



State of Nevada
 Department of Human Services
Director's Office
 (hereinafter referred to as the Department)

Agency Ref. #: **DO 1716**
 Budget Account: 3060
 Category: 10
 GL: 8503
 Sub Org: A1

NOTICE OF SUBAWARD

| | |
|--|---|
| Program Name: Fund for a Resilient Nevada Joan Waldock/j.waldock@dhs.nv.gov | Subrecipient's Name: Clark County Social Services Alisha Barrett/akc@clarkcountynv.gov |
| Address: 1000 N. Division St. Carson City, NV 89703 | Address: 500 South Grand Central Pkwy Las Vegas, NV 89155 |
| Subaward Period: February 19, 2026, through June 30, 2027 | Subrecipient's: EIN: 88-6000028 Vendor #: T81026920A UEI #: DF4MDGFTBJB4 |

Purpose of Award: To reduce the long-term impacts of opioid use and related risk factors for transitional age youth by providing intensive, individualized support that promotes successful transitions to adulthood.

Region(s) to be served: Statewide Specific county or counties: Clark County

| Approved Budget Categories: | | FEDERAL AWARD COMPUTATION: | |
|------------------------------------|-----------------------|---|---------|
| 1. Personnel | \$1,079,002.00 | Total Obligated by this Action: | \$ 0.00 |
| 2. Travel | \$49,920.00 | Cumulative Prior Awards this Budget Period: | \$ 0.00 |
| 3. Operating | \$5,949.00 | Total Federal Funds Awarded to Date: | \$ 0.00 |
| 4. Equipment | \$9,325.00 | Match Required <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | \$ 0.00 |
| 5. Contractual/Consultant | \$167,000.00 | Amount Required this Action: | \$ 0.00 |
| 6. Training | \$0.00 | Amount Required Prior Awards: | \$ 0.00 |
| 7. Other | \$13,566.00 | Total Match Amount Required: | \$ 0.00 |
| TOTAL DIRECT COSTS | \$1,324,762.00 | Research and Development (R&D) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | |
| 8. Indirect Costs | \$66,238.00 | FOR AGENCY USE, ONLY | |
| TOTAL APPROVED BUDGET | \$1,391,000.00 | | |

| Source of Funds | % Funds: | CFDA: | FAIN: | Federal Grant #: | Grant Award Date by Federal Agency: |
|-----------------------------|----------|-------|-------|------------------|-------------------------------------|
| Fund for a Resilient Nevada | 100% | N/A | N/A | N/A | N/A |

Agency Approved Indirect Rate: N/A **Subrecipient Approved Indirect Rate:** 5% Administrative Expense CAP

Terms and Conditions:
 In accepting these grant funds, it is understood that:

- This award is subject to the availability of appropriated funds.
- Expenditures must comply with any statutory guidelines, the DHS Grant Instructions and Requirements, and the State Administrative Manual.
- Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented
- Subrecipient must comply with all applicable Federal regulations
- Quarterly progress reports are due by the 30th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator.
- Financial Status Reports and Requests for Funds must be submitted monthly, unless specific exceptions are provided in writing by the grant administrator.
- Per [NRS 232.359](#), subrecipients are required to add or update their agency profile to the Nevada 2-1-1 system and provide verification of enrollment, as applicable.

| | |
|--|---|
| Incorporated Documents: Section A: Grant Conditions and Assurances; Section B: Description of Services, Scope of Work and Deliverables; Section C: Budget and Financial Reporting Requirements; Section D: Request for Reimbursement; | Section E: Audit Information Request; Section F: Current/Former State Employee Disclaimer; Section G: DHS Confidentiality Addendum; and |
|--|---|

| Name | Signature | Date |
|--|-----------|-------------|
| Abigail Frierson, Deputy County Manager | | Apr 8, 2026 |
| Dawn Yohey, Clinical Program Planner III | | |
| For Laura Rich, Director Department of Human Services | | |

SECTION A

GRANT CONDITIONS AND ASSURANCES

General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Department of Human Services (hereafter referred to as "Department") shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Subrecipient is an independent entity.
2. Neither party waives any right or defense to indemnification that may exist in law or equity.
3. The Department or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release the Department or Subrecipient from its obligations under this Agreement.
 - The Department may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Department and Subrecipient.
4. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Work in Section B may only be undertaken with the prior approval of the Department. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by the Subrecipient under this Agreement shall, at the option of the Department, become the property of the Department, and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.
 - The Department may also suspend or terminate this Agreement, in whole or in part, if the Subrecipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Department may declare the Subrecipient ineligible for any further participation in the Department's grant agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe the Subrecipient is in noncompliance with any applicable rules or regulations, the Department may withhold funding.

Grant Assurances

A signature on the cover page of this packet indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These grant funds will not be used to supplant existing financial support for current programs.
4. No portion of these grant funds will be subcontracted without prior written approval unless expressly identified in the grant agreement.
5. Compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
6. Compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
7. Compliance with the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
8. Compliance with Title 2 of the Code of Federal Regulations (CFR) and any guidance in effect from the Office of Management and Budget (OMB) related (but not limited to) audit requirements for grantees that expend \$1,000,000 or more in Federal awards during the grantee's fiscal year must have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular.
To acknowledge this requirement, Section E of this notice of subaward must be completed.
9. Certification that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations

implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp. 19150-19211).

10. No funding associated with this grant will be used for lobbying.
11. Disclosure of any existing or potential conflicts of interest relative to the performance of services resulting from this grant award.
12. Provision of a work environment in which the use of tobacco products, alcohol, and illegal drugs will not be allowed.
13. An organization receiving grant funds through the Department of Human Services shall not use grant funds for any activity related to the following:
 - Any attempt to influence the outcome of any federal, state or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative or similar procedure.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation; or
 - The enactment or modification of any pending federal, state or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - Any attempt to influence the introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation;
 - The enactment or modification of any pending federal, state or local legislation; or
 - The introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity, **by preparing, distributing or using** publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
 - Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy or position, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
14. An organization receiving grant funds through the Nevada Department of Human Services may, to the extent and in the manner authorized in its grant, use grant funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:
 - Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
 - Not specifically directed at:
 - Any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;
 - Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
 - Any officer or employee of the United States Government, the State of Nevada or a local governmental entity who is involved in introducing, formulating, modifying or enacting a Federal, State or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity.

This provision does not prohibit a subrecipient or an applicant for a grant from providing information that is directly related to the grant or the application for the grant to the granting agency.

15. Protections for Whistleblowers

- In accordance with 41 U.S.C. § 4712, subrecipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to federal contract (including the competition for or negotiation of a contract) or grant.
- The list of persons and entities referenced in the paragraph above included the following: A member of Congress or a representative of a committee of Congress, an Inspector General, the Government Accountability Office, a treasury employee responsible for contract or grant oversight or management, an authorized official of the Department of Justice or other law enforcement agency, a court or grand

jury, or a management official or other employee of subrecipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address mis-conduct.

- Subrecipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

16. To comply with reporting requirements of the Federal Funding and Accountability Transparency Act (FFATA), the sub-grantee agrees to provide the Department with copies of all contracts, sub-grants, and or amendments to either such documents, which are funded by funds allotted in this agreement.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION B

Description of Services, Scope of Work and Deliverables

Clark County Social Services program’s primary goal is to reduce the long-term impacts of opioid use and related risk factors by providing intensive, individualized support that promotes successful transitions to adulthood. Each participant is paired with a highly trained specialist who works alongside them to identify and achieve personal goals. Specialists meet with participants face to face at least once per week, remain available 24/7 for crisis intervention, and deliver services in natural environments such as the young person’s home, school, or community. Services are strength-based, culturally responsive, and tailored to address the most urgent challenges – such as substance misuse, opioid misuse prevention, relapse avoidance, housing stability, education, and employment. Evidence-based and best-practice interventions are used to mitigate the effects of opioid use disorder, strengthen protective factors, and promote successful transition. To ensure accountability and continuous quality improvement, outcome data is collected for all participants at six and twelve months post-exit.

Clark County Social Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Year 1

Goal 1. To ensure the program is effectively staffed and managed in alignment with its established objectives and regulatory requirements, by recruiting qualified personnel, maintaining consistent oversight, and implementing practices that support program integrity, efficiency, and long-term sustainability.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|--------------------------|--|-----------------|--|
| 1.1 Hire and train staff | 1. Recruit one (1) social work supervisor and four social workers I/I | Ongoing | Job postings Number of applicants |
| | 2. During staff vacancies, enrollees must continue to be visited according to standard operating procedures, as defined by the Subrecipient. | Ongoing | Number of terminated and new personnel |

Goal 2. To provide a comprehensive, community-based intervention model that supports opioid-affected young adults (ages 18–22) involved in foster care, juvenile justice, or mental health systems in successfully transitioning to adulthood.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|--|---|-----------------|---|
| 2.1 Establish eligibility guidelines inclusive of youth affected by opioid use or misuse. | 1. Develop eligibility protocols that include youth with opioid use, recreational use, history of overdose, or familial exposure to substance use, or documented involvement in foster care, juvenile justice or mental health systems. | Ongoing | Eligibility guidelines Number of youth affected by opioids enrolled in program Number of pregnant youth with past opioid use enrolled |
| | 2. Prioritize services for youth recently incarcerated or pregnant youth with past opioid use. | Ongoing | Number of recently incarcerated youth with past opioid use enrolled Documentation of outreach plan for pregnant youth with past opioid use and youth recently incarcerated |
| 2.2 Identify and engage eligible young adults affected by opioids who are transitioning from foster care or involved in systems of care. Affected by opioids includes all young adults involved in foster care, juvenile justice or mental health systems. | 1. Facilitate outreach and referral processes to connect eligible youth (ages 18–22) with services. | Ongoing | Number of eligible enrolled youth and families per month Number of referrals to other services |

| | | | |
|--|--|---------|---|
| 2.3 Deliver strength-based, trauma-informed, and individualized services within the youth's natural environment. | 1. Coordinate with DSS and other providers to ensure access to housing, food, health care, and job readiness programs. | Ongoing | Site visit records Trauma-informed practices used Services provided |
| | 2. Deliver services in homes, schools, or community settings based on the young adult's comfort and needs. | Ongoing | |
| | 3. Apply trauma-informed practices in all service delivery, including emotional regulation and resilience building. | Ongoing | |

Goal 3: To provide individualized, evidence-informed case management that empowers youth to identify personal goals and build independent living skills.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|--|---|-----------------|--|
| 3.1 Pair each young adult with a trained youth specialist to provide consistent one-on-one support. | 1. Assign youth specialists to provide a minimum of one weekly face-to-face session per participant. | Ongoing | Spreadsheet showing individuals served and corresponding youth specialists Session logs Number of face-to-face sessions per week per participant. |
| 3.2 Create individualized service plans addressing education, employment, housing, mental health, and relationships. | 1. Conduct intake assessments to identify each youth's strengths, needs, and goals. | Ongoing | Records of intake assessment completed Number of updated services plans per month |
| | 2. Develop and update service plans that align with youth-identified priorities. | Ongoing | |
| | 3. Review service plans monthly. | Ongoing | |
| 3.3 Monitor progress and adapt service delivery based on youth goals and challenges. | 1. Provide skill-building opportunities in job readiness, budgeting, communication, and independent living. | Ongoing | Number of skill building opportunities provided to each participant Data from post-program exit at six and twelve months for youth under age 22 Number of youth enrolled in school, GED programs, or vocational training Data from post-program reports |
| | 2. Maintain 24/7 availability for crisis support and intervention. | Ongoing | |
| | 3. Support access to school enrollment, general educational development (GED) programs, or vocational training. | Ongoing | |
| | 4. Collect data at six and twelve months post-program exit for youth under age 22, tracking education, employment, housing stability, and well-being. | Ongoing | |

Goal 4: Implement evidence-based and best practice interventions that promote long-term outcomes and ensure continuous program improvement.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|---|--|-----------------|---|
| 4.1 Implement evidence-based approaches to promote positive development in essential life skills. | 1. Apply established best practices shown to improve outcomes for transition-age youth, particularly those with trauma or substance use histories. | Ongoing | Percentage of individuals reporting improved outcomes from program Best practices employed |
| 4.2 Collect outcome data at key intervals to evaluate program effectiveness. | 1. Collect and analyze outcome data at exit, focusing on indicators of housing stability, educational attainment, employment, and well-being. | Ongoing | Data records |

| | | | |
|---|---|---------|---|
| 4.3 Ensure harm reduction and prevention services are accessible to youth and families affected by opioid misuse. | 1. Offer harm reduction education and support services for youth and caregivers meeting opioid impact criteria. 2. Use outcome data to guide continuous quality improvement efforts and refine service delivery. | Ongoing | Number of harm reduction education and support services utilized Records of outcome data from the participants completion of the program Number/type of changes made to improve program quality |
|---|---|---------|---|

Goal 5: Ensure accurate and thorough programmatic record keeping and compliance with all levels of governmental oversight.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|---------------------------------|---|--|---|
| 5.1 Maintain program integrity. | 1. Allow authorized auditors and/or division, state, and federal personnel full access to supporting documentation as requested. 2. Require express participant consent to allow agency to share information provided with the Division for the purpose of verifying eligibility and coordinating service (release of inform). 3. Retain records for five years after the award period ends. 4. Submit monthly billing claims. 5. Submit a complete financial accounting of all expenditures within 30 days of the close of the subaward period. 6. Provide billing claim and verification of compliance with required Division of Support Services training for all staff | Ongoing Ongoing Ongoing Ongoing 30 days after close of award period Ongoing | Program, business, and accounting files Case records Applications Verifications and documents to determine initial and ongoing eligibility/certification for program participation Expenditure reports, requests for reimbursement Invoices and receipts of payment Certified time-tracking documents when applicable Provider files to monitor and/or audit the activities, procedures, cases Accounting records subject to this agreement Release of Information forms Final financial accounting Training rosters |

Scope of Work for Year 2

Goal 1. Continue to provide a comprehensive, community-based intervention model that supports opioid-impacted young adult (ages 18–22) involved in foster care, juvenile justice, or mental health systems in successfully transitioning to adulthood.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|--|---|--|--|
| 1.1 Continue to identify and engage eligible young adults transitioning from foster care or involved in systems of care. 1.2 Continue to deliver strength-based, trauma-informed, and individualized services within the youth's natural environment. | 1. Facilitate outreach and referral processes to connect eligible youth with services. 1. Coordinate with DSS and other providers to ensure access to housing, food, health care, and job readiness programs. 2. Deliver services in homes, schools, or community settings based on the young adult's comfort and needs. 3. Apply trauma-informed practices in all service delivery, including emotional regulation and resilience building. | Ongoing Ongoing Ongoing Ongoing | Number of enrolled youth and families Number of outreach attempts per month Number of referrals per month Site visit records Referrals to wraparound services Corrective actions and follow-ups Trauma-informed practices employed |

| | | | |
|--|--|---------|---|
| 1.3 Follow established eligibility guidelines inclusive of youth affected by opioid use or misuse. | 1. Adhere to eligibility protocols that include youth with opioid use, recreational use, history of overdose, or familial exposure to substance use. | Ongoing | Data Records Number of youth affected by opioids enrolled in program |
| | 2. Prioritize services for youth recently incarcerated or pregnant youth with past opioid use. | Ongoing | Number of pregnant youth with past opioid use enrolled Number of recently incarcerated youth with past opioid use enrolled |

Goal 2: Continue to provide individualized, evidence-informed case management that empowers opioid-impacted youth to identify personal goals and build independent living skills.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|---|---|-----------------|---|
| 2.1 Pair participant with a trained youth specialist to provide consistent one-on-one support. | 1. Assign youth specialists to provide a minimum of one weekly face-to-face session per participant. | Ongoing | Spreadsheets listing individuals served and corresponding youth specialists Session logs |
| 2.2 Create individualized service plans to be reviewed monthly addressing education, employment, housing, mental health, and relationships. | 1. Conduct intake assessments to identify each youth's strengths, needs, and goals. | Ongoing | Number of intake assessments completed Number of goals achieved by participants Number of updated plans |
| | 2. Develop and update service plans that align with youth-identified priorities. | Ongoing | |
| 2.3 Monitor progress and adapt service delivery based on youth goals and challenges. | 1. Provide skill-building opportunities in job readiness, budgeting, communication, and independent living. | Ongoing | Record of skill building opportunities provided to each participant Call-out logs for crisis support and intervention Number of participants enrolled in schools, GED programs, and vocational training |
| | 2. Maintain 24/7 availability for crisis support and intervention. | Ongoing | |
| | 3. Support access to school enrollment, GED programs, or vocational training. | Ongoing | |

Goal 3: Continue to implement evidence-based and best practice interventions that promote long-term outcomes and ensure continuous program improvement.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|--|--|-----------------|---|
| 3.1 Continue to implement evidence-based approaches to promote positive development in essential life skills. | 1. Apply established best practices shown to improve outcomes for transition-age youth, particularly those with trauma or substance use histories. | Ongoing | Percentage of individuals reporting improved outcomes from program |
| 3.2 Collect outcome data at key intervals to evaluate program effectiveness. | 1. Collect and analyze outcome data at exit, focusing on indicators of housing stability, educational attainment, employment, and well-being. | Ongoing | Data Records. |
| 3.3 Ensure harm reduction and prevention services are accessible to youth and families affected by opioid misuse | 1. Offer harm reduction education and support services for youth and caregivers meeting opioid impact criteria. | Ongoing | Number of harm reduction education and support services utilized Outcome data from participants' completion of program |
| | 2. Use outcome data to guide continuous quality improvement efforts and refine service delivery. | Ongoing | |

Goal 4: The subrecipient will ensure accurate and thorough programmatic record keeping and compliance with all levels of governmental oversight.

| <u>Objective</u> | <u>Activities</u> | <u>Due Date</u> | <u>Documentation Needed</u> |
|---------------------------------|--|------------------------------------|--|
| 4.1 Maintain program integrity. | 1. Allow authorized auditors and/or division, state, and federal personnel full access to supporting documentation as requested. | Ongoing | Program, business, and accounting files Case records |
| | 2. Require express participant consent to allow agency to share information provided with the Division for the purpose of verifying eligibility and coordinating service (release of information). | Ongoing | Applications Verifications and documents to determine initial and ongoing eligibility/certification for program participation |
| | 3. Retain records for five years after the award period ends. | Ongoing | Expenditure reports, requests for reimbursement |
| | 4. Submit monthly billing claims. | Ongoing | Invoices and receipts of payment |
| | 5. Submit a complete financial accounting of all expenditures within 30 days of the close of the subaward period. | Ongoing | Certified time-tracking documents when applicable Provider files to monitor and/or audit the activities, procedures, cases |
| | 6. Provide billing claim and verification of compliance with required Division of Support Services training for all staff | Ongoing | Accounting records subject to this agreement Release of Information forms |
| | 7. Obtain release of information signatures from participants. | Ongoing | Final financial accounting Training rosters |
| | 8. Guarantee that record retention policy is followed. | Ongoing | Release of information paperwork Record retention policy |
| | 9. Submit monthly billing claims for services rendered. | Ongoing | RFRs |
| | 10. Submit a complete financial accounting of all expenditures within 30 days of the close of the award. | Within 30 days of end of the award | Final report |

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION C

Budget and Financial Reporting Requirements

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Fund for a Resilient Nevada, established in Nevada Revised Statutes 433.712 through 433.744

Subrecipient agrees to adhere to the following budget:

**Applicant Name: Clark County
LifeSet**

**BUDGET NARRATIVE
(Form Revised July 2022)**

| | | | | | |
|------------------------------|-----------------------|------------------------------------|--|---------------|-------------------|
| Year - 1 | 2/19/2025 - 6/30/2026 | USE FORMULAS FOR ALL TOTALS | | | |
| Total Personnel Costs | | including fringe | | Total: | \$ 294,273 |
| - | | | | | |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|---|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Donalda Binstock, Manager, 0.25 FTE</u> | \$103,251.20 | 60.000% | 25.000% | 4.5 | 37.50% | \$15,488 |
| Project Director of LifeSet program. Oversees Supervisor and LifeSet program. Master's degree in Social Work or related field and four year full time professional social services experience required. | | | | | | |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|---|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Work Supervisor, 1 FTE</u> | \$98,529.60 | 60.000% | 100.000% | 4.5 | 37.50% | \$59,118 |
| Oversees a team of 4 Social Workers and has a bachelors and four years full-time professional level casework experience, including one year of supervisory experience. Job duties include case oversight and intervention, performing complex and sensitive case work when needed, training staff in policies and procedures, monitoring quality control and providing consultative support to professional staff receiving oversight. Provide weekly case supervision to Social Worker staff using a structured Model that includes case conceptualization and staff development in clinical intervention implementation. Ensure LifeSet model is delivered as outlined by Youth Villages. | | | | | | |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> | \$84,448.00 | 60.000% | 100.000% | 4.5 | 37.50% | \$50,669 |
| Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages. | | | | | | |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> | \$84,448.00 | 60.000% | 100.000% | 4.5 | 37.50% | \$50,669 |
| Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages. | | | | | | |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> | \$84,448.00 | 60.000% | 100.000% | 4.5 | 37.50% | \$50,669 |
| Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages. | | | | | | |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> | \$84,448.00 | 60.000% | 100.000% | 4.5 | 37.50% | \$50,669 |

Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages.

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|---|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| Standby by Pay 1/4 hourly pay of Social Worker \$10.15/ hour x 372 hours/mo | \$45,309.60 | 0.000% | 100.000% | 4.5 | 37.50% | \$16,991 |

Youth Villages requires staff to be available 24 hours per day, 7 days per week. This allocation covers stand by pay for nights and weekends to ensure coverage. Each Social Worker will be on stand by for one week per month.

| | | | |
|---------------------------|------------------|---------------------------|------------------|
| Total Fringe Cost | \$103,980 | Total Salary Cost: | \$190,292 |
| Total Budgeted FTE | 6.25000 | | |

Travel **Total:** **\$12,480**

Out-of-State Travel **\$0**

Title of Trip & Destination Cost # of Trips # of days # of Staff

In-State Travel **\$12,480**

Origin & Destination Cost # of Months # of Staff

Lease 4 cars to complete weekly home visits/field visits with youth.

Monthly lease cost for vehicle:

\$780.00 \$780 4 4 \$12,480

Justification: 4 Social Work staff will conduct weekly in home/field visits with young adults as required by LifeSet model. This expense is to lease 4 county fleet vehicles, including fuel and routine maintenance. Monthly cost includes gas and maintenance.

Operating **Total:** **\$2,503**

| | <u>Monthly Expense</u> | <u>FTE</u> | <u>Number of Months</u> | <u>Total</u> |
|--|------------------------|------------|-------------------------|--------------|
| Office supplies \$89.00 amount x 6.25 FTE x 4.5 months | 89.00 | 6.25 | 4.5 | \$2,503 |

Justification: New program requiring the purchase of supplies in order to meet the needs of the program.

Equipment **Total:** **\$9,325**

| | <u>Quantity</u> | <u>Cost per each</u> | <u>Total</u> |
|--|-----------------|----------------------|--------------|
| Describe equipment: computers 5 x \$1,350 | 5 | \$1,350.00 | \$6,750.00 |
| Peripherals:Wireless mouse, keyboard,bag, Standard Dock & dock mount to monitor, 2 24" Monitors for each staff person. 5 x \$515 | 5 | \$515.00 | \$2,575.00 |

Justification: New program requiring the purchase of computers, accessories.

Contractual **Total:** **\$99,500**

Youth Villages **Total** **\$99,500**

Method of Selection: Sole Source

Period of Performance: February 19, 2025 - June 30, 2026

Scope of Work: Youth Villages provides trainings, oversight, and guidance to achieve the fidelity and quality of the program implementation. Youth Villages conducts annual certifications of the program implementation and guides LifeSet program staff through the process of maintaining certification and the accuracy of program implementation.

* Sole Source Justification: Youth Villages holds copywrite of the LifeSet evidence-based model program

Budget

| | | |
|--------------------------------|---|--------------------|
| LifeSet New Program Fee | | \$32,000.00 |
| LifeSet Annual Fee | | \$63,000.00 |
| LifeSet Training for New Hires | | \$4,500.00 |
| Total Budget | - | \$99,500.00 |

Method of Accountability: The Social Services Manager responsible for the Youth Villages LifeSet program maintains regular communication with Youth Villages, ensures required data collection is conducted accordingly, and submits monthly progress on participating youth. Annual model implementation fees are billed at monthly increments.

Training **Total: \$0**

Total
\$0.00

Other **Total: \$3,966**

| | <u>Monthly Expense</u> | <u>Units</u> | <u>Number of Months</u> | <u>Total</u> |
|---|------------------------|--------------|-------------------------|--------------|
| Konica Minolta printer/copier/fax \$48 x 4.5 Months = \$216 | \$48 | | 4.5 | \$216.00 |
| Desks/Chairs \$300 x 5 | \$300 | 5 | | \$1,500.00 |
| Communications: cell phones \$80 x 6.25 x 4.5 Months | \$80 | 6.25 | 4.5 | \$2,250.00 |

Justification: New program requiring the purchase of desks, chairs, to complete documentation, meet with young adults and carryout duties as outlined in LifeSet program. Cell phones and copier/printer/fax combo all needed to carryout LifeSet program, talk to young adults, print required documents and meet program requirements.

TOTAL DIRECT CHARGES **\$422,047**

Administrative Expenses **Administrative Expenses Rate: 5.000% \$21,102**

Methodology: No more than five percent (5%) of the allocated recoveries received pursuant to any opioid settlement or bankruptcy may be used to fund expenses or costs of any kind incurred in administering the recoveries, including, but not limited to, the allocated recoveries, and selecting, distributing, disbursing, implementing, or operating the programs or services that will use the funds. This limitation applies to all signatories to the One Nevada Agreement on Allocation of Opioid Recoveries as well as all grantees or recipients of funds from the Resilient Fund of Nevada under NRS 433.732 through NRS 433.744.

TOTAL BUDGET **Total: \$443,149**

**BUDGET NARRATIVE
(Form Revised July 2022)**

Year - 2 7/1/2026 - 6/30/2027

USE FORMULAS FOR ALL TOTALS

| | | | |
|------------------------------|------------------|---------------|-------------------|
| Total Personnel Costs | including fringe | Total: | \$ 784,729 |
|------------------------------|------------------|---------------|-------------------|

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|---|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Donalda Binstock, Manager, 0.25 FTE</u> Project Director of LifeSet program. Oversees Supervisor and LifeSet program. Master's degree in Social Work or related field and four year full time professional social services experience required. | \$103,251.20 | 60.000% | 25.000% | 12 | 100.00% | \$41,300 |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|---|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Work Supervisor, 1 FTE</u> Oversees a team of 4 Social Workers and has a bachelors and four years full-time professional level casework experience, including one year of supervisory experience. Job duties include case oversight and intervention, performing complex and sensitive case work when needed, training staff in policies and procedures, monitoring quality control and providing consultative support to professional staff receiving oversight. Provide weekly case supervision to Social Worker staff using a structured Model that includes case conceptualization and staff development in clinical intervention implementation. Ensure LifeSet model is delivered as outlined by Youth Villages. | \$98,529.60 | 60.000% | 100.000% | 12 | 100.00% | \$157,647 |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages. | \$84,448.60 | 60.000% | 100.000% | 12 | 100.00% | \$135,118 |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages. | \$84,448.60 | 60.000% | 100.000% | 12 | 100.00% | \$135,118 |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages. | \$84,448.60 | 60.000% | 100.000% | 12 | 100.00% | \$135,118 |

| | <u>Annual Salary</u> | <u>Fringe Rate</u> | <u>% of Time</u> | <u>Months</u> | <u>Percent of Annual</u> | <u>Amount Requested</u> |
|--|----------------------|--------------------|------------------|---------------|--------------------------|-------------------------|
| <u>Vacant, Social Worker I/II, 1 FTE</u> Requires a degree in social work. Conducts casework interviews with clients and key people in client's life in client's home or community locations convenient to client. Identifies social, economic and physical needs of clients; assesses client's support system, available community resources to develop and implement effective case plan. Meet with client face to face at least one time per week. 8-10 caseload. Carries out LifeSet model to fidelity as outlined by Youth Villages. | \$84,448.60 | 60.000% | 100.000% | 12 | 100.00% | \$135,118 |

| | | |
|-----------------|---------------|------------|
| Training | Total: | \$0 |
|-----------------|---------------|------------|

Total
\$0.00

| | | |
|--------------|---------------|----------------|
| Other | Total: | \$9,600 |
|--------------|---------------|----------------|

| | <u>Monthly Expense</u> | <u>FTE</u> | <u>Number of Months</u> | <u>Total</u> |
|--|----------------------------|------------|-----------------------------|--------------|
| Communications: cell phones \$80 x 6.25 FTE x 12 Months | \$80 | 6.25 | 12 | \$6,000.00 |
| Konica Minolta printer/copier/fax \$48 x 6.25 FTE x 12 Months | \$48 | 6.25 | 12 | \$3,600.00 |

Justification: Cell phones and copier/printer/fax combo all needed to carryout LlifeSet program, talk to young adults, print required documents and meet program requirements.

| | | |
|-----------------------------|-----------|----------------|
| TOTAL DIRECT CHARGES | \$ | 902,715 |
|-----------------------------|-----------|----------------|

| | | | |
|--------------------------------|--|---------------|-----------------|
| Administrative Expenses | Administrative Expenses Rate: | 5.000% | \$45,136 |
|--------------------------------|--|---------------|-----------------|

Methodology: No more than five percent (5%) of the allocated recoveries received pursuant to any opioid settlement or bankruptcy may be used to fund expenses or costs of any kind incurred in administering the recoveries, including, but not limited to, the allocated recoveries, and selecting, distributing, disbursing, implementing, or operating the programs or services that will use the funds. This limitation applies to all signatories to the One Nevada Agreement on Allocation of Opioid Recoveries as well as all grantees or recipients of funds from the Resilient Fund of Nevada under NRS 433.732 through NRS 433.744.

| | | |
|---------------------|---------------|------------------|
| TOTAL BUDGET | Total: | \$947,851 |
|---------------------|---------------|------------------|

Applicant Name: Clark County Social Services

Form 2

PROPOSED BUDGET SUMMARY

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

| FUNDING SOURCES | FRN | Other Funding | Other Funding | Other Funding | Other Funding | Other Funding | Other Funding | Other Funding | Program Income | TOTAL |
|----------------------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|--------------|
| SECURED | | | | | | | | | | |
| ENTER TOTAL REQUEST | \$1,391,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$1,391,000 |

EXPENSE CATEGORY

| | | | | | | | | | | |
|------------------------|-------------|--|--|--|--|--|--|--|--|-------------|
| Personnel | \$1,079,002 | | | | | | | | | \$1,079,002 |
| Travel | \$49,920 | | | | | | | | | \$49,920 |
| Operating | \$5,949 | | | | | | | | | \$5,949 |
| Equipment | \$9,325 | | | | | | | | | \$9,325 |
| Contractual/Consultant | \$167,000 | | | | | | | | | \$167,000 |
| Training | \$0 | | | | | | | | | \$0 |
| Other Expenses | \$13,566 | | | | | | | | | \$13,566 |
| Indirect | \$66,238 | | | | | | | | | \$66,238 |

| | | | | | | | | | | |
|----------------------|-------------|------|------|------|------|------|------|------|------|-------------|
| TOTAL EXPENSE | \$1,391,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$1,391,000 |
|----------------------|-------------|------|------|------|------|------|------|------|------|-------------|

| | | | | | | | | | | |
|-----------------------------------|-----|------|------|------|------|------|------|------|------|-----|
| These boxes should equal 0 | \$0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$0 |
|-----------------------------------|-----|------|------|------|------|------|------|------|------|-----|

| | |
|---------------------|----------|
| Total Indirect Cost | \$66,238 |
|---------------------|----------|

| | |
|--------------------------------|--------------|
| Total Agency Budget | \$ 1,391,000 |
| Percent of Subrecipient Budget | 100% |

B. Explain any items noted as pending:

| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | |
| | | | | | | | | | | |

C. Program Income Calculation:

| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

- Department of Human Services policy allows no more than 10% flexibility of the total **annual (if a multi-year subaward)** not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- **No more than five percent (5%)** of the allocated recoveries received pursuant to any opioid settlement or bankruptcy may be used to fund expenses or costs of any kind incurred in administering the recoveries, including, but not limited to, the allocated recoveries, and selecting, distributing, disbursing, implementing, or operating the programs or services that will use the funds. This limitation applies to all signatories to the One Nevada Agreement on Allocation of Opioid Recoveries as well as grantees or recipients of funds from the Resilient Fund of Nevada under NRS 433.732 through NRS 433.744.
- NRS 433.740
If a regional, local or tribal governmental entity that receives a grant pursuant to paragraph (b) of subsection 2 of [NRS 433.738](#) later recovers money through a judgment or a settlement resulting from litigation concerning the manufacture, distribution, sale or marketing of opioids:
(a) The regional, local or tribal governmental entity must immediately notify the Department; and
(b) The Department may recover from the governmental entity an amount not to exceed the amount of the grant or the amount of the recovery, whichever is less.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed \$1,391,000;
- **Year 1 budget from 02/19/2026 – 06/30/2026 is \$443,149; Year 2 budget from 07/01/2026 – 06/30/2027 is \$947,851. Any unspent amount, less money budgeted for personnel, from Year 1 may roll over to Year 2.**
- Requests for Reimbursement will be accompanied by supporting documentation, including a line-item description of expenses incurred;
- Additional supporting documentation may be needed in order to request reimbursement; and
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees to:

- Provide technical assistance, upon request from the Subrecipient;
- Provide prior approval of reports or documents to be developed, as needed;
- Collect data from Subrecipient;
- Forward reports to another party, i.e. National Opioid Abatement Trust (NOAT) I, II, III; or as requested by recoveries or the Office of the Attorney General.
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

Agency Ref. #: **DO 1716**
 Budget Account: _____
 GL: _____
 Draw #: _____

SECTION D
Request for Reimbursement

| | |
|---|---|
| Program Name: | Subrecipient Name: |
| Address: | Address: |
| Subaward Period: | Subrecipient's: EIN: Vendor #: |
| FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT | |
| (must be accompanied by expenditure report/back-up) | |
| Month(s) | Calendar year |

| Approved Budget Category | A Approved Budget | B Total Prior Requests | C Current Request | D Year to Date Total | E Budget Balance | F Percent Expended |
|---------------------------|----------------------|---------------------------|----------------------|-------------------------|---------------------|-----------------------|
| 1. Personnel | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| 2. Travel | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| 3. Operating | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| 4. Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| 5. Contractual/Consultant | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| 6. Training | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| 7. Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| 8. Indirect | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |
| Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |

| MATCH REPORTING | Approved Match Budget | Total Prior Reported Match | Current Match Reported | Year to Date Total | Match Balance | Percent Completed |
|----------------------|-----------------------|----------------------------|------------------------|--------------------|---------------|-------------------|
| INSERT MONTH/QUARTER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | - |

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.

| | | |
|---|-----------------------|-------|
| Authorized Signature | Title | Date |
| FOR DEPARTMENT USE ONLY | | |
| Is program contact required? <input type="checkbox"/> Yes <input type="checkbox"/> No | Contact Person: _____ | |
| Reason for contact: | _____ | |
| Fiscal review/approval date: | _____ | |
| Scope of Work review/approval date: | _____ | |
| ASO or Bureau Chief (as required): | _____ | _____ |
| | | Date |

SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$1,000,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).
2. Did your organization expend \$1,000,000 or more in all federal awards during your organization's most recent fiscal year? YES NO
3. When does your organization's fiscal year end? June 30
4. What is the official name of your organization? Clark County, Nevada
5. How often is your organization audited? Annual
6. When was your last audit performed? June 30, 2025
7. What time-period did your last audit cover? July 1, 2024 - June 30, 2025
8. Which accounting firm conducted your last audit? Crowe LLP

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months **and** is receiving PERS, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

- YES If "YES", list the names of any current or former employees of the State and the services that each person will perform.
- NO Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department.

| Name of Previous Employee | Services Performed for Award | Collecting PERS? (Yes/No) | If Yes, indicate the end date of state service |
|---------------------------|------------------------------|------------------------------|---|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION G

Confidentiality Addendum

BETWEEN

Nevada Department of Human Services

Hereinafter referred to as "Department"

And

Clark County Social Services

Hereinafter referred to as "Contractor"

This CONFIDENTIALITY ADDENDUM (the Addendum) is hereby entered into between Department and Subrecipient.

WHEREAS, Subrecipient may have access, view or be provided information, in conjunction with goods or services provided by Subrecipient to Department that is confidential and must be treated and protected as such.

NOW, THEREFORE, Department and Subrecipient agree as follows:

I. DEFINITIONS

The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Agreement** shall refer to this document and that particular inter-local or other agreement to which this addendum is made a part.
2. **Confidential Information** shall mean any names, addresses or any other identifying information or health information of individual subjects or any identifying data concerning individuals in any records disclosed to sub-grantee in conjunction with the goods or services provided by Sub-grantee under the Sub-grant Award.
3. **Subrecipient** shall mean the name of the organization described above.
4. **Required by Law** shall mean a mandate contained in law that compels a use or disclosure of information.

II. TERM

The term of this Addendum shall commence as of the effective date of the primary inter-local or other agreement and shall expire when all information provided by Department or created by Subrecipient from that confidential information is destroyed or returned, if feasible, to Department pursuant to Clause VI (4).

III. LIMITS ON USE AND DISCLOSURE ESTABLISHED BY TERMS OF CONTRACT OR LAW

Subrecipient hereby agrees it shall not use or disclose the confidential information provided, viewed or made available by Department for any purpose other than as permitted by Agreement or required by law.

IV. PERMITTED USES AND DISCLOSURES OF INFORMATION BY CONTRACTOR

Subrecipient shall be permitted to use and/or disclose information accessed, viewed or provided from Department for the purpose(s) required in fulfilling its responsibilities under the primary inter-local or other agreement.

V. USE OR DISCLOSURE OF INFORMATION

Subrecipient may use information as stipulated in the primary inter-local or other agreement if necessary for the proper management and administration of Subrecipient; to carry out legal responsibilities of Subrecipient; and to provide data aggregation services relating to the health care operations of Department. Subrecipient may disclose information if:

1. The disclosure is required by law; or
2. The disclosure is allowed by the inter-local or other agreement to which this Addendum is made a part; or
3. The Subrecipient has obtained written approval from the Department.

VI. OBLIGATIONS OF CONTRACTOR

1. **Agents and Subcontractors.** Subrecipient shall ensure by subcontract that any agents or subcontractors to whom it provides or makes available information, will be bound by the same restrictions and conditions on the access, view or use of confidential information that apply to Subrecipient and are contained in Agreement.
2. **Appropriate Safeguards.** Subrecipient will use appropriate safeguards to prevent use or disclosure of confidential information other than as provided for by Agreement.

3. **Reporting Improper Use or Disclosure.** Subrecipient will immediately report in writing to Department any use or disclosure of confidential information not provided for by Agreement of which it becomes aware.
4. **Return or Destruction of Confidential Information.** Upon termination of Agreement, Subrecipient will return or destroy all confidential information created or received by Subrecipient on behalf of Department. If returning or destroying confidential information at termination of Agreement is not feasible, Subrecipient will extend the protections of Agreement to that confidential information as long as the return or destruction is infeasible. All confidential information of which the Subrecipient maintains will not be used or disclosed.

IN WITNESS WHEREOF, Subrecipient and the Department have agreed to the terms of the above written Addendum as of the effective date of the inter-local or other agreement to which this Addendum is made a part.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.