

CLARK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

Petitioner: Jessica Colvin, Chief Financial Officer
Bob Leek, Chief Information Officer

Recommendation:

Approve the increase of funding to the Contract with Kofile Technologies, Inc., for CBE No. 607493-25, for FY25 Digital Preservation - Microfilm Microfiche Conversion; and authorize the Chief Financial Officer or her designee to issue purchase orders; subject to approved budget appropriations; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

Fund #:	4380.000	Fund Name:	IT Capital Projects
Fund Center:	1100761000	Funded PGM/Grant:	IT25RECORDSP
Amount:	Not to exceed \$1,499,999		
Description:	Digital Preservation – Microfilm Microfiche Conversion		
Additional Comments:	This funding increase of \$1,499,999 will bring the total Contract amount to \$4,299,599		

BACKGROUND:

On April 01, 2025, the Board of County Commissioners (Board) approved the award of CBE No. 6074493-25 to Kofile Technologies, Inc. in the amount of \$2,799,600 for conversion and archiving microfilm and microfiche to digital storage.

On April 01, 2025, the Board of County Commissioners (Board) approved the award of CBE No. 6074493-25 to Kofile Technologies, Inc. in the amount of \$2,799,600 for conversion and archiving microfilm and microfiche to digital storage.

This Contract is for the conversion and archiving of microfilm microfiche to digital storage with Kofile Technologies, Inc. (LBE).

The following are the pertinent provisions of the Contract:

- The term of the Contract is from date of award through March 30, 2029 and includes the option to renew for 2, one-year periods.
- Includes the option to increase the award amount up to 5% for possible price increases for renewal terms after the initial 2 years.
- Included the County's option to terminate for cause, convenience or default and suspend the Contract with advanced written notice.

This approval will expand services to Clark County Treasurer, Clark County Family Services, and Clark County Clerk's Office with conversion and archiving of their microfilm and microfiche record to digital storage.

Kofile Technologies, Inc. currently holds a Clark County Vendor Registration.

Cleared for Agenda

07/07/2026

File ID#

26-1822

Contract Summary:

BCC Agenda Date	Agenda Item No.	Description	Amount (*)
04/01/2025	14	Award	\$2,799,600
07/07/2026	Pending	Funding Increase	\$1,499,999
		New Total Contract Amount	\$4,299,599

(*) Amounts reported reflect the maximum allowable and are inclusive of annual escalators.