

**GRANT AGREEMENT
BETWEEN
THE NEVADA ADMINISTRATIVE OFFICE OF THE COURTS
AND
LAS VEGAS JUSTICE COURT**

The Administrative Office of the Courts (AOC), and LAS VEGAS JUSTICE COURT, Grantee, enter into this Grant Agreement (Agreement) as follows:

WITNESSETH:

WHEREAS, AOC has established a funding source hereinafter referred to as Nevada Courts Data Warehouse Grant; and

WHEREAS, Grantee has provided the AOC with all required applications, forms, and budget information, dated March 24, 2026, consisting of 12 pages as required by the Nevada Courts Data Warehouse Grant, a copy of which is attached as **EXHIBIT A**; and

WHEREAS, the AOC has approved Grantee's request for funding to be used to obtain the necessary applications to operate the Nevada Data Warehouse with their existing case management system; and

WHEREAS, the AOC has determined the project is within the parameters of the Nevada Courts Data Warehouse Grant; and

WHEREAS, the parties agree that this Agreement is in the best interests of all parties;

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

A. The AOC's Commitment

1. The AOC and/or the Grant Administrator, or its designee, shall be responsible for contract administration, including, but not limited to, review and approval of all reports required herein and responses to Grantee's inquiries.
2. The AOC representative, Tracy Worrell, may be contacted at the Administrative Office of the Courts, 201 South Carson Street, Suite 250, Carson City, Nevada 89701; telephone number (775) 684-1784.
3. The AOC hereby grants to the Las Vegas Justice Court, Grantee, the total sum of TWENTY THOUSAND DOLLARS (\$20,000.00). These funds shall be paid directly by AOC to the Grantee/Grantee's representative to be used for the purpose described in the Nevada Courts Data Warehouse Application attached as **EXHIBIT A**.
4. Grant funds shall be disbursed via electronic funds transfer (E.F.T.) within a reasonable time after this Agreement has been fully executed by all parties.
5. The funds expended will be drawn from budget account 1493-18.

B. Las Vegas Justice Court Commitment

1. The LAS VEGAS JUSTICE COURT, Grantee, agrees that all grant funds received from AOC under this Agreement shall be used solely for the purpose described in the recommendation memo.
2. The Grantee's representative, **BRENDA JONES**, may be contacted at 200 Lewis Avenue, 2nd floor, Las Vegas, NV 89155, (702) 671-2512.
3. Grantee agrees that all grant funds received shall be documented and accounted for by an accounting system that is in compliance with AOC's Minimum Accounting Standards. All such accounts and records shall be subject to inspection and audit by AOC or its authorized representative at any time upon reasonable advance written notice.
4. Grantee shall safeguard the grant funds upon receipt to the best of its ability.
5. Grantee shall expend all grant funds by the end of the grant period and shall comply with all rules and regulations regarding the expenditure of funds and project completion, including timelines and reporting requirements established by the AOC. Should an amendment to the original grant agreement terms be necessary for any reason, Grantee will contact the AOC Grant Program Administrator no later than thirty (30) days prior to the expiration of the original grant agreement. Courts requesting an amendment must complete and submit the Nevada Courts Data Warehouse Amendment Request Form, which is attached as **EXHIBIT B**.
6. Grantee acknowledges it is solely responsible for the management of the purpose/project for which grant funds are awarded and that AOC has no responsibility to maintain said equipment.
7. Grantee shall submit a comprehensive final narrative, final budget report, and relevant project receipts upon completion of the project, but no later than fifteen (15) days past the Agreement expiration date. The final narrative must provide confirmation that the grant project has been completed in accordance with the terms of this agreement and should indicate/explain any funding surplus; the final budget report shall be in a form/format approved by AOC and is attached as **EXHIBIT C**.
8. Upon completion of the project, if the project comes in under the projected budget, the Grantee agrees to return any unused grant funds to the AOC. Should Grantee have unused funds to return, Grantee must notify the AOC of the anticipated remittance, in writing, at least thirty (30) days prior to this Agreement's expiration date.
9. Grantee agrees to acknowledge the Administrative Office of the Courts and the Nevada Supreme Court as a funding source on any and all publications prepared utilizing grant funds as described herein.

C. General Provisions

1. This Agreement shall expire on June 30, 2026.
2. Unless otherwise agreed upon, this Agreement shall be signed electronically by all parties.

3. The parties shall comply with all applicable local, state, and federal laws, as well as applicable Canons of Judicial Conduct, in carrying out the obligations of this Agreement.
4. Grantee shall not assign, transfer, or delegate any rights, obligations, or duties under this Agreement without prior written consent of AOC.
5. Grantee shall not be liable to AOC or to any third party; nor shall AOC be liable to the Grantee or to any third party for any indirect, special, or consequential damages including, without limitation, any loss of income, loss of profit, loss of revenue, or loss of use of equipment, regardless of whether AOC or Grantee has been advised of the possibility of such damages arising out of or in connection with this Agreement.
6. This Agreement shall be construed and interpreted according to the laws of the State of Nevada.
7. This Agreement may be terminated by either party within thirty (30) days following execution, without cause and upon written notice by mail, facsimile, email, or other method effecting actual notice. Termination of this Agreement shall be effective thirty (30) days after the date of delivery of the termination notice. Upon the effective date of such termination, any and all rights and obligations of all parties hereto shall be deemed at an end and canceled except as previously accrued or vested.
8. If any term or provision of this Agreement is found to be illegal or unenforceable, this Agreement shall remain in full force and effect, and that term or provision shall be deemed stricken.
9. This Agreement constitutes the entire contract between the parties and may only be modified by a written amendment signed by the parties.

IN WITNESS WHEREOF, the parties, or their representatives, have caused this Agreement to be signed and intend to be legally bound thereby.

**ADMINISTRATIVE OFFICE OF THE COURTS
NEVADA APPELLATE COURTS**

By: _____
KATHERINE STOCKS
State Court Administrator
Dated: _____

LAS VEGAS JUSTICE COURT

By: _____
CHARLES MAPP
Court Administrator/Clerk of the Court
Dated: _____

Nevada Supreme Court, Administrative Office of the Courts
AOC Grant Program – Nevada Courts Data Warehouse
Application Cover Sheet

Applicant Court: Las Vegas Justice Court
 Designated Grant/Project Manager: Breana Jones
 Address: 200 Lewis Ave. 2nd Floor Las Vegas, NV 89155
 Phone: 702-671-3371 Fax: 702-671-2512
 E-mail: breana.jones@clarkcountynv.gov

Project Description:

The Las Vegas Justice Court (LVJC) requests \$20,000 to support its participation in the Nevada Administrative Office of the Courts initiative to adopt the National Open Data Standards (NODS) and integrate with the statewide court data warehouse. Published by the National Center for State Courts in 2022, NODS provides a modern reporting framework with standardized data elements, definitions, and rules needed for accurate, interoperable court data. The Nevada AOC is replacing the legacy Uniform System of Judicial Records (USJR) with NODS and deploying a centralized data warehouse by December 31, 2026, using Change Data Capture (CDC) to transmit updates. The AOC will assist with guidance, but non AOC system courts must perform considerably more local technical development to achieve compliance. Grant funding will allow LVJC to complete this work by implementing NODS compliant structures, establishing CDC processes, validating case level data, and fully integrating with the statewide warehouse advancing statewide data accuracy, transparency, and performance measurement.

Anticipated Project Start Date:
08/03/2026

Anticipated Completion Date:
07/29/2026

Project Total:	\$ 246,400.00
Requested Amount:	\$ 20,000.00

- ☒ Applicant is willing to consider a reduced grant award amount offer.
☐ Applicant is not willing to consider a reduced grant award amount offer.

Application Checklist

- ☒ Application Coversheet
☒ Letter of Request
☒ Budget Worksheet
☒ Project Schedule
☒ Assurances Form
☒ Current Vendor Quote(s)

Authorized Signature: Charles A. Mapp Sr.

Date: 3/24/26

Name: Charles A. Mapp, Sr. Title: Court Administrator/ Clerk of Court

Letter of Request

**AOC Grant Program Review Committee
Administrative Office of the Courts
State of Nevada**

Name and Address of Court

Las Vegas Justice Court
200 Lewis Avenue
Las Vegas, NV 89101

Primary Point of Contact

Point of contact name: Breana Jones
Point of contact title: Grants Coordinator
Email: Breana.jones@clarkcountynv.gov
Phone: 702-671-3371

Subject: Letter of Request – Las Vegas Justice Court NODS and Data Warehouse Integration Project

To the AOC Grant Review Committee:

I am writing on behalf of the Las Vegas Justice Court (LVJC) to formally request \$20,000.00 in funding through the AOC Grant Program to support the court's participation in Nevada's statewide initiative to implement the National Open Data Standards (NODS) and integrate with the forthcoming statewide court data warehouse. This project is essential to align LVJC with the Nevada Supreme Court's efforts to move to a centralized data repository and modern reporting system.

Title and Description of Project

Project Title: Las Vegas Justice Court Implementation for the AOC Data Warehouse

Project Description:

The Las Vegas Justice Court (LVJC) proposes to participate in the Nevada Administrative Office of the Courts (AOC) statewide initiative to modernize court data governance and reporting through the implementation of the National Open Data Standards (NODS) and integration with the new statewide court data warehouse.

In 2022, the National Center for State Courts (NCSC) published the National Open Data Standards (NODS), which have since become the leading national framework for accurate, interoperable, and record-level court data management. NODS provides detailed data

elements, standardized definitions, and consistent reporting rules that allow courts to produce high-quality, near real-time, comparable data for performance measurement, policy development, and operational improvements.

The AOC is formally amending Nevada's Court Statistical Reporting Model by replacing the legacy Uniform System of Judicial Records (USJR) with the NODS framework, establishing a modernized, comprehensive technical reporting standard for all Nevada trial courts. This shift will significantly strengthen statewide data accuracy, uniformity, and analytical value.

To support these standards, the AOC is developing a statewide data warehouse designed to centralize and standardize data from all Nevada jurisdictions. The warehouse will rely on Change Data Capture (CDC) technology, enabling real-time or periodic transmission of updates to case records without requiring full data transfers. This capability is essential for maintaining accurate, timely, and reliable information within the warehouse while reducing strain on local court case management systems.

Courts using the AOC-sponsored case management system (CMS) will automatically participate in the warehouse and utilize CDC as part of system implementation. Courts that do not such as the Las Vegas Justice Court must independently develop the capabilities needed to comply.

This requirement places a larger implementation task on LVJC, which must build, configure, and validate its own NODS-compliant data structures and CDC pipelines without the out-of-the-box support provided to courts on the AOC system. The AOC will assist with guidance, but non-AOC-system courts must perform considerably more local technical development to achieve compliance.

Through this project, the Las Vegas Justice Court seeks grant funding to:

- Execute the required data-sharing agreement with the AOC.
- Implement NODS-compliant data structures and standardized definitions within LVJC's CMS.
- Build or enhance technical capabilities to support Change Data Capture (CDC) for electronic case-level data exchange.
- Conduct mapping, testing, and validation of LVJC case-level data to ensure accuracy, consistency, and compliance with NODS.
- Support technical development, consultation, or vendor work needed to ensure LVJC becomes fully integrated with the statewide data warehouse within required timelines.
- Collaborate with AOC to ensure sustainable long-term compliance with statewide data governance requirements.

Participation in this initiative will allow the Las Vegas Justice Court to:

- Improve data accuracy, reliability, and completeness.
- Enhance transparency and performance measurement capabilities.
- Align with statewide modernization requirements and the Nevada Supreme Court's directives.

- Participate fully in a statewide, standardized, real-time data ecosystem enabling better judicial decision-making and policy analysis.

This project directly supports the statewide transition to a modern data governance environment and enables LVJC to meet all Supreme Court requirements related to NODS implementation, CDC capabilities, and integration with the statewide court data warehouse.

Estimated Time Schedule for Proposed Project

Milestone	Description	Estimated Timeline
Enterprise Justice to NODS Data Mapping and Data Modeling	Analysis of NODS data model and Identifying data points between LVJC and AOC. Creating a data mapping and data dictionary from the identified data points in the NODS data model to Odyssey data structure	August 3, 2026 – October 2026
CDC Development and Integration	Setting up reporting infrastructure and building the data extraction process	November 2026 – February 2027
Testing, Validation, and Corrections	Work with AOC on sample data testing and refinement	March 2027 – May 2027
Automate Reporting Process	Create an automated reporting process and report management infrastructure that provides data at agreed upon frequency	June 2027 – July 2027

Thank you for your consideration of this request. The Las Vegas Justice Court is committed to meeting statewide data governance requirements and ensuring the effective, accurate, and transparent reporting needed to support judicial decision-making across Nevada.

Total Project Budget

Consulting / Contractual

Labor is calculated with a flat hourly rate of pay for a contractor to assist with Data Mapping, Data Modeling, Development, Integration, Testing, Automate the Reporting Process, Validation and Corrections.

The Link Technologies Contractor rate is \$140.00 per hour. We are requesting funding to assist the Las Vegas Justice Court to participate fully in a statewide, standardized, real-time data ecosystem enabling better judicial decision-making and policy analysis.

Calculations for this were made at \$140/hr.

Milestone	Description	Estimated Timeline	Labor Cost
Enterprise Justice to NODS Data Mapping and Data Modeling	Analysis of NODS data model and Identifying data points between LVJC and AOC. Creating a data mapping and data dictionary from the identified data points in the NODS data model to Odyssey data structure	August 3, 2026 – October 2026 12 weeks – 480 hrs.	\$67,200.00
CDC Development and Integration	Setting up reporting infrastructure and building the data extraction process	November 2026 – February 2027 16 weeks – 640 hrs.	\$89,600.00
Testing, Validation, and Corrections	Work with AOC on sample data testing and refinement	March 2027 – May 2027 8 weeks – 320 hrs.	\$44,800.00
Automate Reporting Process	Create an automated reporting process and report management infrastructure that provides data at agreed upon frequency	June 2027 – July 2027 8 weeks – 320 hrs.	\$44,800.00
Project Totals:		44 weeks - 1,760 hrs.	\$246,400.00

Authorized Signature: Charles A. Mapp Sr. Date: 3/24/26

Name: Charles A. Mapp Sr. Title: Court Administrator/ Clerk of the Court

**AOC Grant Program
Nevada Courts Data Warehouse Grant**

Grant Application Budget Worksheet

Grantee Court: Las Vegas Justice Court

CATEGORY	AOC GRANT FUNDS
Consultant/Contractual	\$ 20,000.00
Equipment	\$
Supplies	\$
Audit	\$
Other/Indirect Costs (%)	\$
	\$
	\$
TOTAL:	\$ 20,000.00

Explanation of Other/Indirect Costs:

Labor is calculated with a flat hourly rate of pay for a contractor to assist with Data Mapping, Data Modeling, Development, Integration, Testing, Automate the Reporting Process, Validation and Corrections.

The Link Technologies Contractor rate is \$140.00 per hour. We are requesting funding to assist the Las Vegas Justice Court to participate fully in a statewide, standardized, real time data ecosystem enabling better judicial decision making and policy analysis.

Consulting/Contractual implementation \$140.00 hourly rate x 142 hours = \$19,880.00

Project Schedule

Phase 1: Enterprise Justice to NODS Data Mapping and Data Modeling

Timeline: August 3, 2026 – October 2026

Description:

This phase includes analyzing the NODS data model, identifying all required data elements, and mapping LVJC's existing data structure to the statewide NODS framework. LVJC will create a data dictionary and data-mapping documentation aligned with the AOC's technical requirements.

Roles & Responsibilities:

- **LVJC IT / Data Team:** Conduct data analysis, system schema information, validate mapping feasibility, identify mapping gaps, produce draft NODS mapping and dictionary.
- **AOC Technical Team:** Provide clarification on NODS elements and required data standards.

Phase 2: CDC Development & Integration

Timeline: November 2026 – February 2027

Description:

Establish reporting infrastructure and build the Change Data Capture (CDC) process required for the statewide data warehouse. This includes developing extraction workflows, data packaging routines, and secure transmission processes.

Roles & Responsibilities:

- **LVJC IT / Development Team:** Build CDC pipelines, configure environments, validate extraction logic. Support integration points and ensure system compatibility.
- **AOC Technical Team:** Provide CDC specifications and verify compliance during development.

Phase 3: Testing, Validation & Corrections

Timeline: March 2027 – May 2027

Description:

LVJC will work collaboratively with AOC to transmit sample datasets, validate accuracy, and make iterative corrections. This ensures LVJC's data meets NODS standards and is correctly consumed by the data warehouse.

Roles & Responsibilities:

- **LVJC IT / Data QA:** Perform test runs, analyze discrepancies, apply configuration or schema adjustments as needed, and implement corrections.
- **AOC Quality Assurance Team:** Validate received data, provide defect reports, confirm all requirements are met.

Phase 4: Reporting Automation & Operationalization

Timeline: June 2027 – July 2027

Description:

Create an automated reporting process and infrastructure that delivers NODS-compliant data to the AOC at agreed intervals without manual intervention. This includes job scheduling, logging, and error-handling workflows.

Roles & Responsibilities:

- **LVJC IT / Automation Team:** Build automated processes, monitoring dashboards, and error-notification systems.
- **AOC Technical Operations:** Validate automation outputs and integrate LVJC's data into the production warehouse.
- **LVJC Leadership:** Approve final workflows and establish ongoing oversight procedures.

Summary Timeline

Milestone	Description	Estimated Timeline
Enterprise Justice to NODS Data Mapping and Data Modeling	Analysis of NODS data model and Identifying data points between LVJC and AOC. Creating a data mapping and	August 3, 2026 – October 2026

	data dictionary from the identified data points in the NODS data model to Odyssey data structure	
CDC Development and Integration	Setting up reporting infrastructure and building the data extraction process	November 2026 – February 2027
Testing, Validation, and Corrections	Work with AOC on sample data testing and refinement	March 2027 – May 2027
Automate Reporting Process	Create an automated reporting process and report management infrastructure that provides data at agreed upon frequency	June 2027 – July 2027

Nevada Supreme Court, Administrative Office of the Courts

Nevada Courts Data Warehouse Grant Assurances

As an authorized representative of the applicant court, I hereby certify and assure that:

1. The applicant has the authority to apply for Administrative Office of the Courts (AOC) grant assistance and has the institutional, managerial, and financial capacity to successfully carry out the project described in the application.
2. The applicant acknowledges receipt of grant funds is contingent upon availability of funds to AOC, and delivery of funds is dependent upon applicant compliance with all terms of the grant award and program.
3. The AOC will not be held responsible for recurring costs, maintenance costs, or support costs for any product or service procured with grant funds.
4. The applicant agrees to indemnify, save, and hold harmless AOC to the extent legally allowable for all claims related to grant funds and funded projects.
5. The applicant will grant the AOC and its authorized representatives full access to, and right to examine, all records, books, papers, documents, and electronic files relating to the award, expenditure of funds, and applicant contribution.
6. The applicant will account for any awarded funds and applicant contributions under an accounting system that is in compliance with the AOC's Minimum Accounting Standards (MAS).
7. The applicant will make reasonable efforts to ensure that no employee or official will use the awarded funds for personal gain, and will diligently work to prevent conflict of interest, or an appearance thereof, related to grant funds and grant funded projects.
8. The applicant has read the AOC Grant Program Guidelines and will comply with all rules, regulations, policies, and procedures regarding the expenditure of funds and project completion, including timelines and reporting requirements, as set forth by AOC in any award that is made.
9. The applicant is, and will continue to be, in compliance with all applicable Nevada Revised Statutes, Federal Laws, and Cannons of Judicial Conduct applicable to the awarded funds, expenditure of funds, and/or project completion.
10. The applicant will acknowledge the Nevada Supreme Court, Administrative Office of the Courts as a funding source on all publications furnished by grant funds.
11. The applicant will receive awarded grant funds via electronic funds transfer (EFT), unless undue hardship is demonstrated.
12. The applicant has signed the AOC Data Sharing Agreement, which is a requirement for eligibility under the AOC Grant Program - Nevada Courts Data Warehouse funding stream.

Authorized Signature: Charles A. Mapp Sr. Date: 3/24/26
Name: Charles A. Mapp Sr. Title: Court Administrator/ Clerk of Court



Clark County Purchasing
500 S Grand Central Parkway
Las Vegas NV 89155,
Phone:(702) 455-2897,Fax:(702) 386-4914
Tax ID No. 88-6000028

Purchase Order 4500416902-031

Page 1 of 2

Order Date	12/01/2025
Last change date	N/A
Payment Terms	Net 30 Days
Buyer	Krishanna William
Phone	702-455-4184
Required Delivery Date	06/30/2026
Inco Terms	DESTINATION - FREIGHT PREPAID
Inco Terms(Part 2)	N/A
Reference Number	Q606374-22
Confirmation By	N/A
Contact Person	MELISSA LUSCH
Phone Number	702-671-0732

Vendor Address

Vendor Number:507341
LINK TECHNOLOGIES LLC
9505 HILLWOOD DR STE 150
LAS VEGAS NV 89134
Fax:: 702-233-8053

Billing Address

CLARK COUNTY
JUSTICE COURT ADMINISTRATION
200 LEWIS AVE
LAS VEGAS NV 89155-2311

Delivery Address

CLARK COUNTY
JUSTICE COURT ADMINISTRATION
200 LEWIS AVE
LAS VEGAS NV 89155-2311

THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF RFQ # 606374-22 IT TIER 1 PROFESSIONAL SERVICES.

THIS PURCHASE ORDER IS NOT TO EXCEED THE TOTAL DOLLAR AMOUNT OR THE EXPIRATION DATE SHOWN.

PO TERM: JULY 1, 2025 THROUGH JUNE 30, 2026

PLEASE DIRECT ANY QUESTIONS TO Melissa Lusch at 671-0691 or email at Melissa.Lusch@ClarkCountyNV.gov

Agreement No.: 4610008188

Item	Material/Description	Quantity	UOM	Unit Price	Net Amount
10	Kyle Warner - Court Management Consultan	150,000.00	USD	1.00 / USD	150,000.00
					Total \$ 150,000.00



Clark County Purchasing
500 S Grand Central Parkway
Las Vegas NV 89155,
Phone:(702) 455-2897,Fax:(702) 386-4914
Tax ID No. 88-6000028

Purchase Order 4500416902-031

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INSTRUCTIONS TO SUPPLIER:

NOTE: All invoices must be submitted on a timely basis with the appropriate Purchase Order referenced.

This Purchase Order is subject to the Terms and Conditions incorporated herein by this reference, unless otherwise reference is made to a specific bid or contract. A complete copy of the Terms and Conditions is available through the County's website at www.ClarkCountyNV.gov/Purchasing. Clark County is an advocate and encourages the economic prosperity of all disadvantaged groups in the business community, and promotes open, fair and honest competition in all purchasing activities. If you have any questions, please contact the Purchasing & Contracts Division at (702) 455-2897 or CountyPurchasing@clarkcountynv.gov.

SIGNATURE

DATE: 12/01/2025

A handwritten signature in black ink, appearing to read "Krishaunna William", is written over a horizontal line.

Krishaunna William
PHONE 702-455-4184

**Administrative Office of the Court
AOC Grant Program - Nevada Courts Data Warehouse**

**Grant Agreement Amendment
Request Form**

Grantee Court:	
Grant Agreement Number:	
Grant Project Manager:	

1. Please identify which terms in the original grant agreement you would like amended:

2. Please identify what you are requesting the new terms be:

3. Please explain why you are requesting this change:

*Authorized Signature: _____ Date: _____

Name: _____

Title: _____

**Grant agreement amendment requests should be submitted to the AOC Grant Program Administrator no later than thirty (30) days prior to the expiration of the original grant agreement and must be signed by the judge or administrator of the requesting grantee court.*

**AOC Grant Program
Nevada Courts Data Warehouse Grant**

Final Budget Report Form

Grantee Court:		Grant Project Manager:	
Reporting Period:		Agreement Number:	

1. Grant award amount:
2. Total project amount
3. Final project cost (as reflected on final receipt/invoice):
4. *Balance of awarded grant funds:

Totals

Signature of Authorized Court Official: _____ Date: _____

Name: _____ Title: _____

**If the project comes in under budget, this amount must be calculated in accordance with the percentage as outlined in the Grant Agreement and the appropriate amount must be remitted to the AOC in a timely manner.*

