



Town Advisory Board (TAB)/ Citizens Advisory Council (CAC) Application

Name of the TAB/CAC Applying for: Paradise

TABs and CACs were created to assist the Board of County Commissioners in an advisory capacity with the decision-making process in the governance of the unincorporated towns and areas of Clark County. There are 8 TABs and 6 CACs that are appointed by the County Commission and 5 TABs that are elected. Each TAB or CAC consists of area residents that serve without compensation for two-year terms and attend regularly scheduled public meetings throughout the year.

Full Name: Susan Jane Philipp

Phone Number: [REDACTED]

Email Address: [REDACTED]

Home Address: 6054 South Lamb Blvd
Las Vegas, NV 89120

Mailing Address: Same

Employer: Commercial Property Advisors

Occupation: Broker/Property Manager

Note: This document and accompanying materials become public record once received by Clark County.

- To be eligible to serve, you must be both a qualified elector (eligible to vote) and a resident of the unincorporated town or area encompassed by the TAB or CAC. Before you continue, please indicate if you meet the eligibility requirements: Yes ☒ No ☐
- Meeting days, times, and frequency vary from one TAB/CAC to another. The schedules are listed here: https://www.clarkcountynv.gov/government/departments/administrative_services/town_liaison_services/tab_cac_information.php
If appointed, will you be able to attend meetings on a regular basis? Yes ☒ No ☐
- Have you attended a Planning Commission or County Commission meeting? Yes ☒ No ☐
- Have you attached the REQUIRED resume or letter of interest? Yes ☒ No ☐

Last Revised on 8/2/2022



Resume

For the following questions, please feel free to attach additional pages as necessary.

Have you attended a TAB or CAC meeting in Clark County? Yes ☒ No ☐

If so, which one and what was your experience?

Have been member of the Paradise Town Board since 2009, serving one term as it's chair. I enjoy contributing to my community and assisting fellow citizens.

Please list any boards or committees that you currently serve on:

No other boards at this time.

Why are you interested in becoming a member of your TAB or CAC?

Would like to continue my service on the Board. It has been a valuable experience and I feel my knowledge obtained from prior service can contribute to a successful board.

I verify by my signature below that all statements made on this application, as well as attached information, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. I understand that an incomplete application or any modifications to this application will not be accepted or considered.

Susan J. Philipp
Susan J. Philipp (Oct 10, 2022 22:36 PDT)

Oct 10, 2022

Signature

Date

You can submit your application and resume/letter of interest by fax to 702-455-3558, by email to AdministrativeServices@ClarkCountyNV.gov or by mail to: Clark County Administrative Services
Attn: Agenda Coordinator
500 S. Grand Central Pkwy, 6th Floor
Las Vegas, NV 89155

Last Revised on 8/2/2022

Susan Philipp
6054 S. Lamb Boulevard
Las Vegas, Nevada 89120

Dedicated professional with over forty years of commercial real estate experience including management, leasing, construction management and accounting.

Commercial Property Advisors, LLC

Las Vegas, Nevada
Broker/Property Manager
2015 – Current

Executive position for local developer of commercial office, retail and industrial buildings. Supervise staff of leasing and engineering professional. Oversee all tenant improvement construction, capital improvements and retrofits. Prepare budgets and forecasting. Act as Landlord leasing representative.

PCC Executive Services, Inc. dba Sweet Ruby Jane Confections

Las Vegas, Nevada
Broker/Partner
2011 - 2016

Retail Confectionary. Due to economic downfall in commercial real estate I changed gears and opened confectionary shop with family. Handle budgeting, marketing, product development, accounting and customer service.

Coastal Partners, LLC

Las Vegas, Nevada
Vice President of Property Management
2001 - 2011

Executive position. Develop policy and procedures for property management team. Oversee the management of over 4 million square feet of office and industrial projects owned and developed by company. Supervise staff of over 25 leasing, management and engineering professionals. Handle the administration of tenant improvement construction, building remodels/retrofits, contracts and leases.

First City Real Estate Services/Imperial Commercial Real Estate Equity Trust

Las Vegas, Nevada
Real Estate Manager
1999-2001

Third party management for out of state REIT. Duties included day to day management and accounting. Preparation of disposition package and coordination of eventual sale of project.

CB Commercial Real Estate Group, Inc.

Las Vegas, Nevada
Real Estate Manager
1996-1999

Third party management of various projects totaling over 1 million square feet of office, industrial and retail buildings. Responsibilities included supervision of on-site managers and engineers, leasing and accounting. Represented company in acquiring additional management contracts.

Transwestern Property Company

Las Vegas, Nevada

Vice President - Property Management

1994-1996

Direction and supervision of property management functions and staff for the Las Vegas portfolio consisting of approximately 800,000 square feet of office, industrial and retail properties.

Wilshire Pacific Realty and Management Company

Las Vegas, Nevada

Vice President

1990-1994

Managed multi-faceted commercial portfolio for several institutional clients. Responsible for procurement of new clients. Wilshire Pacific was purchased by Transwestern Property Company in 1994. All accounts transferred management.

Professional Affiliations:

Paradise Town Advisory Board – Clark County, NV

Board Member 2009 – current

Commercial Real Estate Women of Southern Nevada (CREW)

Board of Directors 1996-2001 – Charter Member

President 2002 and 2007

Advisory Committee Chair

Building Owners and Managers Association of Southern Nevada (BOMA)

Board of Directors 2001 – Organizational and Charter Member

President Elect - 2002

Education:

Richland College; Dallas, Texas - Real Estate Program

Institute of Real Estate Management; Retail Course work

Various Real Estate Courses

Currently licensed Real Estate Broker with Property Management Permit in State of Nevada

Administrative Services

From: CLARK COUNTY <adobesign@adobesign.com>
Sent: Tuesday, October 11, 2022 10:27 AM

Subject: Completed: "TAB-CAC Application"
Attachments: TAB-CAC Application - signed.pdf



Susan J. Philipp completed
TAB-CAC Application

Open agreement

Attached is the final agreement between:

- CLARK COUNTY
- Susan J. Philipp

~~— You can also~~ **open it online** to review its activity history.

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