

**MASTER SERVICE AGREEMENT  
PARTICIPATION IN THE EIGHTH JUDICIAL DISTRICT COURT MEDICALLY  
ASSISTED TREATMENT (MAT) RE-ENTRY PROGRAM,  
FEE SCALE**

The Eighth Judicial District Court, MAT Re-Entry Program and Law Enforcement Intervention for Mental Health and Addiction (LIMA) Program are designed to identify and treat approximately seventy-five (75) to two hundred (200) individuals per calendar year, for a minimum of 120 days to 6 months of housing and treatment programming, from the Eighth Judicial District Court. This program is designed to house, transport, case manage, and treat the participants, therefore opening up all communication between the housing, treatment and medically assisted treatment providers, making the holistic treatment of the participant smoother.

All referrals for services will be made based on clinical assessment and treatment plan needs.

**Inpatient Residential Placements:** Residential Placements for Level 3 in-patient substance abuse treatment services for care, monitoring, and housing for individuals who are sentenced / ordered/referred to Level 3 in-patient residential substance abuse treatment by the Eighth Judicial District Court. During the 30- to 90-day clinically based program, PROVIDER will provide an appropriate level of care (based on a clinical assessment) to each participant, as well as 24-hour monitoring, stabilization, counseling, meals, and housing, in a licensed residential inpatient facility and then transitioning them into a sober living environment. PROVIDER will utilize multiple therapeutic services to assess and treat adult participants. Each participant will receive a 24-hour comprehensive supervised residential treatment program and be assessed by a licensed clinician to determine the appropriate level of care based on American Society of Addiction Medicine (ASAM) criteria. The period of services shall not exceed 30 days per participant per calendar year, unless deemed clinically necessary and with prior authorization from the Court. PROVIDER shall reassess the participant's level of care and submit the ASAM to the Court, every thirty days, as clinical justification for continued stay in Level 3 treatment. PROVIDER shall transport all inpatient participants to all necessary appointments, including but not limited to, dental, medical, Court and/or Department of Family Services status checks, etc. At no point during their time away from the inpatient facility shall a participant be unsupervised by the PROVIDER's staff, unless the court is notified in advance and authorization is provided. Participants shall not be granted off-site unsupervised passes without prior approval from the Court staff.

**Inpatient Services Costs:** PROVIDER shall be paid at the rate of \$110.00 per participant per day for up to 90 days of Residential Placements for in-patient substance abuse treatment services for individuals who are assigned to residential treatment by the District Court. Additionally, payments beyond 90 days must have prior approval by the District Court.

**Family and Medication Focused Residential Placements:** Residential Placements for Level 3 in-patient substance abuse treatment services for care, monitoring, and housing for individuals who are sentenced/ordered/referred to in-patient residential substance abuse treatment by the Eighth Judicial District Court. During the 30- to 90-day clinically based program, PROVIDER will provide an appropriate level of care (based on a clinical assessment) to each participant, as well as 24-hour monitoring, stabilization, counseling, meals, medication management, family program, support groups, and housing, in a licensed residential inpatient facility and then transitioning into a sober living environment. PROVIDER will utilize multiple therapeutic services to assess and treat adult participants and their family. Each participant will receive a 24-hour comprehensive supervised residential treatment program and be assessed by a licensed

clinician to determine the appropriate level of care based on American Society of Addiction Medicine (ASAM) criteria. The period of services shall not exceed 30 days per participant per calendar year, unless deemed clinically necessary and with prior authorization from the Court. If a participant is deemed clinically appropriate for additional time, it is at the discretion of the court to extend treatment. PROVIDER shall reassess the participant's level of care and submit the ASAM to the Court, every thirty days, as clinical justification for continued stay in Level 3 treatment. PROVIDER shall transport all in-patient participants to all necessary appointments, including but not limited to, dental, medical, social services, Department of Motor Vehicles, Court and/or Department of Family Services status checks, etc. At no point during their time away from the inpatient facility shall a participant be unsupervised by the PROVIDER's staff, unless the court is notified in advance and authorization is provided. Participants shall not be granted off-site unsupervised passes without prior approval from the Court staff.

1. Medication management must consist of the medication being taken as prescribed. PROVIDER's staff must observe the client taking the medication, the PROVIDER's staff will keep a medication log documenting the medication taken, time, date, and if taken or refused, a medication count will be completed once a week and reported to the court, and any medication changes or concerns are to be immediately documented to the court.
2. Family support is a critical component of substance use disorder and co-occurring treatment and recovery. A family program will be a minimum of four days and is facilitated by qualified clinical staff. Through the program family members develop healthier relationships and learn the nuances of treatment and recovery. Different evidence-based methods will be utilized; video, PowerPoint presentations, and family alumni testimony. Participants learn the role they play in their personal recovery and the recovery of the one they love. The program is interactive and family participation is required. This program will address codependency, addictive disorders, assertive communication, and effective boundaries. Family members who have completed the family program are encouraged to participate in a weekly support group specifically for those wishing to build upon the skill set they have acquired through the program. As an additional service to the families of justice involved clients, the facility will offer a free weekly Family Support Group.
3. Provider will provide a minimum of one support group onsite, weekly. The group will be open to former clients, and will be staff facilitated

**Family and Medication Focused Residential Placements Costs:** PROVIDER shall be paid at the rate of \$141.00 per participant per day for up to 90 days of Residential Placements for Level 3 in-patient substance abuse treatment services for individuals who are assigned to residential treatment by the District Court. Additionally payments beyond 90 days must have prior approval by the District Court.

### **Transitional Housing with Case Management:**

The Coordinated Care Program shall include transitional housing placements, to include double-occupancy housing with utilities and garbage services included, dedicated to individuals in the Eighth Judicial District Court Specialty Courts who are concurrently engaged in outpatient treatment through court specified treatment providers, and transportation for all Coordinated Care Residents for treatment. The period of services shall not exceed 120 days in the LIMA program and 180 days in the MAT Re-Entry program, per participant per calendar year, without prior authorization from the Court.

Case Management will include but is not limited to:

- Provide new participants with transitional housing orientation upon entry into the program.
- Provide educational and/or employment training or connect participants to trainings and follow up on all referrals. All of these activities must be logged in participant's record and available to COUNTY upon request.
- Monitor job readiness and employment-seeking activities. PROVIDER will provide monthly progress reports per participant's detailing progress made in gaining self-sufficiency (i.e. job training, securing employment, obtaining and maintaining bank accounts, and securing permanent housing).
- Case Managers will utilize risk need assessment scores to house participants according to their scores (low, medium, and high) and supervision level; to the best of their ability and availability.
- As part of participant supervision, PROVIDER shall keep a record detailing participant's job schedules and all other activities that require them to be off property. PROVIDER shall report all curfew violations to District Court and Probation. These records shall be made available to COUNTY upon request.
- Connect all participants to social service needs, i.e. insurance, physicals, psychiatric services, SNAP/EBT and food services, clothing services, etc.
- Provide a discharge plan for each participant to ensure the security of stable housing after the participant leaves the program

**Transitional Housing with Case Management Cost:** PROVIDER shall be paid at the rate of \$30.00 per participant per day, for up to 120 days for LIMA and up to 180 days for MAT Re-Entry, of transitional housing with case management for individuals who are also receiving outpatient services. Additionally payments beyond 120/180 days must have prior approval by the District Court.

**Outpatient Program:** PROVIDER shall provide an Outpatient Program (OP) to include but not limited to, substance abuse, mental health, and co-occurring services, to participants, with day and evening programs available. PROVIDER shall provide an intake, orientation, group and individual sessions, and MRT/criminal thinking services. Each Participant will be assessed by a licensed clinician to determine the appropriate level of care based on American Society of Addiction Medicine (ASAM) criteria. The period of services shall not exceed 90 days per participant per calendar year, unless deemed clinically necessary and with prior authorization from the Court.

**Intensive Outpatient Program:** PROVIDER shall provide an Intensive Outpatient Program (IOP), to include 32 three-hour IOP sessions per participant, with day and evening programs available, and 12 one-hour individual therapeutic sessions, to be provided over a 12 week period. Each Participant will be assessed by a licensed clinician to determine the appropriate level of care based on American Society of Addiction Medicine (ASAM) criteria. The period of services shall not exceed 90 days per participant per calendar year, unless deemed clinically necessary and with prior authorization from the Court.

### **Record Keeping and Documentation**

PROVIDER shall input a progress report to the Eighth Judicial District Court Specialty Courts for each individual client in the Drug Court Case Management (DCCM) within 48-72 hours or before their next court date, detailing the completed housing and/or clinical contact service, documenting compliance to include any housing or clinical challenges, behavioral issues/contracts, achievements, leadership roles,

medicine they are taking while in housing, and anticipated discharge plans. PROVIDER will contact the Eighth Judicial District Court Specialty Courts with any emergent concerns with individual clients as they occur.

PROVIDER shall provide monthly spreadsheets documenting their entry date, days in treatment, all case management, employment training and employment status, completion of curriculum, estimated discharge date, and reason for discharge.

PROVIDER will provide monthly updates on participant's connection with ancillary services and necessary documentation.

PROVIDER will provide monthly updates regarding the participant's engagement in vocational services and employment services.

PROVIDER will report TED's data if required and will help coordinate GPRA completions.

**Documentation Cost:** PROVIDER will assist participants in need of identification documents required to obtain permanent housing and employment, including but not limited social security cards, birth certificates and state identification cards. The anticipated cost of obtaining the respective identification documents are: Social Security Cards (free), and Identification Cards and Birth Certificates are between \$15.00-\$60.00.

### **Medically Assisted Treatment**

PROVIDER shall participate in Medically Assisted Treatment programs determined to be clinically necessary by the PROVIDER and/or COUNTY. PROVIDER shall transport participant to any and all medically necessary appointments as required to ensure compliance on identified medically assisted treatment option. PROVIDER shall document these events utilizing the Drug Court Case Management (DCCM). ). PROVIDER will provide a lock box for the participants to utilize when they have to store their MAT medications on site, due to the clinic not being open.

### **Insurance**

PROVIDER will assist participants in initiating medical insurance while in placement with PROVIDER. PROVIDER will assist participants in coordinating follow up medical care if deemed medically necessary.

COUNTY will make placement and referral decisions based upon the data and information collected.

### **Compensation**

COUNTY shall be the payer of last resort and the PROVIDER will assist participant with getting on insurance and will bill the participant's insurance before they bill COUNTY.

COUNTY shall compensate PROVIDER for services at the rates herein following rates:

Intake/Assessment/Orientation	\$131.00
Individual Session-Substance Abuse	\$60.00
Individual Session-Mental Health	\$108.00
Group Session-Substance Abuse	\$28.00
Group Session-Mental Health	\$29.00
Family Session	\$89.00

MRT Books	\$25.00
MRT Group Session	\$20.00

**Drug Testing:** PROVIDER shall be paid \$13.00 (decrease) per screening and \$10.00 per confirmation of positive drug tests with a contracted drug testing provider, unless the drug test was conducted in-house, while being in residential treatment.

**Transportation:** PROVIDER shall be paid up to \$100 per participant each month for transportation, ie. Bus passes and/or transporting the participant to treatment, medical appointments, and other appointments for school and/or work.

#### **Additional Administrative Functions**

PROVIDER will work with COURT on developing best practices for transitional housing.