



Henderson District Public Libraries Board of Trustees Application

(Note: This document and accompanying materials become public record once received by Clark County.)

Henderson Libraries seeks to cultivate a literate community by providing every citizen free access to books and information resources, as well as state of the art technology that supports work, school and recreational activities. The mission of the Henderson Libraries is to imagine possibilities, discover opportunities, and connect with the community.

The Board of Trustees for the Henderson District Public Libraries (Board of Trustees) exists pursuant to NRS 379.025 (h). The Board of Trustees consists of five (5) competent persons appointed by the Clark County Board of County Commissioners and two (2) competent persons appointed by the Henderson City Council.

Among its duties (NRS 379.025), the Board of Trustees shall hire a professional librarian to serve as the Executive Director of the Henderson Libraries, review and approve an annual budget, establish and review policies, and attend Board of Trustees meetings regularly.

The Board of Trustees meets the third (3rd) Thursday of the month at 7:45am.

Members serve four-year (4-year) terms and may not serve more than two (2) consecutive terms. Members must reside in the City of Henderson.

Application Overview:

If you are interested in applying for membership on the Board of Trustees, please complete the application below. If you have any questions related to the Board of Trustees or the application process, please email mlsmedley@hendersonlibraries.com

Full Name (First, Middle Initial, Last): Ryann Swanson

Home Street Address: [REDACTED]

Home Address City/State/Zip Code: [REDACTED]

Mailing Address: [REDACTED]

Mailing Address City/State/Zip Code: [REDACTED]

Employer: Clark County Department of Aviation

Occupation: Systems Technician 2

Email Address: [REDACTED]

Best Daytime Contact Phone: [REDACTED]

Relevant Affiliations: Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and term of appointment. If you were appointed by an individual and not by a local jurisdiction, please include that information. If you need additional space, please attach an additional sheet of paper.

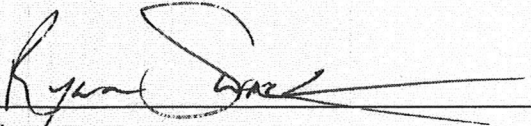
I am not a part of any committees but I am a member of the SEIU Union and Clark County employee.

Skills and Experience: Please provide a brief description of your qualifications; include any special skills, interests, experience, or training which you possess or have completed that would benefit the work of the Board of Trustees. If you need additional space, please attach an additional sheet of paper.

As a life long patron of libraries; I feel that knowing the needs of the "common man" is extremely important to any library. I am an avid lover of novels, manga, anime and many other things that are commonly issued out at Henderson Libraries. I am a United States Navy Veteran and current employee of the Clark County Department of Aviation, and I am an invested member of the Henderson community.

A resume or letter of interest is REQUIRED. Please attach it to this application.

I certify that I am a resident of the City of Henderson. I verify by my signature below that all statements made on this application, as well as any information attached hereto, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. Furthermore, I understand that an incomplete application and any modifications to this application will not be accepted or considered.



20MAY24

Signature

Date

Hand Deliver Application to:

**Henderson District Public Libraries
280 S. Green Valley Parkway
Henderson, NV 89012**

Mail Application to:

**Henderson District Public Libraries
280 S. Green Valley Parkway
Henderson, NV 89012**

Email Scanned Copy to:

mlsmedley@hendersonlibraries.com

RYANN SWANSON

Address [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

QUALIFICATIONS PROFILE

Multifaceted, highly motivated, and results-driven professional, offering broad-based background in computer operations/maintenance, with focus on logistics, procurement, inventory management, revenue generation, process improvements, and safety and regulatory compliance. Interested in pursuing a challenging opportunity as a member within the Board of Trustees to effectively utilize and further develop skills and qualifications gained from previous work experience. Effective leader with outstanding ability to motivate and guide cross-functional teams toward the achievement of organizational goals. Equipped with articulate communication and interpersonal skills in building and maintaining positive working relationships with individuals of diverse backgrounds.

SUMMARY OF RELEVANT EXPERIENCE

BUSINESS OPERATIONS | GENERAL MANAGEMENT

- Maintained logistical information of plane tickets, vehicle, and part purchasing
- Organized car rental logistics, including vehicle cleanliness and safety, customer service, and rental contracts
- Managed the procurement of auto parts, vehicles, and various items for business
- Took charge of receiving and verification of automobile parts from manufacturer, as well as inventory of automobile parts
- Held full responsibility with vehicle tidiness, rental contracts, and daily management reports
- Rendered effectual support on dispatch operation and drive schedules arrangement
- Set up and build basic and advanced computer systems
- Set up company printer systems

INTERPERSONAL COORDINATION AND TEAM COLLABORATION

- Effectively interfaced with other branches across the Wyoming region on vehicle inventory management

GROWTH AND DEVELOPMENT IMPACTS

- Increased branch revenue and vehicle rental volume by two folds within a year
- Succeeded in generating \$40k rental revenue every month
- Gained commendation for being part of the top ten in sales revenue within the Central West region
- Received recognition for demonstrating outstanding customer service
- Successfully attained \$500K sales in automobile parts within 11 months with 4.3% return rate

WORK HISTORY

SELF EMPLOYED LAS VEGAS, NV

Computer Builder 2006- Present

CLARK COUNTY DEPARTMENT OF AVIATION LAS VEGAS, NV

Systems Technician 2023 - Present

Storekeeper 2022 - 2023

UNITED NISSAN LAS VEGAS, NV

Parts Driver 2021 - 2022

ADVANTAGE RENT-A-CAR LAS VEGAS, NV

Kiosk Agent 2019 - 2020

TYME AUTOMOTIVE TRANSPORT, SHELBY TOWNSHIP, MI

Logistics Specialist 2017-2018

BIG A'S AUTO SALES, LAS VEGAS, NV

Junior Partner 2014-2017

RYANN SWANSON

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

HEALTH CARE SERVICES GROUP, LARAMIE, WY

Account Manager 2014-2015

HERTZ-RENT-A-CAR, LARAMIE, WY

Assistant Manager 2014

Manager Associate 2012-2014

FORD COUNTRY, LAS VEGAS, NV

Shipping and Receiving Clerk 2011-2012

SERENITY HELICOPTERS, LAS VEGAS, NV

Driver and Customer Service Representative 2010-2011

COURTESY IMPORTS INC., LAS VEGAS, NV

Driver and Shipping | Receiving Clerk 2010-2011

HOOTERS CASINO HOTEL, LAS VEGAS, NV

Concierge | Valet Service | Bell Hop | Grounds Service 2008-2009

JACK POWELL CHRYSLER DODGE JEEP RAM, ESCONDIDO, CA

Wholesale Parts Advisor 2007-2008

LA FITNESS, SAN DIEGO, CA

Receptionist | Front Desk Clerk 2005-2008

UNITED STATES NAVY, GROTON, CT

E-3 Electronics Technician United States Submarine Fleet (ETSS) 2001 - 2004

EDUCATION

Coursework Toward Bachelor of Science in Petroleum Engineering

University of Wyoming, Laramie WY

Associate of Science in Psychology

University of Phoenix-San Diego Campus, San Diego, CA

PROFESSIONAL DEVELOPMENT

Bartending Program

San Diego School of Bartending, San Diego, CA

Basic Enlisted Submarine School Training United States Navy

Naval Submarine School, Groton, CT

Personal Financial Management

Basic and Advanced Firefighting

Basic Electronics

Advanced Electronics

Electronic Surveillance Measures

External Communications Subsystems

Extremely High Frequency Communications

ACTIVITIES

Technology Laboratory Volunteer, 2005-2008 | Sage Canyon Elementary School, San Diego, CA

TECHNICAL SKILLS

Microsoft Windows 7, 10, and XP | Microsoft Office Suite (Excel and Word)
Reynolds and Reynolds Software | ASAP Rent Software | Aavaal Logistical Software