

RESOLUTION TO INCREASE A REVOLVING CHANGE BANK

WHEREAS, NRS 354.609 requires the adoption of a resolution to amend revolving accounts; and,

WHEREAS, a revolving change bank fund was established on September 19, 2006, for the Department of Parks and Recreation (hereinafter “the Department”) for the purpose of disbursing change to customers paying fees with cash; and,

WHEREAS, it is necessary to increase the amount of the revolving change bank account of the Department Recreation Activity Fund as a result of opening the Melvin Ennis Community Center located at 2436 North Pecos Road as well as the Silverado Ranch Community Center located at 9855 Gillespie St.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Clark County, Nevada, that the Department Recreation Activity Fund revolving change bank account shall be increased from \$3,250 to \$3,370 for the purpose of making change for customers.

BE IT FURTHER RESOLVED that the source of money to be used to accomplish and maintain such account shall come from the Recreation Activity Fund (5410).

BE IT FURTHER RESOLVED that the Department will continue to use its existing written procedures for controlling use of such fund. The Director of Parks and Recreation will be responsible for the fund; however, he/she may designate an individual within the office to maintain the account. The Department will maintain proper documentation of all dispersals from the account.

BE IT FURTHER RESOLVED that any losses, shortages, or discrepancies must be reported to the County Comptroller. Losses not covered by insurance are the responsibility of the Department.

BE IT FURTHER RESOLVED that the account will be reconciled no less than once per day.

BE IT FURTHER RESOLVED that the Comptroller’s Office will conduct periodic audits of the revolving change bank fund and that all records must be kept in accordance with State law and the County’s records retention schedules.

PASSED, ADOPTED, AND APPROVED this 1st day of October, 2024.

BOARD OF COUNTY COMMISSIONERS
CLARK COUNTY, NEVADA

BY: _____
TICK SEGERBLOM, Chair

ATTEST:

LYNN MARIE GOYA, County Clerk