

CLARK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

Petitioner: Jessica Colvin, Chief Financial Officer
Marci Henson, Director of Department of Environment and Sustainability

Recommendation:

Approve the selection of, and the Contract with Alta Science and Engineering, Inc., for RFP No. 606860-23, for Science Advisor Panel, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

Fund #:	2360.000	Fund Name:	Habitat Conservation
Fund Center:	1300215090	Funded PGM/Grant:	N/A
Amount:	Not to exceed \$1,057,958		
Description:	Science Advisor Panel		
Additional Comments:	The total Contract award is not to exceed \$1,057,958 should all renewal options be exercised.		

BACKGROUND:

On November 6, 2023, Request for Proposal (RFP) No. 606860-23 was advertised on the Clark County Purchasing website and in the Las Vegas Review Journal. Proposals were requested for Science Advisor Panel.

A proposal was received from the following firm: Alta Science and Engineering, Inc. (LBE).

An Ad-Hoc Committee comprised of 3 individuals from the Clark County Department of Environment and Sustainability reviewed and evaluated the proposal.

The Ad-Hoc Committee recommends the selection of Alta Science and Engineering, Inc.

A Contract was negotiated for Science Advisor Panel services.

The following are the pertinent provisions of the Contract:

- The term of the Contract is from date of award through December 31, 2024 and includes the option to renew for 4, one-year periods, and includes a 6-month extension.
- Includes the County's option to terminate for cause, convenience or default and suspend the Contract with advanced written notice.

The recommendation of award is in accordance with NRS 332.115.1 (b), the competitive bidding process is not required as the services to be performed are professional in nature. Pursuant to internal policies and procedures, Clark County solicited these services through the RFP process.

Alta Science and Engineering, Inc. currently holds a Clark County Business License.

Cleared for Agenda

03/19/2024

File ID#

24-329