review Journal and posted on the District website. On July 10, 2025, two (2) firms responded with proposals to provide these services - Brown and Caldwell and HDR Engineering, Inc. A selection committee comprised of individuals from the District and the Regional Flood Control District reviewed and evaluated the two written proposals. Brown and Caldwell ranked the highest based on the final scores. A summary of the evaluation criteria and final scoring is attached.

Staff recommends the selection of Brown and Caldwell and requests approval to negotiate a contract. If

Cleared for Agenda

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negotiations produce a satisfactory contract, the contract will be presented to the Board of Trustees for approval. Staff requests the authorization to negotiate with the next ranked firm in the event a contract cannot be successfully negotiated.

In accordance with NRS 332.115(1)(b), the competitive bidding process is not required as the services to be performed are professional in nature, but pursuant to internal procedures, the District solicited these services through a competitive request for proposal process. Brown and Caldwell currently holds a Clark County business license.

This agenda item has been reviewed and approved by the District General Counsel.