



Board, Commission or Committee  
Application

General Information

Name of Board, Commission or Committee: Boulder City Library board

Applicant Name: Holli Surratt

Home Address: 1314 Pinto Rd City Boulder City Zip 89005

Mailing Address: 1314 Pinto Rd City Boulder City Zip 89005

Home Phone: N/A Cell Phone: [REDACTED]

Work Phone: N/A Fax: N/A

Email Address: Holli.Eason@yahoo.com

Employer: \_\_\_\_\_ Occupation: Homemaker

Availability

Please provide the times you are available to serve on this Board/Commission/Council.

all times

Relevant Affiliations

Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and the term of appointment. If you were appointed by an individual and not by a local jurisdiction please include that information.

Skills and Experience

Please provide a brief description of your qualifications; include any special skills, interests, experience or training which you possess that would benefit the work of this Board, Commission or Council:

Familiarity with Library staff

Please attach a required resume/letter of interest.

*I certify that the information provided is true and accurate to the best of my knowledge.*

Holli S  
Signature

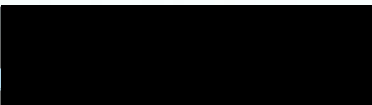
3.6.22  
Date

You may deliver this application to the Clark County Administrative Services Department, 6<sup>th</sup> Floor, Clark County Government Center, 500 South Grand Central Parkway, or mail to the following address:

**Administrative Services Department - 6<sup>th</sup> Floor Attn: Agenda Coordinator**

# HOLLI J. SURRATT

## CONTACT



## PROFILE

A fast and diligent learner who is ready for any challenge and can quickly prove a match for any problem.

## SKILLS

- SOCIAL SKILLS
- PLANNING
- TIME MANAGEMENT
- TYPING

## EXPERIENCE

### Housekeeping representative

2010-2011

Performed a variety of cleaning activities such as sweeping, mopping, dusting, and disinfecting. Verifying all rooms are cared for and inspected according to company standards. Protecting and maintaining equipment as well as ensuring there were no deficiencies in cleanliness.

### Guest services representative

2011-2015

Was responsible for Guest intake, customer satisfaction, proper documenting of transactions and sensitive guest information during their stay at hotel, as well as providing information about guest travel to and from hotel to sights/attractions and pertinent information on flights home. Responsibilities included the handling of any customer's concerns/complaints regarding the hotel services and/or functions

### Homemaker

2015-present

Happily maintaining a clean home as well as keeping a healthy, happy environment in which to educate my children.

## EDUCATION

High school diploma