

**CLARK COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

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**Petitioner:** Les Lee Shell, Deputy County Manager  
Jessica Gurley, Court Administrator

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**Recommendation:**

**Ratify and approve the Contract with Legal Aid Center of Southern Nevada, Inc., for CBE No. 606293-22, for Professional Services for the Regional Justice Center Civil Law Self-Help Center, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)**

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**FISCAL IMPACT:**

Fund #:	1010.000	Fund Name:	Civil Law Self-Help Center
Fund Center:	1184910010	Funded PGM/Grant:	N/A
Amount:	\$570,000 annually		
Description:	Professional Services for the Regional Justice Center Civil Law Self-Help Center		
Additional Comments:	The total Contract award is estimated in the amount of \$3,026,207.41 should all renewal options be exercised.		

**BACKGROUND:**

This Contract is for Professional Services for the Regional Justice Center Civil Law Self-Help Center with Legal Aid of Legal Aid Center of Southern Nevada, Inc. (NBE).

A Fiscal Directive No. 6, Competitive Bidding Exception, was approved because Legal Aid Center of Southern Nevada is the only nonprofit legal aid organization in Clark County that has the expertise to provide the services offered through the Civil Law Self-Help Center.

The following are the pertinent provisions of the Contract:

- The term of the Contract is from July 1, 2022 through June 30, 2023 and includes the option to renew for 4, one-year periods.
- Includes the option to increase the award amount up to 3% for possible price increases for renewal terms.
- Includes the County's option to terminate for cause, convenience or default and suspend the Contract with advanced written notice.

The recommendation of award is in accordance with NRS 332.115.1(b), the competitive bidding process is not required as the services to be performed are professional in nature.

Legal Aid Center of Southern Nevada, Inc. currently holds a Clark County Business License.

Cleared for Agenda

**11/01/2022**

File ID#

**22-1536**