

**Application Overview:**

If you are interested in applying for membership on the Regional Opioid Task Force, please complete the application below. If you have any questions related to the Task Force or the application process, please email [administrative.services@clarkcountynv.gov](mailto:administrative.services@clarkcountynv.gov).

**(Note: This document and accompanying materials become public record once it is received by Clark County.)**

**Please select the position you are apply for:** Substance Use Disorder Prevention Coalition in Clark County

**Full name (First, Middle Initial, Last):** Sandra L. Estrada \_\_\_\_\_

**Home Street Address:** 3208 Denver Dream Ave \_\_\_\_\_

**Home Address City/State/Zip Code:** North Las Vegas, Nevada, 89081 \_\_\_\_\_

**Mailing Address:** 3208 Denvers Dream Ave \_\_\_\_\_

**Mailing Address City/State/Zip Code:** North Las Vegas, NV 89081 \_\_\_\_\_

**Employer:** NA \_\_\_\_\_

**Occupation:** EMT \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Best Daytime Contact Phone:** Any \_\_\_\_\_

**Relevant Affiliations:** Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and term of appointment. If you were appointed by an individual and not by a local jurisdiction, please include that information. If you need additional space, please attach an additional sheet of paper.  
Fire Prep and Leadership Academy, Recruit

**Skills and Experience:** Please provide a brief description of your qualifications for the seat; include any special skills, interests, experience, or training which you possess or have completed that would benefit the work of the Regional Opioid Task Force. If you need additional space, please attach an additional sheet of paper.

EMT-B, Nationally Registered  
Advanced Emergency Medicine Graduate  
Experience working as an EMT in a jail setting, detox emergencies  
FEMA IED ASP Certificate  
Fema HME PAPS Certificate



Resume



Letter of Interest

**A resume and letter of interest is REQUIRED. Please attach it to this application.**

*I certify that the information provided in this application and supporting documentation is true and accurate to the best of my knowledge.*

Sandra Estrada (Sep 16, 2023 00:01 PDT)

Signature

Sandra L Estrada

Printed Name

Sep 16, 2023

Date

You may submit this application and supporting documentation via:

**Hand Deliver or Mail Application to:**

Clark County  
500 S. Grand Central Pkwy.  
Las Vegas, NV 89106  
Attn: Opioid Task Force  
Lobby Hours: Monday through Thursday, 7:30 a.m. to 5:30 p.m.

**Email Scanned Copy to:**

[administrative.services@clarkcountynv.gov](mailto:administrative.services@clarkcountynv.gov)

## **Sandra L. Estrada**

3519 Trout Lake ave, Las Vegas, NV, 89115 ·

### **Professional Experience**

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#### **Wellpath, EMT, Clark County Detention Center** March 2022 - Present

Provide emergency medical care to persons served, including rapid response to medical emergencies throughout the correctional facility. Administers prescribed treatments and medication, and documents medical history and treatment of persons served.

#### **Fire Prep and Leadership Academy** August 2019 - Present

Weekly classes teaching skills in fire, EMS, and guidance towards fire service career path. Member involved volunteer work throughout the community.

#### **Greater Youth Sports** February 2018 - August 2020

Provide different sports and opportunities to compete for at risk children. Create a positive environment where children can learn life skills, enjoy sports, and improve education quality. Be a good role model to my team.

#### **Wedding Planner, Little Chapel** 06/2018-02/2019

Helped couples find their ideal marriage package. Schedule weddings and plan accordingly for their big day. Help plan vacation itinerary, concierge.

#### **Activities Supervisor, Desert Club Resort** 11/2015 – 08/2017

Supervise activities while ensuring to keep inventory of all supplies. Made sure to send out work orders for any fixtures around entire resort. Train Activities Coordinators and lead fitness programs.

#### **Store Manager, Claire's and Icing** 02/2015 – 09/2015

Managed a team of 16 people scheduling around business needs. Answering to any customer complaints. Kept inventory and store cleanliness. Prepared bank deposits.

### **Education & Training**

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- **EMT Advanced EMS Training Center Of Southern Nevada, National registry pending**
- **Department of Homeland Security Certifications-** IED Awareness and Security Procedures, HME and Precursor Awareness for Public Safety, and Hazardous Materials Awareness Course
- **EMT Basic-** EMS Training Center Of Southern Nevada, National registry
- **Mojave High School-** High School Diploma

### **Skills**

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- Fluent in Spanish and English
- Great Communication skills
- Computer proficient
- Many years of experience in Mixed Martial Arts and Boxing

**References available upon request**

## **Sandra L. Estrada Cover Letter**

To whom it may concern,

Over the course of 5 years, I have built a successful career in customer service. I believe that the knowledge and skills I have developed during this time would serve me well in transitioning for the role you have available. Although I am sure my past work experience will help me stand out in this position, I am truly excited to try something new! I am a fast learner and with patience and dedication I know you will not regret hiring me. In the course of my career, I've developed a number of important skills that will help me succeed in this new role. I am a proven leader with a strong record of exceeding goals and expectations, with a special expertise in making people smile. My experience and educational background have prepared me for this career move and some key proficiencies I can bring to this role are:

- Critical thinking
- Self-motivation and me management
- A good balance between leadership and teamwork

My attached resume further highlights the attributes that I would bring to this position. I am confident that I can make an immediate positive contribution and help this company achieve its organizational goals. Thank you for your attention and consideration. I am looking forward to speaking with you further regarding this position.

Sincerely,  
Sandra L, Estrada