

**CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

Petitioner: Jessica Colvin, Chief Financial Officer
Lisa Kremer, Deputy County Manager

Recommendation:

Approve the Contract with River City Petroleum, Inc., for CBE No. 607003-24, for Automated Retail Fuel Card System Service; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

Fund #:	6850.000	Fund Name:	Automotive Services
Fund Center:	1120781000	Funded PGM/Grant:	N/A
Amount:	Not to exceed \$6,000,000		
Description:	Automated Retail Fuel Card System Service		
Additional Comments:	The total Contract award is estimated in the amount not to exceed \$7,200,000 should all renewal options be exercised, with increased user requirements included.		

BACKGROUND:

This Contract is for the fleet fuel card system with River City Petroleum, Inc. (NBE).

A Fiscal Directive No. 6, Competitive Bidding Exception, was approved because River City Petroleum, Inc. is the only provider who has a compatible interface with Assetworks M5 which is currently being used by County.

The following are the pertinent provisions of the Contract:

- The term of the Contract is from July 1, 2024 through June 30, 2025, and includes the option to renew for 4, one-year periods and includes a 3-month extension.
- Includes the option to increase the award amount up to 20% based on possible increased user requirements for the renewal terms and approved budget appropriations.
- Includes the County's option to terminate for cause, convenience or default and suspend the Contract with advanced written notice.

The recommendation of award is in accordance with NRS 332.115.1(d), the competitive bidding process is not required as the equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment; (h), the competitive bidding process is not required as the item to be purchased pertains to software for computers.

River City Petroleum, Inc. currently holds a Clark County Business License.

Cleared for Agenda

06/18/2024

File ID#

24-771