

CLARK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

Petitioner: Les Lee Shell, Deputy County Manager
Jessica L. Colvin, Chief Financial Officer

Recommendation:

Approve the Contract with American Express Travel Related Services Company, Inc., for CBE No. 606208-22, for Purchasing Credit Card Services; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

Fund #:	Various	Fund Name:	Various
Fund Center:	Various	Funded PGM/Grant:	N/A
Amount:	Not to exceed \$2,000,000 annually		
Description:	Purchasing Credit Card Services		
Additional Comments:	The total Contract award is estimated in the amount of \$2,000,000 annually		

BACKGROUND:

This Contract is for Clark County's purchase card program with American Express Travel Related Services Company, Inc. (AMEX) (LBE).

A Fiscal Directive No. 6, Competitive Bidding Exception, was approved because AMEX has been the platform used by Clark County for the last 8 years and they are familiar with Clark County's financial structure and processes.

The following are the pertinent provisions of the Contract:

- The term of the Contract is from date of award through June 30, 2023, and includes the option to renew for one-year periods annually until the contract is terminated.
- Includes the option to increase the award amount up to 25% based on possible increased user requirements for the renewal terms and approved budget appropriations.
- Includes the County's option to terminate the Contract with advanced written notice.

The recommendation of award is in accordance with NRS 332.115.1(b), the competitive bidding process is not required as the services to be performed are professional in nature.

The Business License Department has determined that a Clark County Business License is not required for this effort.

Cleared for Agenda

06/21/2022

File ID#

22-0780