

**AMENDMENT NO. 2
CBE NO. 605337-19
HOMELESS MANAGEMENT INFORMATION SYSTEM**

THIS AMENDMENT is made and entered into this ____ day of _____ 2021, by and between CLARK COUNTY, NEVADA (hereinafter referred to as "COUNTY"), and BITFOCUS, INC., (hereinafter referred to as "PROVIDER").

WITNESSETH:

WHEREAS, the parties entered into an agreement under CBE Number 605337-19, entitled "HOMELESS MANAGEMENT INFORMATION SYSTEM" dated August 20, 2019 (hereinafter referred to as CONTRACT); and

WHEREAS, the parties desire to amend the CONTRACT.

NOW, THEREFORE, the parties agree to amend the CONTRACT as follows:

1. Exhibit A. The parties agree that they shall add Project 8, Project 9, Project 10, Project 11, Project 12, Project 13, and Project 14, a reference copy is attached hereto.

This Amendment No. 2 represents an increase of \$446,850.

Except as expressly amended herein, the terms and conditions of the CONTRACT shall remain in full force and effect.

COUNTY:
COUNTY OF CLARK, NEVADA

PROVIDER:
BITFOCUS, INC.

By: _____
JESSICA COLVIN
Chief Financial Officer

By: 
ROBERT HERDZIK
Chief Executive Officer

APPROVED AS TO FORM:
STEVEN B. WOLFSON, District Attorney

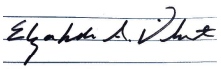
By: 
ELIZABETH VIBERT
Deputy District Attorney

Exhibit A
HOMELESS MANAGEMENT INFORMATION SYSTEM
SCOPE OF WORK
PROJECT 8
HOMELESS MANAGEMENT INFORMATION SYSTEM ADMINISTRATION

Project: DV Comparable Database S.A.F.E. House / Safe Nest

Description

- Clarity Instance: nv201.clarityhs.com
- Annual System Licensing/Maintenance
- Maximum 20 Enterprise Licenses included (10 per agency)
- Operating Year: July 1-June 30, to be billed by January 31

System Licensing Fee DV Comparable Database:

- S.A.F.E House monthly cost \$500 month / \$6,000 year
- Safe Nest monthly cost \$500 month / \$6,000 year

Total Cost Annually: \$12,000

Exhibit A
HOMELESS MANAGEMENT INFORMATION SYSTEM
SCOPE OF WORK
PROJECT 9
HOMELESS MANAGEMENT INFORMATION SYSTEM ADMINISTRATION

Project: Self-Sufficiency Assessment Custom Report

The costs, fees, and payment schedules associated with the work described in the Project Specifications are listed below. Changes suggested subsequent to this Self-Sufficiency Assessment Custom Report will require an amended Statement of Work.

Project: Custom Reports Development

Payment Schedule. Fees become due according to Section II: Compensation and Terms of Payment.

- a. First installment due upon completion of: estimation of statement of work, initial and ongoing consultation between Bitfocus and the customer, items i-iv of report development, (see invoicing of cost breakdown below)
 - 50% of total cost: \$14,250.00
- b. Second installment due upon completion of: items v-viii of report development, reports testing, customer training on project completion (see invoicing of cost breakdown below)
 - 50% of total cost: \$14,250.00

Invoicing of cost below

- a. **Estimation and Statement of Work.** Bitfocus will prepare a Statement of Work to include the estimated cost of each service item

Estimation and Statement of Work Cost: \$1,500
To be invoiced as part of first installment cost.

- b. **Report specification consultations between Bitfocus and the customer.** Bitfocus and the customer will schedule an initial meeting to establish the goals and objectives of the custom reports. The Bitfocus team and the customer will work to identify which data elements will be included in the reports and establish a timeline for development.

Estimation of initial & ongoing consultations between Bitfocus and the customer: \$7,000
To be invoiced as part of first installment cost.

- c. **Reports development.**

- a. **Developers will:**

- i. Review report set up documents provided by the customer
- ii. Confirm with Customer:
 1. report name
 2. report location
 3. versions of the report (admin, agency, etc)
 4. Prompt page
 5. Drill-down layout (if needed)
- iii. Provide an estimate (if requested) to the customer
- iv. When SoW is signed, development begins
- v. If additional questions arise, the Customer will be notified, and modifications will be made
- vi. Report will undergo Peer Review among Bitfocus developers and will iterate until no issue is found.

- vii. The Final Review will take place with the Customer and modifications will be made, if needed.
- viii. Bitfocus will touch base with the customer as the reports development progresses, ensuring the initial goal of the reports is being met and implementing changes when necessary.

Total Reports Development Cost: \$12,500

Items i-iv to be invoiced as part of initial installment cost at \$5,750.

Items v-viii to be invoiced as part of second installment cost at \$6,750.

- d. **Reports testing.** The Bitfocus team will run the reports on a set of 'test' clients to ensure all data are being reported accurately. Issues will be noted and communicated to the reports developers who will work to modify the reports. Testing will continue to be done on test clients until there are no further issues identified. To further refine the reports specifications, the reports will be run on a set of 'real' clients in the live system. Issues will be noted and communicated to the reports developers who will work to modify the reports. Testing will continue to be done on test clients until there are no further issues identified. Once the reports meet programming specifications, the reports will be made available to the customer.

Cost: \$7,000

To be invoiced as part of second installment cost.

- e. **Customer training.** Bitfocus will provide in-person, live remote, or pre-recorded trainings explaining where the customer can access the reports, the data included in the reports, where the data included in the reports are pulled from, how the reports will be used, and who will have access to the reports.

Cost: \$500

To be invoiced as part of second installment cost.

Total Cost: \$28,500

Exhibit A
HOMELESS MANAGEMENT INFORMATION SYSTEM
SCOPE OF WORK
PROJECT 10
HOMELESS MANAGEMENT INFORMATION SYSTEM ADMINISTRATION

Project: COVID Processing - Robert Half Agency Additional License

1. **Additional User Licenses** - \$11,900/month
- o \$75/System Administration Support (per user)
 - o \$25/Enterprise Seat (per user)
 - o Subtotal: \$100 per user x 3 months
 - o 119 additional users

Total: \$35,700

Summary: 119 Robert Half licenses invoiced at \$100/license resulting in a \$11,900/month cost from **February 1, 2021 to April 30, 2021** (previous discounts applied for December 2020 to January 2021) (3 months)

2. **Additional User Licenses** – \$23,900/month
- o \$75/System Administration Support (per user)
 - o \$25/Enterprise Seat (per user)
 - o Subtotal: \$100 per user
 - o 120 additional users

Total: \$143,400

Summary: 120 Robert Half licenses invoice at \$100/license resulting in a \$12,000/month cost + 119 licenses (\$11,900) = 239 licenses invoiced at \$100/license resulting in a \$23,900/monthly cost **May 1, 2021 to Oct 31, 2021** (6 months)

3. **Additional User Licenses** - \$5,000/month
- o \$75/System Administration Support (per user)
 - o \$25/Enterprise Seat (per user)
 - o Subtotal: \$100 per user
 - o 50 additional users

Total: \$22,500

Summary: 50 licenses invoiced at \$100/license resulting in a \$5,000/monthly cost June 15, 2021 to Oct 31, 2021 (4.5 months)

Total Cost: \$201,600 (Feb 1, 2021 - Oct 31, 2021)

Exhibit A
HOMELESS MANAGEMENT INFORMATION SYSTEM
SCOPE OF WORK
PROJECT 11
HOMELESS MANAGEMENT INFORMATION SYSTEM ADMINISTRATION

Project: Clark County Emergency Solutions Grant Coronavirus (ESG-CV) Configuration, Reporting, and License

1. **Configuration** - per jurisdiction up to 13 projects: \$11,700 one-time cost
 - Configuring ESG-CV projects in HMIS and verifying all date ranges and connection to ESG-CV fund source
 - Working with ESG recipients to confirm/review Sage accuracy by project type
 - + \$900 for each additional project configuration per each jurisdiction

2. **Reporting** - per jurisdiction up to 13 projects: \$5,200 per Quarterly Submission (six Quarterly Submissions in total): \$31,200 one-time cost
 - Running quarterly & cumulative ESG CAPER bundles per each jurisdiction
 - Uploading/validating in Sage for final submission by ESG recipient (in partnership with designated HMIS Lead staff who receives Sage link)
 - + \$400 quarterly (\$1,600 annually) for each additional project per each jurisdiction

3. **Additional User Licenses** - \$19,125 (17 Months-June 2021 to October 2022)
 - \$25/Enterprise Seat/SaaS license fee
 - 45 additional licenses
 - Total monthly invoice: \$1,125

Total Cost: \$62,025 (17 Months-June 2021 to October 2022)

Exhibit A
HOMELESS MANAGEMENT INFORMATION SYSTEM
SCOPE OF WORK
PROJECT 12
HOMELESS MANAGEMENT INFORMATION SYSTEM ADMINISTRATION

Project: North Las Vegas Emergency Solutions Grant (ESG-CV) Configuration Reporting, and License

1. ESG-CV Configuration and Reporting

Configuration - 1 project: \$900

- Configuring ESG-CV outreach project in HMIS and verifying all date ranges and connection to ESG-CV fund source
- Working with ESG recipients to confirm/review Sage accuracy by project type

2. **Reporting** - Running quarterly & cumulative ESG CAPER bundles for North Las Vegas three (3) projects covered under this SOW.

- Includes uploading/validating in Sage for final submission by ESG recipient (in partnership with designated HMIS Lead staff who receives Sage link).
- \$1,200 invoiced quarterly upon submission of ESG-CV bundles.
- Period: July 1, 2021-September 30, 2022 reporting period for 5 quarters (Total: \$6,000). Expected reporting deadlines (final deadlines provided by HUD):
 - Oct 31, 2021
 - Jan 31, 2022
 - Apr 30, 2022
 - July 31, 2022
 - Oct 31, 2022

3. **Licenses**

- 4 licenses for the service period (July 1, 2021-October 31, 2022) (16 months = \$6,400)
- \$25/Enterprise Seat (per user)
- \$75/System Administration Support (per user)
- Subtotal: \$100 per user
- \$400/monthly

Total Cost: \$13,300 (Months-July 1, 2021 to September 30, 2022)

Exhibit A
HOMELESS MANAGEMENT INFORMATION SYSTEM
SCOPE OF WORK
PROJECT 13
HOMELESS MANAGEMENT INFORMATION SYSTEM ADMINISTRATION

Project: Nevada Housing Division Emergency Solutions Grant Coronavirus (ESG-CV) Configuration, Reporting, and Licenses

- 1. Configuration** - up to 11 projects: (\$900 per project) one-time cost
 - Configuring ESG-CV projects in HMIS and verifying all date ranges and connection to ESG-CV funding source
 - Working with ESG-CV recipients to confirm/review Sage accuracy by project type
 - Total: \$9,900

- 2. Reporting** - up to 11 projects: \$4,400 per Quarterly Submission (five Quarterly Submissions in total): \$22,000 (\$400 per project x 11 projects x 5 quarters)
 - Running quarterly & cumulative ESG CAPER bundles for the jurisdiction for the service period July 1, 2021-September 30, 2022. Expected reporting deadlines (final deadlines provided by HUD):
 - October 30, 2021
 - January 30, 2022
 - April 30, 2022
 - July 30, 2022
 - October 30, 2022
 - Uploading/validating in Sage for final submission by ESG-CV recipient (in partnership with designated HMIS Lead staff who receives Sage link)
 - One-time fee configuration to aggregate multiple Continuums of Care: \$1,275
 - Total: \$23,275

- 3. User Licenses** - \$100 x 15 users x 15 months (15 Months-August 2021 to October 2022)
 - \$25/Enterprise Seat (per user)
 - \$75/System Administration Support (per user)
 - Subtotal: \$100 per user per month
 - 15 total licenses
 - Total: \$22,500

Summary:

Total one-time configuration cost for 11 projects = **\$9,900**

Total reporting costs for 11 projects over 5 quarters (July 1, 2021-Oct 30, 2022) = **\$23,275**

Additional User Licenses (15 licenses at \$100 for 15 months=\$19,200) **\$22,500**

Total Cost: \$55,675

Exhibit A
HOMELESS MANAGEMENT INFORMATION SYSTEM
SCOPE OF WORK
PROJECT 14
HOMELESS MANAGEMENT INFORMATION SYSTEM ADMINISTRATIO

Project: Clark County Detention Center (CCDC) Licenses

HMIS Licenses/User Access

10 Enterprise licenses invoiced to Clark County Social Service

- o \$25/Enterprise Seat (per license) / month
- o \$75/System Administration Support (per license) /month
- o Subtotal: \$100 per license/month
- o One-time set up fees: \$175 per license

Summary:

Total one-time configuration cost for 10 users = **\$1,750**

User Licenses (10 licenses at \$100 for 12 months) = **\$12,000 recurring annual**

Total Cost:

First year: \$13,750 one-time set up fees

Total Cost Annually: \$12,000