



Town Advisory Board (TAB)/ Citizens Advisory Council (CAC) Application

Name of the TAB/CAC Applying for: Searchlight

TABs and CACs were created to assist the Board of County Commissioners in an advisory capacity with the decision-making process in the governance of the unincorporated towns and areas of Clark County. There are 8 TABs and 6 CACs that are appointed by the County Commission and 5 TABs that are elected. Each TAB or CAC consists of area residents that serve without compensation for two-year terms and attend regularly scheduled public meetings throughout the year.

Full Name: Donna J Moore Phone Number: [REDACTED]

Email Address: [REDACTED]

Home Address: 701 State Hwy 164
Searchlight, NV 89046

Mailing Address: PO Box 1354
Searchlight, NV 89046

Employer: Cree's MHP Occupation: Property Manager

Note: This document and accompanying materials become public record once received by Clark County.

• To be eligible to serve, you must be both a qualified elector (eligible to vote) and a resident of the unincorporated town or area encompassed by the TAB or CAC. Before you continue, please indicate if you meet the eligibility requirements: Yes No

• Meeting days, times, and frequency vary from one TAB/CAC to another. The schedules are listed here: https://www.clarkcountynv.gov/government/departments/administrative_services/town_liaison_services/tab_cac_information.php

If appointed, will you be able to attend meetings on a regular basis? Yes No

• Have you attended a Planning Commission or County Commission meeting? Yes No

• Have you attached the REQUIRED resume or letter of interest? Yes No



For the following questions, please feel free to attach additional pages as necessary.

Have you attended a TAB or CAC meeting in Clark County? Yes No

If so, which one and what was your experience?

Former Searchlight Town Advisory Board member.
Currently attend Searchlight Town Advisory Board meetings

Please list any boards or committees that you currently serve on:
None at this time

Why are you interested in becoming a member of your TAB or CAC?

I am currently a Searchlight resident and want to help Searchlight grow and improve for the future. Currently we are not abiding by local policies, Land/Building developments or the law. Currently local residents that have been in Searchlight for generations seem to do as they please with no respect for authority. Looking forward to real changes that will improve the quality of life for all residents.

I verify by my signature below that all statements made on this application, as well as attached information, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. I understand that an incomplete application or any modifications to this application will not be accepted or considered.

Donna J. Moore
Donna J. Moore (Nov 15, 2024 16:00 PST)

Nov 15, 2024

Signature

Date

You can submit your application and resume/letter of interest by fax to 702-455-3558, by email to AdministrativeServices@ClarkCountyNV.gov or by mail to: Clark County Administrative Services
Attn: Agenda Coordinator
500 S. Grand Central Pkwy, 6th Floor
Las Vegas, NV 89155

DONNA MOORE

PO Box 1354 Searchlight Nevada 89046 (701 W Hwy 164 Space 8)



SUMMARY

Experienced Operational Manager with high levels of competency in Financials, Sales, Customer Service, Marketing

EXPERIENCE

2015-Present

On Site Property Manager -Cree's Mobile Home and RV Park

Responsible for day to day operations of the Mobile Home/RV Park. Processing of checks/cash/credit card payments, Reconciliation of rent spreadsheets, Processing of new rental applications including back ground checks. Enforcement of Park Rules and Regulations including violations, evictions. Main contact for resident issues and concerns. Maintaining company files and records, submittal of timesheets for part time employees. Verify resident has properly signed up/off for Utility services (power and trash)

2011- 2015

Director of Operations- Technology Associates

Responsible for Southwest Regional including California, Arizona, Nevada, Utah, New Mexico

Site Acquisitions, Budgeting, Hiring, Business Development. Primary clients Verizon Wireless and Sprint

2005- 2011

Southwest Regional Manager- FMHC Corporation

Responsible for Southwest Regional including California, Arizona, Nevada, Utah, New Mexico

Site Acquisitions, Construction, Budgeting, Hiring, Marketing. Primary clients Verizon Wireless , Sprint, Clearwire, and ATT

2000- 2005

Director Southern California- Metrocall Wireless

· Responsible for Sales, Accounting, Customer Service and 4 Retail locations for wireless provider

- 1990- 2000 **Director of Operations Southern California/Nevada– PageNet**
- Responsible for Sales, Accounting, Customer Service and 8 Retail locations for national wireless provider
 - Primary contact for all Medical facilities requiring wireless networks and internal networking for immediate response
- 1987- 1990 **Business Operations Manager- Charter Cable TV**
- Responsible for Sales, Accounting, Customer Service and Retail Locations for Cable TV provider
- 1976- 1987 **Operations Manager– McKesson Chemical**

EDUCATION

BA Business Administration/ Business Law- Cal State Pomona
Nevada Manufactured Housing Annual Training 2015-current
Clark County Searchlight Town Board Member 2016-2020