



togetherforbetter

## Law Library Board of Trustees

**Full Name:** Patrice NA Key **Phone Number:** [REDACTED]

**Email Address:** [REDACTED]

**Home Address:** [REDACTED]

[REDACTED]

**Mailing Address:** 1056 Via Di Rienzo St

Henderson, Nevada 89052

**Employer:** Clark County **Occupation:** Sr Financial Analyst

**Affiliations:** Currently not serving on any committees.

**Skills & Experience:** I have been the Budget Analyst for the Law Library for the past two years, and I am familiar with their business.

*Note: This document and accompanying materials become public record once received by Clark County.*

**Application Questions:**

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Please provide the times you are available to serve on this Board/Commission/Council.

Monday thru Friday 6:30am-5:00pm

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A resume or letter of interest is REQUIRED. Please attach it to this application.

"https://clarkcountymediastorage.blob.core.windows.net/boards/2025-12-01/20251201T193019109PatriceNKeyResume.pdf"

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I verify by my signature below that all statements made on this application, as well as attached information, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. Furthermore, I understand that an incomplete application or any modifications to this application will not be accepted or considered. This document and accompanying materials become public record once received by Clark County.

Yes

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Signature

Patrice Key

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Date

12/1/2025

# PATRICE N. KEY

📍 1056 Via Di Rienzo St, Henderson, NV 89052 ▪ 📞 [REDACTED]

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## — ACCOUNTING AND MANAGEMENT PROFESSIONAL —

*with 18 years of experience and expertise in*

Performance Management & Improvement, Accounts Receivable/Payable, Purchasing, Financial Reporting, Auditing, Project Management, Budget Analysis, Bank Reconciliation, Coordination & Communication, Problem Solving & Analysis, Multi-Tasking, and Time Management. Experienced in monitoring/analyzing budget to actual expenses, originating the payout of license royalties, and in creating forecast analysis for various management groups, in administering online banking functions, and in setting up & maintaining general ledger accounts. Purchasing of arcade games, novelty prizes and specialty products. Provided assistance with the analysis and interpretation of regulatory compliance requirements as it relates to jackpot prize winnings within Nevada Gaming Regulations. Committed to quality service and performed responsibilities with professionalism & ethics even under extreme pressure while implementing established standards and procedures.

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## KEY STRENGTHS

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- **Excellent organizational skills.** Developed specific goals/plans to prioritize, organize, and accomplish goals.
- **Analytical skills.** Capable of assessing conditions and implementing appropriate intervention. Resourceful problem solver capable of implementing solutions to complex problems.
- **Dynamic communication/interpersonal skills.** Maintained exceptional interpersonal & communication skills. Built & maintained healthy relationships, while interfacing confidently with people of diverse levels and backgrounds.
- **Active Listening and problem sensitivity.** Provided full attention to details, took time in understanding the points being made, and asked questions as appropriate.
- **Dedicated, innovative, and self-motivated professional.** Initiated action and follow through procedures to conclusion of any commitment. Reacted flexibly to changes in priority and direction, assumed increased responsibilities as needed.
- **Computer competent.** Proficient in using Microsoft Word and Excel including AS400, QuickBooks, JD Edwards, LMS, FAS, CMS, M2K software.

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## WORK HISTORY

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Sr Financial Analyst ▪ CLARK COUNTY	2019 - Present
Business Manager ▪ EDIBLE ARRANGEMENTS	2015-2019
Office Manager ▪ PALISADES AMUSEMENTS	2011-2015
Bookkeeper/Accountant ▪ TJ INCOME TAX	2010 - 2011
Financial Reporting Accountant ▪ ARISTOCRAT TECHNOLOGIES	2004 - 2010
Accounting Supervisor ▪ FIESTA RANCHO HOTEL & CASINO / SUNSET STATION HOTEL & CASINO	2001 - 2004
Accounting Supervisor/Staff Accountant ▪ BOULDER STATION HOTEL & CASINO	1997 - 2001
Accounts Payable/Inventory Clerk ▪ SANDS EXPO & CONVENTION CENTER	1995 - 1997

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## EDUCATION

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**Bachelor of Science in Business Administration, Finance ▪ UNIVERSITY OF NEVADA LAS VEGAS**