

AGENDA ITEM DEVELOPMENT REPORT

OFFICE OF THE COUNTY MANAGER
CLARK COUNTY, NEVADA

AIDR No.: 3724

KEVIN SCHLLER
County Manager

JESSICA L. COLVIN
Chief Financial Officer

SAMUEL BATEMAN
Deputy County Manager

ABIGAIL FRIERSON
Deputy County Manager

LISA KREMER
Deputy County Manager

LES LEE SHELL
Deputy County Manager

Date: 2/27/2024

Agenda Date: 3/19/2024

Originating
Department: Environment & Sustainability

Contact/Ext: Kristen Jackson/ 702-455-3090

Issue: SELECTION AND AWARD

Subject/Title:

RFP 606860-23 Science Advisor Panel

Recommended Action:

Approve the selection of, and the Contract with Alta Science and Engineering, Inc., for RFP No. 606860-23, for Science Advisor Panel, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

Summary:

On November 6, 2023, Request for Proposal (RFP) No. 606860-23 was advertised on the Clark County Purchasing website and in the Las Vegas Review Journal. Proposals were requested for Science Advisor Panel.

A proposal was received from the following firm: Alta Science and Engineering, Inc. (LBE).

An Ad-Hoc Committee comprised of 3 individuals from the Clark County Department of Environment and Sustainability reviewed and evaluated the proposal.

The Ad-Hoc Committee recommends the selection of Alta Science and Engineering, Inc.

Following are the evaluation criteria and point values.

Evaluation Criteria	Weight
Cover Letter	Pass/Fail
Organization Information	5
Organization Experience	15
Staff Experience and Qualifications	30
Description of Proposed Project and Work Plan	10
Project Fee	35
Compliance with County's Standard Contract	5
Disclosure of Ownership Form	Pass/Fail
Total	100

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In accordance with NRS 332.115.1(b), the competitive bidding process is not required as the services to be performed are professional in nature. Pursuant to internal policies and procedures, Clark County solicited these services through the RFP process.



KEVIN SCHILLER
County Manager

Attachments: Attachment 1, Evaluation Summary
Attachment 2, Ad-Hoc Committee Members

**RFP No. 606860-23 SCIENCE ADVISOR PANEL
ATTACHMENT 1
Evaluation Summary**

Supplier	Total Score	Rank	Local Presence
Alta Science and Engineering, Inc.	87.67	1	No

Proposer	Evaluator A	Evaluator B	Evaluator C	Average Score	Purchasing	Total Score
Alta Science and Engineering, Inc.	83	90	75	82.67	5	87.67

RFP No. 606860-23 SCIENCE ADVISOR PANEL
ATTACHMENT 2
Ad-Hoc Committee Members

Evaluator A: Senior Biologist for Clark County's Desert Conservation Program for nine years. In that time, has managed many projects dealing with desert tortoise, wildlife, and adaptive management. Received a bachelor's degree in wildlife resources from the University of Idaho and a master's degree in biology from Idaho State University. Prior to their time at Clark County, they worked for Arizona Game and Fish Department as a desert tortoise crew lead as well as for a consulting firm in Tempe, AZ performing general biology and 404 Clean Water Act permitting.

Evaluator B: Principal Environmental Specialist with 22 years of experience specializing in natural resource management, threatened and endangered species issues, and environmental policy and permitting.

Evaluator C: Biologist with the Clark County Desert Conservation Program. Eleven years of experience working with threatened and endangered species surveys, research, and conservation projects; vegetation monitoring; and ecological habitat restoration. Received Bachelor's degree in Biology from Texas A&M international University and a Master's degree in Population and Conservation Biology from Texas State University-San Marcos.