

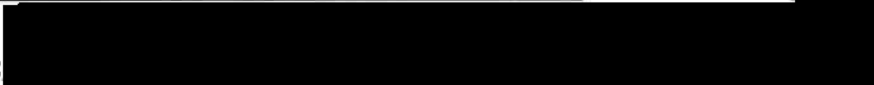


# Town Advisory Board (TAB)/ Citizens Advisory Council (CAC) Application

Name of the TAB/CAC Applying for: Mt. Charleston

TABs and CACs were created to assist the Board of County Commissioners in an advisory capacity with the decision-making process in the governance of the unincorporated towns and areas of Clark County. There are 8 TABs and 6 CACs that are appointed by the County Commission and 5 TABs that are elected. Each TAB or CAC consists of area residents that serve without compensation for two-year terms and attend regularly scheduled public meetings throughout the year.

Full Name: Brenda Talley Phone Number: 

Email Address: 

Home Address: 326 Echo Road, Mt. Charleston, NV. 89124

Mailing Address: Same

Employer: Retired Occupation: Executive Directoe

*Note: This document and accompanying materials become public record once received by Clark County.*

• To be eligible to serve, you must be both a qualified elector (eligible to vote) and a resident of the unincorporated town or area encompassed by the TAB or CAC. Before you continue, please indicate if you meet the eligibility requirements: Yes  No

• Meeting days, times, and frequency vary from one TAB/CAC to another. The schedules are listed here: [https://www.clarkcountynv.gov/government/departments/administrative\\_services/town\\_liaison\\_services/tab\\_cac\\_information.php](https://www.clarkcountynv.gov/government/departments/administrative_services/town_liaison_services/tab_cac_information.php)

If appointed, will you be able to attend meetings on a regular basis? Yes  No

• Have you attended a Planning Commission or County Commission meeting? Yes  No

- Have you attached the REQUIRED resume or letter of interest? Yes  No

For the following questions, please feel free to attach additional pages as necessary.

Have you attended a TAB or CAC meeting in Clark County? Yes  No

If so, which one and what was your experience? Mt. Charleston TAB, as a resident, Board Member  
and last two years the MTC TAB Chair

Please list any boards or committees that you currently serve on: \_\_\_\_\_  
MT. Charleston Metro Volunteer Police, Nevada State PTA Board,  
Protectors of Floyd Lamb State Park at Tule Springs,

Why are you interested in becoming a member of your TAB or CAC? I have been active on the board since  
moving to the mountain in 2012 and a member the last 4 years and currently the chair. I became a member to be involved in  
the many important issues that residents face when living on the mountain. Fire danger, water conditions, protecting the natural  
resources and wildlife, are just a few. Other issues regarding visitors that visit the mountain require the awareness and cooperation  
of the residents. Making sure the license plate money is utilized to its fullest benefit to the mountain is also important to me.

I verify by my signature below that all statements made on this application, as well as attached information, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. I understand that an incomplete application or any modifications to this application will not be accepted or considered.

*Brenda Talley*

11/11/2022


Signature

Date

You can submit your application and resume/letter of interest by fax to 702-455-3558, by email to [AdministrativeServices@ClarkCountyNV.gov](mailto:AdministrativeServices@ClarkCountyNV.gov) or by mail to: Clark County Administrative Services

Attn: Agenda Coordinator  
500 S. Grand Central Pkwy, 6<sup>th</sup> Floor  
Las Vegas, NV 89155

Brenda Talley  
326 Echo Road  
Las Vegas, Nevada



---

## PROFESSIONAL EXPERIENCE

### **Executive Director Nevada Senior Olympic Games**

Managing the daily operations and supervision of the office and staff. Organizing multi-sport Olympic style games, overseeing and reconciling all accounts, preparation of monthly budget reports, procuring corporate sponsors for events, contract negotiation for facilities and officials. Developing ongoing local senior health and exercise programs. Representing Nevada at the National Senior Games Board meetings.

### **College of Southern Nevada Performing Arts Center Facility Director:**

Managing daily operations of the Performing Arts Center's facilities. Scheduling of theatre, contract negotiating, contract settlement and technical meetings. Negotiate loan agreements. Address legal liabilities and safety issues. Reconcile and manage all Performing Arts accounts. Develop Theatre Safety Procedures Manual, House Managers Guide, Rental Guidelines Packet and Promoters Guide. Design season brochures and promotional materials.

### **Assistant Director:**

Managing the facilities, loan agreements, scheduling of facilities, equipment set-up, technical staff, developing and maintaining webpage, graphic design of promotional materials, banners and flyers. Coordinate SchoolFest program with Utah Shakespearean Festival and CCSD. Hire, schedule and coordinate the part time technician staff, box office staff, concessions, ushers and volunteers. Address legal liabilities and safety issues.

### **Other:**

Additionally, have worked various positions—Contract Manager, Marketing Director, Facilities Manager, and Public Relations Coordinator.

---

## EDUCATION and TRAINING

**Associate of General Studies**  
High Honors, Phi Theta Kappa

**1989**  
Community College of Southern Nevada

**Leadership Training:** Appreciative Inquiry, Dept. Chair Institute, Conflict Management, Diversity, Leadership, Parliamentary Procedure, Interviewing and Hiring, Handling of Grievances, Effective Meetings, Team Building, Coaching for Supervisors, Evaluating Employee Performance, Alcohol and Drug Testing

**WORK HISTORY**

2012-present	Freelance Artist	Murals, Paint Classes
2015-2018	Sales	Southern Nevada Conservancy
2012-2015	Executive Director	Nevada Senior Olympics
2002-2012	Director	Performing Arts Center, CSN
1995-2002	Assistant Director, House Manager, Lighting Director	Performing Arts Center, CSN
1987-present	Theatrical Light Designer Scenic Artist, technician Electrician, Special Effects	Various shows and companies Las Vegas, Reno, Atlanta, California and Italy
1992-1995	Music/Art Substitute Teacher	Clark County School District
1973-1995	Floral Designer/Manager	King's Flowers, Las Vegas

---

**COMMUNITY SERVICE**

2021-present	Chair	Mt. Charleston Town Board
2019-2021	Vice Chair	Mt. Charleston Town Board
2010 – present	Metro Police Volunteer	Las Vegas Metro Police Dept.
1992-2003	Past-President/Executive Board/ Board of Managers	Nevada Parent Teacher Association
1999-2002	1st Vice President	Tule Springs Preservation Committee
1999-2001	Board of Directors	National Parent Teacher Association

College Service: Center for Academic and Professional Excellence Advisory Board, VP Nevada Faculty Alliance-CSN Chapter, Chair Administrative Faculty Assembly, Chair Honors Committee, Chair various search committee, Chair Campus Environment Committee. Additionally presented various workshops:-Bylaws, Parliamentary Procedure, Team Building, Effective Meetings, Appreciative Inquiry.

Clark County School District Committees, including Strategic Plan 2000, Year-Round School Study committee, Attendance Zone Advisory Council, Library Review, Text Book Review, and several Zoning Task Forces.

Brenda Talley  
326 Echo Road  
Mt. Charleston, NV. 89124



November 11, 2022

Dear Commissioner Ross:

I would like to express my desire to continue as a member of the Mt. Charleston Town Advisory Board. I have served this past term as the Chair. I have enjoyed my service in this capacity and feel I have been an asset to the Board and the community.

Besides serving on the Mt. Charleston Town Advisory Board, I have served on many National and State boards and committees as well as several local boards in various leadership capacities, including Executive Director, President, Chair and Vice Chair.

I have an extensive administrative background with excellent leadership and organizational skills. I am very computer literate and am well versed in accounting, preparing and reconciling budgets. This has been very helpful when determining the Mt. Charleston License Plate Grant disbursements for the various applicants. Additionally, I have presented both nationally and at state conferences in the areas of Conflict Management, Team Building, Parliamentary Procedure, and Appreciative Inquiry.

I am a fourth generation Las Vegan whose Great Grandmother, Rose Warren, came to the area in a covered wagon prior to the founding of the city in 1905. My roots are deeply imbedded in Las Vegas and especially Mt. Charleston. This mountain has been a favorite recreation area of my family's for as long as I can remember. I am blessed to be a fulltime mountain resident for the past 12 years. Beyond serving on the Advisory Board, I also have been a longstanding member of the Mt. Charleston area Metro Volunteer Police.

I would love to continue to serve on the Mt. Charleston Town Advisory Board to assist in providing the community in our efforts to protect the rural mountain lifestyle we currently enjoy, as well as, protecting the natural resources of this beautiful mountain environment.

Thank you for your consideration,  
Brenda Talley



**Property Information**



**Parcel:** 12925410017



**Print**

**Owner Name(s):** TALLEY

DOUGLAS L & BRENDA S

**Site Address:** 326 ECHO RD

**Jurisdiction:** CC Mt. Charleston - 89124

**Sale Date:** 05/2010

**Sale Price:** \$225,000

**Estimated Lot Size:** 0.26

**Construction Year:** 1963

**Recorded Doc Number:** 20100504

00001163

**Aerial Flight Date:** 2022-07-06

**Zoning and Planned Land Use**

**Legal Description**

**Ownership**

**Flood Zone**

**Elected Officials**

**Commissioner:** C - Ross Miller (D)

**U.S. Senate:** Jacky Rosen, Catherine Cortez-Masto

**U.S. Congress:** 4 - Steven A. Horsford (D)

**State Senate:** 19 - Pete Goicoechea (R)

**State Assembly:** 36 - Gregory T. Hafen II (R)

**School District:** B - Katie Williams

**University Regent:** 8 - Cathy McAadoo

**Board of Education:** 4 - Rene Cantu

**Minor Civil Division:** Las Vegas

**Township:** CC Mt. Charleston