

**CLARK COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

---

**Petitioner:** Jessica L. Colvin, Chief Financial Officer

---

**Recommendation:**

**Approve and authorize the Chair to sign a resolution authorizing a decrease to the Eighth Judicial District Court, Court Clerk's Office imprest account from \$15,000 to \$5,000. (For possible action)**

---

**FISCAL IMPACT:**

Fund #:	1010.000	Fund Name:	Not Relevant
Fund Center:	N/A	Funded PGM/Grant:	Not Relevant
Amount:	N/A		
Description:	Decrease cash for an existing imprest account		
Additional Comments:	The excess funds will be returned to the County Treasurer. There is no direct fiscal impact as it is simply a restatement of cash in the General Fund (1010).		

**BACKGROUND:**

On January 16, 2007, the Eighth Judicial District Court (EJDC) assumed operational and supervisory oversight of the court clerks who were previously under the direction of the County Clerk. The change in oversight required establishing an imprest account for the purpose of establishing cashier banks for the payment of fees and fines in the civil, criminal, and family divisions of the EJDC. On January 16, 2007, the Board adopted a resolution establishing an imprest account for the Clerk of the Court's in the amount of \$15,000.

On June 26, 2020, the County Audit Department recommended the EJDC evaluate the level of cash usage to determine whether the current \$15,000 balance was necessary to maintain efficient and effective operations. The EJDC has evaluated the cash usage and agrees with the Audit Department's recommendation. The EJDC would request a reduction in the balance from \$15,000 to \$5,000.

Cleared for Agenda

**02/02/2021**

File ID#

**21-123**