



Nevada Housing Division

Entitlement & Formula Subgrantee Application 21/22

Deadline: 4/28/2021

Clark County Social Service WSAP - Clark County Social Service

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\$ 747,233.81 Requested

Project Contact

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Pre-Application [top](#)

1. Are you applying on behalf of a Unit of Local Government?

☒ Yes

☐ No

2. If Yes, identify the Unit of Local Government for which you are submitting this application.

- ☐ Carson City
- ☐ Churchill County
- ☐ City of Henderson
- ☐ City of Las Vegas
- ☐ Douglas County
- ☐ Elko County
- ☐ Esmeralda
- ☐ Eureka County
- ☐ Humboldt County
- ☐ Lander County
- ☐ Lincoln County
- ☐ Lyon County
- ☐ Mineral County
- ☐ Nye County
- ☐ Pershing County
- ☐ Storey County
- ☐ Washoe County

- ☐ White Pine County
☒ Clark County
☐ Other:

3. If not a Unit of Local Government, identify the Agency or Organization. If applying as a unit of local government, please enter N/A below.

N/A

4. If not a Unit of Local Government, identify type of entity of the applicant organization. If applying as a unit of local government, please enter N/A below.

- ☐ Non Profit 501 (c) 3
☐ Housing Authority
☐ Other:
☒ N/A

5. Identify the funding source requested for THIS application.

If applying for multiple funding sources, please submit a separate application for each funding source.

- ☐ Account for Affordable Housing Trust Funds (AAHTF, previously known as LIHTF)
☒ Welfare Set Aside Program Funds (WSAP)
☐ HOME Investment Partnerships Program (HOME)

6. Please identify which activities you anticipate providing with funding through this application.

- ☒ Tenant Based Rental Assistance (TBRA, includes short term rental and utility assistance) AAHTF, WSAP
☐ Emergency Assistance (rental, motel, utility, etc) AAHTF, WSAP
☐ Security Deposit Assistance (rental and utility) AAHTF, WSAP
☐ Rental Housing Development (subcontracting to a developer) AAHTF, HOME
☐ Rental Housing Rehabilitation (subcontracting to a developer) AAHTF, HOME
☐ Homebuyer Down Payment Assistance, HOME
☐ Homeowner Rehabilitation AAHTF, HOME

Documents Requested *

State of Nevada Vendor Registration Confirmation-
Registered vendors please attach statement on
letterhead confirming Vendor Registration.
To register as a vendor for the state of Nevada please
visit <http://controller.nv.gov/VendorDB/About/Forms>

Required? Attached Documents *

[Vendor Registration](#)

Application Questions [top](#)

1. Does your jurisdiction or agency subgrant funds to third party service providers in your service area to provide eligible grant activities? Submit Program Policy and Procedure. If No, respond N/A

If yes, provide section and/or page numbers in attached that identify the sub-grant procedure including but not limited to: application process, public hearings, council/board approvals, execution of written agreement, expenditure deadlines, etc.

N/A

2. If your jurisdiction does not have a competitive process and/or otherwise retains the funds to administer directly, submit Program Policy and Procedure.

Below, identify section and page number that identifies processes related to the program for which you are requesting funds. Policies must Include: eligible activities, eligible participants, outreach and participant assistance termination.

WSAP Policy and Procedures attached

Budget [top](#)

Funding Sources/Revenues	HOME	AAHTF	WSAP
Tenant Based Rental Assistance (short term rental and utility assistance)			\$ 149,447.00
Security Deposit Assistance (rental and utility deposits)			
Emergency Assistance (one time rental, mortgage, and/or utility payments)			\$ 597,786.81

Motel Vouchers			
Homeowner down payment assistance			
Homeowner Rehabilitation			
Rental Housing Development (subcontracting to a developer)			
Rental Housing Rehabilitation (subcontracting to a developer)			
Admin Costs (allowable up to 10% {NA for HOME})			
Other (explain in narrative)			
Total	\$ 0.00	\$ 0.00	\$ 747,233.81

Budget Narrative

Clark County Social Service administers the Welfare Set Aside Program to provide emergency assistance for payment of housing related expenses to low-income households.

For Fiscal Year 2021-2022, approximately 80% of the total funds awarded or \$597,787 will be allocated for Emergency Assistance which includes rental assistance (up to 5 months), mortgage and/or utility payments. The rest will be allocated for Security Deposit Assistance and for rent and utility deposits.

Project Tables [top](#)

Previous AAHTF/ LIHTF Funding

Year of Grant Award (start date)	2017	2018	2019	2020
Total Award Amount				
Funds Expended to Date				
% of Award Spent				

Previous WSAP Funding

Year of Grant Award (start date)	2017	2018	2019	2020
Total Award Amount	658,770	763,361	764,760	
Funds Expended to Date	658,770	763,631	764,760	
% of Award Spent				

Previous HOME funding

	2016	2017	2018	2020
Total Award Amount				
Funds Expended to Date				
% of Award Spent				
Total	0	0	0	0

Proposed projects for upcoming funding cycle

Project Information	Project Type (list: rental assistance, utili	Projected # of individuals served	Estimated funding amount from this funding	Estimated total funding amount allocated to project f	Completion date
Project name/ type	Emerg Assist/Sec Deposit	1652	747233.81	747233.81	06/30/2022
Project name/ type					
Project name/ type					
Project name/ type					

type	
Project name/ type	
Project name/ type	
Project name/ type	
Project name/ type	
Total	0

Documents [top](#)

Documents Requested *

Required? Attached Documents *

Attachment 2: Affordable Housing Trust Funds (AAHTF or LIHTF) Policy and Procedure Documents. Must include policy and procedure for retaining funds and/or subgranting funds where applicable.

Attachment 3: Welfare Set-Aside (WSAP) Policy and Procedure Documents. Must include policy and procedure for retaining funds and/or subgranting funds where applicable.

[WSAP Policies](#)

Attachment 4: HOME Policy and Procedure Documents. Must include policy and procedure for retaining funds and/or subgranting funds where applicable.

Attachment 5: NV Business License (for all non-governmental applicants)

Attachment 6: IRS Determination Letter or NV Department of Taxation Letter (for all non-governmental applicants)

Attachment 7: Evidence of Financial Accountability- i.e. audited financial statement or review



[Audit 2019](#)

Attachment 8: 4 Most recent board meeting minutes (for all non-governmental entities)

Attachment 9: Board of Directors Member list with names, addresses, and contact info (for all non-governmental entities)

Attachment 10: Fiscal Policies and Procedures



[Fiscal Policies](#)

Attachment 11: HOME Affirmative Fair Housing Marketing Plan- Single Family

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 347012

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