



Town Advisory Board (TAB)/ Citizens Advisory Council (CAC) Application

Name of the TAB/CAC Applying for: Mount Charleston, Nevada

TABs and CACs were created to assist the Board of County Commissioners in an advisory capacity with the decision-making process in the governance of the unincorporated towns and areas of Clark County. There are 8 TABs and 6 CACs that are appointed by the County Commission and 5 TABs that are elected. Each TAB or CAC consists of area residents that serve without compensation for two-year terms and attend regularly scheduled public meetings throughout the year.

Full Name: Janet Mqjanz Phone Number: [REDACTED]

Email Address: [REDACTED]

Home Address: 265 Rim Route, Mount Charleston, NV 89124

Mailing Address: same

Employer: Crossroads of Southern, NV Occupation: Director of clinical services

Note: This document and accompanying materials become public record once received by Clark County.

- To be eligible to serve, you must be both a qualified elector (eligible to vote) and a resident of the unincorporated town or area encompassed by the TAB or CAC. Before you continue, please indicate if you meet the eligibility requirements: Yes No

- Meeting days, times, and frequency vary from one TAB/CAC to another. The schedules are listed here: https://www.clarkcountynv.gov/government/departments/administrative_services/town_liaison_services/tab_cac_information.php

If appointed, will you be able to attend meetings on a regular basis? Yes No

- Have you attended a Planning Commission or County Commission meeting? Yes No

- Have you attached the REQUIRED resume or letter of interest? Yes No

For the following questions, please feel free to attach additional pages as necessary.

Have you attended a TAB or CAC meeting in Clark County? Yes No

If so, which one and what was your experience? I have attended Mt. Charleston
TAB meetings regarding; neighborhood projects, Lundy Elementary School,
Mt. Charleston Lodge, fire safety/snow removal. The experience was
beneficial to support the mountain.

Please list any boards or committees that you currently serve on: Cross Roads of Southern
NV cultural committee.

Why are you interested in becoming a member of your TAB or CAC? I would like to
be more of a participant in the Mtn community. I have been living on
the mtn for 28 yrs as well as my parents & other family members.
I have an affinity for the mtn in supporting it.

I verify by my signature below that all statements made on this application, as well as attached information, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. I understand that an incomplete application or any modifications to this application will not be accepted or considered.

Jane Maury
Signature

1/4/24
Date

You can submit your application and resume/letter of interest by fax to 702-455-3558, by email to AdministrativeServices@ClarkCountyNV.gov or by mail to: Clark County Administrative Services

Attn: Agenda Coordinator
500 S. Grand Central Pkwy, 6th Floor
Las Vegas, NV 89155

Janet Masanz, LCSW

████████████████████ █ 285 Rim Route █ Mount Charleston, NV

Highlights

- Adapts quickly to new environments and demonstrates quick learning
- Demonstrates the ability to ask for help, take criticism and implement new strategies
- Able to work in high stress situations while maintaining effective communication skills
- Has the ability to critically think and use new techniques for unique cases
- Utilizes effective organizational skills, and prioritizing skills.
- Utilizes proper knowledge of theories and interventions.
- Conducts throughout assessments, depression inventories, and intakes.
- Build rapport with clients fairly quick and creates a safe and comfortable environment.
- Presents with good ethical standards for self, clients, and work facility.
- Truly advocates for clients in all settings.

Education

University of Nevada Reno August 11th, 2019
Masters of Social Work in Progress.

University of Nevada Las Vegas Graduation May 2017
Bachelor of Social Work

Certifications/ Licenses

Licensed Clinical Social Sorker	June 2022
Clinical Social Work Intern	October 2019
Masters Licensed Social worker	August 2019
Mental Health Provider Training 16 hours	June 2015
EAGALA (equine assisted growth and learning) Specialist	June 2015.

Work and Volunteer Experience

Work Experience

Cross Roads Of Southern Nevada- Director of clinical services (Inpatient and Outpatient Co-Occuring treatment.
February 2023- current

As the Director of Clinical Services, I oversee Inpatient and Outpatient treatment for adults with Co-Occurring disorders.

- Overseeing a team of 35 clinicians

- Overseeing and maintaining compliance/ continued program development for; medical detox, residential treatment, partial hospitalization, intensive outpatient, and outpatient services.
- Participating in and ensuring compliance for JCO and SAPTA audits.
- Development of policies for internal procedures as well as in support of JCO and SAPTA
- Development of internal procedures to support the clinical team and other departments- in order to provide efficient care.
- Provision of trainings on various topics to ensure competency of medical and clinical staff.
- Development of new clinical programs as growth continues.
- Collaboration with outside entities to further support the mission of our agency and support community partners through networking and referral resources.
- Collaboration with and supporting an 8th district court contract to provide services to 8th district court clients in adherence to their regulations.
- Development and creation of forms within our EMR system so that the team can utilize these for efficient client care and tracking within our EMR system.
- Tracking of vital data to support internal agency BI reports as well as SAPTA and JCO reports.
- Provision of an internal audit system to ensure the ability to maintain quality charts and identify gaps in client care and how to improve these systems.

CrossRoads of Southern Nevada- Outpatient Clinical Director.
June 2022- February 2023.

- Overseeing and maintaining compliance/ continued program development for; medical detox, residential treatment, partial hospitalization, intensive outpatient, and outpatient services.
- Participating in and ensuring compliance for JCO and SAPTA audits.
- Development of policies for internal procedures as well as in support of JCO and SAPTA
- Development of new clinical programs as growth continues.
- Provision of an internal audit system to ensure the ability to maintain quality charts and identify gaps in client care and how to improve these systems.
- Conducting group and individual therapy, BPS's
- Collaboration with and supporting an 8th district court contract to provide services to 8th district court clients in adherence to their regulations.
- Provision of clinical trainings
- Supervision of all outpatient clinicians.

Caring Nurses- Home Health:

June 2020- December of 2022

- Medical Social Worker
 - Home health care
 - Case management- including but not limited too the securing/obtaining/ or provision of; housing, support resources, medical equipment, insurance, disability, SSI, personal care assistance, CNA's, wound care, benefits, care coordination with hospitals and other health care centers, reporting or elder abuse
 - Brief counseling- provision of brief counseling on an individual or family level to ensure appropriate support for clients care at home.

Never Give Up Behavioral Health

June 2020- February 2022

- PAR Writer
 - Writes insurance authorizations for therapists, and submits to medicaid for type 14 and type 17 insurance contracts. Tracks progress of all authorization for all levels of care with all MCO's.
 - Reviews CASII/LOCUS scoring for insurance submissions
 - Provides feedback to clinicians on documentation needs/ justifications to support insurance authorization request.
 - Coordination for insurance appeals for all authorization denials.
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Vegas Stronger

May 2022- October 2022

- PAR Writer
 - Writes insurance authorizations for therapists, and submits to medicaid for type 14 and type 17 insurance contracts. Tracks progress of all authorization for all levels of care with all MCO's.
 - Reviews CASII/LOCUS scoring for insurance submissions
 - Provides feedback to clinicians on documentation needs/ justifications to support insurance authorization request.
 - Coordination for insurance appeals for all authorization denials.

I CAN Family Services- Director of Utilization Reivew

September of 2018 - June of 2019.

- Director of Utilization Review- Newest role within the company- September of 2018 - June of 2019.
 - Writes insurance authorizations for therapists, and submits to medicaid for type 14 and type 17 insurance contracts. Tracks progress of all authorization for all levels of care with all MCO's.
 - Reviews CASII/LOCUS scoring for insurance submissions

- Provides feedback to clinicians on documentation needs/ justifications to support insurance authorization request.
- Coordination for insurance appeals for all authorization denials.
- Reviews client eligibility with 8 insurances, and maintains track of all deductibles and copays, and informs all therapists of such.
- Program development for IOP/ PHP for type 14 and 17 contracts
- Ensuring compliance for CARF regulations
- Assistance with credentialing and billing
- Monitoring a team of 4 for PAR writing needs

I CAN Family Services- Mental Health ClinicianSeptember of 2018 - June of 2019.

- Teaches emotional regulation techniques
- Assists, teaches, and monitors behavioral management
- Teaches moral reasoning
- Teaches basic everyday life skills
- Utilizes: DBT, CBT, ACT
- Assists with/ teaches effective coping skills and identification of emotional triggers
- Assists with overcoming environmental anxieties
- Helps with case management of client needs
- Individual and group sessions, biopsychosocial assessments.
- Co-Occuring Disorders all ages

I CAN Family Services- PSR/BST worker

Psychosocial Rehabilitation (PSR worker)- February 2017- September of 2018.

Basic Skills Trainer- February 2017- September of 2018.

- Insurance Eligibility/ billing assistance- February of 2017 until current
- Prior Authorization Writer- February of 2017 until current
 - Teaches emotional regulation techniques
 - Assists, teaches, and monitors behavioral management
 - Teaches moral reasoning
 - Teaches basic everyday life skills
 - Assists with/ teaches effective coping skills and identification of emotional triggers
 - Assists with overcoming environmental anxieties
 - .Helps with case management of client needs
 - Effective coordination for the above alongside a licensed therapist guiding clients treatment.

I CAN Family Services- PAR writer

February 2017- September of 2018.

- PAR Writer

- Writes insurance authorizations for therapists, and submits to medicaid for type 14 and type 17 insurance contracts. Tracks progress of all authorization for all levels of care with all MCO's.
- Reviews CASII/LOCUS scoring for insurance submissions
- Provides feedback to clinicians on documentation needs/ justifications to support insurance authorization request.
- Coordination for insurance appeals for all authorization denials.

A Twisted Tulip Flower Shop

June 23rd 2014- October 17th, 2018

- Engages with customers in regards to different orders and events
- Collaborates with community members to help design social gatherings
- Creates floral pieces
- Assists in managing all computer sales, online inquiries, returning messages, billing invoices, working multi-line phone systems, and cleaning of facility.

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Perceptions Counseling- Psycho Social Rehabilitation

October 13th 2017- February 20129

- Collaborated with clients on problem identification and emotional control and assists in mediating conflicts and developing positive resolutions.
- Assisted in developing social competence for clients within different community settings as well as moral reasoning.
- Established what identity and emotional intimacy means and helps client develop their own identity and emotional intimacy.

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Rosati's Pizza

Feb 2015- May 2017

- Engaged with customers to ensure optimal restaurant experiences.
- Catered to the needs of all customers for hiking information, sightseeing and, recommendations.
- Assisted with food preparation, cleaning of facility, taking customer orders, and delivering food.

Goals4Success Equine Psychotherapy - Psychosocial Rehabilitation

June 2014- May 2016

- Engaged with clients presenting different behavioral concerns in regards to their emotional communication.
- Collaborated with clients on problem identification and emotional control and assists in
- Motivated and assists clients in becoming self-sufficient and gaining the ability to effectively communicate their emotions and needs to others.

Behavioral Skills Training (BST)-

- Demonstrated mobility within the home, community and office settings.

- Educated clients on basic living and self care
- Educated on the observation and interpretation of client's verbal and nonverbal communication

Mount Charleston Lodge

June 9th 2012- 2015

- Engaged with customers to ensure optimal restaurant experiences.
- Catered to the needs of all customers for hiking information, sightseeing and, recommendations.
- Assisted with food preparation, cleaning of facility, taking customer orders, and delivering food.

Volunteer/ Practicum Experience

The Brain Train Center of Las Vegas

January 2018 - August 2018

- Assists in Crisis intervention
- Engages with clients utilizing stress management techniques
- Observes biofeedback
- Collaborates with supervisor in regards to diagnosis
- Creates treatment plans
- Engages with clients in assessments, intakes, and CBT homework assignments

University Medical Center- Medical Social Work Practicum Student (trauma)

January 20th 2017- May 13th 2017

- Assisted in Crisis intervention for trauma cases
- Coordinated with outside entities on behalf of the client's injury
- Collaborated with colleagues on discharging clients to a safe environment
- Engaged with clients using genuineness, warmth and empathy
- Assisted in acquiring mobilization devices for needed clients

WestCare Harris Springs Ranch, Men's Residential Treatment, Social Work Practicum Student (drug addiction treatment)

Aug 2016- December 2016.

- Assisted in facilitating group sessions and identifying safe coping skills, healthy communication and interpersonal relationships
- Demonstrate crisis and intervention strategies
- Assisted in biopsychosocial assessments.
- Motivated clients to use safe coping skills, identify triggers, establish healthy boundaries and gain the strength to achieve a sober lifestyle.

Activities

- Rodeo, horse backing riding, horse training
- Hiking enthusiast
- Avid Snowboarder and outdoor lover