



**NEVADA STATE**  
COLLEGE

## **INTERNSHIP SITE FOR CREDIT AGREEMENT FORM**

This agreement is being made between the following individuals **CLARK COUNTY ON BEHALF OF CLARK COUNTY PARKS AND RECREATION**, hereafter referred to as "County" located at (SITE ADDRESS):

**2601 E Sunset Rd, Las Vegas, NV 89120**

And the **BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF NEVADA STATE COLLEGE**, hereafter referred to as "NSC" or "Institution".

This is an affiliation agreement between the County and NSC for the purpose of providing undergraduate field experience opportunities for our students, through an unpaid internship, hereafter referred to as "Program".

The agreement provides the following:

1. NSC will refer undergraduate students to the Program without regard to race, color, ethnicity, culture, disability, socio-economic status, creed, gender, religion, sexual orientation, or national origin.
2. The County will provide at least one staff member to serve as the student's contact person and to closely supervise the student.
3. Other communication between the designated supervisor(s) of the County and NSC shall be arranged as deemed necessary or desirable by either party. Each party will inform the other of changes in the curriculum and staff, which affect the student's education program.
4. The Internship Site shall determine student's qualifications to be placed at the site and shall make the final determination as to which students will work at the site.
5. Internship work shall be agreed to and outlined between NSC and the County. During a traditional 16-week semester, students shall work no more than 10 hours per week and no longer than the length of the semester. During a condensed 12-week summer semester, the students shall not work more than 12 hours per week and no longer than the length of the semester. Students will sign an acknowledgement that they are unpaid interns and have no expectation of employment or compensation nor is there any guarantee of a job at the conclusion of the internship. Interns shall be expected to comply with County and departmental policies and procedures.

6. Withdrawal of the student from the Program may be requested by the County or by NSC. The County may dismiss the student if her/his performance is unsatisfactory or disruptive or if the Agreement is terminated prior to the beginning of the Program. NSC may withdraw a student from the Program if, in NSC's judgment, the supervision does not meet the needs of the student. Issues related to the student's potential dismissal or withdrawal will be submitted in writing and discussed by the appropriate supervisor at the County and NSC faculty liaison. Appropriate remedial action will be considered prior to such withdrawal or dismissal.
7. NSC shall cause the following to be done:
  - a. Appoint a faculty member who will be the liaison representative to the Placement Site. The name and address of that faculty member shall be communicated to County staff. Any changes in faculty shall be communicated to the County in writing.
8. The County shall cause the following to be done:
  - a. Designate a supervisor for the student to be the liaison representative to NSC. The name and address of that supervisor shall be communicated to NSC. Any changes in supervision shall be communicated to NSC in writing.
9. This agreement shall commence on May 1, 2022 and shall terminate five (5) years later, subject to renewals by mutual negotiation and agreement. Either party may terminate this Agreement for convenience with thirty (30) days written notice, however, students already in the program who are performing in a satisfactory fashion shall be allowed to complete the program.
10. This affiliation agreement contains the entire understanding of the parties and shall not be altered, amended, or modified, except by an agreement in writing executed by the duly authorized officials of both parties.

11. Insurance Requirements:

County shall maintain comprehensive liability coverage for bodily injury and property damage as provided for by NRS 41.038 and NRS 334.060. In addition, County shall maintain coverage for its employees in accordance with NRS Chapter 616A. County acknowledges that it has adopted a self-insurance program with liability coverage up to \$2,000,000 and has excess liability coverage up to \$20,000,000 for bodily injury (automobile and general liability), property damage (automobile and general liability, professional liability and personal injury liability). County warrants that its participation in the plan is in full force and effect and that there have been no material modifications thereof. County asserts that its liability is limited by NRS 41.0305 through NRS 41.035.

12. Indemnification.

To the extent limited in accordance with NRS 41.035, the County will be responsible for the negligent acts of its governing board, officers, faculty, agents, and employees. The County does *not* waive any right to affirmative defenses or indemnification that may exist in law or equity.

To the extent limited in accordance with NRS 41.0305 to NRS 41.039, Institution shall indemnify, defend, and hold harmless Placement Site, its officers, agents, and employees from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses, including attorney fees, arising either directly or indirectly from any act or failure to act by Institution, its officers or employees, which may occur during or which may arise out of the performance of this Agreement. In accordance with NRS Chapter 41, Institution will assert the defense of sovereign immunity as appropriate in all cases, including malpractice and indemnity actions. Claims against Institution, its officers, and employees are limited to \$100,000.00 per cause of action.

13. The federal and state of Nevada statute, ordinances, guidelines and policies relevant to applicable programs shall apply to all persons subject to the conditions of this agreement.

**For the Internship Site:**

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**For MSC:**

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

Kevin S. Butler  
Senior Vice President of Finance and  
Business Operations

2/28/2022

