

Application Form

Please complete each item. Add extra rows if more space is needed to provide complete response.

Applicant Organization Name	Clark County Department of Family Services
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Key Personnel

Name	Title	Resume included?
Judy Tudor	Assistant Director, CCDFS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Jill Marano	Assistant Director, CCDFS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Patrick Barkley	Manager- Child Haven, Placement, Visitation, NCM, MCM	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Lisa Martinez	Manager, Adoption and Youth Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Kara VanMeter	Contractor, VOCA Management Analyst	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Cheryl Cooley	Principal Management Analyst, SNCAC	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laura Hammack	Family Services Supervisor, Medical Unit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Debbie Watson	Accountant II	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Current Funding: List all funding sources for your agency. To qualify for VOCA funding your agency must receive at least 25% of its funding from non-federal sources. 28 C.F.R 94.112(b)

Funding	Type (Federal, State, Private, Etc.)	Project Period End Date	Amount Awarded (\$)
Federal plus Grant Federal Pass through	Federal	19-20	59,070,962
State plus grant state funding	State	19-20	52,091,778
Local	Local	19-20	70,344,675

L. Certification by Authorized Official

As the authorized official for the applying agency, I certify that the proposed project and activities described in this application meets all requirements of the Victims of Crime Act (VOCA) legislation governing the grant as indicated by the Division of Child and Family Services (DCFS) and the certifications in the Application Instructions; that all the information contained in the application is correct; that the appropriate coordination with affected agencies and organizations, including subcontractors, took place; that this agency agrees to comply with all provisions of the applicable grant program and all other applicable federal and state laws, current or future rules, and regulations. I understand and agree that any award received as a result of this application is subject to the conditions set forth in the Notice of Subaward and accompanying documents.

Name (type/print) <u>Margaret LeBlanc</u>	Phone <u>702-455-</u>
Title <u>Assistant Director</u>	Email <u>Margaret.LeBlanc@clarkcountynv.gov</u>
Signature <u><i>Margaret LeBlanc</i></u>	Date <u>2/11/2021</u>

**Description of Services, Scope of Work and Deliverables
SFY-2022**

Clark County Department of Family Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes

Scope of Work for:

Clark County Department of Family Services

Goal 1: Clark County seeks to meet the immediate emotional, physical, and well-being needs of all children placed in Clark County custody by providing specialized support services for children served at Child Haven and the Southern Nevada Children’s Advocacy Center.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>	<u>How will this Goal be measure (quantitative)</u>
<p>1. CCDFS will provide 2,000 community medical and behavioral health transports and 5,000 school of origin transports annually to child victims. CCDFS will provide supervision and coordination of services for 1500 child victims and their non-offending parents at the SNCAC annually.</p>	<p>1. CDDFS will provide direct services to children served at Child Haven and the SNCAC, including on-going physical care, emotional nurturing and daily supervision of abused and neglected children, transportation services, (including returning to and from the child’s school of origin and participation in community outings), supervision services, and participating in recreational activities with children on the Child Haven campus. Services will be provided by CCDFS staff and 9 Youth and Family Assistants within MCM, Child Haven Campus, and SNCAC. CCDFS will also contract with Hop, Skip, Drive for transportation services for child victims. Contractor shall provide qualified drivers to transport child victims of crime as necessary to school of origin and medical appointments. The current Hop, Skip, Drive job duties will also expand to transportation to after school activities when needed.</p>	<p>1. 7/1/21-ongoing</p>	<p>1. MCM Transportation spreadsheets, CH school of origin transportation spreadsheet, SNCAC quarterly spreadsheet of clients served; UNITY; Cognos</p>	<p>1. Monthly and/or quarterly documentation of the number of children served at Child Haven and the SNCAC, monthly documentation of the number of transportations provided to child victims; MCM Satisfaction surveys, UNITY.</p>

<p>2. CCDFS will complete 8,000 records requests, at least 4,000 medical and/or educational passports, and process/archive 2,000 birth and death certificate requests. Staff at SNCAC will maintain data on 1500 child victims served annually at the SNCAC.</p>	<p>2. CCDFS staff in both the Medical Case Management Unit and the SNCAC will obtain birth certificates for child victims, keep records (both hard copy and electronic) on all special care that the victims receive through CCDFS services, complete medical passports, schedule medical appointments and arrange transportation for children at Child Haven, and research and obtain children’s medical history and historical medical records. Senior staff will assign, direct, and review the work for this function. DFS staff at the SNCAC will maintain data on the 1500 child victims served annually. Positions include 4 Office Specialists and 2 Senior Office Specialists at the MCM and SNCAC.</p>	<p>2. 7/1/21-ongoing</p>	<p>2.Documentation of children receiving VOCA funded services, including records requests, passports, birth/death certificates, and emergency assistance in Excel Spreadsheets, MCM Satisfaction surveys, UNITY.</p>	<p>2. Number of records requests by DFS, number of passports created and distributed, number of birth/death certificates requested and or processed/archived, number of children served at the SNCAC</p>
<p>3. CCDFS will provide skilled case management services and skilled direct services to over 3,000 child victims at Child Haven annually. CCDFS will complete 2,000 community medical and behavioral health transports for child victims, and oversee psychotropic medication logs for approximately 300</p>	<p>3. DFS staff will provide skilled direct and case management services to 3,000 victims of crime placed into protective custody by securing documentation needed to obtain necessary medical, behavioral health, and developmental services, provide skilled case management services to assist caseworkers, transport and accompany higher level of needs child victims to community medical appointments, oversee psychotropic medication logs, maintain personal property of child victims at Child Haven, and to distribute emergency assistance. Positions include 8 Family Services Technicians within the NCM, MCM, and Child Haven.</p>	<p>3. 7/1/21-ongoing</p>	<p>3. Psychotropic medication spreadsheet, MCM satisfaction surveys, Child Haven daily logs, UNITY; Cognos</p>	<p>3. Number of behavioral health and medical transportation services provided by CCDFS, number of children receiving psychotropic medication monitoring by DFS, and monthly documentation of the number of children served at Child Haven.</p>

<i>children annually.</i>				
<i>4. CCDFS will provide targeted case management, crisis intervention, and clinical services to a minimum of 200 unduplicated victims annually.</i>	4. The ARYS Team will utilize appropriate identification and response mechanisms within DFS to address the needs of children currently in the care of DFS who are being commercially sexually exploited or who are at-risk for commercial sexual exploitation. Additionally, staff completes interviews when receiving a child welfare report with reasonable cause to believe a child is being sexually exploited through AB151. This staff will provide targeted case management services and clinical services to child victims of commercial sexual exploitation. These positions will find appropriate resources and referrals to manage the child victim's needs and keep the victims engaged in treatment specific to their needs. These positions will work in the implementation of a comprehensive program of assessment, intervention, counseling, referral, prevention, and education to child victims identified as being sexually exploited. The ARYS team includes 1 social work supervisor, 2 Senior Family Service Specialists, 1 Family Service Specialist, and 1 Youth & Adult Intervention Specialist.	4. 7/1/21-ongoing	4. ARYS quarterly Excel spreadsheet, including services and referrals provided; UNITY; Cognos	4. Quarterly documentation of clients served by ARYS, services and referrals provided by ARYS team; crisis intervention provided to victims.
<i>5. Data regarding all child victims will be monitored in compliance with state and federal requirements</i>	5. CCDFS will continue to contract with Kara VanMeter to perform Management Analyst functions for the grant.	5. 7/1/21-ongoing	5. Monthly or quarterly documentation number of child victims served, and service units provided to child victims under VOCA funded programs in Excel Spreadsheets; UNITY,	5. Compiled number of all child victims served, able to be tracked across multiple services by person number.

			satisfaction surveys.	
6. <i>Approximately 350 non-offending caregivers and children will be served annually by the Family Advocate.</i>	6. CCDFS will continue to contract with Red Rock Psychological Health for Family Advocate services at the SNCAC to serve child victims of sexual abuse and their non-offending parents and to provide information and referrals for victim services.	6. 7/1/21-ongoing	6. Monthly documentation of advocate services and referrals provided for child victims, siblings, and non-offending family members in an Excel spreadsheet approved by CCDFS, SNCAC satisfaction surveys.	6. Number of child victims, siblings, and non-offending family members served; number of victim services and referrals provided; number of individuals assisted with victim compensation application.
7. <i>Interpreter services will be available for the 1500 child victims and their non-offending caregivers served annually at the SNCAC and the 3,000 child victims at Child Haven</i>	7. CCDFS will contract for bilingual interpreter services to provide interpretation as needed to child victims, staff and non-offending caregivers at the SNCAC and Child Haven.	7. 6/30/22	7. Monthly documentation of services provided to Spanish speaking victims, monthly invoice detailing services provided, SNCAC satisfaction surveys.	7. Number of interpretation services provided and individuals served.

Goal 2: CCDFS seeks to respond to the emotional and physical needs of crime victims and assist primary and secondary victims of crime to stabilize their lives after victimization by meeting emergency assistance needs of child victims.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>	<u>How will this Goal be measure (quantitative)</u>

<p>1. <i>CCDFS will provide emergency assistance to at least 3,000 victims annually at Child Haven and the SNCAC.</i></p>	<p>1. Items of Emergency Assistance will be used to support child victims of abuse and neglect placed at Child Haven and/or with non-offending caregivers, relatives, and ICARE/CSEC foster homes including cribs, carseats, mattresses, emergency clothing, hygiene supplies, carbon monoxide detectors, alarms, and fire extinguishers for child victims. CCDFS will reimburse for daycare services obtained by relatives or fictive kin in the interim before welfare is obtained.</p>	<p>1. 7/1/21-ongoing</p>	<p>1. Documentation of children receiving emergency assistance in Excel Spreadsheets, UNITY</p>	<p>1. Number of EA items distributed, number of victims served, number of children served at Child Haven.</p>
<p>2. <i>CCDFS will provide operating supplies used to serve 3,000 victims annually at Child Haven and SNCAC.</i></p>	<p>2. CCDFS will provide Operational Supplies for Child Haven, SNCAC and MCM including administrative and direct use items. Administrative items would include office supplies, small furniture (chairs, tables, etc), copier leases, minor equipment under \$5,000, etc. Direct Use items would include such items as small furniture (beds, high chairs, etc), PEM behavioral modification supplies & small equipment under \$5,000, waiting area items, batteries, etc., to be used on Campus or Direct Service Location as needed.</p>	<p>2. 7/1/21-ongoing</p>	<p>2. Documentation of children receiving transportation services, groups, EA assistance at Child Haven</p>	<p>2. Number and amount of operating funds utilized; number of children served at Child Haven.</p>

<p>3. <i>CCDFS will provide emergency assistance to approximately 20 youth annually with Independent Living contracts to prevent homelessness.</i></p>	<p>3. Emergency assistance will be used to support foster youth in independent living placements to prevent eviction. Funds can be requested up to \$1500 annually. Funds will be used to provide items to preserve placement. Youth eligible for EA will be in compliance with IL contract. Requests will be made directly through IL management.</p>	<p>3. 6/30/22</p>	<p>3. DFS spreadsheet containing EA financial assistance distributed, type of assistance</p>	<p>3. Number of individuals receiving EA funds, amount of EA funds received, name and case/person number of individuals receiving EA funds</p>
<p>4. <i>CCDFS will provide emergency assistance to relatives and fictive kin upon receiving placement of a child victim to support their immediate placement needs. Up to 800 relatives or fictive kin caring for up to 1,500 children will be eligible for EA.</i></p>	<p>4. EA will be used to support relatives & fictive kin with a one-time stipend of \$300 per child to be given to assist with the absorption of the costs of placement.</p>	<p>4.7/1/21-ongoing</p>	<p>4. DFS spreadsheet containing EA financial assistance distributed, type of assistance</p>	<p>4. Number of individuals receiving EA funds, amount of EA funds received, name and case/person number of individuals receiving EA funds.</p>

5. CCDFS will provide emergency assistance for up to 20 non-offending parents to support placement preservation of child victims.	5. CCDFS will provide up to \$3,000 for up to 6 months for non-offending caregivers to support the placement preservation of child victims. Funds will be utilized to maintain rental, utilities, or other services needed to meet the immediate needs of child victims of crime residing in the home.	5.7/1/21-ongoing	5. Documentation of children and caregivers receiving emergency assistance; UNITY	5. Number of individuals receiving EA, amount of EA funds
6. CCDFS will hire a Family Service Specialist I/II within the CCDFS Placement team to assist with service provision for caregivers and youth eligible for EA.	6. Job duties for the FSS I/II within the placement team will include ensuring provision of EA for eligible caregivers and youth is initiated. Additional job duties include receiving children being admitted into protective custody, making admission determinations and processing the admissions, assessing the immediate needs of children regarding physical and mental health, identifying relative and/or foster care placements for children.	6.10/1/21-ongoing	6. Documentation of children and caregivers receiving emergency assistance, placement reports, UNITY	6. Number of individuals receiving EA, number of relative/fictive kin placements

Goal 3: CCDFS seeks to respond to the emotional and physical needs of crime victims by providing prosocial programming to maintain the safety and well-being of child victims served by CCDFS and the SNCAC.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>	<u>How will this Goal be measure (quantitative)</u>
1. Approximately 15 victims per month with developmental, medical, and/or behavioral health needs in	1. CCDFS will contract with Sport-Social to support the development of pro-social skills in both community and residential settings, including Neurorestorative, to help child victims with developmental disabilities, behavioral issues, or other issues that prolong obtaining a stable placement, gain a sense of security and stability to successfully transition to the least restrictive placement	1. 7/1/21-ongoing	1. Monthly invoices documenting children served, number of visits per week, and Sport-Social assessments and narratives for child	1. Quarterly number of children served; number of prosocial sessions provided.

<p><i>community and residential settings will receive pro-social skills through physical activity. (Innovative)</i></p>	<p>possible. Children will engage in services at the Sport-Social site or in residential and community settings for a minimum of 1 hour per week. Services will be expanded to include in-home services after children are placed from Neurorestorative, or as needed for foster/relative placements. Child will have their own 1:1 Registered Behavior Technician (RBT) to assess child's needs and strengths, provide instruction services individually and/or in small groups. Children will work on social, emotional, conversational, behavioral and physical goals that are created by the Board-certified behavior analyst.</p>		<p>victims served.</p>	
<p><i>2. CCDFS will partner with St. Jude's to provide sibling preservation activities for a minimum of 80 children who have been separated due to foster care.</i></p>	<p>2. CCDFS will contract with St. Jude's to provide placement preservation activities for separated siblings in order to maintain connections and support sibling relationships. These activities may also include virtual engagements which victims can repair, restore, and maintain lost familial relationships.</p>	<p>2.7/1/21-ongoing</p>	<p>2. Documentation regarding children attending Camp to Belong.</p>	<p>2. Number of children attending Camp to Belong</p>
<p><i>3. Up to 25 child victims will receive sitter services and non-Medicaid reimbursable items of necessity at Neurorestorative annually.</i></p>	<p>3. CCDFS will contract with Neurorestorative to provide companion sitter services to children at Neurorestorative to maintain the safety of the child. CCDFS will utilize specialized staff to be available 24/7 at the skilled facility to manage the child's behavior and assist the child in improving their functioning while at the facility in order to ultimately be placed in a foster home or less restrictive environment. Items of necessity include therapeutic outings, supplies, clothing, and non-Medicaid reimbursable medication expenses.</p>	<p>3. 7/1/21-ongoing</p>	<p>3. Documentation of sitter hours provided, receipts for items to be reimbursed, documentation of the number of children served, length of hospitalization</p>	<p>3. Number of victims served, number of direct services provided</p>

Goal 4: CCDFS seeks to respond to the emotional and physical needs of crime victims and provide victims of crime with a measure of safety and security by providing training and consultation for CCDFS and SNCAC staff and community partners to improve the skills of staff working directly with victims.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>	<u>How will this Goal be measure (quantitative)</u>
<i>1. Up to 15 Child Haven staff will receive training regarding verbal de-escalation and safe physical intervention to serve the 3,000 victims annually.</i>	1. Staff at Child Haven will receive specialized training to safely manage behaviorally challenging and disruptive behavior in child victims to maintain the safety of staff and child victims. Training includes Train the Trainer programs.	1. 6/30/22	1. Training sign-in sheets, number of child victims at Child Haven	1.Number of children served at Child Haven, number of staff trained
<i>2.CCDFS will lease 10 virtual reality headsets and 2 VR scenarios through Accenture AVEnueS Experience Solution to maintain safety of child victims during times of decision making and safety planning.</i>	2.This interactive training platform will be utilized to develop the skills of new and existing employees on how to engage families in identifying services that their family could benefit from. This technology will be available to all caseworkers hired by CCDFS. This lease will include 1 yearlong lease of 10 headsets and 1 safety planning and 1 safety assessment scenario.	2.6/30/22	2. Documentation of staff receiving training	2.Number of CCDFS staff trained utilizing virtual reality headsets.

<i>(Innovative)</i>				
<p><i>3.To meet NCAC training requirements, 36 staff and community partners will attend the 4-day Forensic Interviewing of children training.</i></p>	<p>3.CCDFS staff and community partners will host a 4 day training provided by the NCAC specifically designed for child interviewers who have responsibility for initial forensic interviews of children. This training meets continuing education requirements for forensic interviewers. Includes one NCAC trainer and one onsite NCAC Coordinator.</p>	<p>3.6/30/22</p>	<p>3. Training sign-in sheets</p>	<p>3.Number of staff and community partners receiving training.</p>
<p><i>4.CCDFS will enter into an agreement or Memorandum of Understanding with local Medical Organization to provide evaluation/monitoring and abuse/neglect consult of major physical abuse/neglect cases as necessary to identify possible abuse, failure to thrive, and specific unaddressed medical issues. Up to 10 youth</i></p>	<p>4. In cooperation with coordinating agency and/or CCDFS staff, referrals for medical evaluation/monitoring (CARES meetings) shall be made as necessary to ensure the health of child victims. Monthly reports of determined medical health issues shall be reported to CCDFS staff, with recommendations as to services needed to address the medical health of the child, and to prevent medical neglect in the future.</p>	<p>4. 6/30/22</p>	<p>4. Documentation of Criteria and Referrals, documentation of medical recommendations/findings</p>	<p>4. Number of children served, number of consultations provided</p>

<i>per month ages shall be referred for this service.</i>				
<i>5.CCDFS will host an Eye Movement desensitization and reprocessing (EMDR) training for up to 25 CCDFS staff and community partners directly serving child victims. (Innovative)</i>	5. CCDFS will host an EMDR training for clinical staff and community partners working directly with child victims. This will allow clinicians to be accredited with the SNCAC to better serve the needs of child victims and increase the availability of this high-demand service. This therapeutic technique assists clients in processing their distressing mental images in a safe environment. Up to 25 staff and community partners will receive this licensure and CEU's.	5. 6/30/22	5. Training sign-in sheets	5. Number of staff and community partners receiving training.
<i>6.CCDFS will host a Dialectical Behavioral Training for up to 75 CCDFS staff and community partners.</i>	6.CCDFS will host a Dialectical Behavioral trainer to offer a community collaborative workshop to enhance and maintain the skill level and services provided to children and their families who have experienced trauma. Training will include training recertification and skills maintenance obtained from previous DBT training. This framework will assist staff and community partners in understanding the implications of behavioral and emotional reactivity after a victim experiences a traumatic event, such as becoming a	6. 6/30/22	6. Training sign-in sheets	6. Number of staff and community partners receiving training.

	victim of crime. DBT participants will additionally train more support staff and caregivers after completing the comprehensive series. Includes training and materials.			
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Goal 5: CCDFS will assist victims to stabilize their lives after victimization by providing emergency placements, skilled CSEC foster homes, out of home and in-home placement support services, and adoption permanency.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>	<u>How will this Goal be measure (quantitative)</u>
<i>1. CCDFS will recruit, train, and retain 20 specialized CSEC foster homes to be available for placement of CSEC youth.</i>	1. CCDFS will train DFS foster parents on issues affecting the CSEC victim population by the CCDFS ARYS team, or additional online training courses or contracted trainers to be determined. To compensate for the additional training, knowledge, and skills these foster homes must possess, CCDFS will provide additional compensation beyond the foster care rate the caregiver is currently receiving, up to \$700 monthly rate. CCDFS will identify and refer for placement. CCDFS will utilize specialized foster agencies for CSEC homes.	1. 6/30/22	1. Placement reports, UNITY, documentation of training provided (sign-in sheets, certificates).	1. Number of children placed in CSEC homes, length of stay, number of specialized CSEC homes
<i>2. CCDFS will continue to partner with Raise the Future and the Wendy's Wonderful Kids and the Dave Thomas Foundation for</i>	2. CCDFS will continue to partner with the Raise the Future and Wendy's Wonderful Kids to improve outcomes for older youth in foster care by providing child-focused recruitment including: a thorough review of case file, face-to-face relationship with the	2. 7/1/21-ongoing	2. WWK spreadsheet with referrals and children served, documentation of efforts made towards recruitment of adoptive parents, services provided	2. Adoption finalization rates for children with WWK recruiters, number of children served by the program

<p><i>Adoption to implement child focused recruitment by hiring approximately 10 Wendy's Wonderful Kids recruiters and/or specialists to improve outcomes for up to 100 youth in foster care annually.</i></p>	<p>child, collaboration with all adults in the child's networks, assurance of adoption preparation, an aggressive recruitment plan, and diligent search for all potential adoptive parents. CCDFS will contract for up to 10 Wendy's Wonderful Kids recruiters. CCDFS and WWK will target children at risk for aging out, sibling groups, and children with special needs. Supplies and/or equipment to assist the program will be purchased as funds are available to support the recruitment of foster and adoptive resources for child victims.</p>			
<p><i>3. CCDFS will implement up to 5 Interim Care (ICARE) homes with 15 beds to provide emergency interim care for children from 0-18 years of age. A monthly retainer fee of up to \$500 will be paid to the ICARE Parent to maintain openings in their home for 24/7 emergency</i></p>	<p>3. The ICARE home will be licensed for a minimum of 3 beds during the duration of the agreement, accept any and all children in to their home, supply transportation to and from child's home and school until bus transportation is set up, be available via telephone and to return all calls regarding placement as soon as possible, generally no more than 15 minutes. Ensure ICARE home has 24 hour, 7-day a week availability. Up to \$500 retainer will be paid monthly to the ICARE home in addition to the Standard Foster Rate when children are placed in the home. CCDFS will provide training, clothing, and items of necessity for ICARE homes.</p>	<p>3. 6/30/22</p>	<p>3. ICARE placement agreements, placement reports, UNITY</p>	<p>3. Number of ICARE licensed homes, number of children placed in ICARE licensed homes.</p>

<i>placements.</i>				
<i>4. CCDFS will pay unlicensed relative placements a stipend of \$10.00 per day. CCDFS anticipates providing funding for approximately 140 unpaid relative providers and approximately 280 children annually.</i>	4. CCDFS will support the approximately 140 unlicensed relative placements caring for approximately 280 child victims. Unlicensed relative placements will receive a daily subsidy to assist with the emergent costs associated with the care and placement of child victims during the relative licensing process for up to 6 months.	4. 6/30/22	4. Cognos report for unlicensed relatives, documentation of children and caregivers receiving stipend.	4. Stipend amounts distributed, number of unpaid relative providers.
<i>5. CCDFS will support the placement preservation of up to 1,500 children annually in relative/fictive kin placements by contracting with Foster Kinship to provide support services and training to relative and fictive kin caregivers.</i>	5. CCDFS will contract with a community partner to be determined to provide support services to relative and fictive kin families. Services will include kinship navigation services, medical and mental health screenings, assistance with scheduling medical and mental health follow ups, and implement therapeutic interventions to increase the child's positive adjustment to the home and preserve placements. The program will also provide transportation services and medical consumables that are not reimbursable under Medicaid or other insurance providers.	5. 6/30/22	5. Placement reports, documentation of children served, clinical assessments and progress reports, satisfaction surveys	5. Quarterly number of children served, number of non-offending caregivers served, placement retention of children served.

<p><i>6.CCDFs will partner with Boys Town of Nevada (BTVN) to deliver support services to child victims of crime and their non-offending caregivers who have been identified as in crisis and/or at risk for displacement for up to 100 DFS youth.</i></p>	<p>6. BTVN will deliver support services via their In-Home Family Services and/or their Care Coordination Services programs to evaluate and develop an individual plan for DFS families referred under this Objective. Each plan is designed to provide assistance, direct services, and community resources in order to stabilize the emotional and physical wellbeing of child victims of crime placed with non-offending caregivers, and to prevent further trauma by eliminating the need for displacement.</p>	<p>6.7/1/21-ongoing</p>	<p>7. Agency will maintain case files and plans and report monthly to DFS; Annual Monitoring Report of Agency; Quarterly reports of children served and services provided.</p>	<p>7. Quarterly number of children served, number of direct services provided.</p>
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Instructions: The Scope of Work (SOW) is the area in an agreement where the work to be performed is described. The SOW should contain any milestones, reports, deliverables, and end products that are expected to be provided by the performing party. The SOW should also contain a timeline for all deliverables and the way the goal will be measured.

*In some instances, it may be helpful/useful to provide a brief summary (limited to half [1/2] a page) of the project or its intent here. This section should be written in complete sentences.

Budget

Proposed Project Budget

Category	Amount Requested (\$) Traditional	Amount Requested (\$) Innovative	Total Requested (\$)
Personnel	1,748,258.36	0	1,748,258.36
Travel/Training	0	134,298.00	134,298.00
Operating	780,405.00	0	780,405.00
Equipment	0	0	0
Contractual/Consultant	2,189,900.00	206,982.00	2,396,882.00
Other	1,021,839.00	0	1,021,839.00
Indirect	0	0	0
Total Funding Requested (\$)	5,740,402.36	341,280	6,081,682.36

Remember to also submit your completed SFY22 Budget Narrative Template.

SFY22 BUDGET NARRATIVE

Total Personnel Costs		Including Fringe	Total:	\$ 1,748,258.36	
List Staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.					
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Amount Requested</u>
Felicia Tucker Senior Family Services Specialist PID #10127876 Range \$29.04 to \$45.05 Hourly Length of time in Position CSEC - Forensic interviews, crisis intervention, case management and documentation of at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.					
	\$ 98,568.08	41.862%	100%	12	\$ 139,831.12
Evangelina Villalobos Office Specialist PID#10124520 Range \$16.97 to 26.28 Hourly Length of time in Position: up to 1 year SNCAC - Scheduling of interviews for medical and therapeutic appointments and forensic interviews, data entry for case and grant files, data storage, general reception duties for child victims at the SNCAC. Aligns to Goal 1, Objective 2.					
	\$ 33,230.00	60.957%	100%	12	\$ 53,486.00
Mirian Hernandez Esquivel Family Services Technician PID#10127880 Range \$21.35 to \$33.12 Hourly Length of time in Position: up to 1 year Child Haven - Provide for direct supervision and immediate care needs of youth at Child Haven. Coordinate school transportation needs of youth at Child Haven. Aligns to Goal 1, Objective 3.					
	\$ 41,657.00	54.817%	100%	12	\$ 64,492.00
Stacy Scott(McBeath) Social Work Supervisor PID#10130997 Range \$31.39 to \$48.66 Hourly Length of time in Position CSEC - Supervise CSEC Team, forensic interviews, case management, crisis intervention, therapy for at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.					
	\$ 98,762.56	41.841%	100%	12	\$ 140,085.92
Marion Templeton Office Specialist PID#10037129 Range \$16.37 to 25.35 Hourly Length of time in Position Medical Case Management - Facilitates data collection, input and scanning of medical records for case and grant files for child victims. Prepares medical passports. Aligns to Goal 1, Objective 2.					
	\$ 40,498.64	56.432%	100%	12	\$ 63,352.64
VACANT Senior Family Services Specialist PID#10127875 Range \$29.04 to \$45.05 Hourly Length of time in Position					

*revise this formula as needed to include each position listed

CSEC - Forensic interviews, crisis intervention, case management and documentation of at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.	\$ 60,403.20	51.108%	100%	12	\$ 91,273.84
<hr/>					
Angela Birum Family Services Technician PID#10037697 Range \$21.35 to \$33.12 Hourly Length of time in Position					
Medical Case Management -Provides medical and therapeutic transports, medical passports, facilitates and documents case medical information. Aligns to Goal 1, Objective 3.	\$ 51,508.08	51.146%	100%	12	\$ 77,852.32
<hr/>					
Naomi Tabon Family Services Technician PID#10127883 Range \$21.35 to \$33.12 Hourly Length of time in Position					
Child Haven - Assist with the management of supplies and grant inventory at the Child Haven campus to ensure that the direct needs of youth are being met. Documentation of grant and case files. Provide supervision of youth. Aligns to Goal #1, Objective 3.	\$ 73,452.08	45.337%	100%	12	\$ 106,752.88
<hr/>					
Natasha Lau Johnson Youth & Adult Intervention Specialist PID#10127878 Range \$26.89 to \$45.05 Hourly Length of time in Position					
CSEC - Crisis intervention, interviewing, therapeutic services for at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.	\$ 71,990.88	45.613%	100%	12	\$ 104,827.84
<hr/>					
Flor Molina Senior Office Specialist PID#10015152 Range \$18.33 to \$28.39 Hourly Length of time in Position					
Medical Case Management - Lead to the facilitation of data collection, input and scanning of medical records for case and grant files, prepares medical passports. File requests to maintain birth and death certificates as needed for DFS child victims. Aligns to Goal 1, Objective 3.	\$ 47,456.24	52.806%	100%	12	\$ 72,516.08
<hr/>					
Rion Bell Family Services Technician PID#10037699 Range \$21.35 to \$33.12 Hourly Length of time in Position					
Medical Case Management -Provides medical and therapeutic transports, medical passports, facilitates and documents case medical information. Aligns to Goal 1, Objective 3.	\$ 51,548.64	51.130%	100%	12	\$ 77,905.36
<hr/>					
Amanda Schmidt Family Services Technician PID#10021432 Range \$21.35 to \$33.12 Hourly Length of time in Position					
Medical Case Management -Provides medical and therapeutic transports, medical passports, facilitates and documents case medical information. Aligns to Goal 1, Objective 3.	\$ 49,603.84	51.891%	100%	12	\$ 75,343.84

VACANT					
Senior Office Specialist PID#10009861 Range \$18.33 to \$28.39 Hourly					
Length of time in Position					
Medical Case Management - Lead to facilitation of data collection, input and scanning of medical records for case and grant files, prepares medical passports. Aligns to Goal 1, Objective 2.	\$ 38,404.00	56.775%	100%	12	\$ 60,208.00
Shade Rotibi					
Family Services Specialist I/II PID#10127879 Range \$24.93 to \$41.71 Hourly					
Length of time in Position					
CSEC - Under supervision provides forensic interviews, crisis intervention, case management and documentation of at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.	\$ 71,302.40	45.747%	100%	12	\$ 103,920.96
Samantha Clemens					
Family Services Technician PID#10037723 Range \$21.35 to \$33.12 Hourly					
Length of time in Position					
Clinical Nursing - Manages and logs necessary psychotropic and other medications for child victims. Aligns to Goal 1, Objective 3.	\$ 46,341.36	53.316%	100%	12	\$ 71,048.64
Lisa Thomson					
Office Specialist PID#10037130 Range \$16.97 to 26.28 Hourly					
Length of time in Position					
Medical Case Management - Facilitates data collection, input and scanning of medical records for case and grant files for child victims. Prepares medical passports. Aligns to Goal 1, Objective 2.	\$ 38,440.48	57.757%	100%	12	\$ 60,642.40
Anthony Lomastro					
Family Services Technician PID#10124519 Range \$21.35 to \$33.12 Hourly					
Length of time in Position					
Child Haven - Provide for direct supervision and immediate care needs of youth at Child Haven. Coordinate school transportation needs of youth at Child Haven. Aligns to Goal 1, Objective 3.	\$ 51,042.16	51.323%	100%	12	\$ 77,238.72
Krishauna Williams					
Office Specialist PID#10037126 Range \$16.97 to 26.28 Hourly					
Length of time in Position					
Medical Case Management - Facilitates data collection, input and scanning of medical records for case and grant files for child victims. Prepares medical passports. File requests to maintain birth and death certificates as needed for DFS child victims. Aligns to Goal 1, Objective 2.	\$ 34,559.20	60.957%	100%	12	\$ 55,625.44
Rochell Williamson					
Family Services Technician PID#10127881 Range \$21.35 to \$33.12 Hourly					
Length of time in Position					

*revise as needed to include costs of multiple trips.

Child Haven - Assist with the management of supplies and grant inventory at the Child Haven campus to ensure that the direct needs of youth are being met. Documentation of grant and case files. Provide supervision of youth. Aligns to Goal 1, Objective 3.	\$ 47,678.80	52.708%	100%	12	\$ 72,809.36
VACANT					
Family Services Specialist I/II PID# TO BE DETERMINED \$24.93 to 41.71 Hourly DFS Placement - Assist with the referrals, data collection and input necessary to carry out assistance in grant for I-Care, CSEC and Relative/Fictive Kin Homes. Aligns to Goal 2, Objective 6.	\$ 51,436.00	50.424%	100%	12	\$ 77,372.00
VACANT					
PTH Youth & Family Assistant PID#10058786 \$12 HR to 1040 Hrs SNCAC - Assist with medical, therapy and interview appointment scheduling, data entry, track VOCA statistics, and assisting youth in waiting area. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
Iliana Almaraz					
PTH Youth & Family Assistant PID#10057535 \$12 HR to 1040 Hrs. Medical Case Management -Assist with Medical Passports, medical record management, scanning, other various office duties to assist with youth records. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
Zuleyma Brito					
PTH Youth & Family Assistant PID#10056607 \$12 HR to 1040 Hrs Child Haven - Provide assistance with the direct and immediate needs of youth in Child Haven-feeding, bathing, clothing, transports, etc. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
VACANT					
PTH Youth & Family Assistant PID#10056602 \$12 HR to 1040 Hrs Child Haven - Provide assistance with the direct and immediate needs of youth in Child Haven-feeding, bathing, clothing, transports, etc. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
Precious Stewart Quinn					
PTH Youth & Family Assistant PID#10056610 \$12 HR to 1040 Hrs Child Haven - Provide assistance with the direct and immediate needs of youth in Child Haven-feeding, bathing, clothing, transports, etc. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
VACANT					
PTH Youth & Family Assistant PID#1058790 \$12 HR to 1040 Hrs Medical Case Management -Assist with Medical Passports, medical record management, scanning, other various office duties to assist with youth records. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00

*Revise as needed to include costs of multiple trips.

VACANT					
PTH Youth & Family Assistant PID#10058783 \$12 HR to 1040 Hrs					
Medical Case Management -Assist with Medical Passports, medical record management, scanning, other various office duties to assist with youth records. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
VACANT					
PTH Youth & Family Assistant PID#10058781 \$12 HR to 1040 Hrs					
Medical Case Management -Assist with Medical Passports, medical record management, scanning, other various office duties to assist with youth records. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
VACANT					
PTH Youth & Family Assistant PID#10058189 \$12 HR to 1040 Hrs					
SNCAC - Assist with medical, therapy and interview appointment scheduling, data entry, track VOCA statistics, and assisting youth in waiting area. Aligns to Goal 1, Objective 1.	\$ 11,027.00	2.449%	100%	12	\$ 11,297.00
MATHEW THERIAULT					
Sr Family Services Specialist PID#10009396 IN-KIND MATCH					
Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC	\$ -	0.000%	100%	12	
EILIZABETH ESPINOZA					
Sr Family Services Specialist PID#10009370 IN-KIND MATCH					
Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC	\$ -	0.000%	100%	12	
KAITLIN AMAYA					
Sr Family Services Specialist PID#10009359 IN-KIND MATCH					
Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC	\$ -	0.000%	100%	12	
REBECCA LANKFORD					
Sr Family Services Specialist PID#10120559 IN-KIND MATCH					
Provide Forensic Interview and/or Direct Victim Services for child victims at the	\$ -	0.000%	100%	12	
MISTY CLARK					
Family Services Specialist I/II PID#10009114 IN-KIND MATCH					
Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC	\$ -	0.000%	100%	12	

*Revise this formula as needed to include each Contractor listed

ELIZABETH SALDANA IBARRA IN KIND MATCH

Office Specialist PID#10017642

Provide office/clerical support for staff serving at SNCAC		0.000%	0%	12	\$ -
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JULIA BRADLEY IN KIND MATCH

OFFICE SERVICES SUPERVISOR PID#10008994

Supervise Office and Operations at SNCAC, provide support for staff who directly serve child victims at SNCAC

		0.000%	0%	12	
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ALL GRANT FUNDED POSITIONS ARE CHARGED 100% TO GRANT. FRINGE BENEFITS PER CLARK COUNTY SEIU CONTRACT BUDGETED AS: FICA .0145, UNEMPLOYMENT .00, WORK COMP .01, PERS .2975 FULL TIME ONLY, INSURANCE \$11,300 FULL TIME ONLY, LONGEVITY PER YRS OF SERVICE

Total Fringe Cost \$ 551,131.72	Total: \$ 1,748,258.36
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Travel/Training **Total: \$ 134,298.00**

Identify staff who will travel, the purpose, frequency, and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel

<i>Title of Trip & Destination such as CDC Conference: San Diego, CA</i>	Cost	# of Trips	# of Days	# of Staff	\$
Airfare: Cost per trip (origin & destination) x # of trips x # of staff					\$ -
Baggage fee: \$ amount per person x # of trips x # of staff					\$ -
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff					\$ -
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff					\$ -
Ground Transportation: \$ per r/trip x # of trips x # of staff					\$ -
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff					\$ -
Parking: \$ per day x # of trips x # of days x # of staff					\$ -

Justification:

Who will be traveling, when and why, tie into program objective(s) or indicate required by funder.

If traveling to more than 1 out-of-state destination, copy section above, revise formula in Cell F33 and complete for each trip

In-State Travel(Training Cost Only)

\$ 134,298.00

TRAINING

Rental of Virtual Experience for CPS Worker Training (Innovative funding)

CCDFS will lease 3 Virtual Training Scenarios & 10 Headsets from Acenture Avenues to develop skills for service planning

N/A

Operating **Total: \$ 780,405.00**

List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program

Operational Supplies for Child Haven, SNCAC and MCM including administrative and direct use items. Administrative items would include such items as office supplies, small furniture (chairs, tables, kiosks, etc), duplicating, minor equipment under \$5,000, etc., to be used to facilitate Direct Services to child victims of crime. Direct Use items would include such items as small furniture (beds, high chairs, etc), PEM behavioral modification supplies & small equipment under \$5,000, waiting area items, transport items, batteries, etc., to be used on Campus or Direct Service Location as needed.	\$ 41,085.00
Necessary items of Emergency Assistance to be provided for the direct use of child victims while at Child Haven and/or to initiate/maintain Non Offending Placement. Examples would include, but are not limited to, clothing, car seats, cribs, strollers, beds, bedding, hygiene, duffel bags, rental of storage for items, etc..	\$ 434,491.00
Items to support the placement and permanency of children in safe homes including, but not limited to, fire extinguishers, alarms, carbon monoxide detectors, training, incentives, etc	\$ 44,178.00
Emergency Assistance provided to child victims and non offending placements, including ILA youth, to support the placement and preserve the permanency of child victims of crime including but not limited to rent, utilities, daycare, employment stability assistance, etc.	\$ 167,877.00
Emergency Assistance Stabilization Bus Passes for Former Foster Youth enabling participation in Voluntary Jurisdiction and Non Offending Parents/Caregivers on an as needed basis to prevent disruption of youth placement	\$ 66,267.00
Incentive Items such as Gift Cards to promote participation in Foster/Kinship and other Training Services to facilitate the permanency of youth.	\$ 26,507.00

Equipment	Total:	\$ -
List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All		
Describe equipment	\$	-

Contractual	Total:	\$ 2,396,882.00
Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should		
Name of Contractor/Subrecipient: NEURORESTORATIVE	\$	140,715.00
Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines		
Period of Performance: July 1, 2021 - June 30, 2022		
Scope of Work: Provide companion sitter and other non medicaid reimbursable needs for DFS youth who need 24 hour supervision to prevent them from harming themselves or		
*Sole Source Justification: Contract(s) shall be issued to current facility available to CCDFS to stabilize youth with severe behavioral and/or mental concerns which need to be		
Method of Accountability:		
Define - Child victims shall be referred by qualified DFS staff. Nursing Case Management & Agency staff will supervise the needs and level of care necessary for DFS youth at		
Name of Contractor/Subrecipient: Boys Town of Nevada	\$	198,802.00
Method of Selection: Sole Source - Option for Renewal of Services		
Period of Performance: July 1, 2021- June 30, 2022		
Scope of Work: CCDFS will refer Non Offending Placement clients who have been identified as in crisis and exhibiting factors that indicate impending disruption of current		

*Sole Source Justification: BTN is the only agency currently operating in Nevada that is accredited and employs the TFM evidence-based, trauma-informed method with a proven Method of Accountability:

Define - CCDFS shall refer appropriate clients for services. Contractor shall submit monthly/quarterly progress reports as needed and document services on invoices. CCDFS

Name of Contractor/Subrecipient: Red Rock Victim Advocate \$ 40,644.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: To provide supportive and advocacy services for child victims of sexual abuse and their non offending parent/caregiver. Provide referrals for supportive and victim

*Sole Source Justification: N/A

Method of Accountability:

Define - Contractor will provide documentation of work, persons assisted and referrals issued and invoice are to be approved by DFS management. Management Analyst will

Name of Contractor/Subrecipient: Kara VanMeter \$ 13,253.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Provide technical assistance in developing and monitoring grant programs, procedures and statistics. Maintain and report grant statistics to State.

*Sole Source Justification: N/A

Method of Accountability:

Define - Contractor will submit a summary of hours worked monthly to be approved by DFS management. Purchasing Department will monitor for contract compliance.

Name of Contractor/Subrecipient: Sport Social (Innovative Funding) \$ 140,715.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Provide prosocial services for children with severe mental/behavioral needs either 1:1 or in small groups. Assess needs and develop social, emotional,

*Sole Source Justification: N/A

Method of Accountability:

Define - DFS staff will refer child victims for service. Contractor will submit a monthly invoice documenting services to be approved by DFS management and reports to assist

Name of Contractor/Subrecipient: - Spanish Interpreter Services - TBD \$ 82,701.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Contracted agency shall provide on an as needed basis interpreters certified to translate Spanish/English to facilitate clients who speak Spanish as their primary

*Sole Source Justification: N/A

Method of Accountability:

Define - SNCAC/DFS staff shall identify and authorize the need for interpretation services in providing allowable services under the grant and schedule services accordingly.

Name of Contractor/Subrecipient: Foster/Kinship (NAVIGATION/TRAINING) \$ 140,715.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Provide Navigation services including training, support services and referral information to Relatives and Fictive Kin caring for child victims of crime to assist in

*Sole Source Justification: N/A

Method of Accountability:

Define - DFS staff shall refer Relatives/Fictive Kin on an as needed basis to acquire knowledge and skills to care for child victims and lessen the possibility of placement disruption

Name of Contractor/Subrecipient: - Adoption Exchange \$ 883,561.00

Method of Selection: Sole Source

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Provider will partner with Wendy's Wonderful Kids to develop and maintain recruitment efforts specific to Clark County to locate foster, specialized foster

*Sole Source Justification: The Adoption Exchange is the only viable source with the necessary expertise and partnerships to perform requested services.

Method of Accountability:

Define - DFS Staff shall work closely with the Adoption Exchange to provide necessary information on current departmental and youth specific needs for emergent and permanent

Name of Contractor/Subrecipient: - Child Abuse Review Staffings/TBD

\$ 88,356.00

Method of Selection: Interlocal Agreement/MOU and/or Quote per Clark County Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Contractor shall have medical expertise in the are of child abuse/neglect for multidisciplinary meetings. Contractor shall provide staffings for CCDFS staff to

*Sole Source Justification: N/A

Method of Accountability:

Define -CCDFS shall refer cases as necessary for consultation to determine level of abuse and needs and maintain documentation. Contractor shall submit report documenting

Name of Contractor/Subrecipient: Deescalation Training -TBD

\$ 13,253.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Contractor shall provide training, certification and recertification of deescalation techniques for up to 15 DFS staff working directly with child victims of crime. DFS

*Sole Source Justification: N/A

Method of Accountability:

Define - DFS management shall determine staff to attend and select the most qualified to become certified Trainers. DFS Training Team shall maintain documentation, sign in

Name of Contractor/Subrecipient: DBT TRAINING TBD

\$ 17,671.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Contractor shall provide continued Dialectical Behavioral training for up to 75 DFS Staff and community partners. Training shall enhance the skill level and

*Sole Source Justification: N/A

Method of Accountability:

Define - DFS management shall determine staff to attend and select the most qualified to become certified Trainers. DFS Training Team shall maintain documentation, sign in

Name of Contractor/Subrecipient: HopSkipDrive

\$ 353,424.00

Method of Selection: Sole Source - Option for Renewal of Services

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Contractor shall provide qualified drivers to transport child victims of crime as necessary to home school and medical appointments.

*Sole Source Justification: Contract was issued per Clark County Purchasing guidelines and is renewable. Currently, Vendor is the only local provider of service.

Method of Accountability:

Define - DFS staff shall request transportation as needed. Contractor shall keep DFS referrals and logs. Purchasing will monitor for contract compliance.

Name of Contractor/Subrecipient: EMDR Training TBD (Innovative Funding)

\$ 66,267.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: CCDFS will contract with qualified vendor to perform therapeutic EMDR training for up to 25 Clinical staff and community partners in order to meet the needs of

*Sole Source Justification: N/A

Method of Accountability:

Define - CCDFS management shall monitor vendor qualifications and services. CCDFS Training Team shall monitor and document attendance and agendas. Purchasing shall

Name of Contractor/Subrecipient: NCAC \$ 14,490.00

Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: CCDFS will contract with the NCAC to provide a 4 day Forensic Interview Training for up to 36 CCDFS staff and community partners.

*Sole Source Justification: N/A

Method of Accountability:
Define - CCDFS management shall monitor vendor qualifications and services. CCDFS Training Team shall monitor and document attendance and agendas. Purchasing shall

Name of Contractor/Subrecipient: Foster/Kinship (IN HOME SERVICE ACCESS) \$ 140,715.00

Method of Selection: Sole Source

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: Contractor shall provide in home Kinship Navigation services for initial placement with Relative/Fictive Kin in order to increase positive relationships and allow non

*Sole Source Justification: Foster/Kinship is the existing provider of services. This is an expansion of services to add In Home provision of Navigation & Training.

Method of Accountability:
Define - CCDFS shall refer clients as needed. Contractor shall submit reports as necessary for CCDFS management to monitor progress and to meet additional needs of clients.

Name of Contractor/Subrecipient: St. Jude's Ranch for Children \$ 61,600.00

Method of Selection: Sole Source

Period of Performance: July 1, 2021- June 30, 2022

Scope of Work: In cooperation with other non profit agencies, contractor shall provide location, transportation, necessities and activities to conduct Camp to Belong for up to 80 Nevada youth who have been affected by the Family Court System. Camp shall focus on building and maintaining sibling relationships and experiences to minimize the trauma of separation, as well as provide virtual sibling visitation services during COVID.

*Sole Source Justification: St. Jude's Ranch for Children is the Sole Source providing Camp to Belong in NV

Method of Accountability:
Define - Contrator shall maintain and submit information on DFS youth attending and provide other information as needed. DFS Management shall approve invoices for payment.

Other	Total:	\$ 1,021,839.00
Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc.		
Daily EA Stipend for Unpaid Relative/FictiveKin \$10 X 180 days x 280 Youth/Split	445315	
One Time EA Unpaid Relative/FictiveKin \$300 x 1,500 Youth/Split Match	397603	
Monthly CSEC Home Stipend \$700 x 20 Homes x 12 Months/Split Match	148438	
Monthly I Care Stipend \$500 (Ave) x 5 Homes x 12 Months/Split Match	26507	

Justification: Financial burden is a barrier to placement with Relatives and others known to the child victim, therefore causing youth to spend time in unfamiliar congregate care for safety. Placement in familiar surroundings mitigates the trauma of child victimization, and assists in stabilizing their physical and emotional immediate and long term needs. Stipends are a necessary to relieve the financial stress on unpaid placement families until they can complete the Licensing process, allowing them to receive Foster Care Payments. Monthly Stipends to CSEC and ICare homes will better assist with timely Placements for young youth reducing the need for congregate care, and with Placement for vulnerable and hard to place CSEC youth. These stipends are needed to allow for the additional immediate and/or specialized costs to care for these specific populations of child victims.

Copier/Printer Lease: Approximately \$375/month x 12 months/Split

3976

Justification - Existing Leases for use at Child Haven

TOTAL DIRECT CHARGES	\$ 6,081,682.36
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<u>Indirect</u>	Total:	\$	-
Indirect costs represent the expenses of doing business that are not readily identified with a particular grant, contract, project function, or activity, but are necessary for the general			
Identify Indirect Expenses	\$	-	
Add more as necessary and adjust formula in F112	\$	-	
to reflect changes.	\$	-	
TOTAL BUDGET	Total:	\$	6,081,682.36

Applicant Name:

Clark County Department of Family Services

PROPOSED TOTAL AGENCY BUDGET SUMMARY

(Form Revised December 2020)

A.

PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE

FUNDING SOURCES	GMU	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding
Federal, State, Private						
PENDING OR SECURED						
ENTER TOTAL REQUEST	\$ 6,081,682.36	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENSE CATEGORY

Personnel	\$ 1,748,258.36					
Travel/Training	\$ 134,298.00					
Operating	\$ 780,405.00					
Equipment	\$ -					
Contractual/Consultant	\$ 2,396,882.00					
Other Expenses	\$ 1,021,839.00					
Indirect	\$ -					

TOTAL EXPENSES	\$ 6,081,682.36	\$ -	\$ -	\$ -	\$ -	\$ -
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These boxes should equal 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Total Indirect Cost	\$ -
Indirect % of Budget	0%

B. Explain any items noted as pending:

Form 2

Other Funding	Match	TOTAL
\$ -	\$ 1,520,420.59	\$ 6,081,682.36

	\$ 983,278.48	\$ 1,748,258.36
	\$ 15,702.00	\$ 134,298.00
	\$ 102,845.00	\$ 780,405.00
	\$ -	\$ -
	\$ 283,934.11	\$ 2,396,882.00
	\$ 134,661.00	\$ 1,021,839.00
	\$ -	\$ -

\$ -	\$ 1,520,420.59	\$ 7,602,102.95
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\$ -	\$ -	\$ (1,520,420.59)
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Total Agency Budget	\$ 6,081,682.36
Percent of Agency Budget	1

MATCH BUDGET NARRATIVE

Funding for Match Received From (State Funding Source):

Total Personnel Costs		Including Fringe	Total:	\$ 983,278.48	
List Staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.					
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Amount Requested</u>
Felicia Tucker Senior Family Services Specialist PID #10127876 Range \$29.04 to \$45.05 Hourly CSEC - Forensic interviews, crisis intervention, case management and documentation of at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.					
	\$ 12,989.60	41.865%	100%	12	\$ 18,427.76
Evangelina Villalobos Office Specialist PID#10124520 Range \$16.97 to 26.28 Hourly SNCAC - Scheduling of interviews for medical and therapeutic appointments and forensic interviews, data entry for case and grant files, data storage, general reception					
	\$ 4,563.52	60.620%	100%	12	\$ 7,329.92
Mirian Hernandez Esquivel Family Services Technician PID#10127880 Range \$21.35 to \$33.12 Hourly Child Haven - Provide for direct supervision and immediate care needs of youth at Child Haven. Coordinate school transportation needs of youth at Child Haven. Aligns					
	\$ 5,709.60	54.809%	100%	12	\$ 8,838.96
Stacy Scott(McBeath) Social Work Supervisor PID#10130997 Range \$31.39 to \$48.66 Hourly CSEC - Supervise CSEC Team, forensic interviews, case management, crisis intervention, therapy for at risk youth and child CSEC victims. Aligns to Goal 1,					
	\$ 13,015.60	41.838%	100%	12	\$ 18,461.04
Marion Templeton Office Specialist PID#10037129 Range \$16.37 to 25.35 Hourly Medical Case Management - Facilitates data collection, input and scanning of medical records for case and grant files for child victims. Prepares medical passports. Aligns to Goal 1, Objective 2.					
	\$ 5,337.28	56.430%	100%	12	\$ 8,349.12
VACANT Senior Family Services Specialist PID#10127875 Range \$29.04 to \$45.05 Hourly CSEC - Forensic interviews, crisis intervention, case management and documentation of at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.					
	\$ 10,451.00	43.843%	100%	12	\$ 15,033.00
Angela Birum Family Services Technician PID#10037697 Range \$21.35 to \$33.12 Hourly Medical Case Management -Provides medical and therapeutic transports, medical passports, facilitates and documents case medical information. Aligns to Goal 1, Objective 3.					
	\$ 6,788.08	51.141%	100%	12	\$ 10,259.60
Naomi Tabon					

*revise this formula as needed to include each position listed

*revise as needed to include costs of multiple trips.

Family Services Technician PID#10127883 Range \$21.35 to \$33.12 Hourly					
Child Haven - Assist with the management of supplies and grant inventory at the Child	\$ 9,680.32	45.327%	100%	12	\$ 14,068.08
Natasha Lau Johnson					
Youth & Adult Intervention Specialist PID#10127878 Range \$26.89 to \$45.05 Hourly					
CSEC - Crisis intervention, interviewing, therapeutic services for at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.	\$ 9,486.88	45.615%	100%	12	\$ 13,814.32
Flor Molina					
Senior Office Specialist PID#10015152 Range \$18.33 to \$28.39 Hourly					
Medical Case Management - Lead to the facilitation of data collection, input and scanning of medical records for case and grant files, prepares medical passports. File requests to maintain birth and death certificates as needed for DFS child victims. Aligns to Goal 1, Objective 3.	\$ 6,253.52	52.819%	100%	12	\$ 9,556.56
Rion Bell					
Family Services Technician PID#10037699 Range \$21.35 to \$33.12 Hourly					
Medical Case Management -Provides medical and therapeutic transports, medical	\$ 6,793.28	51.133%	100%	12	\$ 10,266.88
Amanda Schmidt					
Family Services Technician PID#10021432 Range \$21.35 to \$33.12 Hourly					
Medical Case Management -Provides medical and therapeutic transports, medical	\$ 6,537.44	51.877%	100%	12	\$ 9,928.88
VACANT					
Senior Office Specialist PID#10009861 Range \$18.33 to \$28.39 Hourly					
Medical Case Management - Lead to facilitation of data collection, input and scanning of medical records for case and grant files, prepares medical passports. Aligns to Goal 1, Objective 2.	\$ 5,061.00	56.767%	100%	12	\$ 7,934.00
Shade Rotibi					
Family Services Specialist I/II PID#10127879 Range \$24.93 to \$41.71 Hourly					
CSEC - Under supervision provides forensic interviews, crisis intervention, case management and documentation of at risk youth and child CSEC victims. Aligns to Goal 1, Objective 4.	\$ 9,396.40	45.744%	100%	12	\$ 13,694.72
Samantha Clemens					
Family Services Technician PID#10037723 Range \$21.35 to \$33.12 Hourly					
Clinical Nursing - Manages and logs necessary psychotropic and other medications for child victims. Aligns to Goal 1, Objective 3.	\$ 6,106.88	53.321%	100%	12	\$ 9,363.12
Lisa Thomson					
Office Specialist PID#10037130 Range \$16.97 to 26.28 Hourly					
Medical Case Management - Facilitates data collection, input and scanning of medical records for case and grant files for child victims. Prepares medical passports. Aligns to Goal 1, Objective 2.	\$ 5,065.84	57.750%	100%	12	\$ 7,991.36
Anthony Lomastro					
Family Services Technician PID#10124519 Range \$21.35 to \$33.12 Hourly					

*Revise as needed to include costs of multiple trips.

Child Haven - Provide for direct supervision and immediate care needs of youth at Child Haven. Coordinate school transportation needs of youth at Child Haven. Aligns to Goal 1, Objective 3.	\$ 6,726.72	51.314%	100%	12	\$ 10,178.48
Krishaunna Williams Office Specialist PID#10037126 Range \$16.97 to 26.28 Hourly					
Medical Case Management - Facilitates data collection, input and scanning of medical records for case and grant files for child victims. Prepares medical passports. File requests to maintain birth and death certificates as needed for DFS child victims. Aligns to Goal 1, Objective 2.	\$ 4,563.52	60.871%	100%	12	\$ 7,341.36
Rochell Williamson Family Services Technician PID#10127881 Range \$21.35 to \$33.12 Hourly					
Child Haven - Assist with the management of supplies and grant inventory at the Child Haven campus to ensure that the direct needs of youth are being met. Documentation of grant and case files. Provide supervision of youth. Aligns to Goal 1, Objective 3.	\$ 6,283.68	52.698%	100%	12	\$ 9,595.04
VACANT Family Services Specialist I/II PID# TO BE DETERMINED \$24.93 to 41.71 Hourly					
DFS Placement - Assist with the referrals, data collection and input necessary to carry out assistance in grant for I-Care, CSEC and Relative/Fictive Kin Homes. Aligns to Goal 2, Objective 6.	\$ 6,778.00	50.428%	100%	12	\$ 10,196.00
VACANT PTH Youth & Family Assistant PID#10058786 \$12 HR to 1040 Hrs					
SNCAC - Assist with medical, therapy and interview appointment scheduling, data entry, track VOCA statistics, and assisting youth in waiting area. Aligns to Goal 1, Objective 1.	\$ 1,453.00	2.478%	100%	12	\$ 1,489.00
Illiana Almaraz PTH Youth & Family Assistant PID#10057535 \$12 HR to 1040 Hrs.					
Medical Case Management -Assist with Medical Passports, medical record management, scanning, other various office duties to assist with youth records. Aligns to Goal 1, Objective 1.	\$ 1,453.00	2.478%	100%	12	\$ 1,489.00
Zuleyma Brito PTH Youth & Family Assistant PID#10056607 \$12 HR to 1040 Hrs					
Child Haven - Provide assistance with the direct and immediate needs of youth in Child Haven-feeding, bathing, clothing, transports, etc. Aligns to Goal 1, Objective 1.	\$ 1,453.00	2.478%	100%	12	\$ 1,489.00
VACANT PTH Youth & Family Assistant PID#10056602 \$12 HR to 1040 Hrs					
Child Haven - Provide assistance with the direct and immediate needs of youth in Child Haven-feeding, bathing, clothing, transports, etc. Aligns to Goal 1, Objective 1.	\$ 1,453.00	2.478%	100%	12	\$ 1,489.00

*Revise this formula as needed to include each Contractor listed

Precious Stewart Quinn PTH Youth & Family Assistant PID#10056610 \$12 HR to 1040 Hrs Child Haven - Provide assistance with the direct and immediate needs of youth in Child Haven-feeding, bathing, clothing, transports, etc. Aligns to Goal 1, Objective 1.					
\$	1,453.00	2.478%	100%	12	\$ 1,489.00
VACANT PTH Youth & Family Assistant PID#1058790 \$12 HR to 1040 Hrs Medical Case Management -Assist with Medical Passports, medical record management, scanning, other various office duties to assist with youth records. Aligns to Goal 1, Objective 1.					
\$	1,453.00	2.478%	100%	12	\$ 1,489.00
Medical Case Management -Assist with Medical Passports, medical record management, scanning, other various office duties to assist with youth records. Aligns to Goal 1, Objective 1.					
\$	1,453.00	2.478%	100%	12	\$ 1,489.00
VACANT PTH Youth & Family Assistant PID#10058189 \$12 HR to 1040 Hrs SNCAC - Assist with medical, therapy and interview appointment scheduling, data entry, track VOCA statistics, and assisting youth in waiting area. Aligns to Goal 1, Objective 1.					
\$	1,453.00	2.478%	100%	12	\$ 1,489.00
MATHEW THERIAULT Sr Family Services Specialist PID#10009396 IN-KIND MATCH Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC					
\$	83,759.52	45.233%	100%	12	\$ 121,646.72
EILIZABETH ESPINOZA Sr Family Services Specialist PID#10009370 IN-KIND MATCH Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC					
\$	97,474.00	43.329%	100%	12	\$ 139,708.40
KAITLIN AMAYA Sr Family Services Specialist PID#10009359 IN-KIND MATCH Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC					
\$	97,063.20	43.378%	100%	12	\$ 139,167.60
REBECCA LANKFORD Sr Family Services Specialist PID#10120559 IN-KIND MATCH Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC					
\$	84,278.48	45.150%	100%	12	\$ 122,330.00
MISTY CLARK Family Services Specialist I/II PID#10009114 IN-KIND MATCH Provide Forensic Interview and/or Direct Victim Services for child victims at the SNCAC					
\$	69,503.20	48.011%	100%	12	\$ 102,872.64
ELIZABETH SALDANA IBARRA IN KIND MATCH Office Specialist PID#10017642					

Provide office/clerical support for staff serving at SNCAC	\$ 45,470.88	56.628%	0%	12	\$ 71,220.24
JULIA BRADLEY IN KIND MATCH OFFICE SERVICES SUPERVISOR PID#10008994 Supervise Office and Operations at SNCAC, provide support for staff who directly serve child victims at SNCAC					
	\$ 59,379.84	51.000%	0%	12	\$ 52,303.68
ALL GRANT FUNDED POSITIONS ARE CHARGED 100% TO GRANT. FRINGE BENEFITS PER CLARK COUNTY SEIU CONTRACT BUDGETED AS: FICA .0145, UNEMPLOYMENT .00, WORK COMP .01, PERS .2975 FULL TIME ONLY, INSURANCE \$11,300 FULL TIME ONLY, LONGEVITY PER YRS OF SERVICE					
Total Fringe Cost					\$ 285,684.20
Total:					\$ 983,278.48

Travel/Training					Total:	\$ 15,702.00
Identify staff who will travel, the purpose, frequency, and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.						
Out-of-State Travel						\$ -
<i>Title of Trip & Destination such as CDC Conference: San Diego, CA</i>	<u>Cost</u>	<u># of Trips</u>	<u># of Days</u>	<u># of Staff</u>		
Airfare: Cost per trip (origin & destination) x # of trips x # of staff					\$	-
Baggage fee: \$ amount per person x # of trips x # of staff					\$	-
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff					\$	-
Lodging: \$ per day +\$ tax = total \$ x # of trips x #of nights x # of staff					\$	-
Ground Transportation: \$ per r/trip x # of trips x # of staff					\$	-
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff					\$	-
Parking: \$ per day x # of trips x # of days x # of staff					\$	-
Justification:						
Who will be traveling, when and why, tie into program objective(s) or indicate required by funder.						
If traveling to more than 1 out-of-state destination, copy section above, revise formula in Cell F33 and complete for each trip						
In-State Travel						\$ 15,702.00
TRAINING						
Rental of Virtual Experience for CPS Worker Training						
CCDFS will lease 3 Virtual Training Scenarios & 10 Headsets from Acenture Avenues to develop skills for service planning						
N/A						
If traveling to more than 1 out-of-state destination, copy section above, revise formula in F48 and complete for each trip.						

Operating					Total:	\$ 102,845.00
List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program						

Operational Supplies for Child Haven, SNCAC and MCM including administrative and direct use items. Administrative items would include such items as office supplies, small furniture (chairs, tables, kiosks, etc), duplicating, minor equipment under \$5,000, etc., to be used to facilitate Direct Services to child victims of crime. Direct Use items would include such items as small furniture (beds, high chairs, etc), PEM behavioral modification supplies & small equipment under \$5,000, waiting area items, transport items, batteries, etc., to be used on Campus or Direct Service Location as needed.	\$ 5,415.00
Necessary items of Emergency Assistance to be provided for the direct use of child victims while at Child Haven and/or to initiate/maintain Non Offending Placement. Examples would include, but are not limited to, clothing, car seats, cribs, strollers, beds, bedding, hygiene, duffel bags, rental of storage for items, etc..	\$ 57,259.00
Items to support the placement and permanency of children in safe homes including, but not limited to, fire extinguishers, alarms, carbon monoxide detectors, training, incentives, etc	\$ 5,822.00
Emergency Assistance provided to child victims and non offending placements, including ILA youth, to support the placement and preserve the permanency of child victims of crime including but not limited to rent, utilities, daycare, employment stability assistance, etc.	\$ 22,123.00
Emergency Assistance Stabilization Bus Passes for Former Foster Youth enabling participation in Voluntary Jurisdiction and Non Offending Parents/Caregivers on an as needed basis to prevent disruption of youth placement	\$ 8,733.00
Incentive Items such as Gift Cards to promote participation in Foster/Kinship and other Training Services to facilitate the permanency of youth.	\$ 3,493.00
Justification: <i>All items purchased will be used to provide direct assistance or to support other activities in the Scope. A one time purchase of ten kiosks will be used at recruitment events.</i>	

Equipment	Total:	\$ -
List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All		
Describe equipment	\$	-

Contractual	Total:	\$ 283,934.11
Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should		
Name of Contractor/Subrecipient: NEURORESTORATIVE	\$	10,489.03
Method of Selection: Request for Quotes Selected per CC Purchasing Guidelines		
Period of Performance: July 1, 2021 - June 30, 2022		
Scope of Work: Provide companion sitter and other non medicaid reimbursable needs for DFS youth who need 24 hour supervision to prevent them from harming themselves or		
*Sole Source Justification: Contract(s) shall be issued to current facility available to CCDFS to stabilize youth with severe behavioral and/or mental concerns which need to be		
Method of Accountability:		
Define - Child victims shall be referred by qualified DFS staff. Nursing Case Management & Agency staff will supervise the needs and level of care necessary for DFS youth at		
Name of Contractor/Subrecipient: Boys Town of Nevada	\$	26,198.00
Method of Selection: Sole Source - Option for Renewal of Services		

<p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> CCDFS will refer Non Offending Placement clients who have been identified as in crisis and exhibiting factors that indicate impending disruption of current</p> <p><u>*Sole Source Justification:</u> BTN is the only agency currently operating in Nevada that is accredited and employs the TFM evidence-based, trauma-informed method with a proven</p> <p><u>Method of Accountability:</u></p> <p>Define - CCDFS shall refer appropriate clients for services. Contractor shall submit monthly/quarterly progress reports as needed and document services on invoices. CCDFS</p>	\$ 5,356.00
<p><u>Name of Contractor/Subrecipient:</u> Red Rock Victim Advocate</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> To provide supportive and advocacy services for child victims of sexual abuse and their non offending parent/caregiver. Provide referrals for supportive and victim</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u></p> <p>Define - Contractor will provide documentation of work, persons assisted and referrals issued and invoice are to be approved by DFS management. Management Analyst will</p>	\$ 1,747.00
<p><u>Name of Contractor/Subrecipient:</u> Kara VanMeter</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Provide technical assistance in developing and monitoring grant programs, procedures and statistics. Maintain and report grant statistics to State.</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u></p> <p>Define - Contractor will submit a summary of hours worked monthly to be approved by DFS management. Purchasing Department will monitor for contract compliance.</p>	\$ 10,489.02
<p><u>Name of Contractor/Subrecipient:</u> Sport Social</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Provide prosocial services for children with severe mental/behavioral needs either 1:1 or in small groups. Assess needs and develop social, emotional,</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u></p> <p>Define - DFS staff will refer child victims for service. Contractor will submit a monthly invoice documenting services to be approved by DFS management and reports to assist</p>	\$ 10,899.00
<p><u>Name of Contractor/Subrecipient:</u> - Spanish Interpreter Services - TBD</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Contracted agency shall provide on an as needed basis interpreters certified to translate Spanish/English to facilitate clients who speak Spanish as their primary</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u></p> <p>Define - SNCAC/DFS staff shall identify and authorize the need for interpretation services in providing allowable services under the grant and schedule services accordingly.</p>	\$ 10,489.03
<p><u>Name of Contractor/Subrecipient:</u> Foster/Kinship (NAVIGATION/TRAINING)</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Provide Navigation services including training, support services and referral information to Relatives and Fictive Kin caring for child victims of crime to assist in</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u></p> <p>Define - DFS staff shall refer Relatives/Fictive Kin on an as needed basis to acquire knowledge and skills to care for child victims and lessen the possibility of placement disruption</p>	\$ 116,439.00
<p><u>Name of Contractor/Subrecipient:</u> - Adoption Exchange</p> <p><u>Method of Selection:</u> Sole Source - Option for Renewal of Services</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p>	\$ 116,439.00

<p><u>Scope of Work:</u> Provider will partner with Wendy's Wonderful Kids to develop and maintain recruitment efforts specific to Clark County to locate foster, specialized foster</p> <p><u>*Sole Source Justification:</u> The Adoption Exchange is the only viable source with the necessary expertise and partnerships to perform requested services.</p> <p><u>Method of Accountability:</u> Define - DFS Staff shall work closely with the Adoption Exchange to provide necessary information on current departmental and youth specific needs for emergent and permanent</p>	\$ 11,644.00
<p>Name of Contractor/Subrecipient: - Child Abuse Review Staffings/TBD</p> <p><u>Method of Selection:</u> Interlocal Agreement/MOU and/or Quote per Clark County Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Contractor shall have medical expertise in the are of child abuse/neglect for multidisciplinary meetings. Contractor shall provide staffings for CCDFS staff to</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u> Define -CCDFS shall refer cases as necessary for consultation to determine level of abuse and needs and maintain documentation. Contractor shall submit report documenting</p>	\$ 1,747.00
<p>Name of Contractor/Subrecipient: Deescalation Training -TBD</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Contractor shall provide training, certification and recertification of deescalation techniques for up to 15 DFS staff working directly with child victims of crime. DFS</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u> Define - DFS management shall determine staff to attend and select the most qualified to become certified Trainers. DFS Training Team shall maintain documentation, sign in</p>	\$ 2,329.00
<p>Name of Contractor/Subrecipient: DBT TRAINING TBD</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Contractor shall provide continued Dialectical Behavioral training for up to 75 DFS Staff and community partners. Training shall enhance the skill level and</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u> Define - DFS management shall determine staff to attend and select the most qualified to become certified Trainers. DFS Training Team shall maintain documentation, sign in</p>	\$ 46,576.00
<p>Name of Contractor/Subrecipient: HopSkipDrive</p> <p><u>Method of Selection:</u> Sole Source - Option for Renewal of Services</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> Contractor shall provide qualified drivers to transport child victims of crime as necessary to home school and medical appointments.</p> <p><u>*Sole Source Justification:</u> Contract was issued per Clark County Purchasing guidelines and is renewable. Currently, Vendor is the only local provider of service.</p> <p><u>Method of Accountability:</u> Define - DFS staff shall request transportation as needed. Contractor shall keep DFS referrals and logs. Purchasing will monitor for contract compliance.</p>	\$ 8,733.00
<p>Name of Contractor/Subrecipient: EMDR Training TBD</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> CCDFS will contract with qualified vendor to perform therapeutic EMDR training for up to 25 Clinical staff and community partners in order to meet the needs of</p> <p><u>*Sole Source Justification:</u> N/A</p> <p><u>Method of Accountability:</u> Define - CCDFS management shall monitor vendor qualifications and services. CCDFS Training Team shall monitor and document attendance and agendas. Purchasing shall</p>	\$ 1,910.00
<p>Name of Contractor/Subrecipient: NCAC</p> <p><u>Method of Selection:</u> Request for Quotes Selected per CC Purchasing Guidelines</p> <p><u>Period of Performance:</u> July 1, 2021 - June 30, 2022</p> <p><u>Scope of Work:</u> CCDFS will contract with the NCAC to provide a 4 day Forensic Interview Training for up to 36 CCDFS staff and community partners.</p>	\$ 1,910.00

*Sole Source Justification: N/A

Method of Accountability:

Define - CCDFS management shall monitor vendor qualifications and services. CCDFS Training Team shall monitor and document attendance and agendas. Purchasing shall

Name of Contractor/Subrecipient: Foster/Kinship (IN HOME SERVICE ACCESS)

\$ 10,489.03

Method of Selection: Sole Source

Period of Performance: July 1, 2021 - June 30, 2022

Scope of Work: Contractor shall provide in home Kinship Navigation services for initial placement with Relative/Fictive Kin in order to increase positive relationships and allow non

*Sole Source Justification: Foster/Kinship is the existing provider of services. This is an expansion of services to add In Home provision of Navigation & Training.

Method of Accountability:

Define - CCDFS shall refer clients as needed. Contractor shall submit reports as necessary for CCDFS management to monitor progress and to meet additional needs of clients.

Name of Contractor/Subrecipient: St. Jude's Ranch for Children

\$ 8,400.00

Method of Selection: Sole Source

Period of Performance: July 1, 2021 - June 30, 2022

Scope of Work: In cooperation with other non profit agencies, contractor shall provide location, transportation, necessities and activities to conduct Camp to Belong for up to 80 Nevada youth who have been affected by the Family Court System. Camp shall focus on building and maintaining sibling relationships and experiences to minimize the trauma of separation, as well as providing virtual sibling visitation services during COVID

*Sole Source Justification: St. Jude's Ranch for Children is the Sole Source providing Camp to Belong in NV

Method of Accountability:

Define - Contractor shall maintain and submit information on DFS youth attending and provide other information as needed. DFS Management shall approve invoices for payment.

Other **Total: \$ 134,661.00**

Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc.

Daily EA Stipend for Unpaid Relative/FictiveKin \$10 X 180 days x 280 Youth/Split	\$ 58,685.00
One Time EA Unpaid Relative/FictiveKin \$300 x 1,500 Youth/Split Match	\$ 52,397.00
Monthly CSEC Home Stipend \$700 x 20 Homes x 12 Months/Split Match	\$ 19,562.00
Monthly I Care Stipend \$500 (Ave) x 5 Homes x 12 Months	\$ 3,493.00

Justification: Financial burden is a barrier to placement with Relatives and others known to the child victim, therefore causing youth to spend time in unfamiliar congregate care for safety. Placement in familiar surroundings mitigates the trauma of child victimization, and assists in stabilizing their physical and emotional immediate and long term needs. Stipends are a necessary to relieve the financial stress on unpaid placement families until they can complete the Licensing process, allowing them to receive Foster Care Payments. Monthly Stipends to CSEC and ICare homes will better assist with timely Placements for young youth reducing the need for congregate care, and with Placement for vulnerable and hard to place CSEC youth. These stipends are needed to allow for the additional immediate and/or specialized costs to care for these specific populations of child victims.

Copier/Printer Lease: Approximately \$375/month x 12 months/Split \$ 524.00

Justification - Existing Leases for use at Child Haven

TOTAL DIRECT CHARGES **\$ 1,520,420.59**

Indirect **Total: \$ -**

Indirect costs represent the expenses of doing business that are not readily identified with a particular grant, contract, project function, or activity, but are necessary for the general

Identify Indirect Expenses	\$	-
Add more as necessary and adjust formula in F112	\$	-
to reflect changes.	\$	-

TOTAL BUDGET	Total:	\$	1,520,420.59
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JUDY L. TUDOR
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LAS VEGAS, NV 89131
702.245.3770
JLTUDOR@GMAIL.COM

EDUCATION

Bachelor of Social Work (BSW), University of Nevada, Las Vegas, 1994
Masters of Social Work (MSW), University of Nevada, Las Vegas, 1997

LICENSURE

Licensed Social Worker (LSW)
State of Nevada Board of Examiners for Social Workers
License Number: 01867-S

PROFESSIONAL EXPERIENCE

CLARK COUNTY DEPARTMENT OF FAMILY SERVICES (DFS) LAS VEGAS, NEVADA

ASSISTANT DIRECTOR – (JANUARY 2019 TO PRESENT)

- Assists in the development and implementation of goals, objectives, policies, procedures and work standards for the department
- Coordinates the preparation and administration of the department's budget.
- Plans, organizes, administers, reviews and evaluates the activities of professional, technical and office support staff through subordinate managers and supervisors.
- Contributes to the overall quality of the department's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.

UNIVERSITY OF NEVADA, LAS VEGAS (UNLV) LAS VEGAS, NEVADA

CHILD WELFARE WORKFORCE DEVELOPMENT MANAGER – (SEPTEMBER 2017 TO PRESENT)

- Manage the Nevada Partnership for Training programs to include pre-service training, ongoing training, and workforce development programs for the child welfare workforce in Clark County.
- Supervise and support training staff in delivery of various training efforts.
- Collaborated with the Department of Family Services to develop and implement a workforce development plan to address recruitment, screening, retention, and succession planning for the Department of Family Services.

CHILD WELFARE TRAINING SPECIALIST - (JULY 2013 to SEPTEMBER 2017)

- Write curriculum and deliver training for public child welfare and community agencies through the Title IV-E University, state child welfare agency, and the Nevada Partnership for Training.
- Implemented coaching model for the Department of Family Services Training Team to utilize with new employees.
- Train newly hired child welfare workers in how to assess safety, achieve permanency, and assess and monitor child well-being.
- Re-designed new worker training academy to become more skill based in the Safety Intervention Permanency Services (SIPS) model.
- Partnered with Action for Child Protection to become a subject matter expert in SIPS model.
- Collaborated with Department of Family Services to develop simulation experiences for new worker training academy that provide real life environment training for initial contact and interviewing families.

SOCIAL WORK INSTRUCTOR – (AUGUST 2013 to PRESENT)

- Develop curriculum and teach various social work topics such as supervision in social work (SW 768) and field seminar (SW 419 and SW 429) to undergraduate and graduate students on line and in person.

FACULTY FIELD LIAISON – (AUGUST 2013 to PRESENT)

- Provide the link between the School of Social work, the Agency Field Instructor and the Social Work Student.
- Consult with all parties to provide the structure of the Field Education Program, problem solve, and address any question or concerns.
- Review weekly journals and provide feedback to enhance and support Social Work Field Practice.

CLARK COUNTY DEPARTMENT OF FAMILY SERVICES (DFS)

LAS VEGAS, NEVADA

MANAGER - (JULY 2006 TO JULY 2013)

- Manage and lead staff in the following child welfare programs: Child Protective Services (CPS), In Home, Foster Care, Interstate Compact for the Placement of Children (ICPC), Adoptions, Independent Living, Training and Policy and Procedures;
- Served as the DFS representative on the Clark County Child Fatality Task Force, Statewide Policy Review Team, Clark County Committee on Youth, Citizen Advisory Committee, and Community We Will;
- Developed a Child Welfare Training Curriculum for new staff and supervisors prior to statewide training program being implemented;
- Train DFS staff and community stakeholders on an array of child welfare topics as well as agency policies and practice;
- Supervise and coach staff to achieve on Federal, State and agency performance measures and benchmarks;
- Provide program oversight and management of the *John H. Chafee Foster Care Independence and Adoptive Incentive* grants;
- Authored Request for Proposals (RFPs, Provider Contracts, Memorandums of Understanding (MOU), and Interlocal agreements for DFS Child Welfare programs;
- Monitor and refine agency policy and procedural changes to ensure department programs reflect current state laws and regulations;
- Led the development, training and implementation of DFS Policy and Procedures for Foster Care, Adoption, and Independent Living Programs;
- Provide expert consultation and technical assistance on the development and revisions of DFS Policies and Procedures for CPS, In Home, and Placement and Receiving;
- Implemented and continue to monitor Quality Assurance Program Reviews of contracted providers;
- Co -authored and secured on behalf of DFS a multi-year, 2.5 million dollar Federal grant entitled, "*Improving Services to Youth in Foster Care*" in partnership with UNLV and the Lincy Institute;
- Implemented a technology pilot project to inform budget justifications that secured laptop technology for DFS field staff;
- More than doubled the number of adoption finalizations from 290 children to 719 children during the period of 2007 -2011;
- Increased child contacts by 20% from 2006 to 2011 for children placed in foster care;
- Revised Performance Factors for the Family Service Specialist, Senior Family Service Specialist, and Supervisor positions;
- Developed agency criterion and standards for "Supervisory Expectations" in Permanency and Adoptions;

- Served as the lead collaborator with *Casey Family Programs* and *the National Alliance to End Homelessness* in the establishment of the Housing Coalition for Adolescents in Foster Care;
- Facilitated the development of our Foster And Adopted Youth Together (FAAYT) youth advisory board;
- Hosted and launched the first statewide Foster Youth Conference that was adopted by the State of Nevada to occur annually;
- Partnered with the Southern Nevada Housing Authority to create a Section 8 Voucher program targeting young adults aging out of foster care; and
- Led design and implementation of the Clark County Permanency Roundtables, a national best practice aimed at expediting legal permanency for youth in foster care.

ASSISTANT MANAGER (JULY 2004 – 2006)

- Managed eight CPS and Permanency units for Clark County DFS South and Central sites;
- Developed the DFS Independent Living Program in collaboration with *Casey Family Programs* and community stakeholders;
- Developed DFS Staff Recognition program for the DFS Central site to improve staff morale, productivity and performance;
- Assisted with the integration and transition of Department of Children and Family Services (DCFS) staff into Clark County Department of Family Services;
- Served on the Homestretch Adoption Review Team (HART)
- Trained and evaluated staff performance;
- Developed Performance Improvement Plans to address staff performance; and
- Assisted in the coordination for the Child and Family Service Review conducted by the Children's Bureau.

CPS SUPERVISOR (JUNE 2003 - JULY 2004)

- Supervised of five (5) CPS Specialists, two (2) In-Home Workers, and an administrative staff;
- Coached and evaluated staff in their assigned areas of responsibility; and
- Reviewed CPS Investigations to ensure reliability, validity and compliance with Federal, state and agency policies and procedures.

STATE OF NEVADA DIVISION OF CHILD AND FAMILY SERVICES

LAS VEGAS, NEVADA

SOCIAL WORK SUPERVISOR (FEBRUARY 2000 - MAY 2003)

- Supervised a child welfare unit of six (6) social workers, a family support worker, and clerical staff;
- Implemented the utilization review team to review all higher level of care placements, Basic Skills Treatment (BST), and Psycho Social Rehabilitation (PSR) for youth in foster care;
- Developed the community resource teams for the South Neighborhood Care Center to partner with the community to improve services for children and families in the Henderson community;
- Resolved client complaints and staff grievances;
- Designed and launched the DFS North Office Foster Care programs and facilitated team development among staff across child welfare programs; and
- Represented the Division of Child and Family Services in Family Court on a regular basis to achieve permanency for children.

ADOPTION SOCIAL WORKER III (JUNE 1997 - FEBRUARY 2000)

- Delivered adoption services to agency and private clients;
- Counseled birth parents regarding their decision to place their child for adoption;
- Assessed and evaluated potential adoptive families as part of the agency home study process;

- Matched approved adoptive families to children legally free for adoption; and

SOCIAL WORKER III (JUNE 1994 - JUNE 1997)

- Managed caseload of sixty (60) institutionalized foster youth;
- Led team members in a proposal to reorganize the institutional unit;
- Designed and implemented a pilot project to site a neighborhood care center in Henderson, NV;
- Conducted family assessments to inform case plan goals and progress measures;
- Collaborated with child and family team members to ensure service delivery and measure progress outcomes; and
- Facilitated family reunification and legal permanency of children in foster care.

ISSUE BRIEFS

Denby, R., **Tudor, J.**, Henry, D., Wolf, S., Gomez, E., Alford, K. (2017, July). Implementation science and fidelity measurement: A test of the 3-5-7 Model. Social Service Series No. 8. Las Vegas: The Lincy Institute at the University Nevada, Las Vegas.

Cook-Craig, P., Guthrie, J, Sousa, W, Craig, C., Bruner, M., **Tudor, J.**, Word, J., Jacobowitz, M. (2017, November). The State of Youth Homelessness in Southern Nevada. Research in Brief. University of Nevada, Las Vegas, Greenspun College of Urban Affairs.

COMMUNITY SERVICE

- Board of Trustee Member for CASA Foundation in Clark County, Nevada
- Advisor to Alpha Gamma Delta, Delta Omicron Chapter at University Nevada, Las Vegas
- Founding Member of the Nevada Chapter of the Foster Care Alumni of America Association

HONORS AND ACCOMPLISHMENTS

- Bachelor of Social Work Student of the Year 1994
- Master of Social Work Student of the Year 1997
- Court Appointed Special Advocate (CASA) Social Worker of the Year 2006
- Recognized by the Congress of the United States on September 27, 2006 for Service and Dedication to the Children of Southern Nevada
- Alumni of Foster Care System in Nevada 1987-1990
- Court Appointed Special Advocate (CASA) President's Award for 2013
- Greenspun College of Urban Affairs Alumni of the Year for 2018

REFERENCES

Available upon request

Jill Marano

7810 Procyon St, Las Vegas, NV 89139 702.232.2525

e-mail: jillmarano@hotmail.com

EDUCATION

The University at Albany, University of New York, Albany, NY

Degree: **Master of Social Work**, magna cum laude, May 1998

Master of Arts, Criminal Justice, magna cum laude, May 1998

Miami University, Oxford, OH

Degree: **Bachelor of Arts**, cum laude, May 1995

Majors: Sociology, Social Work, Spanish

Concentration: Criminology

WORK EXPERIENCE

5/2012 – 3/2016

State of Nevada Division of Child and Family Services

Deputy Administrator

Las Vegas, NV

- Responsible for the administration of Nevada child protection and welfare services and programs
- Oversight of the Family Programs Office, which includes provision of technical assistance and oversight of service delivery in urban child welfare agencies
- Oversight of direct child welfare service provision in rural Nevada, to include child protection, in-home services, foster care, adoption, and independent living and clinical services
- Serve as the State liaison to the Federal Administration of Children and Families
- Established a data driven culture within child welfare services to drive positive outcomes for children and families
- Established a continuous quality improvement system to guide and enhance child welfare services
- Collaboration and engagement with community partners to develop community level programming and positive relationships within the child welfare offices

9/2009 – 5/2012

State of Nevada Division of Child and Family Services, Family Programs Office

Social Services Chief II

Las Vegas, NV

- Responsible for the oversight and program coordination of multiple state-level child welfare programs
- Functioned as the Program Manager for the Foster Care, Independent Living, and Child Fatality programs
- Developed statewide policy in collaboration with local child welfare agencies
- Prepared legislative and federal reports
- Performed critical analysis of practice level data to provide information to guide practice and policy development
- Collaborated with and coordinate with external stakeholders to ensure community engagement in child welfare reform

7/2006 – 9/2009

Clark County Department of Family Services

Family Services Supervisor

Las Vegas, NV

- Provided supervision to the foster and adoptive parent recruitment unit
- Managed the foster and adoptive parent recruitment functions for the Department
- Supervised diverse multidisciplinary staff consisting of management analysts, social work technicians, and clerical support
- Engaged in policy writing for the recruitment unit and facilitate multiple workgroups to establish agency practice and policy
- Coordinated child specific recruitment activities including the adoption review team and adoption recruitment events
- Managed two grants from the Dave Thomas Foundation for Adoption for child specific adoption recruitment
- Created and updated monthly recruitment reports and annual strategic plans for recruitment

12/2004 – 7/2006

State of Nevada Division of Child and Family Services, Family Programs Office

Clinical Program Planner I

Las Vegas, NV

- Responsible for statewide coordination of mental health treatment services within Juvenile Services

- Participated in developing action plans and implementing program improvement plans Division-wide
- Developed training programs as related to mental health treatment services
- Participated in quality assurance policy and practice reviews in the state run juvenile correctional facilities and youth parole
- Responsible for the preparation of various agency related reports, including white papers, request for proposals, agency legislative status reports, and Division policy
- Researched and identified evidence-based and best practice treatment services for implementation within juvenile services
- Participated in steering committees and statewide policy making teams related to program improvement

03/2004 – 12/2004

**State of Nevada Division of Child and Family Services, Family Programs Office
Social Services Program Specialist II**

Las Vegas, NV

- Responsible for quality assurance activities for the Division
- Involved in program evaluation/quality improvement activities for mental health, juvenile justice, and child welfare departments
- Analyzed and evaluated national standards and Division policy to create new statewide policy for departments within the Division
- Researched best practice , evidence-based treatment and case management services for program improvement in the Division
- Coordinated BADA grant related to integrating treatment into the juvenile justice system for Juvenile Services

10/2002 – 2/2004

**State of Nevada Division of Child and Family Services, Youth Parole Bureau
Youth Parole Counselor II**

Las Vegas, NV

- Assisted youth with a successful reintegration into the community after release from a youth training center or mental health facility
- Provided case management supervision to delinquent, post-institutionalized youth
- Networked with community agencies to provide treatment and vocational services to youth ages 12-21
- Ensured compliance with agency paperwork and timeline standards
- Attended court hearings and advocated for client and community interests

10/2001 – 10/2002

**State of Nevada Division of Child and Family Services, Family Preservation Services
Mental Health Counselor II**

Las Vegas, NV

- Provided clinical assessment and intensive home-based family therapy to families involved in the child welfare system
- Performed case management functions such as: client advocacy, agency referral, attending court hearings, liaison with service providers
- Ensure compliance with the Bureau of Alcohol and Drug Addiction licensing standards for intensive outpatient programming

11/1999 – 06/2001

**Cuyahoga County Department of Justice Affairs, Division of Treatment Services
Assessment Specialist Supervisor**

Cleveland, OH

- Provided clinical supervision to a staff of eighteen aftercare clinicians
- Served as a liaison to juvenile court, county, and state agencies
- Implemented intensive aftercare/incentive and sanction programming
- Developed program policies following best-practice literature for intensive aftercare
- Coordinated institution to aftercare transition to ensure a seamless continuum of care
- Assured agency compliance with state standards and licensing agencies
- Utilized state and county quantitative analysis and data collection databases for billing purposes and tracking staff productivity

11/1998 – 11/1999

**Cuyahoga County Department of Justice Affairs, Division of Treatment Services
Assessment Specialist**

Cleveland, OH

- Provided clinical assessment, group and individual counseling for court-referred adolescents
- Managed substance abuse program implementation and evaluation
- Ensured agency compliance with Medicaid standards
- Engaged in grant seeking and grant writing activities

10/1995 – 07/1996

Cuyahoga County Department of Children and Family Services

Intake Social Worker

Cleveland, OH

- Investigated allegations of child abuse and neglect
- Determined least –restrictive level of agency intervention necessary to ensure client safety
- Provided case management services and networked with community providers
- Attended court hearings
- Participated in agency staffings to ascertain most appropriate interventions for families

06/1995 – 09/1995

Salvation Army Harbor Light Complex

Counselor

Cleveland, OH

- Provided case management services to halfway house residents
- Assisted residents in complying with conditions for successful parole and furlough completion

State of Nevada Licensed Clinical Social Worker, #00127

LICENSURE

References furnished upon request

PATRICK D. BARKLEY

Registered Nurse, BSN | Family Services; Clark County, NV | 7854 Brianna Cheerful Ave. Las Vegas, NV 89178 |

PROFILE

Compassionate professional with exceptional administrative, clinical, and leadership skills. Known for the ability to quickly and effectively discern needs, set goals, solve problems, and strengthen relationships with diverse clients and family members. Maintaining a composed, diplomatic, and helpful demeanor. Demonstrates perseverance, compassion, and attention to detail. Excellent communication and supervisory skills with proven ability to quickly establish rapport with clients, service providers and medical staff.

EXPERIENCE

REGISTERED NURSE (PEDIATRIC EMERGENCY/TRAUMA) – 3/01 - 1/11 UNIVERSITY MEDICAL CENTER; 1800 W. CHARLESTON BLVD. LAS VEGAS, NV 89102

- Pediatric ER staff and worked directly with Child Protective Services and Metro Police on child abuse and neglect cases.
- Delegated duties and assignments to the staff.
- Member of the pediatric code team for critically injured pediatric patients.
- Managed pediatric clients experiencing mental health / medical crisis.
- Managed crisis situations with patients and or families in the Peds ER
- Coordinated high level of care transfers to outside mental health agencies.
- Worked directly with CPS, Metro and the Coroners office on child fatalities.
- Assessed/Evaluated clients for level of care prioritization.
- Relief Charge nurse duties in the Peds ER
- Evaluated staff performance and reported disciplinary issues to management.
- Responsible for training newly graduated nurses.
- Instructed Pediatric Advanced Life Support Certification classes.
-

REGISTERED NURSE (JUVENILE JUSTICE/FAMILY SERVICES) – 9/03 - 4/05 CLARK COUNTY, NEVADA; 701 N. PECOS RD. LAS VEGAS, NV 89101

- Acts as the Medical Lead for the Juvenile Justice Staff in evaluating clients.
- Assessed pediatrics and juveniles in the Justice system.
- Performed medical assessments on children and youth prior to any placement.
- Acted independently as a medical shift lead.
- Educating the staff on clients medical conditions and care.
- Administered medications and treatments as ordered by Physicians.
- Evaluated newly admitted clients for admission to the facility.
- Made safety recommendations if the client appeared to have medical issues requiring further treatment.
- Refers the clients for further evaluation before admitted into the facility i.e: injuries, intoxication, severe mental health crisis.
- Confers with probation offers, child protective staff, client workers, patients, guardians regarding clients conditions and care.
- Coordinated with public and private service providers.

CHILD DEVELOPMENT SPECIALIST – 9/06 - 4/09
FAMILY SERVICES CLARK COUNTY, NEVADA; 701 N. PECOS RD. LAS VEGAS, NV 89101

- Independently worked a full range of Child Development duties.
- Assessed safety issues that may have affected a newly admitted child.
- Monitored clients ongoing behaviors.
- Implemented goals for client behavioral modifications.
- Worked with children with emotional and mental health issues.
- Intervened during client emotional/mental health crisis.
- Made appropriate referrals for higher level of care evaluations.
- Completed documentation and assessment for clients to receive therapies.
- Facilitated groups to address different issues clients may be facing.
- Implemented interventions to ensure client safety.
- Evaluated client family dynamics and evaluated family abilities to provide for their children.

CHILD DEVELOPMENT/REGISTERED NURSE SUPERVISOR – 9/06 -4/09
(ANDRE AGASSI MEDICALLY FRAGILE COTTAGE)
FAMILY SERVICES CLARK COUNTY, NEVADA; 701 N. PECOS RD. LAS VEGAS, NV 89101

- Supervised the Andre Agassi Cottage at Child Haven for medically fragile /emotionally disturbed clients.
- Educated the staff on medical /psychiatric conditions and required care for specific conditions.
- Evaluated each child upon admission to the cottage for care requirements, psychiatric/medical follow ups.
- Supervised Child development Seniors/Specialists/Support Staff that provided safety and well being for clients.
- Conducted staff training for working with client's in crisis and deescalation techniques
- Supervised the staff to ensure the clients were safe at all times.
- Performed direct interventions for high acuity clients in psych crisis.
- Worked directly with families with educating about their client's psychiatric /medical condition and the care required for the specific condition.
- Evaluated the staff on their professional performance evaluations.
- Conducted daily group treatment sessions with client's. Discussed feelings, coping mechanisms and making positive choices.
- Formulated care plans to include the child's medical, mental and emotional needs.
- Led team meetings in case planning to determine appropriate placements for the client's psychiatric /medical conditions and instructing the staff on training the family.
- Maintained training record for staff.
- Evaluated the accuracy of staff documentation and client files.
- Scheduled appropriate staffing levels for the client population and psychiatric/medical acuity of the clients.
- Coordinated client appointments i.e.; medical, mental health therapy, physical therapy.

NURSE CASE MANAGER - 4/09 - 11/12
FAMILY SERVICES CLARK COUNTY, NEVADA; 701 N. PECOS RD. LAS VEGAS, NV 89101

- Performs initial assessments on medically fragile /psychiatric clients.
- Advocated for medically fragile/psychiatric clients in the foster care system.
- Formulates care plans for specific clients and their psychiatric /medical conditions.
- Coordinates specialist appointments for psychiatric /medically fragile clients.
- Arranges therapeutic service providers for clients.
- Evaluates families/ individuals for effectiveness for caring for client needs.
- Educates individuals/ families on proper treatment and care of individuals with various psychiatric / medical issues.
- Documents clients on going psychiatric /medical conditions for case workers, therapist,medical providers and court hearings.
- Attends court hearings as a medical representative for family services.
- Travels to multiple out of state placements to evaluate medically fragile /psychiatric clients in Nevada State Custody.
- Travels to out of state residential treatment facilities to assess clients and monitor their psychotropic medications.
- Advocates for clients to receive appropriate medical / psychiatric care, medications and treatments.
- Attends CFT's and IEP's as a medical representative for Clark County Family Services medically fragile psychiatric clients.
- Advises Family Service staff in investigations and medical / psychiatric inquires.
- Mediates with outside service providers and agencies to coordinate therapies and services for clients.
- Assist law enforcement with abuse and neglect cases.
- Evaluates medications for appropriate uses/doses.
- Advocates at Psychiatric appointments for appropriate care and medicating of clients.

MEDICAL SERVICES ADMINISTRATOR -11/12 - CURRENT
FAMILY SERVICES CLARK COUNTY, NEVADA; 701 N. PECOS RD. LAS VEGAS, NV 89101

- Supervise nursing staff for the department of Family Services.
- Ensure the the medically needs of the children in custody of the department of Family Services are met.
- Supervise the nursing team at family services to ensure that the medical needs of the medically fragile /psychiatric children in DFS custody are met.
- Educate the the nursing staff, foster families and caseworkers about the medical diagnosis and care requirements of each assigned child.
- Coordinate the care plans for over a hundred children with medical issues and several hundred with psychiatric issues, in collaboration with the DFS medical team and modify plans as necessary.
- Medical training supervisor. Train the care givers (DFS workers / foster families). Teach classes on Blood borne pathogens, CPR and Caring for Medically Fragile children.
- Attend Court hearings for the department as a medical professional to educate the court about children's diagnosis and care. Advocate for the children in custody for placement and care givers appropriateness to care for a child.
- Manage the nursing team assigned to be the court ordered PLR (Person Legally Responsible) medical team. The nurses attend Psychotropic Medication appointments for children with Mental / emotional issues requiring pharmaceutical interventions.
- Manage the nursing team responsible for the the severely Medically Fragile Children that are placed out of state in facilities. Coordinate their care and advocate with the departmental caseworkers to have their medical needs met.
- Coordinate the daily schedule for the nursing team. Assign daily responsibilities / appointments / additional duties.
- Administer staff evaluations and discipline / positive feedback when necessary.
- Complete reports for Administration and inform direct supervisor of any departmental issues as needed.

EDUCATION

UNIVERSITY OF NEVADA, LAS VEGAS - BACHELOR OF SCIENCE, NURSING

SKILLS

CPR CERTIFICATION - PEDIATRIC ADVANCED LIFE SUPPORT CERTIFICATION -
DEPARTMENT OF FAMILY SERVICES LEADERSHIP PROGRAM

REFERENCES

REFERENCES AVAILABLE UPON REQUEST

Lisa C. Martinez

Education

University of Nevada, Las Vegas

- Master of Social Work-May 2004
- Bachelor of Arts, Social Work-December 1996

Licenses

State of Nevada Board of Examiners for Social Workers, Lic. 02335-S

Employment

Clark County, Department of Family Services-Las Vegas, NV

Family Services Manager, May 2013 to Present

- Manage, coordinate and direct staff and activities for Investigation, Permanency and Adoption units
- Provide training and guidance to staff on a variety of pertinent topics in the area of child welfare
- Develop, review, evaluate and implement policy and procedures
- Ensure coordination of communication with staff and community partners to enhance services to children and families
- Provide professional development to staff through education, role modeling, mentoring and training
- Work with community partners, regulatory agencies and clients to resolve concerns/issues
- Collaborate with community partners

Clark County, Department of Family Services-Las Vegas, NV

Social Work Supervisor, September 2006 to May 2013

- Provided direct supervision to line staff in order to ensure the delivery of quality services to foster children, foster/adoptive parents and biological families within Clark County's Adoption and Adoption Subsidy Programs
- Assisted with development of agency policy
- Responsible for developing training curriculum and delivery to adoption staff
- Ensured case compliance with statutory requirements, agency policy and time lines
- Collaborated with community stakeholders to meet agency's mission
- Provided consultation to foster and adoptive families

Clark County, Department of Family Services-Las Vegas, NV

Social Work Specialist, April 2004 to September 2006

- Facilitated Clark County's Adoption Subsidy Program
- Negotiated with adoptive parents in order to meet the needs of the child and family, made final recommendations as to financial and medical subsidies
- Prepared reports and provided testimony for Administrative Fair Hearings
- Ensured compliance with all applicable Federal, State and Medicaid requirements

- Provided community referrals and support to adoptive parents, adoptees and birthparents

State of Nevada, Division of Child & Family Services-Las Vegas, NV
Social Worker III, March 1997 to April 2004

- Conducted fact finding interviews with adoption applicants; assessed strengths and abilities with respect to adopting a child with special needs
- Prepared adoption home studies, social summaries and confidential reports for the process of finalization of a special needs adoption
- Assisted adoptive parents with the adoption subsidy application process
- Counseled birth parents on the relinquishment and adoption process
- Assessed child safety, abuse/neglect, client strengths and capability; family functioning
- Identified specific issues which prevented placement of a child with family of origin and developed reunification plan
- Provided case management directed towards case goals and objectives; Identified resources to meet client needs
- Prepared and presented oral and written recommendations to Juvenile Court

United States Army, Nevada National Guard-Las Vegas, NV
Lieutenant Colonel, August 1992 to Present

- Presently serving as the Regimental Commander of the 421st Regional Training Institute

Served in the following operations:

Operation Noble Eagle, September 2001 to November 2002

Operation Iraqi Freedom, February 2003 to January 2004

References

Available upon request

Kara L. VanMeter

2712 Josephine Drive
Henderson, NV 89044
(805) 405-4450

kara_vanmeter@hotmail.com

Education

- **University of Nevada, Las Vegas** August 2004-May 2006
Master's of Social Work
 - **California Lutheran University, Thousand Oaks, California** August 2000-May 2004
Bachelor of Science in Psychology, Emphasis in Clinical and Behavioral Applications; Summa Cum Laude
-

Professional and Field Experience

Aspire Mental Health

Clinical Social Work Intern

March 2018-present

- Conduct clinical assessments and develop treatment plans to determine appropriate treatment options for children, adolescents, adults, and couples
- Diagnose and treat mental, emotional and behavioral disorders, conditions and addictions.
- Utilize various clinical treatment modalities and interventions to meet the varied needs of clients.

Clark County Department of Family Services

October 2007-present

Medical Wraparound Program Director

- Oversee Title IV-B grant funded program, liaison with county staff and community agencies to engage medical case management services, and collect service and data outcome of medical case management services.
- Maintain monthly and quarterly program statistics for use in statewide reporting module.

VOCA Management Analyst

July 2009-present

- Forecast, analyze, develop, and complete reports and grant proposals based on trends identified for victims of crime.
- Maintain and report statistics for VOCA program; participate in and coordinate data for program.

Seeds2Succeed

April 2010-January 2012

Psychosocial Rehabilitation Specialist

- Provided psychosocial rehabilitation services to reduce psychosocial dysfunction and restore clients to their highest level of functioning.
- Created and implemented therapeutic interventions to improve clients' behavioral management, social competency, problem identification and resolution, effective communication, moral reasoning, identity and emotional intimacy, and self-sufficiency.

Agape Children's Services

August 2009-March 2010

Psychosocial Rehabilitation Specialist

- Provided psychosocial rehabilitation services designed to reduce psychosocial dysfunction in children in a variety of social settings including the child's home, school, and community.
- Gained experience working with clients who experienced abuse, neglect, behavioral problems, emotional disturbances, and mental delays.

Clark County Department of Family Services

January 2006-March 2011

Social Summary Contract Worker

- Interviewed foster and biological families to develop comprehensive reports for children in foster care for use in adoption and permanency planning.
- Reviewed and revised completed summaries.

Trinity Youth Services

January 2006-March 2007

Behavior Management Specialist

- Provided case management services to foster children and higher level of care foster families.
 - Coordinated with Department of Family Services, attended Child & Family Team meetings and court hearings.
 - Trained foster parents on mental health disorders prevalent among children in foster care.
-

Skills and Qualifications

- Outstanding written and interpersonal communication skills.
- 13 years of contract work experience in the child welfare system in Clark County.
- Experience providing case management and direct therapeutic services to at-risk children and families.
- Knowledgeable in developing and implementing treatment plans to address specific emotional and behavioral issues in children and adolescents.
- Experience in grant writing and maintaining statistics for federally funded programs.

Laura Hammack

5825 N. Grand Canyon Dr. Las Vegas, Nevada, 89149 702-769-8054 hammacklaura@yahoo.com

Work Experience

CLARK COUNTY DEPARTMENT OF FAMILY SERVICES, LAS VEGAS, NV

Permanency Family Services Supervisor, Jun 2013 – Present

- Supervise, evaluate, model and assess the knowledge and skills of staffs ability to understanding present or impending danger.
- Supervise, model, evaluate the practice of field staff to ensure the program, Safety Intervention Permanency System (SIPS) is being effectively implemented and provide guidance through the legal and departmental laws and policies.
- Establish and maintain relationships with community partners to meet the needs of children and families in Clark County. This includes but is not limited to being involved with Team Decision Making (TDM) groups to create safety plans to get kids home with their parents safely.
- Represent DFS in criminal and family court to testify in trials and/or periodical hearings to report behavioral, cognitive and emotional change of parents and/or caregivers. Ensure staff have made reasonable efforts and to abide by all state and federal guidelines within child welfare.
- Document/edit and approve court reports which includes representing an objective presentation of the Departments recommendations as to the permanency of the child.
- Supervising case managers to ensure all steps are completed for a child to achieve permanency (Social Summaries, Termination of Parental Rights (TPR) and adoption referrals).
- Organizes, prioritizes and coordinates multiple work activities to meet Federal and State guidelines in relation to 432B Child Welfare laws and DFS policy and procedure.
- Supervise and creates an individual plan for training of new/existing staff for performance improvement and/or initial training. Implementing disciplinary actions with the coordination of working with Human Resources and maintaining knowledge of the collective bargaining agreement (SEIU).
- Permanency supervisory role requires a tremendous amount of critical thinking skills and the ability to make decisions in regards to the safety of children's lives on a daily and immediate bases.

Licensing Senior Family Service Specialist , Sep 2011 – Jun 2013

- Investigate licensing violations and make recommendations to restore the license to standards or assess for possible revocation.
- Review foster parent licensure applications for Foster Care in Clark County, ensuring compliance and education of all NRS & NAC regulations.
- Confer with or interview individuals or applicants to obtain information or to clarify facts relevant to licensing decisions.
- Review foster parent licensure applications for Foster Care in Clark County, ensuring compliance and education of all NRS & NAC regulations.
- Physically inspecting homes with reports of licensure recommendation including recommendations for changes according to violations or change to existing laws, renewal inspections and investigations of licensure violations.
- Review of all criminal background, financial, physical and emotional history of each applicant and anyone in their household; to abide by all Clark County policy and procedure and NRS and NAC regulations to hold a foster care license.
- Training of external and internal stakeholders of their responsibilities in which providing or having the privilege of a license involves.
- Facilitating foster care training classes requiring to be PS-MAPP certified and support for the newly licensed homes.
- Position required a lead role included planning, organizing, reviewing and evaluating all prospective licensee applications prior to submission for supervisor approval from fifteen other staff.

Nevada State Child and Family Services -Psychiatric Caseworker II, Aug 2008 – Aug 2011

- Intensive case management of children (with serious emotional disturbances) and their families within the foster care system involved with Department of Family Services.
- Continued working knowledge and relationship with Medicaid to remain in compliance with guidelines in order to ensure client services interrupted.
- Assessing the needs of the child and ensuring the natural and professional resources are wrapped around the child and family to accomplish the permanency goal (in the least restrictive environment).
- Facilitate CFT's (Child & Family Team) meetings including but not limited to direct communication with legal guardians, attorneys for the child and the parents, children, therapists, foster parents, siblings, natural supports (teachers, relatives, etc...), psychiatrists, foster care agency case managers, DFS representatives, service providers to ensure the team remained in communication with objectives and goals of the family.
- Direct weekly child and parent contact to assess the progress toward family/team goals.

City of Henderson Jail -Intake coordinator , Jan 2008 – Jul 2008

- Accessing backgrounds of individuals NCIC, SCOPE, ICE, etc...researching local and abroad warrants and previous arrest histories.
- Booking in and releasing arrested adults into/out of the city jail, tracking the transferring of inmates to other districts courts including but not limited to Immigration, state, federal jurisdictions, and hospitals.
- Monitoring the status of court dates and court ordered sentencing per inmate.

Donna's House Family Visitation Center - F.A.C.T., Aug 2007 – Jan 2008

- Provided orientation for families for child visitations ordered by the courts. Arranged time schedules for the employee's to coordinate adequate services for families.
- Extensive case documentation and written court reports provided to the judge to report the engagement and family attendance within the visitation center.

Psychosocial and Basic Skills Rehabilitation facilitator -NCIC, May 2007 – Dec 2008

- Provided direct rehabilitative services in and out of the home for families/children with behavioral and/or diagnosed mental health disorders.
- Created and monitored treatment plans to assess the progress of the child. Independent Living Skills were taught to older children to utilize as to the resources in the community.

Owner/Operator - CLS Inc. , Apr 2003 – Jul 2005

- Purchased and sold of residential properties including but not limited to responsibilities with the facilitation of: escrow accounts, advertisements, accounting, engaging in contractual agreements, monitoring with multiple business programs to assess the goals of the organization-LLC to maintain accurate financial records for quarterly/yearly reports (The dates of the LLC are estimated).

Drug and Alcohol Counseling Intern - Bridge Counseling, Jun 1999 – Dec 2000

- Performed initial substance abuse intake assessments, facilitated individual and group out patient sessions for all ages, races, and cultural backgrounds.
- Provided case management for 30 patients involved mandatory involvement through a local or abroad legal system. Continued communication of the progress of client treatment goals with community providers, as Adult & Juvenile Parole Division and Department of Family Services (DFS).
- Supervised three interns to ensure compliance with the regulations and policy & procedure of The Bureau of Drug and Alcohol Association (BADA). Monitored case compliance, including but not limited to; current payments up to date, case plan progress, attendance, drug testing results, court communications and coordination of classes.

Education

CAMPBELL COUNTY HIGH SCHOOL, ALEXANDRIA , KY
High School Diploma, May 1988

UNIVERSITY OF LAS VEGAS, NEVADA , LAS VEGAS, NV
Bachelors/Psychology, Dec 2006

ASHFORD UNIVERSITY , CLINTON, IA
Masters/Organizational Manangement with Global Emphasis, Oct 2014

Additional Skills

- Chosen to participate in the Fidelity Review Group by ACTION with DFS in 2016
- Participated in the organization and the fund raising for the DFS Annual Reunification (2012 and 2013)
- Assisted with policy and procedure review - DFS
- Performed staff reviews in managers absence - DFS
- Experienced in Microsoft Office as; Word, excel, Power Point
- Approach all work activities with deliberate focus to ensure that each task is completed correctly, efficiently, and effectively.
- Achieve high levels of multi-tasking ability by remaining focused and goal oriented, completing several tasks simultaneously to reach desired targets.
- Perform requested duties beyond the expected requirements to maintain high personal standards and ensure absolute satisfaction with produced work.
- Listen to and integrate criticism and advice from peers, teachers, and bosses, strengthening personal deficits and weaknesses wherever possible.
- Respond and adapt to developing challenges and obstacles when under pressure calmly and logically to develop working solutions in a timely manner.

**Deborah Watson
358 Sunward Drive
Henderson, NV 89014
(702) 419-2506**

EXPERIENCE

2015 – Present ACCOUNTANT II, CLARK COUNTY DEPT OF FAMILY SERVICES, LAS VEGAS, NV

- Forecast revenues and expenditures to prepare and monitor Department grant annual budget approximately \$5 - \$6 million
- Maintain detailed record of grant expenditures, prepare and submit financial reports for reimbursement and for management review
- Analyze budget to actual expenditures in SAP, prepare and submit appropriation adjustment and transfer journals as necessary
- Analyze grant contract budget to actual expenditures, prepare and submit budget and/or scope of work modifications as necessary to ensure maximum return to the County
- Audit grant expenditures for compliance with Agency and County contracts
- Ensure departmental grant expenditure compliance with federal and state regulations and county fiscal directives
- Assist with grant applications and reporting requirements
- Facilitate state, local independent and internal audits of departmental grant funding

2012-2014 ACCOUNTANT – VEGAS TV, 6760 SURREY ST, LAS VEGAS, NV

- Prepare, maintain and reconcile receivables, payables, cash, general journal and all other financial information for multiple broadcast stations
- Create and maintain financial reports for senior management information and review
- Implement and manage policies for credit applications, terms of credit and collections to substantially lower uncollectible debt
- Create and maintain records and reports to ensure compliance with FCC/EEO regulations
- Support other departments in contract development, database management and interaction with clients and agencies

1984 – 1994 STAFF ACCOUNTANT – COUNTY OF ERIE PLANNING DEPT., ERIE, PA

- Financial administration and accounting of more than 40 federal and state grant programs and county general funds including the maintenance and reconciliation of accounts payable, accounts receivable, cash and general ledger through Post Closing Trial Balance in accordance with GAAP and Governmental Accounting Standards
- Design and implement Microsoft Access cost accounting database program to maintain grant funding detail
- Forecast revenues and expenditures to prepare, present and monitor departmental annual budget \$3-\$4 million annually
- Recommend and develop policies to ensure financial compliance with federal and state regulations
- Audit contractor expenses for federal compliance
- Assist with grant application process for federal, state and local programs
- Assist federal, state, local independent and internal auditors with annual and periodic reviews

EDUCATION

Bachelor of Science in Accounting, Western Governors University, Nevada

Associate of Arts in Business Administration/Accounting, Erie Business College, Pennsylvania

PROFESSIONAL CERTIFICATION

Enrolled to Practice Before the Internal Revenue Service

Does your organization subcontract its services? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Subcontractor	Kara VanMeter, Part-Time VOCA Management Analyst	
Mailing Address	701 N. Pecos , Building K	
Physical Address	Same	
City	Las Vegas, NV	89101
Federal Tax ID #	557974968	

Subcontractor	Red Rock Psychological Health- Family Advocate Services	
Mailing Address	6402 McLeod Drive #5	
Physical Address	Same	
City	Las Vegas, NV	89120
Federal Tax ID #	46-1686371	

Subcontractor	Hop, Skip, Drive	
Mailing Address	PO Box 21-423	
Physical Address	Same	
City	Los Angeles, CA	90021
Federal Tax ID #	46-5434204	

Subcontractor	Foster Kinship-Ali Caliendo	
Mailing Address	4344 W. Cheyenne Avenue	
Physical Address	Same	
City	North Las Vegas, NV, 89032	
Federal Tax ID #	45-4242425	

Subcontractor	Sport Social-Andrew Devitt	
Mailing Address	7055 Windy St., Unit B	
Physical Address	Same	
City	Las Vegas, NV	89119
Federal Tax ID #	45-3809388	
Subcontractor	Neurorestorative	
Mailing Address	7690 Carmen Blvd	
Physical Address	Same	
City	Las Vegas, NV	89109
Federal Tax ID #	26-3221201	

Subcontractor	Boys Town of Nevada	
Mailing Address	821 North Mojave Rd	
Physical Address	Same	
City	Las Vegas, NV 89101	
Federal Tax ID#	20-0654472	

Subcontractor	The Adoption Exchange	
Mailing Address	500 N. Rainbow Blvd#300	
Physical Address	Same	
City	Las Vegas, NV	89107
Federal Tax ID #	84-0793576	

Subcontractor	St. Jude's Ranch for Children	
Mailing Address	2685 S. Rainbow Blvd, Suite 112	
Physical Address	Same	
City	Las Vegas, NV	89146
Federal Tax ID #	20-2917263	



February 5, 2021

Clark County Department of Family Services
121 South Martin Luther King Blvd
Las Vegas, NV 89106

RE: Letter of Intent

To whom it may concern:

I am pleased to offer this letter of intent to Clark County Department of Family Services (CCDFS) in support of their proposal seeking funding from the State of Nevada Department of Health and Human Services to continue and enhance program services for children who are victims of child abuse and/or neglect, their siblings and their non-offending parents/caregivers.

The Nevada Office of Raise the Future (previously, The Adoption Exchange) is dedicated to helping waiting children in Nevada find safe, loving, permanent home. In addition, we are here to assist adoptive families by providing resource information and referrals, post adopt services, support, advocacy and education. Hundreds of children are in the custody of Nevada foster care system and are eligible and waiting for a permanent home. Raise the Future provides a number of effective and innovation program to connect waiting children and adoptive families.

We understand that this letter-of-intent does not constitute a contractual agreement, but rather offers support to the venture and indicates genuine interest in supporting your mission when the need arises. Raise the Future already has a contractual agreement with CCDFS to provide for new adoptive caregivers and is poised to expand our partnership to further support placement of children in permanent homes.

Thank you and if you have any questions or comments please feel free to contact me at (702) 436 – 6335 x 210.

Best regards,

A handwritten signature in blue ink, appearing to read "J. Roe", written over a light blue circular stamp.

Jessica Roe

Vice President of Programs, Nevada

Connect Youth. Support Families. Create Hope.

KARA VANMETER
2712 Josephine Drive
Henderson, NV 89044

February 6, 2021

To whom it may concern:

I, Kara VanMeter, seek to partner with Clark County Department of Family Services to provide grant management and analytical services for the period 7/1/2021-6/30/2022.

About Kara VanMeter: I own and operate a small business to provide administrative and analytical support to public and non-profit agencies in Clark County, with an emphasis on the necessity for a Social Work background. My practice also includes individual counseling, including assessment and treatment plans for people of all backgrounds and age groups. I hold a Bachelor of Science in Psychology, a Master of Social Work, and am a Licensed Clinical Social Worker in the state of Nevada. I have been working professionally in the Social Work field for over 15 years, and have been providing contracted services to Clark County Department of Family Services for the same time period.

Scope of Work for Management/Analytical Services for Clark County 2021-2022

This scope is specific to services to be performed as related to funding received by Clark County Department of Family Services through the VOCA Grant Program. Kara VanMeter shall monitor VOCA grant funded activities for grant, County and contract compliance. Contractor shall forecast, analyze and develop management reports and shall be responsible for data reported to the State. Contractor shall assist in grant application, revisions, and audit as necessary.

Budget:

Services

\$1,250 Per Month = \$15,000

Thank you for your consideration,

Kara VanMeter, MSW, LCSW

Kara VanMeter
Cell: 1-805-405-4450



RED ROCK PSYCHOLOGICAL HEALTH

1515 E. Tropicana #580 Las Vegas, Nevada 89119

Phone: (702) 898-5311 | Fax: (702) 222-3275

reception@redrockph.com | redrockph.com

February 10, 2021

Re: Letter of Intent

Dear Kara VanMeter:

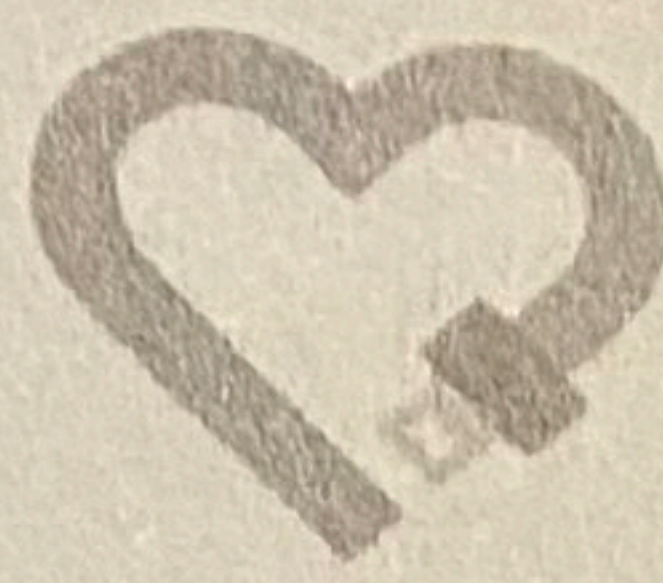
Red Rock Psychological Health is pleased to provide this Letter of Intent regarding the 2021-2022 Family Advocate Position contract. Our agency has been a proud partner of the Southern Nevada Children's Advocacy Center (SNCAC) and the Clark County Department of Family Services (DFS). We have and continue to maintain a positive working relationship with these agencies. This letter serves as our intention to continue this partnership by providing a family advocate for the 2021-2022 contract year.

Please contact me with any questions or concerns.

Thank you,

Trent Hansen, LCSW, Director of Operations

On behalf of Melissa Webb, LCSW, Clinical Director



HopSkipDrive

February 10, 2021

Clark County Department of Family Services
121 S Martin Luther King Blvd.
Las Vegas, NV 89106-4309

To whom it may concern,

HopSkipDrive has contracted with Clark County Department of Family Services (CCDFS) to arrange transportation services for youth as referred by CCDFS. This letter is to express our intent to continue this service as needed for SFY 2021-2022.

About HopSkipDrive:

HopSkipDrive is an innovative transportation solution whose mission is to improve access to opportunity through mobility. We accomplish this mission by offering schools, districts, county agencies and nonprofits a safe, flexible and reliable solution for alternative student transportation needs. Our company was founded by three working moms determined to find a safe solution for the logistical challenges of parenthood so their children could thrive. Less than six years later, HopSkipDrive has arranged transportation for over 45,000 children and seniors, over four million miles across 13 markets in 8 states and Washington DC. From sophisticated technology that provides end-to-end visibility into every ride, to the always-on Safe Ride Support system, to our 15-point driver certification process and unique multi-step rider verification process, ensuring the safety of every child and ride is at the heart of everything we do.

Summary:

HopSkipDrive has the ability to provide existing contractual services for CCDFS youth transportation needs as well as the ability to expand services if determined necessary by CCDFS.

Scope of work:

Maintain qualified staff, management, operating services and documentation as required in order to provide daily, weekly, and/or monthly transportation services as referred by CCDFS. Assure that terms of the contract with CCDFS are being fulfilled on a timely basis.

Sincerely,

Joanna McFarland, Co-Founder & CEO



Help Keep Home in the Family
3925 West Cheyenne Ave, Suite 401
North Las Vegas, NV 89032
info@fosterkinship.org
702-546-9988

February 8, 2021

Clark County Department of Family Services
121 South Martin Luther King Blvd
Las Vegas, NV 89106

RE: Letter of Intent to Provide Foster Kinship Navigation Services

To whom it may concern:

I am pleased to offer this letter of intent to Clark County Department of Family Services (CCDFS) in support of their proposal seeking funding from the State of Nevada Department of Health and Human Services to continue and enhance program services for children who are victims of child abuse and/or neglect, their siblings and their non-offending parents/caregivers.

Foster Kinship was established as a 501c (3) in 2011. Nationally recognized Foster Kinship is the only non-profit organization in Nevada exclusively servicing kinship children and families. Since its inception Foster Kinship has serviced over 11,000 children and over 5,200 kinship families across Nevada. Foster kinship also advocates for all kinship families to receive access to services and improved caregiving options through training, partnerships and advocacy.

We understand that this letter-of-intent does not constitute a contractual agreement, but rather offers support to the venture and indicates genuine interest in supporting your mission when the need arises. Foster Kinship already has a contractual agreement with CCDFS to provide training for new relative caregivers and is poised to expand our partnership to further support placement of children in Relative/Kinship Foster Care.

Thank you and if you have any questions or comments please feel free to contact me at (702) 546-9988.

Best regards,

A handwritten signature in blue ink that reads "Alison Caliendo".

Alison Caliendo, Ph.D.
Executive Director, Foster Kinship



Sport-Social Proposal

February 11, 2021

Clark County Department of Family Services
121 So Martin Luther King Blvd.
Las Vegas, NV 89106-4309

To whom it may concern:

Sport-Social seeks to partner with Clark County Department of Family Services to provide prosocial activities to improve well-being for children in residential and community settings. This letter is intended to provide a summary of services Sport-Social plans to provide during SFY 2020-2021.

About Sport-Social:

Sport-Social is a one of a kind facility existing only in Las Vegas. We are an after school program that develops social skills through physical activity. We are behaviorally based and focus on teaching social and life skills to students ranging in age and ability level. We use methods that teach and change behaviors through positive reinforcement and behavior analysis. Our staff is experienced and trained to work with a variety of special needs and supervised by a board certified behaviorist. Sport-Social currently serves 400 students on a weekly basis and is a growing staff of 40+.

Summary:

Sport-Social has the ability to provide services to children at Sport-Social or in a residential or community setting.

Scope of Work:

Approximately 10 children in DFS care will be engaging in services at the Sport-Social site or in residential and community settings for a minimum of 1 hour per week and will have their own 1:1 behavior instructor to assess child's needs and strengths, provide instruction services individually and/or in small groups. Students will work on social, emotional, conversational, and behavioral skills. A Board Certified Behavior Analyst (BCBA) will do an initial assessment, create goals, supervise monthly, and provide reports on progress quarterly.

This scope of work is designed to: 1) Identify the social, emotional and/or behavioral functioning needs of children that are in care under the jurisdiction of Clark County Department of Family Services, and 2) Support the development of pro-social skills to help these children gain a sense of security and stability to successfully transition to the least restrictive placement possible, parent, relative, or foster care.

Budget Total = \$ TBD

Budget will be composed of two services. Instructors being billed at \$75 per hour and Supervision by a BCBA being billed at \$125 per hour. Definitions of services:

Instructor/Sport Social supervisor: Instructors & Sport Social trained supervisors provide direct services to clients. All instructors have an RBT (Registered Behavior Technician) certification. Instructors work with clients on social, behavioral, and physical goals that are created by the BCBA.

BCBA: Board Certified Behavior Analysts will do initial assessments, supervise instructors and the Sport Social supervisor team working with clients, and will create behavior plans.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Andrew Devitt". The signature is fluid and cursive, with a large initial "A" and "D".

Andrew Devitt | Sport-Social, LLC
7061 W. Arby Avenue, Suite 170
Las Vegas, NV 89113

Office: 702.485.5515
Cell: 702.505.2864
Fax: 702.534.4840



NeuroRestorative 4kids
3391 N. Buffalo Drive
Las Vegas, NV 89129

Rebuilding Lives. Restoring Hope.

February 8, 2021

TO WHOM IT MAY CONCERN:

NeuroRestorative has established a partnership with Clark County Department of Family Services to provide for the needs of behaviorally and mentally challenged youth until such time as an appropriate DRC and/or Foster Home can be obtained. This letter is intended to provide a summary of services NeuroRestorative may provide as necessary during SFY 2022.

ABOUT NEURORESTORATIVE:

NeuroRestorative provides services in Nevada and the Las Vegas area. We provide a continuum of high quality, cost effective subacute care and rehabilitation options to people of all ages with brain, spinal cord, and other life-altering injuries and medical complex illnesses. Our distinctive service delivery model, merging experienced, skilled health care and rehabilitation staff with state-of-the-art technology in community-based program settings designed to meet the unique needs of those we serve.

SCOPE OF WORK:

On an as needed basis, NeuroRestorative will provide Non-Medicaid reimbursable services and items of support to DFS youth in care in order to ensure their safety and to improve their physical, mental, and emotional wellbeing, in order for them to become stabilized enough to transition to the least restrictive environment when such an environment becomes available. Services may include 24-hour Companion Sitter Services for youth who are unable to be left alone due to safety concerns, if necessary. Optional therapeutic services may also be negotiated with Clark County.

BUDGET:

Actual Costs of Services as negotiated for an amount Not to Exceed \$75,000.00.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Mavromatis Jr." with a stylized flourish at the end.

Michael J. Mavromatis Jr., Administrator

NeuroRestorative



John Ezell
Executive Director

February 8, 2021

RE: State Of Nevada, Department of Health and Human Services, Division of Child and Family Services – RFA, Promoting Safe and Stable Families Program (PSSFP)

Dear Tim Burch,

Boys Town Nevada would like to give our support for your PSSFP project being proposed to the Division of Child and Family Services. Given Clark County's high indicators of adverse childhood experience (i.e., domestic and sexual violence, poverty, child maltreatment), services are greatly needed to reduce risk factors for out-of-home placements, and improve family functioning and well-being. This collaborative project is in full alignment with Boys Town Nevada's mission and ongoing efforts to promote safe and stable families in Clark County.

The specialties of Boys Town Nevada include providing community-based 1) Family Preservation services, a home-based intensive family stabilization service that mitigates risk factors and builds protective factors related to safety, permanency, and well-being and 2) Family Support services, a less-intensive targeted case management service to assist families in achieving stability and improving functioning. Boys Town Nevada has provided these services for the past 14 years for a variety of populations in a collaborative manner including a current Latino/a school engagement project. If the Department of Family Services is awarded this funding, Boys Town Nevada is committed to be the provider of the Family Preservation and Family Support services. Boys Town Nevada fully supports this project and looks forward to a collaborative effort with the Department of Family Services to prevent the unnecessary separation of children from their families and to improve the quality of care and services to children and their families.

Sincerely,

A handwritten signature in black ink, appearing to read "John Ezell".

John Ezell, Executive Director





February 10, 2021

Purpose

St. Jude's Ranch for Children (SJRC) seeks to partner with Clark County Department of Family Services to provide positive sibling reunification and preservation services. The goals of this program include improving the sibling relationships of children and youth that are living separately in foster care who are all victims of abuse and/or neglect. This letter is intended to provide a summary of the sibling preservation services to include the exclusive annual Camp To Belong Program.

About St Jude's Ranch for Children:

SJRC is a Nevada based non-profit that has been providing an array of services for children and youth that are victims of abuse and neglect for over 50 years. The continuum of care provided by SJRC includes therapeutic residential foster care services, clinical and educational supports as well as homeless youth and sibling preservation services.

Sibling Preservation Program:

The sibling preservation program has been in existence for over 15 years and has provided the much needed support services to children and youth living separated in foster care. This program is one of a kind and no other agency in Nevada offers these critical services.

Sibling relationships are essential to children and the maintenance of their relationship can nurture a sense of stability and continuity in the lives of children and youth living in foster care. The emotional support of a sibling bond can provide "a sense of safety" and support during what can be a very challenging time as children enter foster care.

The relationships people share with siblings are often the longest-lasting they will ever have. Siblings are there from the beginning, and they are often still around after parents, and even spouses, are gone.

Many children reported experiencing a great deal of pain, anxiety, guilt, grief, and "lost identity" when they enter the foster care system. Uprooted from their homes and families, a sense of detachment from their community, culture, and identity is common among these children. All too often, children in the child welfare system are also separated from their siblings. Many sibling groups are separated upon entry into the foster care system; less frequently, siblings are placed together in out-of-home care initially and later separated. Sadly, many of these separated brothers and sisters lose contact with one another.

Sibling relationships help children achieve developmental milestones as well as provide emotional support, companionship, and comfort in times of change. When children are separated from their siblings, the research indicates that a number of children feel “they have lost a part of themselves,” which compounds the anxiety and pain they feel over separation from their parents and transition to a new home. Siblings placed together use their relationships to understand who they are. Not only do siblings help children adapt to such new and frightening situations, but also they remain important figures throughout their lives.

Sibling Preservation Services

The sibling preservation program consists of monthly opportunities for siblings to be reunited while exploring their community in a “field trip” style activity. These activities range in type but all are aimed at helping children create new positive childhood memories with their siblings while learning about and enjoying activities such as theater, art, nature, and other positive experiences. The signature activity of this program is the annual Camp To Belong (CTB).

The impact of the global pandemic due to Covid-19 has been far reaching and has affected everyone in many ways. Of particular interest is children and youth that due to childhood abuse, exploitation and housing insecurity have felt more intense levels of vulnerability. Children living in foster care often worry about their families they love and are separated from thus the need to maintain and preserve relationships whenever possible. Although in person event and field trips have not returned to previous levels of activity, SJRC and this program have identified creative ways to pivot the programs to keep offering programs. For example, weekly and monthly sibling contact is happening through virtual sibling visits, virtual camp fires, the use of virtual games and other activities to encourage engagement while helping children create positive memories with their siblings.

Camp To Belong (CTB)

CTB seeks to maintain and strengthen the sibling relationship of youth affected by their victimization and the foster care system. Each year, and statewide, some youth must be turned away due to lack of funding. The cost of camp to the child and their foster parents/caregivers is free however SJRC must fundraise for this activity. Some years less than optimal amounts of children and youth can attend due to funding restrictions.

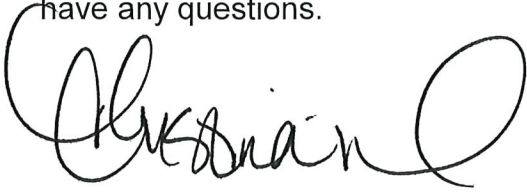
CTB is an innovative program that seeks to reunite separated siblings in a weeklong summer camp setting. CTB is hosted in several states across the United States and SJRC holds the Nevada license to host this camp.

Our goal in 2021 is to have 60 children participate in CTB. This camp is hosted at Pathfinder Ranch in California and can accommodate up to 90 children per session. The target population is youth who have been separated due to family court intervention in Nevada State. SJRC will recruit; train and background check 30-40 volunteers that are required to ensure the volunteer to child ratio allows for sibling groups to be together. Charter buses are utilized to transport the large number of attendees. During the week of camp the children and youth experience an array of activities to include horseback riding, archery, canoeing, rock climbing, nightly campfires, inspirational speakers, a daylong celebration of birthdays, where all children can celebrate birthday with each other and a carnival day. Children are also provided pictures with their siblings; they exchange pillows hand made for each other with positive and loving messages and other gifts.

With on-going Covid concerns SJRC is working closely with Pathfinder Ranch, which is an accredited camp facility to identify safe and meaningful ways for children to come together this summer along with volunteers in an effort to return some sense of normalcy to their lives.

Budget: Total cost for Camp is estimated at \$70,000

Thank you for your consideration and please feel free to reach me at cvela@stjudesranch.org if you have any questions.

A handwritten signature in black ink, appearing to read "C. Vela", written in a cursive style.

Chief Executive Officer

St. Jude's Ranch for Children