

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the Special Notice of Funding Opportunity (NOFO) to Address Unsheltered and Rural Homelessness (Special NOFO) Competition process must be submitted to SpecialCoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under Special NOFO. For more information see the Special NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the Special NOFO and the FY 2022 General Section NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Only new projects may be submitted. New projects must select Unsheltered Set Aside or Rural Set Aside as their funding opportunity. Project applicants must communicate with their CoC to make sure they are applying for the correct funding opportunity.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to (24 CFR part 578 and application requirements set forth in the Special NOFO.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: Unsheltered Homelessness Set Aside Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 10/13/2022

4. Applicant Identifier:

4a. Federal Entity Identifier:

5. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Clark County

b. Employer/Taxpayer Identification Number (EIN/TIN): 88-6000028

c. UEI: DF4MDGFTBJB4

d. Address

Street 1: 1600 Pinto Lane

Street 2:

City: Las Vegas

County: Clark

State: Nevada

Country: United States

Zip / Postal Code: 89106

e. Organizational Unit (optional)

Department Name: Department of Social Service

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Michele

Middle Name:

Last Name: Fuller-Hallauer

Suffix: MSW

Title: Social Service Manager

Organizational Affiliation: Clark County

Telephone Number: (702) 455-5188

Applicant: Las Vegas/Clark County project applicant

618014286

Project: HMIS Southern Nevada 2022 Unsheltered

193060

Extension:

Fax Number: (702) 455-1020

Email: MHF@clarkcountynv.gov

1C. SF-424 Application Details

9. Type of Applicant: B. County Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6500-N-25S

Title: Continuum of Care Homeless Assistance
Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Nevada
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: HMIS Southern Nevada 2022 Unsheltered

16. Congressional District(s):

16a. Applicant: NV-001, NV-003, NV-004

16b. Project: NV-001, NV-003, NV-004
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 07/01/2023

b. End Date: 06/30/2026

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review: 09/27/2022

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: ☒

21. Authorized Representative

Prefix: Ms.

First Name: Kristin

Middle Name:

Last Name: Cooper

Suffix:

Title: Assistant Director

Telephone Number: (702) 455-5722
(Format: 123-456-7890)

Fax Number: (702) 455-5950
(Format: 123-456-7890)

Email: krc@clarkcountynv.gov

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 10/13/2022

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Clark County

Prefix: Ms.

First Name: Kristin

Middle Name:

Last Name: Cooper

Suffix:

Title: Assistant Director

Organizational Affiliation: Clark County

Telephone Number: (702) 455-5722

Extension:

Email: krc@clarkcountynv.gov

City: Las Vegas

County: Clark

State: Nevada

Country: United States

Zip/Postal Code: 89106

2. Employer ID Number (EIN): 88-6000028

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received**4a. Total Amount Requested for this project: \$360,000.00**

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? **Yes**
 (For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. **Yes**

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
HUD	CoC Funding Grant	\$7,640,000.00	rental assistance, supportive services, HMIS, Planning for multiple CoCs in the State of NV
HRSA	Ryan White Grant	\$6,500,000.00	pass through funding for HIV services

Note: If additional sources of Government Assistance, please use the "Other Attachments" screen of the project applicant profile.

Part III Interested Parties

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
NA		NA	\$0.00	0%

Note: If there are no other people included, write NA in the boxes.

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE: ☒

Name / Title of Authorized Official: Kristin Cooper, Assistant Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Applicant: Las Vegas/Clark County project applicant

618014286

Project: HMIS Southern Nevada 2022 Unsheltered

193060

Date Signed: 10/13/2022

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Clark County
Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees — (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted — (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will — (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

☒

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Ms.

First Name: Kristin

Middle Name

Last Name: Cooper

Suffix:

Title: Assistant Director

Telephone Number: (702) 455-5722
(Format: 123-456-7890)

Fax Number: (702) 455-5950
(Format: 123-456-7890)

Email: krc@clarkcountynv.gov

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 10/13/2022

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Clark County

Name / Title of Authorized Official: Kristin Cooper, Assistant Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 10/13/2022

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Clark County

Street 1: 1600 Pinto Lane

Street 2:

City: Las Vegas

County: Clark

State: Nevada

Country: United States

Zip / Postal Code: 89106

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete. ☒

Authorized Representative

Prefix: Ms.

First Name: Kristin

Middle Name:

Last Name: Cooper

Suffix:

Title: Assistant Director

Telephone Number: (702) 455-5722
(Format: 123-456-7890)

Fax Number: (702) 455-5950
(Format: 123-456-7890)

Email: krc@clarkcountynv.gov

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 10/13/2022

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |

9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10.	Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11.	Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12.	Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13.	Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14.	Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15.	Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16.	Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17.	Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18.	Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19.	Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify: ☒

Authorized Representative for: Clark County

Prefix: Ms.

First Name: Kristin

Middle Name:

Last Name: Cooper

Suffix:

Title: Assistant Director

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 10/13/2022

1L. SF-424D

Are you requesting CoC Program funds for No
construction costs in this application?

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$0

Organization	Type	Sub-Award Amount
This list contains no items		

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.

Clark County Social Service (CCSS) effectively utilizes a variety of federal, state and local funds to perform the activities that serve indigent clients in Clark County that are not served through other programs. Federal grant programs such as Transitional Living & Maternity Group Homes Program (Family and Youth Services Bureau (FYSB)), Ryan White (Health Resources and Services Administration (HRSA)), and New Beginnings, Healthy Living, Keeping Families Together, Clark County FUSE, The Vivo Housing Project and the STAR PSH and TH-RRH Projects (Housing and Urban Development (HUD)), have been fully and successfully implemented given funding and time limitations. CCSS has the needed experience and expertise to execute grant agreements quickly; ensuring program start dates are within the funder's expectations. CCSS is diligent in ensuring that all reporting requirements are met; ensuring compliance with funder expectations. CCSS serves as the fiduciary and monitoring agent for a variety of federal grant programs that are sub-granted to local nonprofits for program implementation.

CCSS has also served as the HMIS State Lead which includes the CoCs for Southern, Northern, and Rural Nevada. In this role, CCSS has held the contract and ensured compliance with Bitfocus, Inc. the agency contracted to manage the HMIS system throughout Nevada.

2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

Via a regional homeless interlocal agreement, CCSS leverages joint funding with four (4) other local government jurisdictions (Boulder City, Henderson, Las Vegas, North Las Vegas) to provide inclement weather shelter services and HMIS administration. Additionally, in 2000, CCSS became the administrator of the State of Nevada Welfare Set-Aside funds (WSAP) for Southern Nevada which provides rental, utility, and relocation assistance for eligible households.

In 2005, CCSS became the fiscal agent for State funding which provided services for homeless storage facilities, mobile crisis intervention, housing, and intensive case management for the chronically homeless. In July 2017, CCSS was awarded a State Social Service Block Grant through the Fund for a Healthy Nevada which Social Service utilizes \$193,000 for bridge housing resources for clients pending eligibility determination for permanent housing. To develop and implement program systems, CCSS created a housing navigator position to engage landlords to identify appropriate housing units for specific housing programs. This required CCSS staff to become certified in Housing Quality Standards. CCSS staff responded quickly and prioritized this task to ensure that housing units were being vetted so that clients could be served through these programs.

CCSS manages a budget of \$81 million which includes over \$6 million in HUD funding. This wide variety of services provides adequate matching of funds as required by HUD. CCSS's accounting practices use the SAP financial system to keep track of and control various funding sources. Each funding source is set up with a separate grant number in order to track and monitor expenditures of the various funding streams. Internal controls are established by the county's fiscal directives which pertain to grant management. Regular audits are conducted internally and externally to ensure financial compliance.

3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

Clark County is a dynamic and innovative public governmental organization dedicated to providing top-quality service with integrity, respect, and accountability. Clark County is governed by a board that presides over any contractual differences and resolutions. The CCSS Resource and Development (RAD) Unit is dedicated to increasing the resources in the community and has staff designated to monitor all grants and contracts. RAD quality assurance management analysts research all applicable laws and requirements of awarded grants and ensure compliance. RAD team members have worked to develop stringent monitoring tools and compliance standards. This process includes monthly submissions of data and quarterly face-to-face meetings with CCSS Management to discuss programmatic developments and progress along with needed improvements. The RAD Unit also holds quarterly review meetings with contracted partners to review the progress of the program and performance measurements, discuss which strategies are effectively serving clients and where improvements can be made. Any differences are resolved face-to-face at these meetings by remaining objective, solution-focused, and goal oriented.

CC Department of Finance ensures the fiscal integrity and stability of the County through financial and risk management services. Procedures and fiscal management practices that are aligned with generally accepted accounting principles that ensure each department is working within regulations and go through annual audits to ensure quality of reports. Clark County is known for its overall financial strength and an investment-quality credit rating. It retains the best bond ratings of any local government in the state with an "AAA" from Moody's Investors Service and an "AA+" from Standard & Poor's. The County has committed to policies supporting these high standards in the Taxpayer's Bill of Rights.

4. Are there any unresolved HUD monitoring or No
OIG audit findings for any HUD grants (including
ESG) under your organization?

3A. Project Detail

1. CoC Number and Name: NV-500 - Las Vegas/Clark County CoC

2. CoC Collaborative Applicant Name: Clark County Social Service

3. Project Name: HMIS Southern Nevada 2022 Unsheltered

4. Project Status: Standard

5. Is this project applying for the Unsheltered Homelessness Set Aside or Rural Set Aside? Unsheltered Homelessness Set Aside

6. Component Type: HMIS

7. Is your organization or expected subrecipient a victim service provider defined in 24 CFR 578.3 and uses a comparable HMIS database? No

8. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))? No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

This project is designed to expand the operational capabilities of Clarity, the homeless management information system (HMIS) for the Southern Nevada Homelessness Continuum of Care to include new partners awarded in the Unsheltered Competition. Goals include continued upgrades to integrate tools for Coordinated Entry capabilities, such as modifications needed to coordinated entry housing assessment tools for adults without children, youth, families, and those experiencing domestic violence in the compatible database. Refinements will further assess, triage, and determine local prioritization. Improved scoring mechanisms are augmented as needed for prioritization by adding specific questions or scoring to further detail and capture vulnerability. These tools assist with prioritization of the most vulnerable to access available permanent supportive housing or rapid rehousing services first. It also includes refined reporting abilities across all of the tools to allow fair housing opportunities to clients when housing availability for multiple populations exists. Adjustments and improvements will continue to be made in Clarity per the request of the Coordinated Entry Working Group as coordinated entry continues to be fine tuned with greater implementation and dynamic prioritization.

The abilities of Clarity will also continue to integrate functions for capturing system performance measures. Technical assistance will be available to aid providers towards comprehensive data collection and quality, which will reflect in improvements in system performance, housing inventory utilization data, and point-in-time measurements. Reporting capabilities will be available to demonstrate progress towards meeting Federal benchmarks towards ending homelessness.

Clarity will continue to integrate HUD HMIS Data Standards that require modifications to screens, interfaces, reporting, performance monitoring, analytic tools, and data collection integration tools. This grant will also continue the current accessibility of Clarity to social service providers to access HMIS data collection, reporting, data analysis, licensing, software maintenance and technical support for the local Continuum of Care. This grant will also continue the current accessibility of Clarity to homeless service providers to access HMIS data collection, reporting, data analysis, licensing, software maintenance and technical support for the local Continuum of Care. Providers include nonprofit partners, health care providers, first responders, government agencies and other entities serving those experiencing homelessness in the Southern Nevada community.

1a. Describe how the proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFA?

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The community plan addresses the need for a coordinated approach to support individuals and families experiencing unsheltered homelessness. HMIS entry is an integral part of this plan as they system allows service provider partners to communicate the services provided and needed for clients in a secure manner. In addition to coordinated entry assessments, all services are recorded in the HMIS and can be shared to ensure agencies are not duplicating services and/or efforts. This ensures that all households are afforded the services needed. Additionally, when a client has been identified by the Coordinated Entry System community queue and matched to a housing program vacancy, a public alert is made in the HMIS so that multiple outreach teams and all service providers are aware of the housing option for the client. Anyone who comes in contact with the client is encouraged to help them connect to the provider identified in the public alert in order to coordinate housing services with the client. This coordinated and collaborative approach is consistent with the plan described by the CoC to prevent and end unsheltered homelessness.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds	30			
Begin program participant enrollment	30			
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin				
Leased or rental assistance units or structure, and supportive services near 100% capacity				
Closing on purchase of land, structure(s), or execution of structure lease				
Start rehabilitation				
Complete rehabilitation				
Start new construction				
Complete new construction				

4A. HMIS Standards

1. Is the HMIS currently programmed to collect all Universal Data Elements (UDEs) as set forth in the FY 2022 HMIS Data Standard Manual? Yes
2. Does HMIS produce all HUD-required reports and provide data needed for HUD reporting? (i.e., Annual Performance Report (APR)/CoC reporting, Consolidated Annual Performance and Evaluation Report (CAPER)/ESG reporting, Longitudinal System Analysis (LSA)/Annual Homeless Assessment Report, System Performance Measures (SPM), and Data Quality Table, etc.). Yes
3. Is your HMIS capable of generating all reports required by Federal partners including HUD, VA, and HHS? Yes
4. Does HMIS provide the CoC with an unduplicated count of program participants receiving services in the CoC? Yes
5. Describe your organizations process and stakeholder involvement for updating your HMIS Governance Charters and HMIS Policies and Procedures.
- HMIS policies and procedures are developed collaboratively at the state level, with participation from members of the Southern Nevada Homelessness Continuum of Care's HMIS Working Group along with members of the other two Continuums in Nevada. Policies are reviewed and changes suggested by HMIS users, clients, and HMIS Vendor considered and raised during the quarterly Statewide HMIS Meetings and biannual Statewide Continuum of Care meetings.
6. Who is responsible for insuring the HMIS implementation meets all privacy and security standards as required by HUD and other federal partners?

Clark County, as the HMIS Lead, contracts with the HMIS Vendor. The contract with the Vendor outlines stringent security standards in alignment with local, state and Federal requirements. Security standards include: user authentication, data encryption, audit trail and event monitoring, and physical controls. Bitfocus is contractually committed to maintain full compliance with current Data Standards, Programming Specifications, and other HMIS policies and regulations established by HUD and its federal partners.

7. Does the HMIS Lead conduct Privacy and Security Training and follow up on privacy and security standards? Yes

8. What is the CoC's policy and procedures for managing a breach of Personally Identifiable Information (PII) in HMIS?

As outlined in the Nevada HMIS Standard Operating Procedures, if a Partner Agency becomes aware of a system security or client confidentiality breach, the Executive Director of the Partner Agency shall notify the HMIS Vendor's System Administration Team of the breach within one business day. The Vendor follows all CoC policies and applies best practices for managing such situations, including investigating and collecting the details of the type and extent of the breach. After collecting the details, the Vendor will notify Clark County as the HMIS/CoC Lead and take any agreed upon actions, including but not limited to: removing access to the HMIS system where applicable; conducting audits of unauthorized access or disclosure; helping to determine next steps for Partner Agency to notify clients (if applicable); and helping to determine requirements for Partner Agency to retrain staff in authorized use of HMIS and related policies. A corrective action plan will need to be provided by the Partner Agency to ensure another breach would not happen. The HMIS/CoC Lead will remain informed and provide further communication and feedback on the progress of the corrective action plan with the Partner Agency.

4B. HMIS Training

Indicate the last training date or proposed training date for each HMIS training, as applicable.

 Activity	 Enter date of last training or proposed next training (mm/yyyy)
Basic Computer Training	09/2022
HMIS Software Training for Sys Admin	09/2022
HMIS Software Training	09/2022
Data Quality Training	09/2022
Security Training	09/2022
Privacy/Ethics Training	09/2022
HMIS PIT Count Training	02/2022
Other (must specify)	

6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 15, 2024? Yes

2. What type of funding is this project applying for in this Special Unsheltered and Rural Homelessness CoC Program Competition? Unsheltered

3. Does this project propose to allocate funds according to an indirect cost rate? No

4. Select a grant term: 3 Years

HMIS ☒

6H. HMIS Budget

Instructions:

Enter the quantity and total budget request for each HMIS cost. The request entered should be equivalent to the cost of one year of the relevant HMIS activity. The system populates a list of eligible costs associated with the implementation of an HMIS and for which CoC funds can be requested.

Quantity Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (eg. .75 FTE hours and benefits for staff, utility types, monthly allowance for food and supplies) for each HMIS cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: This is a required field. For each grant year, enter the amount funds requested for each activity.

Total Annual Assistance Requested: This field is automatically calculated based on the sum of the annual assistance requests entered for each activity.

Grant term: This field is populated based on the grant term selected on Screen "6A. Funding Request" and will be read only.

Total Request for Grant Term: This field is automatically calculated based on the total amount requested for each eligible cost multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Equipment		
2. Software	up to 100 licenses at \$100 per person monthly subscription plus a one-time set up fee of \$175 per person	\$120,000
3. Services		
4. Personnel		
5. Space & Operations		
Total Annual Assistance Requested:		\$120,000
Grant Term:		3 Years
Total Request for Grant Term:		\$360,000

Click the 'Save' button to automatically calculate totals.

6I. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the  icon. To view or update a Match source already listed, select the  icon.

Summary for Match

Total Amount of Cash Commitments:	\$0
Total Amount of In-Kind Commitments:	\$90,000
Total Amount of All Commitments:	\$90,000

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Type	Source	Name of Source	Amount of Commitments
In-Kind	Government	Clark County Gene...	\$90,000

Sources of Match Detail

1. Type of Match commitment: In-Kind

2. Source: Government

3. Name of Source: Clark County General Fund

(Be as specific as possible and include the office
or grant program as applicable)

4. Amount of Written Commitment: \$90,000

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Total Assistance Requested for Grant Term (Applicant)
2a. Leased Units	\$0	3 Years	\$0
2b. Leased Structures	\$0	3 Years	\$0
3. Rental Assistance	\$0	3 Years	\$0
4. Supportive Services	\$0	3 Years	\$0
5. Operating	\$0	3 Years	\$0
6. HMIS	\$120,000	3 Years	\$360,000
7. Sub-total Costs Requested			\$360,000
8. Admin (Up to 10%)			\$0
9. Total Assistance Plus Admin Requested			\$360,000
10. Cash Match			\$0
11. In-Kind Match			\$90,000
12. Total Match			\$90,000
13. Total Budget			\$450,000

Click the 'Save' button to automatically calculate totals.

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No	Unsheltered HMIS ...	10/06/2022
3) Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description: Unsheltered HMIS Match

Attachment Details

Document Description:

7A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

Attachment Details

Document Description:

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7D. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR part 578 or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.**15-Year Operation Rule.**

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

Applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provide

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official: Kristin Cooper

Date: 10/13/2022

Title: Assistant Director

Applicant Organization: Clark County

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

X

Active SAM Status Requirement.

I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission to HUD and will ensure this SAM registration will be renewed annually to meet this requirement.

X

8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Applicant must click the submit button once all forms have a status of Complete.

Page		Last Updated
1A. SF-424 Application Type		No Input Required
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1B. SF-424 Legal Applicant	10/12/2022
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	10/12/2022
1E. SF-424 Compliance	10/12/2022
1F. SF-424 Declaration	10/12/2022
1G. HUD 2880	10/12/2022
1H. HUD 50070	10/12/2022
1I. Cert. Lobbying	10/12/2022
1J. SF-LLL	10/12/2022
IK. SF-424B	10/12/2022
1L. SF-424D	10/12/2022
2A. Subrecipients	No Input Required
2B. Experience	10/12/2022
3A. Project Detail	10/12/2022
3B. Description	10/12/2022
4A. HMIS Standards	10/12/2022
4B. HMIS Training	10/12/2022
6A. Funding Request	10/12/2022
6H. HMIS Budget	10/12/2022
6I. Match	10/12/2022
6J. Summary Budget	No Input Required
7A. Attachment(s)	10/12/2022
7A. In-Kind MOU Attachment	No Input Required
7D. Certification	10/12/2022



Department of Social Service

1600 Pinto Lane • Las Vegas NV 89106
(702) 455-4270 • Fax (702) 455-5950

Timothy Burch, Administrator

Kristin Cooper, Assistant Director • Randy Reinoso, Assistant Director • Margaret LeBlanc, Assistant Director



October 6, 2022

To Whom It May Concern,

Clark County Department of Social Service (CCSS) serves as the Collaborative Applicant for NV-500, also known as the Las Vegas/Clark County Continuum of Care (CoC). CCSS also serves as the fiduciary agent for the Southern Nevada Homelessness Continuum of Care Board. I am pleased to provide this letter of match support for this CoC's Homeless Management Information System (HMIS) Unsheltered NOFO project application.

This grant provides an opportunity to continue to add new users by offering licenses and system administration to support these users towards maintenance for the HMIS in alignment with U.S. Department of Housing and Urban Development's requirements. The Unsheltered NOFO will also help to expand program access and increase services for individuals and families in need across Clark County. CCSS commits \$90,000 in in-kind match from Clark County contract with BitFocus Inc. The match funds support the costs of licenses, training, and dashboard development for the Unsheltered NOFO.

We look forward to the opportunity to continue fostering partnerships by providing this HMIS funding for the Unsheltered NOFO.

Sincerely,

Kristin Cooper
Assistant Director