



Town Advisory Board (TAB)/ Citizens Advisory Council (CAC) Application

Name of the TAB/CAC Applying for: Paradise

TABs and CACs were created to assist the Board of County Commissioners in an advisory capacity with the decision-making process in the governance of the unincorporated towns and areas of Clark County. There are 8 TABs and 6 CACs that are appointed by the County Commission and 5 TABs that are elected. Each TAB or CAC consists of area residents that serve without compensation for two-year terms and attend regularly scheduled public meetings throughout the year.

Full Name: TRENTON JOSEPH SHEESLEY Phone Number: [REDACTED]

Email Address: [REDACTED]

Home Address: 2180 E. WARM SPRINGS RD. UNIT 1114
LAS VEGAS, NV 89120

Mailing Address: 2180 E. WARM SPRINGS RD. UNIT 1114
LAS VEGAS, NV 89120

Employer: STATE OF NEVADA Occupation: MANAGEMENT ANALYST

Note: This document and accompanying materials become public record once received by Clark County.

- To be eligible to serve, you must be both a qualified elector (eligible to vote) and a resident of the unincorporated town or area encompassed by the TAB or CAC. Before you continue, please indicate if you meet the eligibility requirements: Yes No
- Meeting days, times, and frequency vary from one TAB/CAC to another. The schedules are listed here: https://www.clarkcountynv.gov/government/departments/administrative_services/town_liaison_services/tab_cac_information.php
If appointed, will you be able to attend meetings on a regular basis? Yes No
- Have you attended a Planning Commission or County Commission meeting? Yes No
- Have you attached the REQUIRED resume or letter of interest? Yes No

Last Revised on 8/2/2022



Resume



Letter of Interest

For the following questions, please feel free to attach additional pages as necessary.

Have you attended a TAB or CAC meeting in Clark County? Yes No

If so, which one and what was your experience?

Yes, I have attended town advisory board (TAB) meetings in Clark County. Previously, I lived in the Winchester township, where a family member was appointed to the Winchester Town Advisory Board. This connection, along with my experience as a State of Nevada employee, led me to attend several TAB meetings as a resident. During those meetings, I observed discussions on topics such as local business signage changes and permits for the development of the Resorts World Resort and Casino. This experience provided me with valuable insight into the role of TABs and Citizen Advisory Councils in Clark County's governance structure, helping me understand their purpose and importance within local government.

Please list any boards or committees that you currently serve on:

While I am not currently serving on any boards or committees, I possess extensive knowledge of their procedural operations and purpose. In my administrative role within the State of Nevada government, I have had numerous opportunities to attend various public meetings, including the Board of Examiners, the Interim Finance Committee, the Governor's Workforce Development Board, the Nevada Interagency Council on Homelessness, the Nevada Council on Food Security, and the Nevada Child Support Guidelines Committee. Additionally, I have been actively involved within my agency during the 2023 Legislative Session and will participate in the upcoming 2025 Legislative Session. These experiences have equipped me with the skills and insight to be an informed, engaged member of the Paradise Town Advisory Board.

Why are you interested in becoming a member of your TAB or CAC?

I am interested in joining the Paradise Town Advisory Board because I am committed to supporting my community through effective, transparent local governance. My experience with the State of Nevada has provided me with a solid foundation in policy analysis, fiscal oversight, and public service, and I've seen firsthand the critical role that advisory boards play in bridging community needs and government action.

Having attended TAB meetings previously, I value the board's role in reflecting local perspectives on key issues like business regulations and development. My active involvement in the 2023 Legislative Session—and the upcoming 2025 Session—has deepened my understanding of how local priorities intersect with state policies. I am confident that my skills and experience would allow me to make meaningful contributions to the board and support the Paradise community's ongoing growth and well-being.

I verify by my signature below that all statements made on this application, as well as attached information, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. I understand that an incomplete application or any modifications to this application will not be accepted or considered.



Nov 15, 2024

Signature

Date

You can submit your application and resume/letter of interest by fax to 702-455-3558, by email to AdministrativeServices@ClarkCountyNV.gov or by mail to: Clark County Administrative Services
Attn: Agenda Coordinator
500 S. Grand Central Pkwy, 6th Floor
Las Vegas, NV 89155

Trenton J. Sheesley

2180 E. WARM SPRINGS RD., UNIT 1114, LAS VEGAS, NV | [REDACTED]

Summary

Experienced public administration professional currently serving as a Management Analyst III in Administration for the Nevada Division of Welfare and Supportive Services. Skilled in policy analysis, fiscal management, and strategic planning, with a strong focus on enhancing organizational efficiency and community impact. Adept at fostering collaboration and ensuring transparent, effective governance, I am committed to leveraging my expertise to support informed decision-making and drive development for the Paradise community.

Skills & Abilities

- Mastery in policy and program development
- Proficiency in financial and budgetary analysis
- Strategic planning and operational efficiency optimization
- Advanced data analysis and interpretation
- Rigorous quality assurance and regulatory compliance
- Exceptional communication and documentation capabilities

Experience

MANAGEMENT ANALYST III | STATE OF NEVADA | OCTOBER 2024 – PRESENT

- Lead cross-functional teams in planning, executing, and monitoring high-priority projects to meet strategic objectives.
- Develop project charters, timelines, budgets, and risk management plans, ensuring all stakeholders are aligned.
- Develop and oversee performance metrics to assess the effectiveness and efficiency of program operations.
- Conduct detailed research and analysis of state and federal legislation to determine the impact on departmental policies and initiatives.
- Develop and manage agency budgets, identifying opportunities for cost savings and efficiency improvements.
- Serve as a liaison between the division and external agencies, ensuring effective communication and collaboration on administrative and policy matters.
- Ensure agency compliance with applicable laws, regulations, and policies by conducting regular audits and reviews.
- Represent the agency and Administration in meetings with stakeholders, including legislators, advocacy groups, and interagency partners.
- Lead workgroups and committees focused on innovation, operational improvement, and strategic planning.
- Contribute to the development of long-term strategic plans, aligning departmental goals with state and federal priorities.
- Provide strategic advice and consultation to Administration on resource allocation and organizational development.

EXECUTIVE ASSISTANT | STATE OF NEVADA | NOVEMBER 2021 – OCTOBER 2024

- Developed and evaluated policies by researching legal standards and best practices, translating complex information into accessible language, and ensuring effective implementation.
- Managed multiple budget accounts, overseeing expenditures, forecasting future spending, and conducting financial analyses to support informed decision-making.

- Processed travel requests and expense claims, ensuring compliance with state policies, accuracy of submissions, and fiscal responsibility.
- Contributed to biennial budget preparation, using historical data and economic trends to forecast expenditures and identify financial challenges.
- Analyzed legislative bills, assessing impacts on agency operations, and formulated strategic responses to align with legislative changes.
- Led project management initiatives, defining objectives, allocating resources, and ensuring projects met quality standards and objectives.
- Provided administrative support, representing the Administrator professionally and handling sensitive information with discretion. Managed communications, organized events, and facilitated internal and external collaboration.

FAMILY SERVICES SPECIALIST I/II | STATE OF NEVADA | APRIL 2019 – NOVEMBER 2021

- Led the development, evaluation, and revision of policies, converting complex legal and technical details into understandable language for diverse audiences, and assessed policy effectiveness against intended outcomes.
- Oversaw financial management tasks, including budget monitoring, expenditure tracking, financial analysis, and biennial budget preparation, ensuring fiscal integrity and compliance with state policies.
- Provided comprehensive client support, guiding clients through the completion of benefit applications, and conducted in-depth interviews to determine eligibility for various public assistance programs.
- Conducted rigorous verification of client information to establish eligibility for assistance, utilizing a variety of sources to verify employment, income, health status, and other eligibility criteria, ensuring accuracy and integrity in documentation.
- Analyzed and processed applications for benefits, comparing client information against eligibility criteria to make informed decisions on initial and continuing assistance, calculating benefit levels, and ensuring timely determinations in accordance with program regulations.
- Managed case reviews and appeals, evaluating the appropriateness of eligibility decisions, engaging in pre-hearing conferences to explain agency policies, and providing high-quality customer service to address client concerns and inquiries.
- Executed administrative duties with excellence, representing the Administrator in professional interactions, managing sensitive communications, and spearheading projects that enhanced operational efficiency and service delivery.
- Enhanced project management processes, defining project scopes, allocating resources efficiently, and implementing quality benchmarks to ensure project success and alignment with strategic objectives.

LOGISTICS MANAGER | SUFF'S FURNITURE AND RUGS | MAY 2016 – OCTOBER 2018

- Spearheaded initiatives to monitor and control logistics costs encompassing shipping, warehousing, and labor. Identified and executed strategies for cost savings and efficiency improvements, ensuring no compromise to service quality.
- Oversaw the optimal management of inventory levels, implementing advanced tracking systems to closely monitor stock levels, movements, and trends, thereby preventing overstocking while meeting customer demands efficiently.
- Established and maintained robust relationships with furniture manufacturers, suppliers, and transport companies. Negotiated contracts to secure favorable terms and rates, ensuring timely and cost-effective inventory procurement.

- Directed warehouse operations with an emphasis on efficient receipt, storage, and handling of furniture. Developed strategies to optimize storage space and maintain the integrity of high-end furniture, adhering to strict safety standards.
- Coordinated the end-to-end logistics process, from supplier to warehouse to customer, ensuring efficient scheduling, route optimization, and fleet management for timely and reliable delivery services.
- Served as the principal point of contact for all customer inquiries related to deliveries, returns, and service issues. Promptly and professionally resolved logistics-related complaints, maintaining high levels of customer satisfaction.
- Conducted in-depth analyses of the store's logistics and supply chain processes to identify areas for improvement. Led the development and implementation of strategic initiatives aimed at streamlining operations, reducing costs, and enhancing delivery speed and accuracy. Utilized data analytics and performance metrics for benchmarking and continuous process optimization, ensuring alignment with the store's strategic objectives and commitment to customer service excellence.

LABORATORY TECHNICIAN | CASTLE MEDICAL, LLC | OCTOBER 2014 – NOVEMBER 2015

- Collect blood and urine samples from patients following proper protocols to ensure sample integrity.
- Prepare samples for analysis by performing necessary pre-treatment steps, such as centrifugation, dilution, or filtration.
- Operate and maintain laboratory equipment used for sample preparation.
- Conduct qualitative and quantitative analysis of blood and urine samples using techniques such as immunoassays, gas chromatography-mass spectrometry (GC-MS), and liquid chromatography-mass spectrometry (LC-MS).
- Calibrate and maintain analytical instruments to ensure accurate and reliable results.
- Implement and adhere to quality control procedures to ensure the accuracy and reliability of test results.
- Analyze test results and compare them with established standards to identify the presence and concentration of drugs of abuse.
- Document and report findings in a clear and concise manner, ensuring confidentiality and compliance with regulatory requirements.
- Comply with all relevant regulations, standards, and guidelines, including those related to handling biohazardous materials.
- Manage and maintain laboratory supplies and reagents, ensuring that inventory levels are adequate and properly stored.
- Work collaboratively with other laboratory staff, healthcare providers, and stakeholders to ensure efficient workflow and accurate reporting.
- Communicate effectively with patients, explaining procedures and addressing any questions or concerns.
- Maintain accurate and detailed records of all tests performed, including sample information, test procedures, and results.
- Ensure that records are properly stored and easily accessible for review and audit purposes.
- Train new laboratory staff on proper procedures and protocols.

LABORATORY TECHNICIAN | LGC SCIENCES GROUP | MAY 2013 – OCTOBER 2014

- Led the collection and preparation of biological samples from racehorses, adhering to strict protocols to ensure sample integrity and traceability. Expertly performed pre-analytical procedures including centrifugation, aliquoting, and labeling to ready samples for analysis.

- Conducted advanced analytical tests using state-of-the-art techniques such as chromatography and mass spectrometry to detect banned substances. Specialized in identifying steroids, stimulants, and other performance-enhancing drugs, ensuring the fairness and integrity of equine sports.
- Analyzed and interpreted test results to accurately identify and quantify banned substances. Distinguished between natural occurrences, contamination, and illicit drug use through meticulous data evaluation.
- Implemented stringent quality control measures and participated in quality assurance programs. Maintained laboratory equipment through routine calibration and adherence to standard operating procedures, ensuring the reliability of test results.
- Maintained comprehensive records of sample processing, analytical results, and quality control efforts. Ensured documentation complied with regulatory standards, facilitating smooth audits and compliance checks.
- Prepared detailed reports of analytical findings for racing commissions and regulatory bodies, maintaining confidentiality and timeliness in all communications.
- Engaged in ongoing research to refine testing methodologies for the detection of new performance-enhancing substances. Kept abreast of market introductions of new drugs to update testing protocols accordingly.
- Ensured laboratory practices and testing protocols complied with current industry regulations, legal requirements, and ethical standards. Remained informed of updates to doping regulations and banned substance lists to maintain testing relevance.

Professional References

VANESSA ALPERS, DEPUTY DIRECTOR

Nevada Department of Health and Human Services
valpers@dhhs.nv.gov

DENA SCHMIDT, ADMINISTRATOR

Aging and Disability Services Division
Nevada Department of Health and Human Services
dschmidt@adsd.nv.gov

ROBERT THOMPSON, ADMINISTRATOR

Division of Welfare and Supportive Services
Nevada Department of Health and Human Services
rthompson@dwss.nv.gov

November 15, 2024

Clark County Department of Administrative Services
ATTN: Agenda Coordinator
Clark County Government Center
500 S. Grand Central Parkway, 6th Floor
Las Vegas, NV 89155
AdministrativeServices@ClarkCountyNV.gov

Dear Clark County Commissioners,

I am writing to express my strong interest in serving on the Paradise Town Advisory Board. As a long-time resident of Las Vegas and a dedicated public servant with extensive experience in state and local government operations, I am eager to contribute my skills, passion, and vision to the continued growth and prosperity of our community.

Currently, I serve in Administration for the Nevada Division of Welfare and Supportive Services. In this role, I lead initiatives that bridge strategic planning, fiscal management, and program development, ensuring that state services effectively meet the needs of Nevadans. My career has also included positions of increasing responsibility, including serving as the Executive Assistant to the Division Administrator, where I managed complex administrative operations and facilitated stakeholder engagement, and as a Family Services Specialist II, where I gained a deep understanding of the challenges faced by families in our region.

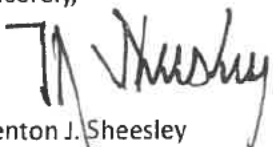
My professional experience has honed my abilities in policy analysis, project management, and stakeholder collaboration—skills I believe align closely with the responsibilities of a Town Advisory Board member. Whether drafting recommendations for state-level policy or working on the ground to resolve issues directly affecting residents, I have consistently demonstrated a commitment to transparent governance and actionable outcomes.

As someone who values inclusive community development, I am particularly passionate about using my position to amplify the voices of Paradise residents and ensure decisions reflect the needs and aspirations of our diverse population. My approach emphasizes listening, collaboration, and innovative problem-solving—qualities that have allowed me to thrive in roles where balancing community priorities with regulatory and fiscal constraints is paramount.

Beyond my professional qualifications, my personal connection to Las Vegas runs deep. Having lived and worked in this community for several years, I have seen firsthand the vibrancy, challenges, and opportunities that define our city. Serving on this board would be both an honor and a chance to give back to a place that has given me so much. I am excited about the possibility of contributing to the board's mission of fostering smart growth, advocating for infrastructure improvements, and preserving the unique character of Paradise. I am confident my blend of experience, skills, and passion would make me a valuable addition to this prestigious body.

Thank you for considering my application. I welcome the opportunity to further discuss how my background and vision align with the goals of the Paradise Town Advisory Board. Please feel free to contact me at 270-293-3752 or tj.sheesley@gmail.com at your convenience.

Sincerely,



Trenton J. Sheesley
2180 E. Warm Springs Road, Unit 1114
Las Vegas, NV 89119