



Nevada Housing Division

SFY2023 Entitlement Application for HOME, WSAP, AAHTF

Deadline: 7/1/2022

**Clark County Social Service
WSAP - Clark County Social Service**

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\$ 584,433.00 Requested

Submitted: 6/22/2022 4:18:15 PM (Pacific)

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Pre-Application [top](#)

1. Are you applying on behalf of a Unit of Local Government?

- Yes
- No

2. If Yes, identify the Unit of Local Government for which you are submitting this application.

- Carson City
- Churchill County
- City of Henderson
- City of Las Vegas
- Douglas County
- Elko County
- Esmeralda
- Eureka County
- Humboldt County
- Lander County
- Lincoln County
- Lyon County
- Mineral County
- Nye County
- Pershing County
- Storey County
- Washoe County

- White Pine County
- Clark County
- Other:

3. If not a Unit of Local Government, identify the Agency or Organization. If applying as a unit of local government, please enter N/A below.

N/A

4. If not a Unit of Local Government, identify type of entity of the applicant organization. If applying as a unit of local government, please enter N/A below.

- Non Profit 501 (c) 3
- Housing Authority
- Other:
- N/A

5. Identify the funding source requested for THIS application.

If applying for multiple funding sources, please submit a separate application for each funding source.

- Account for Affordable Housing Trust Funds (AAHTF, previously known as LIHTF)
- Welfare Set Aside Program Funds (WSAP)
- HOME Investment Partnerships Program (HOME)

6. Please identify which activities you anticipate providing with funding through this application.

- Tenant Based Rental Assistance (TBRA, includes short term rental and utility assistance) AAHTF, WSAP
- Emergency Assistance (rental, motel, utility, etc) AAHTF, WSAP
- Security Deposit Assistance (rental and utility) AAHTF, WSAP
- Rental Housing Development (subcontracting to a developer) AAHTF, HOME
- Rental Housing Rehabilitation (subcontracting to a developer) AAHTF, HOME
- Homebuyer Down Payment Assistance, HOME
- Homeowner Rehabilitation AAHTF, HOME

7. If you are applying for WSAP funding, it must be used solely to assist families that have children and whose income is at or below the federally designated level signifying poverty as prescribed in NRS 319.510. Do you acknowledge this requirement? If you are applying for non-WSAP funding, select N/A on this question.

- Yes
- No
- N/A

Documents Requested *

Required? **Attached Documents ***

State of Nevada Vendor Registration Confirmation- Registered vendors please attach statement on letterhead confirming Vendor Registration. To register as a vendor for the state of Nevada please visit <http://controller.nv.gov/VendorDB/About/Forms>

[Vendor Registration](#)

Application Questions [top](#)

1. Does your jurisdiction or agency subgrant funds to third party service providers in your service area to provide eligible grant activities? Submit Program Policy and Procedure. If No, respond N/A

If yes, provide section and/or page numbers in attached that identify the sub-grant procedure including but not limited to: application process, public hearings, council/board approvals, execution of written agreement, expenditure deadlines, etc.

N/A

2. If your jurisdiction does not have a competitive process and/or otherwise retains the funds to administer directly, submit Program Policy and Procedure.

Below, identify section and page number that identifies processes related to the program for which you are requesting funds. Policies must Include: eligible activities, eligible participants, outreach and participant assistance termination.

Eligible activities –middle of page 2 and p. 21: Covered services Eligible participants – p. 4 and p. 24, Welfare Set-Aside Program; p. 5, Nonfinancial Criteria Outreach – p. 1, 2nd paragraph Participant assistance termination - p. 3 last sentence

Budget [top](#)

Funding Sources/Revenues	HOME	AAHTF	WSAP
Tenant Based Rental Assistance (short term rental and utility assistance)			
Security Deposit Assistance (rental and utility deposits)			\$ 116,886.60
Emergency Assistance (one time rental, mortgage, and/or utility payments)			\$ 467,546.40
Motel Vouchers			
Homeowner down payment assistance			
Homeowner Rehabilitation			
Rental Housing Development (subcontracting to a developer)			
Rental Housing Rehabilitation (subcontracting to a developer)			
Admin Costs (allowable up to 10% {NA for HOME})			
Other (explain in narrative)			
Total	\$ 0.00	\$ 0.00	\$ 584,433.00

Budget Narrative

Clark County Social Service administers the Welfare Set Aside Program to provide emergency assistance for payment of housing related expenses to low income households. For Fiscal Year 2022-2023, approximately 80% of the total funds awarded or \$467,546.40 will be allocated for Emergency Assistance which includes rental assistance (up to 5 months), mortgage and/or utility payments. The rest will be allocated for Security Deposit Assistance for rent and utility deposits.

Project Tables [top](#)

Previous AAHTF/ LIHTF Funding

Year of Grant Award (start date)	2018	2019	2020	2021
Total Award Amount				
Funds Expended to Date				
% of Award Spent				

Previous WSAP Funding

Year of Grant Award (start date)	2018	2019	2020	2021
Total Award Amount	763,631	764,760	764,760	746,128
Funds Expended to Date	763,631	764,760	302,188	0
% of Award Spent	100%	100%	40%	0%

Previous HOME funding

	2018	2019	2020	2021
Total Award Amount				
Funds Expended to Date				
% of Award Spent				
Total	0	0	0	0

Proposed projects for upcoming funding cycle

Project Information	Project Type (list: rental assistance, utili	Projected # of individuals served	Estimated funding amount from this funding	Estimated total funding amount allocated to project f	Completion date
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Project name/ type	Emerg Assist/Sec Deposit	1289	584,433	584,433	06/30/2024
Project name/ type					
Project name/ type					
Project name/ type					
Project name/ type					
Project name/ type					
Project name/ type					
Project name/ type					
Project name/ type					
Total					0

Documents [top](#)

Documents Requested *

Required? **Attached Documents ***

Attachment 2: Affordable Housing Trust Funds (AAHTF or LIHTF) Policy and Procedure Documents. Must include policy and procedure for retaining funds and/or subgranting funds where applicable.

Attachment 3: Welfare Set-Aside (WSAP) Policy and Procedure Documents. Must include policy and procedure for retaining funds and/or subgranting funds where applicable.

[Policy and Procedures](#)

Attachment 4: HOME Policy and Procedure Documents. Must include policy and procedure for retaining funds and/or subgranting funds where applicable.

Attachment 5: NV Business License (for all non-governmental applicants)

Attachment 6: IRS Determination Letter or NV Department of Taxation Letter (for all non-governmental applicants)

Attachment 7: Evidence of Financial Accountability- i.e. audited financial statement or review



[Single Audit FY 2020](#)

Attachment 8: 4 Most recent board meeting minutes (for all non-governmental entities)

Attachment 9: Board of Directors Member list with names, addresses, and contact info (for all non-governmental entities)

Attachment 10: Fiscal Policies and Procedures



[Fiscal Directives](#)

Attachment 11: HOME Affirmative Fair Housing Marketing Plan- Single Family

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 405051

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