



State of Nevada
Department of Human Services
Director's Office
(hereinafter referred to as the Department)

Agency Ref. #: **DO 1703**
Budget Account: 3195
Category: 35
GL: 8503
Job Number: 9366725

NOTICE OF SUBAWARD

Program Name: DHS Grants Management Unit / Director's Office Nicole Martin / nimartin@dhhs.nv.gov		Subrecipient's Name: Clark County Department of Clinical and Community Services Jill Marano / jillmarano@clarkcountynv.gov	
Address: 1000 N. Division St. Carson City, NV 89703		Address: 2030 E. Flamingo Road Las Vegas, NV 89119	
Subaward Period: October 1, 2025 through September 30, 2026		Subrecipient's: EIN: 86-6000028 Vendor #: T81026920 A UEI #: DF4MDGFTB4	
Purpose of Award: To provide comprehensive therapeutic mental health services and/or forensic psychiatric services for children that are referred to contractors specified in this award by Clark County Family Services			
Region(s) to be served: <input type="checkbox"/> Statewide <input checked="" type="checkbox"/> Specific county or counties: <u>Clark County</u>			
Approved Budget Categories:		FEDERAL AWARD COMPUTATION:	
1. Personnel		Total Obligated by this Action: \$ 492,642	
2. Travel		Cumulative Prior Awards this Budget Period: \$ 492,642	
3. Operating		Total Federal Funds Awarded to Date: \$ 985,284	
4. Equipment		Match Required <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
5. Contractual/Consultant \$492,642.00		Amount Required this Action: \$ 0.00	
6. Training		Amount Required Prior Awards: \$ 0.00	
7. Other		Total Match Amount Required: \$ 0.00	
TOTAL DIRECT COSTS \$492,642.00		Research and Development (R&D) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
8. Indirect Costs		Federal Budget Period: October 1, 2024 through September 30, 2026	
TOTAL APPROVED BUDGET \$492,642.00		Federal Project Period: October 1, 2024 through September 30, 2026	
Source of Funds		FOR AGENCY USE, ONLY	
Social Services Block Grant – Title XX	% Funds: 100%	CFDA: 93.667	FAIN: 2501NVSOSR
		Federal Grant #: 2501NVSOSR	Federal Grant Award Date by Federal Agency: 07/01/2025
Agency Approved Indirect Rate: N/A		Subrecipient Approved Indirect Rate: N/A	
Terms and Conditions: In accepting these grant funds, it is understood that: 1. This award is subject to the availability of appropriated funds. 2. Expenditures must comply with any statutory guidelines, the DHS Grant Instructions and Requirements, and the State Administrative Manual. 3. Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented 4. Subrecipient must comply with all applicable Federal regulations 5. Quarterly progress reports are due by the 30th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator. 6. Financial Status Reports and Requests for Funds must be submitted monthly, unless specific exceptions are provided in writing by the grant administrator. 7. Per NRS 232.359 , subrecipients are required to add or update their agency profile to the Nevada 2-1-1 system and provide verification of enrollment, as applicable.			
Incorporated Documents: Section A: Grant Conditions and Assurances; Section B: Description of Services, Scope of Work and Deliverables; Section C: Budget and Financial Reporting Requirements; Section D: Request for Reimbursement;		Section E: Audit Information Request; Section F: Current/Former State Employee Disclaimer; Section G: DHS Confidentiality Addendum; and	
Name		Signature	
Jill Marano, Director Clark County Department of Clinical and Community Services			
Danacamile Roscom, MSW, Chief DHS Grants Management Unit			
For Laura Rich Director Department of Human Services			
Date			

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SECTION A

GRANT CONDITIONS AND ASSURANCES

General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Department of Human Services (hereafter referred to as "Department") shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Subrecipient is an independent entity.
2. Neither party waives any right or defense to indemnification that may exist in law or equity.
3. The Department or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release the Department or Subrecipient from its obligations under this Agreement.
 - The Department may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Department and Subrecipient.
4. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Work in Section B may only be undertaken with the prior approval of the Department. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by the Subrecipient under this Agreement shall, at the option of the Department, become the property of the Department, and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.
 - The Department may also suspend or terminate this Agreement, in whole or in part, if the Subrecipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Department may declare the Subrecipient ineligible for any further participation in the Department's grant agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe the Subrecipient is in noncompliance with any applicable rules or regulations, the Department may withhold funding.

Grant Assurances

A signature on the cover page of this packet indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These grant funds will not be used to supplant existing financial support for current programs.
4. No portion of these grant funds will be subcontracted without prior written approval unless expressly identified in the grant agreement.
5. Compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
6. Compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
7. Compliance with the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
8. Compliance with Title 2 of the Code of Federal Regulations (CFR) and any guidance in effect from the Office of Management and Budget (OMB) related (but not limited to) audit requirements for grantees that expend \$750,000 or more in Federal awards during the grantee's fiscal year must have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular.
To acknowledge this requirement, Section E of this notice of subaward must be completed.

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9. Certification that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp. 19150-19211).
10. No funding associated with this grant will be used for lobbying.
11. Disclosure of any existing or potential conflicts of interest relative to the performance of services resulting from this grant award.
12. Provision of a work environment in which the use of tobacco products, alcohol, and illegal drugs will not be allowed.
13. An organization receiving grant funds through the Department of Human Services shall not use grant funds for any activity related to the following:
- Any attempt to influence the outcome of any federal, state or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative or similar procedure.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation; or
 - The enactment or modification of any pending federal, state or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - Any attempt to influence the introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation;
 - The enactment or modification of any pending federal, state or local legislation; or
 - The introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity, **by preparing, distributing or using** publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
 - Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy or position, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
14. An organization receiving grant funds through the Nevada Department of Human Services may, to the extent and in the manner authorized in its grant, use grant funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:
- Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
 - Not specifically directed at:
 - Any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;
 - Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
 - Any officer or employee of the United States Government, the State of Nevada or a local governmental entity who is involved in introducing, formulating, modifying or enacting a Federal, State or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity.

This provision does not prohibit a subrecipient or an applicant for a grant from providing information that is directly related to the grant or the application for the grant to the granting agency.

15. Protections for Whistleblowers

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- In accordance with 41 U.S.C. § 4712, subrecipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to federal contract (including the competition for or negotiation of a contract) or grant.
- The list of persons and entities referenced in the paragraph above included the following: A member of Congress or a representative of a committee of Congress, an Inspector General, the Government Accountability Office, a treasury employee responsible for contract or grant oversight or management, an authorized official of the Department of Justice or other law enforcement agency, a court or grand jury, or a management official or other employee of subrecipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address mis-conduct.
- Subrecipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

16. To comply with reporting requirements of the Federal Funding and Accountability Transparency Act (FFATA), the sub-grantee agrees to provide the Department with copies of all contracts, sub-grants, and or amendments to either such documents, which are funded by funds allotted in this agreement.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION B

Description of Services, Scope of Work and Deliverables

This project aims to deliver comprehensive, trauma-informed mental health and psychiatric services to children and families involved in the Clark County child welfare and juvenile justice systems. Through a coordinated partnership between contracted providers and Clark County Department of Clinical and Community Services, this initiative will serve approximately 400 youth across two service components:

1. Comprehensive Professional Mental Health Services will provide therapy, psychiatric care, family support, care coordination, and wraparound services to stabilize children's mental health, promote placement stability, and support permanency planning.
2. Forensic Psychiatric Services & Specialized Facility Programming will ensure priority access to psychiatric evaluations and medication management for youth with complex needs, especially those involved in both child welfare and juvenile justice systems. These services support timely decision-making for treatment, placement, and permanency.

The overarching intent is to improve youth outcomes by providing timely, appropriate, and coordinated mental health care, reduce reliance on higher levels of care (e.g., hospitalizations and residential treatment), and support long-term stability and wellbeing for youth and their families.

Clark County Department of Clinical and Community Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for: Clark County Department of Clinical and Community Services

Goal 1: Improve the emotional and psychological well-being of children and families involved in the child welfare system through comprehensive, trauma-informed mental health care.						
Objective	Activities	Expected Outcomes	Timeline: Begin-Completion	Target Population	Evaluation Measure (indicator)	Evaluation Tool
1.1 Provide comprehensive outpatient mental health treatment for at least 225 children and families.	<ul style="list-style-type: none"> - Weekly individual and family therapy sessions - Psychiatric medication management - Monthly treatment team meetings - Development and review of individualized treatment plans every 90 days 	<ul style="list-style-type: none"> - Improved emotional functioning - Increased engagement in services - Reduction in psychiatric hospitalizations 	Throughout the term of the subaward	Youth involved or exposed to the child welfare and juvenile justice systems – with the goal of at least 225 children.	<ul style="list-style-type: none"> - Therapy session attendance rate for each child and/or family -Medication Management documentation -Number of monthly treatment team meetings - Change in diagnosis severity, evaluated every 90 days upon review of each child's 	<ul style="list-style-type: none"> - Treatment Plan reviews every 90 days for each child and/or family - Children's Uniform Mental Health Assessment (CUHMA) - Child and Adolescent Service Intensity Instrument (CASII) assessment - Serious Emotion Disturbance (SED) assessments

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					individualized treatment plan - Hospitalization rates of children on a quarterly basis	- Quarterly Reports
1.2 Provide care coordination and wraparound services.	<ul style="list-style-type: none"> - Referrals for parenting classes, substance use treatment, housing and employment support - Participation in Child and Family Team (CFT) meetings - Communication with foster parents and case managers 	<ul style="list-style-type: none"> - Increased access to support services - Improved placement stability - Increased permanency outcomes 	Throughout the term of the subaward	Foster, adoptive, biological, and kinship families of referred children	<ul style="list-style-type: none"> - Number and type of referrals made on a quarterly basis -Number of CFT meetings participated on a quarterly basis - Case manager and caregiver reports of progress - Number of children that achieve permanency on a quarterly basis 	<ul style="list-style-type: none"> - Monthly and Biannual Reports - Service referral tracking -Quarterly Reports
1.3 Conduct comprehensive mental health assessments.	<ul style="list-style-type: none"> - Use of CUHMA, CASII, SED tools within timelines - Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) physicals and other evaluations as needed - Timely documentation to COUNTY 	<ul style="list-style-type: none"> - Improved diagnostic clarity - Faster service initiation and treatment planning 	Throughout the term of the subaward	Youth referred to service by Clark County	<ul style="list-style-type: none"> - Assessment completion rates for each child/family - Time from referral to service start for each child/family -Number of CUHMA assessments completed quarterly -Number of CASII assessments completed quarterly -Number of SED assessments completed quarterly -Number of EPSDT assessments completed quarterly 	<ul style="list-style-type: none"> - Assessment logs - Clinical documentation audits -Quarterly Reports

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					-Number of other evaluations and type completed quarterly	
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Goal 2: Ensure timely access to specialized psychiatric care for children and youth at risk of or involved in both the child welfare and juvenile justice systems.						
Objective	Activities	Expected Outcomes	Timeline: Begin-Completion	Target Population	Evaluation Measure (indicator)	Evaluation Tool
2.1 Provide priority access to psychiatric services and medication oversight to at least 175 children.	<ul style="list-style-type: none"> - Psychiatric appointments scheduled within 24–48 hours from referral (excluding holidays) - Evening appointment availability - Monthly case consultations with COUNTY staff 	<ul style="list-style-type: none"> - Timely stabilization of acute symptoms - Improved medication adherence - Decrease in inpatient hospitalizations 	Throughout the term of the subaward	Youth involved or exposed to the child welfare and juvenile justice systems - with the goal of at least 175 children.	<ul style="list-style-type: none"> - Time from referral to appointment - Medication adherence and changes tracked -95% of psychiatric appointments are scheduled within 48 hours from referral (excluding holidays) -Number of evening appointments held on a quarterly basis -Number of hospitalizations on a quarterly basis -Number of case consultations with COUNTY staff 	<ul style="list-style-type: none"> - Monthly Reports - Psychotropic medication logs -Quarterly Reports
2.2 Deliver specialty psychiatric evaluations to inform permanency planning.	<ul style="list-style-type: none"> - Conduct level of care, second opinion, and guardianship evaluations - Provide findings to COUNTY for case planning - Include psychiatric input in Multidisciplinary Team (MDT) and CFT meetings 	<ul style="list-style-type: none"> - Informed and timely placement decisions - Alignment of mental health and permanency goals 	Throughout the term of the subaward	Youth referred to service by Clark County	<ul style="list-style-type: none"> - Number of Level of Care evaluations completed on a quarterly basis -Number of Second Opinion evaluations completed on a quarterly basis -Number of Guardianship evaluations completed on a quarterly basis 	<ul style="list-style-type: none"> - COUNTY feedback - Documentation of evaluation results in case plans -Quarterly Reports

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					-Number of MDT meetings attended where input was provided on a quarterly basis -Number of CFT meetings where input was provided on a quarterly basis - Use of findings in court/case plans	
2.3 Collaborate on quality assurance and data-driven care improvements.	- Participate in monthly case review and service planning meetings - Submit required reports (monthly, biannual) - Jointly implement quality improvement plans with COUNTY	- Improved service coordination - Better client outcomes over time - Compliance with Medicaid and billing standards	Throughout the term of the subaward	All youth served under contracted services	-Number of monthly case review and service planning meetings -Copy of Quality Improvement Plan(s) with COUNTY - Report submission timelines - Outcome improvement metrics (e.g., hospitalizations, medication use)	- Data dashboards - Biannual Program Report -Quarterly Reports -Monthly Reports

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION C

Budget and Financial Reporting Requirements

Subrecipient agrees to adhere to the following budget:

BUDGET NARRATIVE-SFY26

Contractual/Contractual and all Pass-thru Subawards				Total:		\$492,642.00
First Med will provide comprehensive mental health services including therapy, psychiatric care, family support, care coordination, and wraparound services to stabilize children's mental health to promote placement stability and support permanency planning.						
Name of Contractor, Subrecipient: First Med			Total		\$200,000	
Method of Selection: Sole Source						
Period of Performance: October 1, 2025 – December 31, 2025						
Scope of Work: Contract to provide comprehensive therapeutic mental health services for children referred to this contractor by Clark County Family Services.						
* Sole Source Justification: Sole Source – per professional services exception based on prior experience with the department.						
Budget						
Personnel			\$200,000.00			
Travel			\$0.00			
Total Budget			\$200,000.00			
Method of Accountability: Define - Weekly staff meetings with clinicians, DFS case managers, foster parents and birth parents, attorneys; and monthly reports documenting number of clients served.						
Contract for forensic psychiatry services and specialized facility programming will ensure priority access to psychiatric evaluations and medication management for youth with complex needs, especially those involved in both child welfare and juvenile justice systems. These services will support timely decision-making for treatment, placement and permanency. Services to include up to 225 youth based on service rates per contract.						
Name of Contractor, Subrecipient: Healthy Minds			Total		\$292,642	
Method of Selection: Sole Source						
Period of Performance: October 1, 2025 – December 31, 2025						
Scope of Work: Contract to provide Forensic Psychiatry services for children referred to this contractor by Clark County Family Services.						
* Sole Source Justification: Sole Source – per professional services exception based on prior experience with the department.						
Budget						
Personnel			\$292,642			
Travel			\$0.00			
Total Budget			\$292,642			
Method of Accountability: Define - Weekly staff meetings with clinicians, DFS case managers, foster parents and birth parents, attorneys; and monthly reports documenting number of clients served.						
TOTAL DIRECT CHARGES					\$	492,642.00
Indirect Charges				Indirect Rate:		0.000%
				\$0.00		
Indirect Methodology: Clark County Department of Family Services opts for a 0.00% indirect rate.						
TOTAL BUDGET					Total:	\$492,642.00

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Applicant Name: Clark County Department of Clinical and Community Services
PROPOSED BUDGET SUMMARY

Form 2

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	<i>Social Services Block Grant</i>	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED									
ENTER TOTAL REQUEST	\$492,642.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0

EXPENSE CATEGORY

Personnel	\$0								\$0
Travel	\$0								\$0
Operating	\$0								\$0
Equipment	\$0								\$0
Contractual/Consultant	\$492,642.00								\$0
Training	\$0								\$0
Other Expenses	\$0								\$0
Indirect	\$0								\$0

TOTAL EXPENSE	\$492,642.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
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These boxes should equal 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
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Total Indirect Cost	\$0
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Total Agency Budget	\$ 492,642.00
Percent of Subrecipient Budget	100%

B. Explain any items noted as pending:

C. Program Income Calculation:

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- Department of Human Services policy allows no more than 10% flexibility of the total not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Due to federal funding availability, the initial funding allocation awarded is \$492,642.
- Additional funds will be released and allocated to your award as they become available, and subaward amendments will follow accordingly.
- Total reimbursement through this subaward will not exceed \$492,642.
- Requests for Reimbursement will be accompanied by supporting documentation, including a line-item description of expenses incurred;
- Indicate what additional supporting documentation is needed in order to request reimbursement; and
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Providing technical assistance, during monthly and/or quarterly partnership calls and/or as requested;
- Providing prior approval of reports or documents to be developed;
- Forwarding a report to another party, including but not limited to federal partners, local government officials, state committee meetings, etc.
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- A monitoring visit may be conducted by the Department at any point throughout the term of the subaward, either via a desk monitor (virtual) or on-site (in-person). Full cooperation with the monitor and any requests for scheduling, documentation, etc., is required.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

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SECTION D
Request for Reimbursement

Agency Ref. #: **DO 1703**
 Budget Account: 3195
 GL: 35
 Draw #: _____

Program Name: DHS Grants Management Unit / Director's Office Nicole Martin / nimartin@dhhs.nv.gov	Subrecipient Name: Clark County Department of Clinical and Community Services Alfonso Castaneda-Uzcanga / Castaneda@clarkcountynv.gov
Address: 1000 N. Division St. Carson City, NV 89703	Address: 121 S. Martin Luther King Blvd. Las Vegas, NV 89106
Subaward Period: October 1, 2025 through September 30, 2026	Subrecipient's: EIN: 86-6000028 Vendor #: DF4MDGFTBJB4

FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT

(must be accompanied by expenditure report/back-up)

Month(s)

Calendar year

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
2. Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
3. Operating	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
4. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
5. Contractual/Consultant	\$492,642.00	\$0.00	\$0.00	\$0.00	\$492,642.00	0.0%
6. Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
7. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
8. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
Total	\$492,642.00	\$0.00	\$0.00	\$0.00	\$492,642.00	0.0%

MATCH REPORTING	Approved Match Budget	Total Prior Reported Match	Current Match Reported	Year to Date Total	Match Balance	Percent Completed
INSERT MONTH/QUARTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.

Authorized Signature _____

Title _____

Date _____

FOR DEPARTMENT USE ONLY

Is program contact required? ☐ Yes ☐ No Contact Person: _____

Reason for contact: _____

Fiscal review/approval date: _____

Scope of Work review/approval date: _____

ASO or Bureau Chief (as required): _____

Date _____

STATE OF NEVADA
DEPARTMENT OF HUMAN SERVICES
Director's Office
NOTICE OF SUBAWARD
SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$1,000,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).
2. Did your organization expend \$1,000,000 or more in all federal awards during your organization's most recent fiscal year? ☐ YES ☐ NO
3. When does your organization's fiscal year end? _____
4. What is the official name of your organization? _____
5. How often is your organization audited? _____
6. When was your last audit performed? _____
7. What time-period did your last audit cover? _____
8. Which accounting firm conducted your last audit? _____

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

STATE OF NEVADA
DEPARTMENT OF HUMAN SERVICES
Director's Office
NOTICE OF SUBAWARD
SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months **and** is receiving PERS, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

YES ☐ If "YES", list the names of any current or former employees of the State and the services that each person will perform.

NO ☐ Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department.

Name of Previous Employee	Services Performed for Award	Collecting PERS? (Yes/No)	If Yes, indicate the end date of state service
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HUMAN SERVICES
Director's Office
NOTICE OF SUBAWARD
SECTION G**

Confidentiality Addendum

BETWEEN

Nevada Department of Human Services

Hereinafter referred to as "Department"

And

Clark County Department of Clinical and Community Services

Hereinafter referred to as "Contractor"

This CONFIDENTIALITY ADDENDUM (the Addendum) is hereby entered into between Department and Subrecipient.

WHEREAS, Subrecipient may have access, view or be provided information, in conjunction with goods or services provided by Subrecipient to Department that is confidential and must be treated and protected as such.

NOW, THEREFORE, Department and Subrecipient agree as follows:

I. DEFINITIONS

The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Agreement** shall refer to this document and that particular inter-local or other agreement to which this addendum is made a part.
2. **Confidential Information** shall mean any names, addresses or any other identifying information or health information of individual subjects or any identifying data concerning individuals in any records disclosed to sub-grantee in conjunction with the goods or services provided by Sub-grantee under the Sub-grant Award.
3. **Subrecipient** shall mean the name of the organization described above.
4. **Required by Law** shall mean a mandate contained in law that compels a use or disclosure of information.

II. TERM

The term of this Addendum shall commence as of the effective date of the primary inter-local or other agreement and shall expire when all information provided by Department or created by Subrecipient from that confidential information is destroyed or returned, if feasible, to Department pursuant to Clause VI (4).

III. LIMITS ON USE AND DISCLOSURE ESTABLISHED BY TERMS OF CONTRACT OR LAW

Subrecipient hereby agrees it shall not use or disclose the confidential information provided, viewed or made available by Department for any purpose other than as permitted by Agreement or required by law.

IV. PERMITTED USES AND DISCLOSURES OF INFORMATION BY CONTRACTOR

Subrecipient shall be permitted to use and/or disclose information accessed, viewed or provided from Department for the purpose(s) required in fulfilling its responsibilities under the primary inter-local or other agreement.

V. USE OR DISCLOSURE OF INFORMATION

Subrecipient may use information as stipulated in the primary inter-local or other agreement if necessary for the proper management and administration of Subrecipient; to carry out legal responsibilities of Subrecipient; and to provide data aggregation services relating to the health care operations of Department. Subrecipient may disclose information if:

1. The disclosure is required by law; or
2. The disclosure is allowed by the inter-local or other agreement to which this Addendum is made a part; or
3. The Subrecipient has obtained written approval from the Department.

VI. OBLIGATIONS OF CONTRACTOR

1. **Agents and Subcontractors.** Subrecipient shall ensure by subcontract that any agents or subcontractors to whom it provides or makes available information, will be bound by the same restrictions and conditions on the access, view or use of confidential information that apply to Subrecipient and are contained in Agreement.

**STATE OF NEVADA
DEPARTMENT OF HUMAN SERVICES
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NOTICE OF SUBAWARD**

2. **Appropriate Safeguards.** Subrecipient will use appropriate safeguards to prevent use or disclosure of confidential information other than as provided for by Agreement.
3. **Reporting Improper Use or Disclosure.** Subrecipient will immediately report in writing to Department any use or disclosure of confidential information not provided for by Agreement of which it becomes aware.
4. **Return or Destruction of Confidential Information.** Upon termination of Agreement, Subrecipient will return or destroy all confidential information created or received by Subrecipient on behalf of Department. If returning or destroying confidential information at termination of Agreement is not feasible, Subrecipient will extend the protections of Agreement to that confidential information as long as the return or destruction is infeasible. All confidential information of which the Subrecipient maintains will not be used or disclosed.

IN WITNESS WHEREOF, Subrecipient and the Department have agreed to the terms of the above written Addendum as of the effective date of the inter-local or other agreement to which this Addendum is made a part.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.