

**Application Overview:**

If you are interested in applying for membership on the Regional Opioid Task Force, please complete the application below. If you have any questions related to the Task Force or the application process, please email [administrative.services@clarkcountynv.gov](mailto:administrative.services@clarkcountynv.gov).

**(Note: This document and accompanying materials become public record once it is received by Clark County.)**

**Please select the position you are apply for:** Addiction Medicine

**Full name (First, Middle Initial, Last):** Charlene A Letchford \_\_\_\_\_

**Home Street Address:** 3220 Burton Ave \_\_\_\_\_

**Home Address City/State/Zip Code:** Las Vegas, NV 89102 \_\_\_\_\_

**Mailing Address:** PO Box 278 \_\_\_\_\_

**Mailing Address City/State/Zip Code:** Verdi, NV 89439 \_\_\_\_\_

**Employer:** Self \_\_\_\_\_

**Occupation:** Physician \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Best Daytime Contact Phone:** \_\_\_\_\_

**Relevant Affiliations:** Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and term of appointment. If you were appointed by an individual and not by a local jurisdiction, please include that information. If you need additional space, please attach an additional sheet of paper.  
No other committees at this time.

**Skills and Experience:** Please provide a brief description of your qualifications for the seat; include any special skills, interests, experience, or training which you possess or have completed that would benefit the work of the Regional Opioid Task Force. If you need additional space, please attach an additional sheet of paper.

Currently I am finishing an Addiction Medicine Fellowship at Southern Hills Hospital, I chose to do the fellowship over two years instead of one since I also have a home and practice in Washoe county. I have 4 months/ 16 weeks remaining to complete my fellowship, therefore I will not be board eligible until fall 2024. My fellowship training has encompassed several sites in Clark County including the VA, Behavioral Health Group (all 3 sites), Correctional facilities ( Henderson, City of Las Vegas, City of North Las Vegas), and West Care. Prior to this I practiced Hospitalist Medicine for 15 years and Primary Care for 15 years. I also have prior experience in Correctional Medicine. I'm very passionate about my new vocation and am eager to help improve the available services for those with substance use disorders in both my Nevada home counties.



Skills and Experiences



Resume



Letter of Interest

**A resume and letter of interest is REQUIRED. Please attach it to this application.**

*I certify that the information provided in this application and supporting documentation is true and accurate to the best of my knowledge.*

Charlene A Letchford, MD

Charlene A Letchford, MD (Sep 14, 2023 15:18 PDT)

Signature

Charlene A Letchford, MD

Printed Name

Sep 14, 2023

Date

You may submit this application and supporting documentation via:

**Hand Deliver or Mail Application to:**

Clark County  
500 S. Grand Central Pkwy.  
Las Vegas, NV 89106  
Attn: Opioid Task Force  
Lobby Hours: Monday through Thursday, 7:30 a.m. to 5:30 p.m.

**Email Scanned Copy to:**

[administrative.services@clarkcountynv.gov](mailto:administrative.services@clarkcountynv.gov)

## **Charlene Letchford, MD**

PO Box 278  
Verdi, NV 89439

### **Work Experience and Affiliations**

#### **Self Employed- Charlene A Letchford, MD, PLLC**

DBA Reno Tahoe Recovery  
343 Elm St Suite 301  
Reno, NV 89503

June 2023- present

#### **St. Mary's Regional Medical Center**

235 w 6<sup>th</sup> St.  
Reno, NV 89503  
Full Time Hospitalist  
Hospital employed  
Jose A Aguirre MD PC Silverstate

June 2020 – March 2023  
June 2020-Nov 30, 2022  
Dec 01, 2022- present

#### **Medical Examiners Board, State of Nevada**

9600 Gateway Dr  
Reno, NV 89521  
Peer Review (1099)

May 2021- present

#### **Renown South Meadows Medical Center**

10101 Double R Blvd.  
Reno, NV 89521  
Full Time Hospitalist  
*Named #1 Hospital in NV; US News July 2020*

July 2018 - June 2020

#### **Renown Regional Medical Center**

1155 Mill St  
Reno, NV 89502  
Full Time Hospitalist

April 2012 - July 2018

#### **Adfinitas Health (Formerly MDICS)**

University Of Maryland Charles Regional Medical Center  
5 Garrett Avenue  
La Plata, MD 20646

Per Diem Hospitalist  
Hospitalist Director  
Calvert Health Medical Center 100  
Hospital Rd.  
Prince Frederick, MD 20678  
Full Time Hospitalist

April 2012 - March 2013  
Sept. 2009 – March 2012

July 2008 - Sept 2009

**Self Employed Private Practice Internal Medicine**

404 Charles St  
La Plata, MD 20646  
(Hospital Affiliation U of MD Charles Regional Medical Center)

October 1997-Sept 2009

**Maryland Healthcare Associates**

Multigroup Primary Care Practice  
10270 Old Line Center  
Waldorf, Maryland 20602  
Full time Supervising Physician/Partner  
Full time employed Physician  
(Hospital Affiliation U of MD Charles Regional Medical Center)

October 1995-Oct 1997  
October 1994-Oct 1997

**CONMED** (No longer doing business)

Correctional Medicine Contractor  
Part time Physician  
(supervised midlevel providers and provided direct care to inmates)

October 1995- March 1999

**Committees and Leadership**

**Hospitalist Director,** Charles Regional Medical Center      Sep2009 – March 2012  
(supervised team of physicians and midlevel providers and interfaced with hospital administration)

**Supervising Physician,** Maryland Healthcare Associates      October 1995-Sept 1997  
(supervised team of physicians and midlevel providers and directed front office staff)

**Peer Review Committee** Charles Regional Medical Center      2004-2008

**Vice Chair, Department of Medicine** Charles Regional Medical Center      2001-2002

### **Utilization and Case Management Physician Liaison**

1995-2000

Charles Regional Medical Center

Worked with RN case managers and Social Workers toward improvements in utilization and length of stay and when necessary liaised with private physicians to encourage more effective utilization.

### **Teaching Experience and Affiliations**

#### **St. George's Medical University**

University Centre. Grenada

West Indies, Grenada

Associate Clinical Faculty

2017-2020

(Medical Student teaching during core Medical Clerkships in Reno, NV)

#### **University Of Nevada, Reno School of Medicine**

1664 N Virginia St.

Reno, NV 89557

Associate Clinical Faculty

2014-2016

(Resident and Medical Student teaching in Core Medicine and Hospital Medicine)

### **Education and Training**

#### **HCA Southern Hills Hospital GME**

9260 West Sunset Rd. Suite 110

Las Vegas, NV 89148

½ Time Addiction Medicine Fellow

Sept 2022- present

(anticipate completion not later than September 2024)

#### **Summa Health System Akron City Hospital**

141 N Forge St

Akron, Ohio 44304

Categorical Internal Medicine Residency

1992-1994

Categorical Internal Medicine Internship

1991-1992

Northeast Ohio Medical University

4209 St Rte 44

Rootstown, OH 44272

Graduated; Degree: Doctor of Medicine

1987-1991

University Of Akron

302 E. Buchtel Ave.

Akron, OH 44325

Graduated; Degree: Bachelor of Science

Major: Natural Science

1982-1985

## **Certifications and Licensure**

Illinois Division of Professional Regulation  
036.163923

March 9, 2023-7/31/23

State of Utah Department of Commerce  
Division of Occupational and Professional  
Licensing 13296449-1205

March 7, 2023- 1/31/2026

Louisiana Medical Board 335443

March 7, 2023-3/31/2024

Arizona Medical Board 69642

March 6, 2023- 7/9/2025

Alabama Board of Medical Examiners  
46034

March 6, 2023-12/31/2023

Idaho Board of Medicine MC-2012

March 6, 2023-6/30/2024

Kentucky Board of Medical Licensure  
C1503

March 28, 2023-3/29/2024

Texas Medical Board U2719

March 26, 2023- 5/31/25

Nevada State Board of Medical Examiners  
14306

April 2012-June 30,2023

Wisconsin Medical Examining Board  
2842-320

March 15, 2023-10/31/23

Maryland Board of Physician Quality Assurance  
D46419

Sept 1994-2014  
(expired)

Ohio State Medical Board  
35.064408

expired 9/30/1994

DEA  
BL3585885

expires 3/31/2029

Nevada State Board of Pharmacy  
Controlled Substance  
CS20034

expires 10/31/2024

AMERICAN BOARD OF INTERNAL MEDICINE  
Candidate 158135

Original Cert 1994  
Recertified 2006, 2016  
Expires 2027

ACLS / BLS

Expires 9/22/2024

Charlene A Letchford, MD  
3220 Burton Ave.  
Las Vegas, NV 89102

Re: Clark County Regional Opioid Task Force Application

September 14, 2023

Greetings!

I was notified of the call for applications by a pharmacist friend of mine. I'm excited that such a task force is being created- there is tremendous need to address the desperate lack of services for persons suffering from substance use disorders across our state. I'm familiar with much of what is and isn't available in both Clark and Washoe counties- Washoe because I've lived and worked there for 11 years; I feel I am more knowledgeable about what's going on in Clark County as I have spent 8 months training in Addiction Medicine here. Through my contacts and training here I have a keen awareness of what is going well here (not that much) and what needs to be done to improve the situation (quite a bit). Having worked extensively in both office settings and a primary care provider and as a hospital-based physician, I'm aware of the challenges in treating patients with substance use disorders in both settings, as well as the various barriers and deficiencies. As a resident of Washoe and Clark Counties, I may be uniquely able to be a bridge to share approaches and solutions between Northern and Southern Nevada.

Thank you for your time and consideration.

Charlene Letchford, MD