

**CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

Petitioner: Jessica Colvin, Chief Financial Officer
Shauna Bradley, Director of Real Property Management

Recommendation:

Authorize the termination of the Contract with D&P Holdings, LLC, for Bid No. 606784-23, for Annual Requirements Contract for Janitorial Services at Public Works Field Operations; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

Fund #:	N/A	Fund Name:	N/A
Fund Center:	N/A	Funded PGM/Grant:	N/A
Amount:	N/A		
Description:	N/A		
Additional Comments:	None		

BACKGROUND:

On May 7, 2024, the Department of Finance, Purchasing and Contracts Division approved the award of Bid No. 606784-23 for Annual Requirements Contract for Janitorial Services at Public Works Field Operations to D&P Holdings LLC (MBE) in the amount of \$76,957.50 annually for Janitorial Services.

This Contract is for janitorial services at Public Works Field Operations.

The following are the pertinent provisions of the Contract:

- The term of the Contract was from date of award through October 31, 2024, and included the option to renew for 4, one-year periods and a 3-month extension.
- Included the option to increase the award amount up to 10% based on possible increased user requirements for the renewal terms and approved budget appropriations.
- Included the option to increase the award amount up to 3% for possible price increases for renewal terms.
- Included the County's option to terminate for cause, convenience or default and suspend the Contract with advanced written notice.

On June 27, 2024 Purchasing received notification from Real Property Management that D&P Holdings LLC did not meet the qualification requirements for background. On July 2, 2024, Purchasing received confirmation from Human Resources that D&P Holdings, LLC was contacted that they will not be moving forward.

On July 9, 2024, the Purchasing and Contracts Division issued a Notice of Intent to Terminate Contract for Cause and Notice of Meeting to Consider Administrative Action, by certified letter giving the minimum 21 working days' notice. This letter stipulated that the Contract would be terminated effective August 20, 2024, subject to the Board's approval. Staff recommends that the Board terminate the Contract with D&P Holdings LLC.

This action is in accordance with Page III-1, Special Conditions, Section 3, Service Workers' Background Investigation, Termination for Cause.

Cleared for Agenda

08/06/2024

File ID#

24-1024