



Town Advisory Board (TAB)/ Citizens Advisory Council (CAC) Application

Name of the TAB/CAC Applying for: Indian Springs

TABs and CACs were created to assist the Board of County Commissioners in an advisory capacity with the decision-making process in the governance of the unincorporated towns and areas of Clark County. There are 8 TABs and 6 CACs that are appointed by the County Commission and 5 TABs that are elected. Each TAB or CAC consists of area residents that serve without compensation for two-year terms and attend regularly scheduled public meetings throughout the year.

Full Name: Traci Hess Phone Number:

Email Address:

Home Address: 243 Triple Falls St
Indian Springs, NV 89018

Mailing Address: P.O. Box 771
Indian Springs, NV 89018

Employer: Clark County Parks and Recreation Occupation: Recreation Assistant

Note: This document and accompanying materials become public record once received by Clark County.

- To be eligible to serve, you must be both a qualified elector (eligible to vote) and a resident of the unincorporated town or area encompassed by the TAB or CAC. Before you continue, please indicate if you meet the eligibility requirements: Yes No

- Meeting days, times, and frequency vary from one TAB/CAC to another. The schedules are listed here: https://www.clarkcountynv.gov/government/departments/administrative_services/town_liaison_services/tab_cac_information.php

If appointed, will you be able to attend meetings on a regular basis? Yes No

- Have you attended a Planning Commission or County Commission meeting? Yes No

- Have you attached the **REQUIRED** resume or letter of interest? Yes No



For the following questions, please feel free to attach additional pages as necessary.

Have you attended a TAB or CAC meeting in Clark County? Yes No

If so, which one and what was your experience?

Prior to becoming a Town Board Member in Indian Springs I attended several meetings. I always had a pleasant experience and it was a nice way to become part of the community after I had moved here in 2021.

Please list any boards or committees that you currently serve on:

I am currently Vice-Chair on the Indian Springs Town Advisory Board.

Why are you interested in becoming a member of your TAB or CAC?

I would like to continue to be part of the Indian Springs Town Advisory Board after spending the last two years as the Vice-Chair. I have had a wonderful experience being part of the town advisory board. It has allowed me to become a part of the community and listen to the concerns of people within the community.

I verify by my signature below that all statements made on this application, as well as attached information, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. I understand that an incomplete application or any modifications to this application will not be accepted or considered.

Traci Hess
Traci Hess (Oct 1, 2024 12:00 PDT)

Oct 1, 2024

Signature

Date

You can submit your application and resume/letter of interest by fax to 702-455-3558, by email to AdministrativeServices@ClarkCountyNV.gov or by mail to: Clark County Administrative Services
Attn: Agenda Coordinator
500 S. Grand Central Pkwy, 6th Floor
Las Vegas, NV 89155

TRACI HESS

243 Triple Falls St. Indian Springs, NV 89018 : [REDACTED]
[REDACTED]

Goal: To find a job within my community that allows me the opportunity to continue establishing a relationship with the residents.

EXPERIENCE

10/2022 TO PRESENT

VOLUNTEER, INDIAN SPRINGS LIBRARY

- Organizing Food Distribution between three local organizations including the Indian Springs Library and national chains such as Trader Joe's and Chick-fil-A. Customers served per week range from 80 – 200
- Supporting the library in offering excellent customer service by maintaining organization, shelving returns, pulling holds, and recommending titles to customers

1/2011 TO 1/2020

CLERICAL, BUILDERS FIRST SOURCE (FORMERLY SUN STATE COMPONENTS OF NEVADA)

- Offered excellent customer service to internal clients while processing confidential and financial files at the highest standards
- Directed clients to the correct department to handle their concerns by phone.

2/2004 TO 10/2008

CLERICAL, SUN STATE COMPONENTS OF NEVADA

- Offered excellent customer service to internal clients while processing confidential and financial files at the highest standards
- Directed clients to the correct department to handle their concerns by phone.

2/2000 TO 10/2000

FRONT DESK CLERK, 24 HOUR FITNESS SPORT

- Greeted customers as they entered and directed them to the correct department
- Offered excellent customer service while checking customers in and out
- Upsold various nutritional supplements in accordance with customer needs
- Answered questions by phone and in-person
- Handled money with care and attention and balanced the till as needed

6/1996 TO 2/1998

CLERICAL, SUN STATE COMPONENTS OF SURPRISE

- Offered excellent customer service to internal clients while processing confidential and financial files at the highest standards
- Directed clients to the correct department to handle their concerns by phone.

- Payroll, Accounts Payable, and Accounts Receivable

10/1994 TO 10/1995

CHILD CARE ATTENDANT, Q THE SPORTS CLUB

- Responsibly cared for children of customers while they used our facilities, care included providing educational play time, answering children's questions, and solving any issues as they arose
- Developed a system of care to fit individual children's needs as well as group needs while maintaining flexibility
- Solved parental concerns when able, and directed parents to appropriate persons in charge when necessary

EDUCATION

CURRENT

MASTER OF ARTS DUAL DEGREE, AMERICAN PUBLIC UNIVERSITY

Current study is Emergency and Disaster Management/Homeland Security

AUGUST 2015

CRIMINAL JUSTICE BACHELOR OF ARTS, AMERICAN PUBLIC UNIVERSITY

JUNE 1993

HIGH SCHOOL DIPLOMA, BONANZA HIGH SCHOOL

SKILLS

- Excellent Customer Service
- Strong organizational skills
- Detail oriented
- 55 wpm typing speed
- Excellent at maintaining confidentiality
- Money handling
- Patient and flexible in high stress environments
- Strong phone and interpersonal skills
- Personable with a calm demeanor
- Works well in fast-paced environment
- Multiple years of Microsoft Word
- Establishes strong connections and relationships
- Works well as team leader and member

ACTIVITIES

Member on Indian Springs Town Advisory Board

Volunteer within the community with Three Square Food Program

Member of Order of the Sword and Shield National Honor Society for Homeland Security, Intelligence, Emergency Management, and all Protective Security Disciplines

To Whom It May Concern:

I would like to express my interest in remaining on the Indian Springs Town Advisory Board. I was seated and placed on the board in January of 2023. I want to remain part of the board because I continue to believe I can learn more about the community, how they feel about things and work towards helping the community.

My experience the last almost two years has been a wonderful experience, and I would very much enjoy the opportunity to serve another term on the Indian Springs Town Advisory Board. I believe that having someone such as myself who would like to remain on the board can only be an asset for this community.

Thank you for your time and consideration. I look forward to hearing back when decisions are made.

Sincerely,

Traci Hess