

# CLARK COUNTY BOARD OF COMMISSIONERS

## AGENDA ITEM

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**Petitioner:** Jessica Colvin, Chief Financial Officer  
Deborah Conway, County Recorder

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**Recommendation:**

**Approve the Contract with Harris Recording Solutions, for CBE No. 607356-24, for Verification of Official Records, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)**

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**FISCAL IMPACT:**

Fund #:	4380.000	Fund Name:	Information Technology Capital Projects
Fund Center:	1060511000	Funded PGM/Grant:	N/A
Amount:	\$3,218,000		
Description:	Verification of Official Records		
Additional Comments:	The total Contract award is estimated in the amount of \$3,218,000 should all renewal options be exercised.		

**BACKGROUND:**

This Contract is for verification of official records with Harris Recording Solutions (LBE).

A Fiscal Directive No. 6, Competitive Bidding Exception, was approved because documents from 2011 through the present were indexed using auto-index software, through Harris Recording Solutions and need to be verified utilizing same software.

The following are the pertinent provisions of the Contract:

- The term of the Contract is from date of award through November 30, 2025 and includes the option to renew for 1, one-year period and includes three month extension.
- Includes the County's option to terminate for cause, convenience or default and suspend the Contract with advanced written notice.

The recommendation of award is in accordance with NRS 332.115.1(h), the competitive bidding process is not required as the item to be purchased pertains to software for computers.

Harris Recording Solutions currently holds a Vendor Registration.

Cleared for Agenda

**04/15/2025**

File ID#

**25-2130**