

**Application Overview:**

If you are interested in applying for membership on the Regional Opioid Task Force, please complete the application below. If you have any questions related to the Task Force or the application process, please email [administrative.services@clarkcountynv.gov](mailto:administrative.services@clarkcountynv.gov).

**(Note: This document and accompanying materials become public record once it is received by Clark County.)**

**Please select the position you are apply for:** Clark County School District

**Full name (First, Middle Initial, Last):** Leila E.S.H. Garcia \_\_\_\_\_

**Home Street Address:** 1517 Sunrise View Drive \_\_\_\_\_

**Home Address City/State/Zip Code:** Las Vegas, NV 89110 \_\_\_\_\_

**Mailing Address:** 1517 Sunrise View Drive \_\_\_\_\_

**Mailing Address City/State/Zip Code:** Las Vegas, NV 89110 \_\_\_\_\_

**Employer:** Clark County School District \_\_\_\_\_

**Occupation:** Teacher \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Best Daytime Contact Phone:** \_\_\_\_\_

**Relevant Affiliations:** Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and term of appointment. If you were appointed by an individual and not by a local jurisdiction, please include that information. If you need additional space, please attach an additional sheet of paper.

N/A

**Skills and Experience:** Please provide a brief description of your qualifications for the seat; include any special skills, interests, experience, or training which you possess or have completed that would benefit the work of the Regional Opioid Task Force. If you need additional space, please attach an additional sheet of paper.

While my resume doesn't make me look qualified for this job, my personal experience does. I tell people regularly: "Drugs ruined my life and I never took a single one of them." Nine years ago I was living the American Dream when I found out my (now ex) husband had a Substance Abuse Disorder. I tried to help him, and became somewhat codependent on my first few years in my journey as the wife of someone with a Substance Abuse Disorder. I found myself in Nar-Anon Family Groups (the program for family members of drug addicts.) In this program I learned if I could not help my person, I could help others with similar issues who wanted help. Upon moving to Las Vegas, I found Celebrate Recovery. What I liked about Celebrate Recovery or CR was that it was a Christ Centered Recovery program and it had addicts and co-dependent family members in the same large group meeting, then separate small groups. Here in Las Vegas my ex-husband and I divorced and he is now doing time in prison. I am an ally for people with Substance Abuse Disorders. I carry Narcan and always have one to share with people who need them. I go get a new one every month so I can share it with someone who needs it who isn't ready to go get their



Resume



Letter of Interest

**A resume and letter of interest is REQUIRED. Please attach it to this application.**

*I certify that the information provided in this application and supporting documentation is true and accurate to the best of my knowledge.*

Leila Garcia (Sep 19, 2023 17:37 PDT)

Signature

Leila Garcia

Printed Name

Sep 19, 2023

Date

You may submit this application and supporting documentation via:

**Hand Deliver or Mail Application to:**

Clark County  
500 S. Grand Central Pkwy.  
Las Vegas, NV 89106  
Attn: Opioid Task Force  
Lobby Hours: Monday through Thursday, 7:30 a.m. to 5:30 p.m.

**Email Scanned Copy to:**

[administrative.services@clarkcountynv.gov](mailto:administrative.services@clarkcountynv.gov)

# LEILA

# GARCIA



Las Vegas, NV 89110

## SKILLS

- Writing
- Speaking
- Legal Document Preparation
- Complex Problem-Solving
- Organizational Efficiency
- Writing and Editing
- G-Suite
- Document Preparation
- Exceptional Telephone Etiquette
- Good Judgment and Decision-Making
- Case Management
- Dependable and Responsible
- Time Management
- Flexible and Adaptable
- MS Office

## EDUCATION

College of Southern Nevada  
Las Vegas, NV

California State University - Fullerton  
Fullerton, CA

*Bachelor of Arts: English*

California State Polytechnic  
University, Pomona  
Pomona, CA

## PROFESSIONAL SUMMARY

Professional passionate about helping people, looking to help in a field where I can use my expertise in education to help people in other parts of their lives.

## WEBSITES, PORTFOLIOS, PROFILES

- [sassieluvs.wordpress.com](https://sassieluvs.wordpress.com)
- <https://sassieluvs.wordpress.com/wvdc/>

## WORK HISTORY

**Clark County School District, CCSD - Teacher**  
*Las Vegas, NV • 08/2016 - 06/2023*

- Worked cooperatively with other teachers, administrators, and parents to help students reach learning objectives.
- Incorporated multiple types of teaching strategies into classroom.
- Communicated frequently with parents, students, and faculty to provide feedback and discuss instructional strategies.
- Supported student physical, mental, and social development using classroom games and activities.

**Glendora Unified School District - Resource Teacher**  
*Glendora, CA • 08/2015 - 06/2016*

- Created and managed IEPs to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Cultivated connections and strong student rapport to foster classroom engagement, in addition to recording student progress to inform parents and school administration.
- Delivered effective and differentiated classroom instruction to range of neurodiverse students.

**Ontario-Montclair School District - RSP Teacher**  
*Montclair, CA • 02/2010 - 06/2015*

- Created and managed IEPs to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Cultivated connections and strong student rapport to foster classroom engagement, in addition to recording student progress to inform parents and school administration.

Elementary Education and English Education

California State University - Fullerton  
Fullerton, CA

Special Education and English Learners License

- Delivered effective and differentiated classroom instruction to range of neurodiverse students.

**Upland Unified School District - RSP Teacher**  
*Upland, CA • 08/2007- 02/2010*

- Created and managed IEPs to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Cultivated connections and strong student rapport to foster classroom engagement, in addition to recording student progress to inform parents and school administration.
- Delivered effective and differentiated classroom instruction to range of neurodiverse students.

**Whittier Union High School District - Self-Contained English Teacher**

*Whittier, CA • 09/2006 - 06/2007*

- Created and managed IEPs to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Cultivated connections and strong student rapport to foster classroom engagement, in addition to recording student progress to inform parents and school administration.
- Delivered effective and differentiated classroom instruction to range of neurodiverse students.

**Alvord Unified School District - Self-Contained English Teacher**  
*Riverside, CA • 08/2005 - 08/2006*

- Created and managed IEPs to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Cultivated connections and strong student rapport to foster classroom engagement, in addition to recording student progress to inform parents and school administration.
- Delivered effective and differentiated classroom instruction to range of neurodiverse students.

**ADDITIONAL INFORMATION**

REFERENCES AVAILABLE UPON REQUEST

# LEILA GARCIA

LAS VEGAS, NV 89110

---

September 18, 2023

Clark County  
500 S. Grand Central Parkway  
Las Vegas, NV 89155

RE: Opioid Task Force

Dear Clark County Board of Commissioner:

I learned of your opening on the Opioid Task Force on an internet ad. I was excited to see that Clark County wanted to form an Opioid Task Force and was even more excited to see someone from Clark County School District would be selected. I am interested in being a part of this commission as the member who represents Clark County School District.

I am attaching my resume in consideration for this role. I graduated from California State University, Fullerton with a Bachelors of Arts in English. I hold six Nevada Teaching Licenses in: Secondary-English, Special Education-Generalist, Special Education-Autism, Elementary Education, Early Childhood, and TESOL (English Learners.) Since coming to Nevada I have also taken courses towards adding my Early Childhood Special Education License and Law classes including an Introduction to Law, Family Law, Criminal Law and Introduction to Administration of Justice.

Although from my resume you can see that most of my professional experience has been in education, I am an advocate for marginalized populations, especially people with Substance Abuse Disorders. Allow me to share my personal experience with Substance Abuse Disorders. I tell people regularly: "Drugs ruined my life and I never took a single one of them." Nine years ago I was living the American Dream when I found out my (now ex) husband had a Substance Abuse Disorder. I tried to help him, and became somewhat codependent on my first few years in my journey as the wife of someone with a Substance Abuse Disorder. I found myself in Nar-Anon Family Groups (the program for family members of drug addicts.) In this program I learned if I could not help my person, I could help others with similar issues who wanted help. Upon moving to Las Vegas, I found Celebrate Recovery. What I liked about Celebrate Recovery or CR was that it was a Christ Centered Recovery program and it had addicts and co-dependent family members in the same large group meeting, then separate small groups. Here in Las Vegas my ex-husband and I divorced and he is now doing time in prison. I am an ally for people with Substance Abuse Disorders. I carry Narcan and always have one to share with people who need them. I go get a new one every month so I can share it with someone who needs it who isn't ready to go get their own. I know about the Needle Exchanges and harm reduction centers such as the SNHD pharmacy and can send people that way to get fentanyl strips to check that they are using what they think they are using, to help prevent Fentanyl overdoses. I always carry a no-judgment "never use alone" card in my purse so I can give it to anyone I meet who needs that information. My ex-husband is now in prison, but I help people who come by looking for him; I make sure people know how to get test strips, Narcan and clean needles from Needle Exchanges, I even give them rides if they want them. I make sure they know when they are ready I have a great program I can show

them. I know that I cannot save my ex-husband and he will have to find his own way, but I want to help make a difference in the lives of others.

I love to work as a team and partnering with other agencies will allow me to network. I have exceptional listening and analytical skills. I am able to juggle long term and short term projects simultaneously. I can distribute information and explain complex processes to people translating legally complex language into something anyone can understand. Finally, I have exceptional team and communication strategies. As a teacher I had to plan with my team at weekly meetings, and then take what we planned together and make it my own. I had to keep up communication with many stakeholders such as administration as well as parents and guardians. This taught me to maintain relationships while still maintaining professional norms. These skills will transfer from the education positions I have worked in to this position on the Opioid Task Force. Teachers are versatile as we are expected to plan and teach, manage discipline, as well as create a positive image of our classrooms and schools, while frequently changing direction in the middle of a school year, learning new curriculum on the fly and fixing our own computers and IT problems. We distribute classroom newsletters and publish our students' work within our school. We de-escalate upset students and parents frequently and keep them from ever needing to speak with administration as we are our own problem solvers.

I look forward to speaking with you about my academic, professional background and life experiences. I am certain that my problem-solving skills and persistent personality will bring an invaluable new facet to your team. I would like to schedule an interview to learn additional details of the position and explore the contributions I can bring to positively impact Opioid Task Force.

Thank you for your time and consideration.

Sincerely,  
Leila Garcia