

LETTER OF AGREEMENT

THIS LETTER OF AGREEMENT for the creation and operation of a Pet Support Call Center (“LOA”) is made and entered into this ____ day of _____, 2023, by and between Clark County and The Animal Foundation (“TAF”).

RECITALS

WHEREAS, on March 17, 2015, Clark County and The Animal Foundation (“TAF”) entered into the Amended and Restated Animal Care and Shelter Services Agreement (the “Agreement”) for TAF to operate the Lied Animal Shelter for Clark County, in addition to other jurisdictions, for the purpose of Title 10 of the Clark County Code;

WHEREAS, on July 7, 2020, Clark County and TAF entered into the First Extension of the Agreement;

WHEREAS, Clark County and TAF both desire to enter into this LOA; and

NOW, THEREFORE, the Parties agree to this LOA as follows:

Section 1. Pet Support Call Center.

TAF shall operate a Pet Support Call Center. The Pet Support Call Center shall include the following services: (1) the creation and operation of a Pet Support Call Center program, and (2) the addition of targeted staff focused on admissions, transfer partner support and animal welfare.

TAF shall provide monthly status reports to Clark County detailing the progress made toward meeting the following goals of the added Pet Support Call Center and additional targeted staffing:

- (1) reduce appointment wait times for non-emergency found animals to 72 hours,
- (2) 30% reduction of owner-surrender intakes (annual owner-surrenders are approximately 2,700), and
- (3) 10% increase of animals returned to owner from current rate of 19%;

No later than 60 calendar days after the completion of the term of the LOA, TAF shall provide Clark County with a financial report detailing the use of the funds and a narrative statement of cumulative accomplishments.

Clark County agrees for the term identified in Section 4, to provide funding of 43%, of the total programmed value not to exceed \$230,050 which includes: Pet Support Call Center (6.5 FTE) \$300,000, and additional TAF support staff for admissions, transfer partner activities and animal welfare (6 FTE) \$235,000. The remaining funding shall be provided by the City of Las Vegas (43%) and North Las Vegas (14%) in accordance with the Aggregate Funding allocation in the Agreement in effect at the time of this Letter of Agreement. If a similar LOA to provide the proportional funding identified in this section is not

entered into by the City of Las Vegas and North Las Vegas within 45 days from the Board of County Commissioners' approval, this LOA shall be void and the parties shall not be responsible for providing the services required in the section.

Section 2. The services in Section 1 shall be paid by the County over twelve equal installments, payable thirty days upon receipt of an invoice from TAF for the services described in Section 1.

Section 3. Clark County approves the use of \$20,000 of existing TAF capital reserve funds to cover the cost of office modifications and IT equipment purchases for the standup of the Pet Support Call Center;

Section 4. The term of this LOA is July 1, 2023, through June 30, 2024. Should this LOA become operative after July 31, 2023, the term of this LOA shall remain unchanged and the equal installment payment for July 2023 shall be combined with the equal installment payment for August 2023 as TAF prepares for standup of the Pet Support Call Center; and

Nothing in this LOA shall be deemed as to amend any terms and conditions of the Agreement. The terms and conditions of the Agreement shall remain in full force and effect.

CLARK COUNTY

THE ANIMAL FOUNDATION

By: _____
Jessica Colvin
Chief Financial Officer

By: _____
Hilarie Grey
Chief Executive Officer

ATTEST:

By: _____
Lynn Marie Goya
County Clerk

APPROVED AS TO FORM:
STEVEN B. WOLFSON, District Attorney

By: _____
Timothy Allen
Deputy District Attorney