

**DIVISION OF CHILD AND FAMILY SERVICES
NOTICE OF SUBAWARD**

Description of Services, Scope of Work and Deliverables

Clark County Department of Family Services (CCDFS), hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Clark County Department of Family Services (CCDFS),

Goal 1: Ensure young adults can become and remain self-sufficient during pandemic recovery.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>	<u>How this goal will be measured (qualitatively)</u>
<p>1. Continue services and supports to young adults in foster care and former foster youth to support self sufficiency during pandemic recovery</p>	<p>1. Provide \$200 stipend for youth who are meeting education and job requirements of the Life Set and Step Up Program.</p>	<p>10/01/2022-06/30/2023</p>	<p>1. Case managers, with assistance from office assistant, will compile client records of activities/services provided in case notes and service arrays/placements, education, employment, youth contact and administrative reviews which are then inputted into the UNITY and HMIS databases where applicable.</p> <p>2. Step Up will be separately track outside of UNITY, using a spreadsheet, those young adults that are accessing services under the Covid-19 Pandemic Recovery Act and will identify what type of service was received.</p> <p>4. Spreadsheets for tracking and payment made in County SAP software system. Direct payments to youth as well as payment made on client behalf to landlords and other vendors.</p>	<p>1. Measured data will be provided from HMIS and/or UNITY data entry, the Recovery Act specific spreadsheet and reports, where applicable.</p>