



togetherforbetter

**AMENDMENT NO. 1
CBE NO. 607342-24
SERVICES FOR BROADBAND AND DIGITAL EQUITY PROGRAMS**

THIS AMENDMENT is made and entered into this ____ day of _____, 20____, by and between CLARK COUNTY, NEVADA (hereinafter referred to as "COUNTY"), and HR&A ADVISORS, INC. (hereinafter referred to as "PROVIDER")

WITNESSETH:

WHEREAS the parties entered into an agreement under CBE Number 607342-24, entitled "SERVICES FOR BROADBAND AND DIGITAL EQUITY PROGRAMS" dated November 19, 2024 (hereinafter referred to as CONTRACT); and

WHEREAS the parties desire to amend the CONTRACT.

NOW, THEREFORE, the parties agree to amend the CONTRACT as follows:

1. Replace Exhibit A with Revised Exhibit A per Amendment No. 1, attached hereto.

This Amendment No. 1 represents a no cost change.

Except as expressly amended herein, the terms and conditions of the CONTRACT shall remain in full force and effect.

PROVIDER:

HR&A ADVISORS, INC.

By: 
DANNY FUCHS
Partner

Date: 07/28/2025

COUNTY:

COUNTY OF CLARK, NEVADA

By: _____
JESSICA COLVIN
Chief Financial Officer

Date: _____

APPROVED AS TO FORM:

STEVEN B. WOLFSON, District Attorney

By: *Sarah Schaerrer*
[Sarah Schaerrer \(Aug 6, 2025 11:33:27 PDT\)](#)
SARAH SCHAERRER
Deputy District Attorney

Date: Aug 6, 2025

REVISED EXHIBIT A PER AMENDMENT NO. 1
SERVICES FOR BROADBAND AND DIGITAL EQUITY PROGRAMS
SCOPE OF WORK

Broadband Program Office: Provide expertise and staff capacity to ensure a high-impact Broadband Program Office for Clark County.

PROVIDER, herein referred to as "HR&A" will work directly under the County Chief Information Officer (CIO) and the Information Technology Department (IT) to staff the County's Broadband Program Office (BPO). In addition to leading the following workstreams, this BPO will manage the following work:

- Support the CIO in managing strategic relationships and partnerships with ISPs in the County, including those seeking to expand their footprint or upgrade their networks;
- Support the CIO in coordinating broadband and digital equity efforts with other County Departments, as necessary;
- Support the CIO in coordinating broadband and digital equity efforts with State Government and local governments and Tribes in the County;
- Establish and manage weekly task lists for the BPO to drive broadband and digital equity investments forward;
- Help build the capacity of County staff across departments to understand broadband and digital equity investments and their imperative;
- Complete weekly and/or monthly progress reports for County leadership across all BPO tasks and efforts – including those listed below, as well as other projects currently being led by County staff and other consultants;
- Prepare ad-hoc executive briefings and public reports or presentations, as necessary;
- Other tasks, as directed by the CIO.

Deliverables:

- **Deliverable 1: At least monthly progress reports on all BPO activities, summarizing status across workstreams and progress on other tasks agreed with BPO, as bulleted above.**

Workstream 1: Complement Private Isp Investment with Public Investments that Catalyze New Service in Hard-to-Reach Communities

Task 1.1: Research and analysis on investment plans, building on CFCP and NV programs. Deliver initial briefing to County leadership.

HR&A will work with the County to engage affordable and public housing owners and internet infrastructure development partners to develop an investment plan for priority neighborhoods surrounding County Facilities that will be connected through the County Facilities Connectivity Program (CFCP). Specifically, through meetings with the County and its infrastructure partners, HR&A will develop an action plan for securing new ISP service to priority neighborhoods, potentially including additional catalytic capital investments or development of additional investment and service provision partnerships.

A critical input to this work will be to develop a common operational picture of all broadband investment programs in the County and remaining gaps, mapping them to specific geographies, to the greatest extent possible. This map will include:

- 1) County Facilities Connectivity Program
- 2) Market-driven ISP buildouts, to the extent ISPs share their data, as well as “areas of interest” for ISPs, including around County Facilities
- 3) BEAD-eligible locations (at Census block group level), where the County may expect the State’s BEAD process to fund new connectivity
- 4) Affordable Housing locations, where the County may expect the State’s Capital Projects Fund investments to fund new connectivity
- 5) Projected gaps in the County, where residents or businesses may not have sufficient connectivity to safeguard their future, or where County residents or businesses may have only a single choice of provider.

Deliverables:

Deliverables for this task:

- **Deliverable 1.1: Initial briefing to County leadership on gap analysis and initial CFCP, State affordable housing program, and additional investment analysis and approaches**

Task 1.2: Prepare County for BEAD investments.

Additionally, through market sounding conversations with Clark County-serving ISPs, regional and County-led housing authorities and coordination bodies, and affordable housing owners, HR&A will develop a plan for the County to serve as a partner in or supporter of specific ISP investment proposals to the State’s forthcoming Broadband Equity Access and Deployment (BEAD) Program. HR&A will assist the County in obtaining and mapping FCC location fabric data to identify with greater precision the County’s BEAD-eligible locations and community anchor institutions (CAIs), including affordable and public housing. HR&A will work with the County to confirm potential contractual means of “partnership” on the BEAD effort, support the County in its conversations with OSIT, develop a strategy that earns support from all relevant members of County government, and lead the County’s work in responding to the State’s forthcoming BEAD grant program.

Deliverables:

Deliverables for this task:

- **Deliverable 1.2: Briefing to County leadership on finalized plan for BEAD, including an analysis of BEAD locations and CAIs to connect, affordable and public housing owner participation, and ISP partnerships.**

Task 1.3: Deliver BEAD application with County partners.

Following County leadership’s approval, HR&A will assist the County’s ISP partner(s) in developing and submitting the BEAD application. This work will include (A) launch a County BEAD program to assist County ISP partner(s), who will serve as the lead applicants, and coordinating with affordable and public housing providers and the County’s internet infrastructure development partners; and (B) drafting and revising relevant sections of BEAD application(s) based on County feedback.

Deliverables:

Deliverables for this task:

- **Deliverable 1.3.1: Launch County BEAD program**
- **Deliverable 1.3.2: Draft and submit relevant sections of BEAD application(s)**
- **Ongoing technical advisory: Responses to any OSIT or NTIA requests for curing after submission as part of monthly technical advisory deliverable**

Task 1.4: Finalize last-mile investment plan.

Following the research, market sounding, analysis, and BEAD applications in Tasks 1.1 – 1.3, HR&A will finalize a specific action plan for securing new ISP service in priority neighborhoods not eligible for BEAD. While the CFCP and BEAD will have significant impacts on last-mile service provision in the County, there will remain neighborhoods that need additional funding to catalyze private investment for new ISP services to serve the hardest-to-reach. Building on the previous work with the County and informed by the additional engagement completed during the BEAD process, HR&A will help the County develop a plan for last-mile public-private partnership. This work will include (A) conducting an analysis on gaps and costs for serving remaining high-priority last-mile communities; and (B) developing a first draft of a solicitation (RFQ) for securing a private partner to provide new broadband service in priority neighborhoods.

Deliverables:

Deliverables for this task:

- **Deliverable 1.4: Briefing to County leadership on final proposed last-mile plan and draft RFQ elements.**

Task 1.5: Last-mile RFQ revision and release.

HR&A will support IT in managing the development, release, and management of the last-mile RFQ. This will include (A) drafting a scope for the RFQ for IT to conduct appropriate review processes with County leadership and procurement; (B) supporting IT and the County in finalizing the scope for RFQ release; and (C) supporting IT with RFQ evaluations of qualified applicant(s) to develop a qualified list of firms.

Deliverables:

Deliverables for this task:

- **Deliverable 1.5.1: Assist IT with draft of scope for RFQ**
- **Deliverable 1.5.2: Assist IT to finalize RFQ scope for County release**
- **Deliverable 1.5.3: Assist IT in RFQ evaluations**

Task 1.6: Last-mile project development

Following the RFQ, the County will have a qualified list of firms for last-mile broadband projects. HR&A will identify and define the specific scope of work for the initial last-mile project for IT to assign or conduct a solicitation among the qualified firms.

Deliverables:

Deliverables for this task:

- **Deliverable 1.6.1: Develop scope of work for initial last-mile project for IT to distribute to qualified firms.**

Workstream 2: Facilitate Self-Sustaining Digital Equity Ecosystem to Impact Key County Indicators

Task 2.1: Complete Implementation of the Affordable Connectivity Program (ACP) Grant Program.

HR&A will continue to support the implementation of the County's ACP Grant Program. HR&A will support the County in closing out the grant, final reporting, and meeting other FCC compliance requirements.

Deliverables:

Deliverables for this task:

Deliverable 2.1: Submit closeout report, including Federal Financial Report

Task 2.2: Finalize the Clark County Digital Equity Plan for Stakeholder Buy-In.

HR&A will make updates to the Clark County Digital Equity Plan (from March 2023) reflective of the County's progress in infrastructure investments and through its FCC ACP Grant Program and the State's Digital Equity Plan. This Plan will be a clear single source of truth that enables County stakeholders (primarily internal and among partner organizations) to facilitate interagency collaboration and local partner interest in furthering digital equity resource development, to pique interest from current and future potential ISP partners, and to position the County for State and federal digital equity funds.

Deliverables:

Deliverables for this task:

Deliverable 2.2.1: Initial briefing to County leadership on digital equity funding opportunities and recommendations

Deliverable 2.2.2: Updated County Digital Equity Plan with briefing to County leadership.

Ongoing technical advisory: Support to County in Digital Equity Plan release and outreach as part of monthly technical advisory deliverable

Task 2.3: Deliver Digital Equity Grant Applications with County Partners.

HR&A will lead the County's implementation of the Digital Equity Plan in preparation for forthcoming grants from the Digital Equity Act of 2021, through the State's Capacity Grant and NTIA's Competitive Grant Program. This work will include (A) coordinating with internal and external partners to achieve collaborative outcomes and (B) drafting, revising, and preparing applications and associated documentation for submission as applications are opened.

Deliverables:

Deliverables for this task:

Deliverable 2.3.1: Draft Competitive Grant application for County review

Deliverable 2.3.2: Final Competitive Grant application for submission

Ongoing technical advisory: Responses to any OSIT or NTIA requests for curing after submission as part of monthly technical advisory deliverable

Ongoing technical advisory: Support with Competitive Grant closeout items

Task 2.4: Support Digital Equity implementation.

Along with submission of Digital Equity grant applications, HR&A will assist the County with coordinating with digital equity

partners during implementation as needed. Specific steps may include supporting County in recruiting, onboarding, and training digital equity staff and early-stage implementation of digital equity programs following NTIA or OSIT grant award. HR&A will also assist the County with developing a program to implement the Broadband Adoption and Community Engagement (BACE) Plan independent of federal or state funding.

Deliverables for this task:

Deliverable 2.4.1: Develop initial program design scenarios for non-federally funded BACE implementation program by conducting Impact Effort Analysis and a workshop on County priorities, projects, and funding scenarios.

Deliverable 2.4.2: Produce a Partner Feedback Briefing Deck, summarizing partner input, ideas, and recommendations for exploring new BACE implementation opportunities.

Deliverable 2.4.3: Develop the BACE Funding Proposal Briefing Deck and supporting materials for County Leadership's review at upcoming Broadband Coordinating Committee and County Commissioners meetings.

Deliverable 2.4.4: Produce a Program Implementation Plan that may include grant program guidelines, policies and procedures, risk management plan, grant tracking systems, and monitoring and evaluation framework.

Deliverable 2.4.5: Develop a Partner Outreach and Communication Plan that includes all the partner outreach strategy partner briefings / webinars to implement BACE.

Ongoing technical advisory: County digital equity staff recruiting, onboarding, and training as needed as part of monthly technical advisory deliverable

Ongoing technical advisory: Digital Equity implementation support as part of monthly technical advisory deliverable

Project Budget and Timeline

HR&A is providing a fixed-price proposal based on the scope described above and an assumed timeline from April 18, 2024 through September 30, 2025. The pricing is by deliverable and does not include any direct expenses (e.g. travel), which will be pre-approved by County and billed according to Section II, Compensation and Terms of Payment, Letter C, Item 3b in Contract above.

Billing will be completed using the following formula:

40% for each line item upon acceptance of a proposal and plan to address the line item,

40% upon substantial completion and acceptance of the line item, and

20% upon final completion and acceptance of the line item.

We will bill monthly for all amounts due, plus reimbursable expenses.

Budget Summary

Project Workstream	Team Fees
Support - Broadband Program Office (BPO) Monthly Support (May 2024-September 2025): 17 Monthly Reports	\$595,000
Workstream 1: Complement Private ISP Investment with Public Investments that Catalyze New Service in Hard-to-Reach Communities	\$900,000
Workstream 2: Facilitate Self-Sustaining Digital Equity Ecosystem to Impact Key County Indicators	\$440,000
Total Fees	\$1,935,000
<i>Expense Allowance</i>	<i>\$20,000</i>
Total Budget	\$1,955,000

Budget Breakdown

Task	Deliverable	Cost
Support - Broadband Program Office (BPO) Monthly Support (May 2024-September 2025): 17 Monthly Reports	Provide a monthly report by the end of the first week of the following month.	\$595,000

Workstream 1: Complement Private ISP Investment with Public Investments that Catalyze New Service in Hard-to-Reach Communities

Task	Deliverable	Cost
1.1: Research and analysis on investment plans, building on CFCP and NV programs. Deliver initial briefing to County leadership.	1.1: Initial briefing to County leadership on initial CFCP, State affordable housing program, and additional investment analysis and approaches	\$25,000
1.2: Prepare County for BEAD investments	1.2: Briefing to County leadership on BEAD plan	\$100,000
1.3: Deliver BEAD application with County partners	1.3.1: Launch County BEAD program	\$85,000
1.3: Deliver BEAD application with County partners	1.3.2: Draft and submit relevant sections of BEAD application(s)	\$10,000
1.4: Finalize last-mile investment plan	1.4: Briefing County leadership on final proposed plan and	\$250,000

	draft RFQ elements	
1.5: Last-mile RFQ development	1.5.1: Assist IT with draft of scope for RFQ	\$80,000
1.5: Last-mile RFQ development	1.5.2: Assist IT to finalize RFQ scope for County release	\$100,000
1.5: Last-mile RFQ development	1.5.3: Assist IT in RFQ evaluations	\$85,000
1.6: Last-mile project development	1.6.1: Develop scope of work for initial last-mile project for IT to distribute to qualified firms.	\$165,000
Ongoing technical advisory services	<p>Monthly technical advisory services including:</p> <ul style="list-style-type: none"> Response(s) to OSIT or NTIA BEAD application curing requests Post-award BEAD implementation support 	Included in BPO Monthly Support
Workstream 1 Total Fees		\$900,000

Workstream 2: Facilitate Self-Sustaining Digital Equity Ecosystem to Impact Key County Indicators

Task	Deliverable	Cost
2.1: Complete implementation of Affordable Connectivity Program (ACP) Grant Program	2.1: Prepare final closeout report, including Federal Financial Report (FFR) for submission	\$15,000
2.2: Finalize the Clark County Digital Equity Plan	2.2.1: Initial briefing to County leadership on digital equity funding opportunities and recommendations	\$10,000
2.2: Finalize the Clark County Digital Equity Plan	2.2.2: Deliver updated County Digital Equity plan with briefing to County leadership.	\$95,000
2.3: Deliver Digital Equity Grant applications with County partners	2.3.1: Draft Competitive Grant application for County review	\$110,000
2.3: Deliver Digital Equity Grant applications with County partners	2.3.2: Prepare Final Competitive Grant application for submittal	\$110,000
2.4: Support Digital Equity implementation.	2.4.1: Develop initial program design scenarios for non-federally funded BACE implementation program by conducting Impact Effort Analysis and a workshop on County priorities, projects, and funding scenarios.	\$25,000

2.4: Support implementation.	Digital	Equity	2.4.2: Produce a Partner Feedback Briefing Deck, summarizing partner input, ideas, and recommendations for exploring new BACE implementation opportunities.	\$10,000
2.4: Support implementation.	Digital	Equity	2.4.3: Develop the BACE Funding Proposal Briefing Deck and supporting materials for County Leadership's review at upcoming Broadband Coordinating Committee and County Commissioners meetings.	\$10,000
2.4: Support implementation.	Digital	Equity	2.4.4: Produce a Program Implementation Plan that may include grant program guidelines, policies and procedures, risk management plan, grant tracking systems, and monitoring and evaluation framework.	\$50,000
2.4: Support implementation.	Digital	Equity	2.4.5: Develop a Partner Outreach and Communication Plan that includes all the partner outreach strategy partner briefings / webinars to implement BACE.	\$5,000
Ongoing technical advisory services			<p>Monthly technical advisory services including:</p> <ul style="list-style-type: none"> • Non-closeout ACP reporting assistance • County Digital Equity Plan release and outreach assistance • Responding to OSIT or NTIA Competitive Grant and Capacity Grant application curing requests • Post-award Digital Equity implementation support • Support County DE staff recruiting, onboarding, and training • Support with NTIA Competitive Grant closeout items 	Included in BPO Monthly Support