

CLARK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

Petitioner: Jessica Colvin, Chief Financial Officer

Recommendation:

Approve the utilization of State of Minnesota, Sourcewell RFP #070924-SCC, for Office Supply and Workplace Catalog Solutions, awarded to Staples Contract and Commercial LLC, for CBE No. 607417-24; and authorize the Chief Financial Officer or her designee to sign the Participating Agreement and authorize staff to issue purchase orders, subject to approved budget appropriations; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

Fund #:	Various	Fund Name:	Various
Fund Center:	Various	Funded PGM/Grant:	N/A
Amount:	\$2,500,000 annually		
Description:	Office Supply and Workplace Catalog Solutions		
Additional Comments:	The total Contract award is estimated in the amount of \$17,500,000 should all renewal options be exercised.		

BACKGROUND:

On October 1, 2024, Sourcewell awarded RFP #0709-SCC Office Supply and Workplace Catalog Solutions to Staples Contract and Commercial LLC (LBE). This approval provides for office supplies Countywide.

The following are the pertinent provisions of this approval:

- The term of the Contract being utilized is from February 3, 2025 through February 2, 2029 and includes the option to renew for 3, one-year periods.
- Clark County is not under exclusive contract with Staples Contract and Commercial LLC and therefore, can cease purchasing product at any time.

This approval is in accordance with NRS 332.195.1, a governing body or its authorized representative may enter into a contract pursuant to a solicitation by the State of Nevada or another state with the authorization of the contracting vendor.

Staples Contract and Commercial LLC currently holds a Clark County Business License.

Cleared for Agenda

06/03/2025

File ID#

25-2407