CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

Petitioner: Jessica Colvin, Chief Financial Officer
Bob Leek, Chief Information Officer

Recommendation:

Approve an Amendment to the Contract with Accela, Inc., for CBE No. 606219-22, for Business License Implementation; and authorize the Chief Financial Officer or her designee to sign the Amendment; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

Fund #:	4380.000	Fund Name:	BL Modernization
Fund Center:	1100761000	Funded PGM/Grant:	IT23BLModern
Amount:	$2,720,400		
Description:	Business License Implementation		
Additional Comments:	Amendment No. 2 will increase the Contract amount by $2,720,400 for a new total Contract amount of $11,720,390.		

BACKGROUND:

On November 9, 2022, the Board of County Commissioners (Board) approved the award of CBE No. 606219-22 for Business License Implementation to Accela, Inc. (LBE) in the amount of $8,999,990 for a business license software application.

The following are the pertinent provisions of the Contract:

- The term of the Contract was from date of award through October 31, 2023, and included the option to renew for 3, one-year periods. There are no renewal options remaining.
- Included the option to increase the award amount up to 25% based on possible increased user requirements for the renewal terms and approved budget appropriations.
- Included the County's option to terminate for cause or default and suspend the Contract with advanced written notice.

Amendment No. 1 provided a revised payment structure changing it from deliverable payments to progress payments executed via I.T. Delegation, labeled Change Order No. 2. Change Order No. 1 was executed outside of Purchasing, updating the record ID configuration requirements in the scope.

Approval of Amendment No. 2 will extend the contract term by 13 months and add Change Order No. 3, attached hereto. The attached Amendment No. 2 document details the modifications and costs involved.

Accela, Inc. currently holds a Clark County Vendor Registration.

Cleared for Agenda
08/04/2026
File ID#
26-1987

Contract Summary:

BCC Agenda Date	Agenda Item No.	Description	Amount (*)
November 1, 2022	11	Contract Award	$8,999,990
November 20, 2025	N/A	I.T. Delegation	No Fiscal Impact
August 4, 2026	Pending	Amendment No. 2	$2,720,400
		New Total Contract Value	$11,720,390

(*) Amounts reported reflect the maximum allowable and are inclusive of annual escalators.