



Board, Commission or Committee Application

General Information

Name of Board, Commission or Committee: DES Citizens Advisory Committee

Applicant Name: Traci Nellis, MSW

Home Address: [Redacted] City [Redacted] Zip [Redacted]

Mailing Address: [Redacted] City [Redacted] Zip [Redacted]

Home Phone: N/A Cell Phone: [Redacted]

Work Phone: N/A Fax: [Redacted]

Email Address: [Redacted]

Employer: N/A - Retired Occupation: N/A

Availability

Please provide the times you are available to serve on this Board/Commission/Council.

As needed

Relevant Affiliations

Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and the term of appointment. If you were appointed by an individual and not by a local jurisdiction please include that information.

None -

Skills and Experience

Please provide a brief description of your qualifications; include any special skills, interests, experience or training which you possess that would benefit the work of this Board, Commission or Council:

Licensed Social Worker for 27 years. Worked in public Child Welfare in Nevada for 26+ years including DFS-CC and DCFS-NV. Served in roles: Foster Care Social Worker, CPS, Supervisor, DFS Manager. Bachelor's and Master's degrees in Social Work.

Please attach a required resume/letter of interest.

I certify that the information provided is true and accurate to the best of my knowledge.

Signature Traci Nellis

Date 1/18/2024

You may deliver this application to the Clark County Administrative Services Department, 6th Floor, Clark County Government Center, 500 South Grand Central Parkway, or mail to the following address:

Administrative Services Department - 6th Floor Attn: Agenda Coordinator
P. O. Box 551712, Las Vegas - NV 89155-1712

(This document becomes a public record once it has been received by Clark County.)

Traci Nellis, MSW

EDUCATION

University of Nevada, Las Vegas (UNLV)	Las Vegas, Nevada
Master of Social Work-Administration	May 1997
Bachelor of Arts, Social Work	August 1995
Bachelor of Arts, Criminal Justice	August 1994

PROFESSIONAL EXPERIENCE

Manager-Family Services	May 2013-June 2022 (Retired)
Clark County Department of Family Services	Las Vegas, Nevada
<ul style="list-style-type: none">• Responsible for the Management and Operations of the Investigative (CPS) and Foster Care Units for Geographical Field Zones (2013-2015, 2019-2022)• Responsible for the management and day-to-day operations for DFS Training Team, DFS Policy and Procedures Team, DFS Independent Living, and DFS Parenting Project (2015-2019)• Oversee DFS Chafee Grant to support youth in Foster Care (2016-2018)• Direct supervision and management of Family Services Supervisors• Development, review, evaluation, and implementation of Policy & Procedures for DFS• Administers reviews and evaluates the work of staff in assigned areas• Investigate and administer discipline as required• Responds to and resolves citizens' complaints and inquires	

Family Services Supervisor	March 2007 – May 2013 (Promoted)
Clark County Department of Family Services	Las Vegas, Nevada
Permanency Supervisor	Mar 2007 - Sept 2008, May 2010 – May 2013
<ul style="list-style-type: none">• Supervise permanency (foster care) case managers, providing oversight and feedback• Review and assign cases to staff, as appropriate• Training and development of new and existing staff. On-going and formal evaluation of staff.• Collaborate with community partners on staff training and development.	

Field Training Supervisor	September 2008 - May 2010
<ul style="list-style-type: none">• Supervision and Training of all new DFS Field Staff as outlined above• Supervised Sr. Family Services Specialist, Field Trainers• Development of the Unit, including Policies, Manual, Tracking, and Evaluation• Participant in applicant interviews and review of applications• Participated in Federal Child Welfare Review for Nevada	

Foster Care Social Worker	October 1995 - March 2007
State of Nevada, Division of Child and Family Services	Las Vegas, Nevada
Clark County, Department of Family Services (as of Oct 2004)	
<ul style="list-style-type: none">• Case management for assigned Foster Care cases, Court documentation and presentation• Development of case plans, social summaries, and referrals to community resources• Oversaw services for children including; educational, medical, mental health• Supervised Social Worker Interns, including professional development and training• Development of Youth Advisory Board for Foster Teens in foster care	

ADDITIONAL INFORMATION

- 1995-Present Licensed Social Worker, State of Nevada Board of Social Worker Examiners