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## APPLICATION FORM FOR “POLICE OFFICER” COVERAGE

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### INSTRUCTIONS

COMPLETE THE ENCLOSED APPLICATION FORM IN ITS ENTIRETY. ALL INFORMATION MUST BE DETAILED AND REFLECT THE CURRENT JOB DUTIES OF THE POSITION. **NOTE: ONLY POSITIONS WITH PEACE OFFICER STATUS WILL BE RATED FOR POLICE COVERAGE.**

IN ADDITION TO THE COMPLETED APPLICATION, A CURRENT WRITTEN **JOB DESCRIPTION** AND AN **ORGANIZATIONAL CHART** THAT DEPICTS THE CHAIN OF COMMAND IN WHICH THE POSITION IS INCLUDED MUST BE PROVIDED. STATISTICAL REPORTS RELATED TO THE LAW ENFORCEMENT ELEMENTS OF THE POSITION SHOULD ALSO BE INCLUDED. THE RANKING OFFICER OF THE AGENCY AND THE AGENCY’S RETIREMENT LIAISON OFFICER MUST SIGN THE FORM.

ANY APPLICATION THAT IS NOT COMPLETED CORRECTLY WILL BE RETURNED. NO ACTION WILL BE TAKEN ON THE APPLICATION UNTIL ALL APPLICATION REQUIREMENTS HAVE BEEN MET.

If you have any questions or concerns regarding this form and/or the procedure for evaluating positions for possible inclusion in the Police and Firemen’s Retirement Fund, please contact Charyl Lacombe, Manager of Employer Services at (775) 687-4200 extension 228.

**APPLICATION FORM FOR "POLICE OFFICER"**  
**PUBLIC EMPLOYEES RETIREMENT SYSTEM OF NEVADA**  
**693 WEST NYE LANE**  
**CARSON CITY, NV 89703**  
**(775) 687-4200**

**PUBLIC EMPLOYER:** Clark County Juvenile Justice Services

**POSITION TITLE:** Director

1. Does this position have peace officer status?  
Yes ☒ The applicable NRS or County Ordinance providing peace officer status is NRS 289.180.  
No \_\_\_\_\_ This position does not have peace officer status.

**NOTE: ONLY POSITIONS WITH PEACE OFFICER STATUS ARE RATED FOR POLICE COVERAGE.**

2. Is a duty weapon required? Yes \_\_\_\_\_ No ☒
3. Are Peace Officer Standards and Training required? Yes ☒ No \_\_\_\_\_
4. Is a physical agility examination required at hire?  
Yes ☒ No \_\_\_\_\_ If yes, provide a copy of the official policy or statute indicating this requirement.
5. Is an annual medical examination required? Yes \_\_\_\_\_ No ☒
5. Is this position filled only by promotion within the agency/department?  
Yes \_\_\_\_\_ No ☒

**I CERTIFY THAT THE PERSON OR PERSONS FILLING THIS POSITION ARE PERFORMING THE DUTIES AS SET FORTH IN THE APPLICATION.**

  
SIGNATURE OF RANKING OFFICER

9/10/25  
DATE

Phone # (702) 455-5210

Agency/Address:  
CCJS Director's Office  
601 North Pecos Road  
Las Vegas, Nevada 89101

**I CERTIFY THAT THE JOB DESCRIPTION AND THE CHAIN OF COMMAND, AS PROVIDED WITH THIS APPLICATION, IS FACTUAL.**

Anna Danchik  
Anna Danchik (Sep 15, 2025 17:44:55 PDT)

Sep 15, 2025

Signature of Retirement Liaison Officer\*

Date

\*Signature does not constitute an endorsement for coverage in the Police/Fire Fund.

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### Application for “Police Officer” Coverage

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Please indicate if you are requesting approved front-line or promotional coverage.

Approved front-line coverage \_\_\_\_\_ Promotional coverage X

**PROVIDE A COMPLETE LIST OF ALL JOB DUTIES PERFORMED BY THIS POSITION. INCLUDE A DESCRIPTION OF THE SPECIFICS OF EACH JOB DUTY AND IDENTIFY THE PERCENTAGE OF TIME SPENT PERFORMING EACH JOB DUTY. USE ADDITIONAL SHEETS IF NECESSARY.**

**Supervision and Training of POST-Certified Staff** - The Clark County Juvenile Justice Services (CCJJS) Director oversees the work, training, and development of State of Nevada Peace Category II certified Peace Officers, including juvenile probation officers, juvenile probation supervisors, assistant managers, managers, and deputy directors. They are part of a promotional series that is composed of Juvenile Probation Officer, Juvenile Probation Supervisor, Assistant Manager, Manager, Deputy Director, and Director. The Director role is accountable for ensuring all CCJJS staff adhere to State of Nevada POST standards, while also receiving ongoing training and professional development for law enforcement duties.

The CCJJS Director provides oversight of all divisions including Field Probation, Juvenile Detention, Spring Mountain Youth Camp, the CCJJS training unit, and professional standards unit. The Director ensures CCJJS employees maintain compliance with State of Nevada Peace Officer Standards Training (POST) and are fully equipped to carry out duties protecting the public. **15%**

**Oversight of Divisions** – The CCJJS Director oversees all CCJJS Divisions including Juvenile Detention, a short-term detainment facility (192 bed facility) with a population ranging from 130-220, Spring Mountain Youth Camp is a 100-bed youth commitment facility housing youth from 6 – 12 months, and Field Probation. Each probation center supervises youth on Probation including Court ordered GPS and

Home Management supervision. The CCJJS Director ensures the safety of youth/staff in and out of custody through daily decisions or policy updates. 15%

**Peace Officer Status and POST Duties** – The CCJJS Director position requires passing Nevada P.O.S.T. pre-agility fitness standards (NAC 289.300) and obtaining Nevada P.O.S.T. Category II or higher certification within one year of hire. This requirement ensures the Director maintains peace officer status while overseeing juvenile justice operations, including detention, probation, training, investigations, and Spring Mountain Youth Camp. Also, the CCJJS Director ensures he/she keeps up with State of Nevada annual POST mandated training. 10%

**Enforcement of State and Federal Laws** – The CCJJS Director enforces compliance with Nevada Revised Statutes (NRS 62B, NRS 62G) governing juvenile justice. The role ensures that Juvenile Detention, Spring Mountain Youth Camp, and Field Probation operations align with statutory mandates and court orders, directly supporting public safety and community protection. 10%

**Protection of the Public from Harm** – The CCJJS Director ensures youth in Juvenile Detention, Spring Mountain Youth Camp, or Field Probation programs are securely supervised, minimizing risks to the public. Oversight includes implementing security protocols, managing law enforcement responses, and ensuring effective rehabilitation and Court Ordered programs. 10%

**Collaboration with Law Enforcement and Agencies** - The CCJJS Director maintains liaison with law enforcement agencies, courts, schools, medical providers, and social service organizations. This collaboration ensures a coordinated system of enforcement, rehabilitation, and public safety measures consistent with law enforcement responsibilities. 10%

**Emotional and Psychological Stability** - The CCJJS Director role demands emotional resilience and stability when managing crises, violent disturbances, or highly charged public safety incidents. The Director acts as the ultimate authority figure, making critical decisions under unpredictable and stressful conditions. 10%

**Compliance Oversight and Accountability** - The CCJJS Director ensures all CCJJS operations comply with state, federal, and county mandates governing juvenile justice, including statutory requirements, State of Nevada POST certification, and public safety regulations. This accountability protects the integrity of CCJJS and ensures the safety of the community. The Director oversees State of Nevada audits, Federal, and nationwide audits such as Performance Based Standards (PBS), Correctional Program Checklist (CPC), and Prison Rape Elimination Act (PREA). 10%

**Physical Standards** – The CCJJS Director role requires physical agility, stamina, and strength to operate in detention facilities, probation field environments, and during emergency incidents. Adherence to State of Nevada POST standards confirm the Director’s ability to meet the physical demands of law enforcement leadership. 5%

**Emergency and Critical Incident Command** - The CCJJS Director assumes overall command during facility emergencies, including assaults, riots, escapes, or threats to staff and youth. This requires physical readiness, POST compliance, and collaboration with external law enforcement agencies to restore safety and order. 5%

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## Application for “Police Officer” Coverage

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**FROM THE LIST OF JOB DUTIES PROVIDED, IDENTIFY THOSE JOB DUTIES THAT INVOLVE THE ACTIVE AND CONTINUOUS PROTECTION OF THE PUBLIC FROM PHYSICAL HARM AND THE ENFORCEMENT OF THE LAWS OF THE STATE OF NEVADA.**

**Supervision and Training of POST-Certified Staff** - The Clark County Juvenile Justice Services (CCJJS) Director oversees the work, training, and development of State of Nevada Peace Category II certified Peace Officers, including juvenile probation officers, juvenile probation supervisors, assistant managers, managers, and deputy directors. They are part of a promotional series that is composed of Juvenile Probation Officer, Juvenile Probation Supervisor, Assistant Manager, Manager, Deputy Director, and Director. The Director role is accountable for ensuring all CCJJS staff adhere to State of Nevada POST standards, while also receiving ongoing training and professional development for law enforcement duties.

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## Application for “Police Officer” Coverage

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**FROM THE LIST OF JOB DUTIES PROVIDED, IDENTIFY THOSE JOB DUTIES THAT REQUIRE PHYSICAL STAMINA, EQUILIBRIUM, STRENGTH AND FLEXIBILITY.**

**Supervision and Training of POST-Certified Staff** - The Clark County Juvenile Justice Services (CCJJS) Director oversees the work, training, and development of State of Nevada Peace Category II certified Peace Officers, including juvenile probation officers, juvenile probation supervisors, assistant managers, managers, and deputy directors. They are part of a promotional series that is composed of Juvenile Probation Officer, Juvenile Probation Supervisor, Assistant Manager, Manager, Deputy Director, and Director. The Director role is accountable for ensuring all CCJJS staff adhere to State of Nevada POST standards, while also receiving ongoing training and professional development for law enforcement duties.

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Early retirement corresponds to the physical and emotional requirements of protecting the public from physical harm. In this regard, Law Enforcement Officers deal with many aspects of human behavior. For example, they play the “roles” of marriage counselor, lawyer, mediator, and authority figure. They are caught in the middle of many disputes and are often powerless to resolve them. In the field, they never know how a suspect may react and must always deal with the element of the unknown. Based on this aspect of the position, FROM THE LIST OF JOB DUTIES PROVIDED, IDENTIFY THOSE JOB DUTIES THAT REQUIRE EMOTIONAL STABILITY.

Supervision and Training of POST-Certified Staff - The Clark County Juvenile Justice Services (CCJJS) Director oversees the work, training, and development of State of Nevada Peace Category II certified Peace Officers, including juvenile probation officers, juvenile probation supervisors, assistant managers, managers, and deputy directors. They are part of a promotional series that is composed of Juvenile Probation Officer, Juvenile Probation Supervisor, Assistant Manager, Manager, Deputy Director, and Director. The Director role is accountable for ensuring all CCJJS staff adhere to State of Nevada POST standards, while also receiving ongoing training and professional development for law enforcement duties.

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**Does the agency require a psychological evaluation at hire? Yes**

**How many members of staff are currently employed in this position? 1**

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**Application for "Police Officer" Coverage**  
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**Do all members of staff employed in this position perform all of the job duties identified? Yes    ☒        No \_\_\_\_\_**

If no, explain how members of staff are rotated to different job duties within the position.

**LIST ALL FEDERAL, STATE AND LOCAL GOVERNMENT AGENCIES WITH WHICH THIS POSITION MAY COLLABORATE.**

1. Las Vegas Metropolitan Police Department
2. North Las Vegas Police Department
3. Henderson Police Department
4. Boulder City Police Department
5. State of Nevada Attorney General's Office
6. Clark County Park Police
7. Clark County School District Police
8. Nevada Highway Patrol
9. State of Nevada Youth Parole
10. Nye County Juvenile Probation
11. State of Nevada Division of Child and Family Services
12. Eighth Judicial Court
13. Clark County Family Services
14. Clark County Department of Community and Clinical Services
15. Clark County Social Services
16. Various Law Enforcement Agencies from other States to handle Interstate Compact Probation supervision requests and transport to other states

**LIST THE PERSON(S) AND THEIR DAYTIME PHONE NUMBERS, WHO MAY BE CONTACTED IF THERE ARE QUESTIONS REGARDING THE INFORMATION PROVIDED.**

Name: John Muñoz Phone: (702) 455-5210

Name: Alfred Kermode Phone: (702) 455-5210

Name: Danilo Chavarria Phone: (702) 455-5210

# PERS Police Coverage Application - DJJS Director

Final Audit Report

2025-09-15

Created:	2025-09-15 (Pacific Daylight Time)
By:	Jim Cornman (jim.cornman@clarkcountynv.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6FmAL3GH6ITefhcuKCxwwajNYq0m84BM

## "PERS Police Coverage Application - DJJS Director" History

-  Document created by Jim Cornman (jim.cornman@clarkcountynv.gov)  
2025-09-15 - 5:23:03 PM PDT- IP address: 198.200.132.41
-  Document emailed to Anna Danchik (anna.danchik@clarkcountynv.gov) for signature  
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-  Agreement viewed by Anna Danchik (anna.danchik@clarkcountynv.gov)  
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-  Document e-signed by Anna Danchik (anna.danchik@clarkcountynv.gov)  
Signature Date: 2025-09-15 - 5:44:55 PM PDT - Time Source: server- IP address: 198.200.132.41
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