

**FIRST AMENDMENT TO THE
AMENDED AND RESTATED LEASE AGREEMENT
EAGLE AVIATION RESOURCES, LTD
DBA ATLANTIC AVIATION – LAS VEGAS
MCCARRAN INTERNATIONAL AIRPORT**

THIS FIRST AMENDMENT, hereinafter “Amendment,” entered into this _____ day of _____, 20____, to the Amended and Restated Lease Agreement dated May 21, 2013, hereinafter “Agreement,” by and between CLARK COUNTY, a political subdivision of the State of Nevada, through its Department of Aviation, hereinafter referred to as “County,” and **EAGLE AVIATION RESOURCES, LTD., dba ATLANTIC AVIATION – LAS VEGAS.**, a company authorized to do business in the State of Nevada, hereinafter “Company.”

WHEREAS, County is responsible for the management and control of the Clark County Airport System, as defined under Clark County Code, Title 20, which includes McCarran International Airport, hereinafter “Airport,” and has the right to lease portions of the Airport and to grant operational privileges subject to the terms and conditions set forth in the Amended and Restated Lease Agreement and this Amendment; and

WHEREAS, Company currently leases that portion of the Airport comprising the “Premises,” as set forth in the original Agreement; and

WHEREAS, County and Company are desirous to make alteration to the size and location of the Premises; and

WHEREAS, it is the desire of County and Company that the terms of said Agreement, be modified by this Amendment;

NOW, THEREFORE, for and in consideration of the covenants and conditions herein, Company and County agree as follows:

Action 1: Section 1.3 PREMISES is hereby deleted in its entirety and replaced as follows:

1.3 PREMISES

- 1.3.1 County does hereby demise and let unto Company, and Company does hereby take from County certain real property, hereinafter referred to as “Premises,” as follows:

Premises – Eagle Aviation Resources, LTC dba Atlantic Aviation – Las Vegas

Premises: One Million Eight Hundred One Thousand Eight Hundred Twenty-Five (1,801,825) square feet (total)

Exhibit A: Stanley Consultant, Inc. - Legal Description

Exhibit B: Stanley Consultant, Inc. - Engineering Drawing

- 1.3.2 Company has had leasehold control of the Premises and has been responsible for all conditions of the Premises since **January 1, 1996**, and therefore acknowledges and accepts the Premises “**AS IS**,” including, but not limited to, grades, soil conditions, and drainage with no further responsibility to Company by County for any present or further improvements, soil remediation, or other maintenance thereof, including the existence of any utilities and public roadways and the potential need to cap off or otherwise abandon such utilities and/or roadways.

- 1.3.3 Ownership of the facilities and the Improvements thereon shall remain with the Company and shall be fully amortized by Company throughout the term of this Agreement. Upon termination of this Agreement, prior to the full term for any reason, all Improvements constructed or installed by Company on the Premises, except trade equipment, shall vest in County. County shall have the right to require removal by Company of all trade equipment and Company may have thirty (30) days to remove such trade equipment, as outlined in Section 2.19, REDELIVERY AND DISPOSAL OF IMPROVEMENTS AT TERMINATION.
- 1.3.4 Company understands and acknowledges that any use of the Premises shall conform to the current Federal Aviation Administration (FAA) - Approved Airport Layout Plan (ALP), as may be modified from time to time. Company further agrees that said uses may be on the approved ALP, however, in accordance with the National Environmental Policy Act (NEPA), an Environmental Impact Study (Study) may be required.
- 1.3.5 Company understands that a NEPA Study ("Study") may be required and must be approved by the FAA prior to the commencement of any construction. The DOA will perform and pay for the Study; however, Company will be required to provide a final construction layout design within ninety (90) days following the approval date.
- 1.3.6 In the event that either the Construction Commencement Date or the Construction Completion Date of the Improvements has not occurred within the time frames established in the Approved Master Plan for this Agreement, due to circumstance beyond the control of Company, CDR may extend the Construction Commencement Date or the Construction Completion Date of the Improvements for a period as reasonably determined by CDR. In no event, however, will the extension period be longer than the commensurate time affected by the circumstances beyond the control of Company. It is expressly understood that the actions of Company and/or its tenants, sublessees, contractors, subcontractors, or other related parties are deemed to be within the control of Company.
- 1.3.7 Future modifications to the Premises will be accomplished through a Space Use Letter, executed by the Director of Aviation and any specific terms and conditions will be defined in each Space Use Letter. It is hereby understood and agreed that any new space assignments will be under the general terms and conditions as may be needed to meet the operational needs of the Airport, as determined by the Director of Aviation or designee.

Action 2: Section 1.5 RENTALS, FEES, AND CHARGES is hereby deleted in its entirety and replaced as follows:

1.5 RENTS AND FEES PAYABLE TO COUNTY

- 1.5.1 Commencing **January 1, 2021**, Company agrees to pay to the County, monthly in advance, on or before the fifteenth (15th) day of each month, the following rentals and fees:
- 1.5.2 **Land Rental Fees:** Company agrees to pay to County as rental for the Premises as follows:

Eagle Aviation Resources, LTC dba Atlantic Aviation – Las Vegas

Premises: 1,801,825 square feet (total)

1,801,825 sq. ft. @ the current rate of **\$1.20 per square foot per year (psfpy)**,
Two Million One Hundred Sixty-Two Thousand One Hundred Ninety and
00/100 (\$2,162,190.00) Dollars annually; **One Hundred Eighty Thousand One
Hundred Eighty-Two and 50/100 (\$180,182.50) Dollars monthly**

Exhibit A: Stanley Consultant, Inc. - Legal Description

Exhibit B: Stanley Consultant, Inc. - Engineering Drawing

In addition to the Land Rental Fees described in Section 1.5.2 above, Company shall pay to County the following fees:

1.5.3 Percentage of Gross Revenue:

1.5.3.1 On or before the fifteenth (15th) day of each month, Company will submit a Gross Revenue activity report, signed by an officer of the Company certifying it as correct and true, reflecting the previous month's business activity, along with a check in the amount of two percent (2%) of all gross revenue derived from the business conducted by Company within the leased Premises, whether for cash or for credit and whether collected or uncollectible. Company will have the right to make credit sales, but will solely bear the attendant risk. Notwithstanding anything contained herein, for purposes of determination of Gross Revenues, the following will be excluded:

- (i) Any funds received on account of aviation fuel or propellant sold by Company for which a fuel flowage fee is payable pursuant to Section 1.5.4;
- (ii) Fees, charges and expenses collected by Company for or on behalf of the County; and
- (iii) Sales and other taxes charged to customers upon goods, wares and merchandise sold.

1.5.4 Fuel Flowage Fees:

1.5.4.1 Company will pay a fuel flowage fee to County at the then current rates and charges established under Title 20 of the Clark County Code, on all aviation fuel or propellant sold by Company from the leased Premises, which is sold to general aviation, corporate and regional aircraft operators. Accurate and complete records of fuel dispensed will be kept and the fee paid to the County by the fifteenth (15th) day of each month for the preceding calendar month. Each month, Company shall provide a copy of the fuel dispensing logs, or some other similar report as requested by CDR, which will identify all aircraft fueled with their "N" numbers and their company affiliation to the County.

1.5.4.2 Specifically excluded from the fuel flowage fee payment requirement are:

- A) Fuel and propellants sold to aircraft operators which pay landing fees to the County. It is the CDR's sole right to determine which aircraft operators will be subject to the payment of landing fees.

- B) Fuel and propellants sold to authorized resellers of fuel and propellants for purposes of resale to others on the Airport.

1.5.4.3 It is understood and agreed fuel flowage rates are adjusted periodically by action of the Board of County Commissioners. In the event of such an adjustment, County will give Company ninety (90) days prior written notice.

1.5.5 **Landing Fees:**

At the CDR's sole discretion, Company as a further consideration for this Agreement, shall be required to collect landing fees that may be imposed by County from based and itinerant aircraft operations and remit said landing fees to the County monthly. A failure to collect and pay same shall constitute a default under Section 2.16, TERMINATION BY COUNTY of this Agreement. The Company shall be permitted to retain ten percent (10%) of such fees collected on behalf of the Airport, which amount shall be considered as full and final payment by the Company for the cost of collecting and remitting the fees and charges, and shall not be considered as part of Gross Revenues. Accurate and complete records of landings will be kept and the fee paid to the County by the fifteenth (15th) of each month for the preceding calendar month.

1.5.6 **Passenger Facility Charge (PFC):**

On or before the fifteenth (15th) day of each month, the Company shall submit a report certified to be accurate and true by an officer of the Company depicting the activity of each FAR Part 135 charter carrier, regardless of fixed wing or rotor, including its departing flights and enplaned passengers for the preceding month at the current rate provided under Title 20 Ordinance per enplaned revenue passenger. Nonscheduled/On-Demand Carriers that exclusively file FAA Form 1800-31 and enplane less than 2,500 passengers at the Airport are excluded from the collection of a Passenger Facility Charge (PFC). In accordance with 14 CFR Section 158.11, this class of air carriers may be requested to be exempted based on their enplanement levels and cost to the Airport to collect PFCs from this class of air carriers.

The County retains the right to redetermine the Passenger Facility Fee. In the event the rate is redetermined, CDR will give Company ninety (90) days prior written notice before the effective date of the adjustment

1.5.7 **Redetermination of the Rents and Fees Payable to County:**

County reserves the right to reasonably redetermine all of the Rents and Fees contained in this Section 1.5 at any time after the three (3) year anniversary from the Rental Commencement Date, except if specifically referenced above, as established by the Board of County Commissioners. Further, County reserves the right to reasonably redetermine the Rents and Fees contained herein at any time after three (3) years have passed since the most recent adjustment. All such adjustments shall be subject to ninety (90) days prior written notice to Company from the CDR. Due to the fact that similarly situated tenants have different anniversary or other rental adjustment dates, County does not warrant that the rents and fees will be exactly the same at all times for all similarly situated tenants. If Company does not agree with such redetermined rents and fees, it has the right to cancel this Agreement as provided for in Section 2.17, TERMINATION BY COMPANY of this Agreement.

November 12, 2020

- 1.5.8 **Proration of Rentals:** In the event such possession, use, and occupancy of the Premises or any portion thereof should commence or terminate on a date other than the first day of a calendar month, then the rental for the Premises will be prorated to reflect the actual number of days during which the Company will have enjoyed the possession, use, and occupancy of said Premises.
- 1.5.9 **Other Payments:** Company agrees to pay County within fifteen (15) days of receipt of invoice for charges that become due to County under this Section 1.5 or as provided elsewhere in this Agreement.
- 1.5.10 **Late Payment:** In the event any required payment is not made by Company as required and remains unpaid for a period of thirty (30) days or more, County will be entitled to, and Company will pay to County, interest at the rate of twelve percent (12%) per annum on all amounts unpaid and which have remained unpaid thirty (30) days past the due date. However, the County will not be prevented from terminating this Agreement pursuant to the provisions hereof for default of payments of rentals and fees or charges or from enforcing any other provisions contained herein or implied by law.

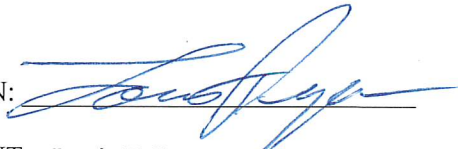
All other terms and conditions of the original agreement dated September 6, 2011, shall remain unchanged, in full force and effect, and are hereby affirmed and ratified.

IN WITNESS WHEREOF, Aviation and Company have executed these presents the day and year first above written.

CLARK COUNTY, NEVADA

**EAGLE AVIATION RESOURCES, LTD
DBA ATLANTIC AVIATION – LAS
VEGAS**

BY: _____
ROSEMARY A. VASSILIADIS
Director of Aviation

SIGN: 
PRINT: Louis T. Pepper

TITLE: President and Chief Executive Officer

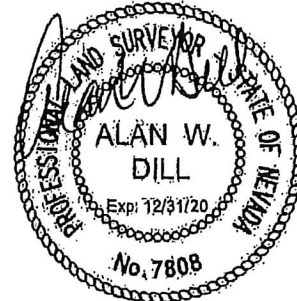
APPROVED AS TO FORM:
Deputy District Attorney

BY: 
TIM BALDWIN



A Stanley Group Company
Engineering, Environmental and Construction Services - Worldwide

PROJECT No.:26902.01
DATE: REV. 11/8/19
BY: MSC
CKD: AWD
Page 1 of 2



11-25-19

EXHIBIT "A"

EXPLANATION ATLANTIC / EAGLE LEASE

THIS LEGAL DESCRIPTION DESCRIBES A PARCEL OF LAND GENERALLY LOCATED
SOUTHEASTERLY OF TROPICANA AVENUE AND KOVAL LANE FOR A LEASE AGREEMENT.

DESCRIPTION

BEING ASSESSOR'S PARCEL NUMBERS 162-28-501-002, 162-28-501-003, 162-28-501-005, 162-25-601-007, AND PORTIONS OF 162-28-601-010, 162-28-601-022, AND 162-28-601-023 LOCATED IN THE NORTH HALF (N 1/2) OF THE NORTHEAST QUARTER (NE 1/4) AND IN THE SOUTHWEST QUARTER (SW 1/4) OF THE NORTHEAST QUARTER (NE 1/4) OF SECTION 28, TOWNSHIP 21 SOUTH, RANGE 61 EAST, M.D.M., CLARK COUNTY, NEVADA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST SIXTEENTH SECTION CORNER COMMON TO SECTIONS 28 AND 21; THENCE NORTH 89°31'14" EAST, ALONG THE NORTHERLY LINE OF THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHEAST QUARTER (NE 1/4) OF SAID SECTION 28, A DISTANCE OF 179.67 FEET; THENCE SOUTH 00°28'46" EAST, DEPARTING THE SAID NORTHERLY LINE, 92.26 FEET TO THE POINT OF BEGINNING.

THENCE SOUTH 24°40'33" WEST, 1,915.42 FEET, THENCE SOUTH 89°37'15" WEST, 66.92 FEET; THENCE SOUTH 24°26'35" WEST, 18.69 FEET; THENCE SOUTH 89°48'07" WEST, 161.24 FEET; THENCE NORTH 00°11'52" WEST, 6.29 FEET; THENCE SOUTH 89°22'11" WEST, 148.86 FEET; THENCE NORTH 53°57'20" WEST, 17.08 FEET; THENCE SOUTH 82°20'48" WEST, 8.11 FEET; THENCE SOUTH 89°22'38" WEST, 214.71 FEET TO THE BEGINNING OF A 18.80 FOOT RADIUS CURVE, CONCAVE NORTHEASTERLY, HAVING A CENTRAL ANGLE OF 90°25'31"; THENCE NORTHWESTERLY ALONG SAID CURVE, 29.67 FEET; THENCE NORTH 00°11'51" WEST, 51.16 FEET; THENCE NORTH 89°48'09" EAST, 5.00 FEET; THENCE NORTH 01°00'51" WEST, 9.50 FEET; THENCE SOUTH 88°49'11" WEST, 5.00 FEET; THENCE NORTH 01°10'49" WEST, 17.55 FEET TO THE BEGINNING OF A 29.00 FOOT RADIUS CURVE, CONCAVE SOUTHWESTERLY, HAVING A

5820 South Eastern Avenue, Suite 200 * Las Vegas, NV 89119 * phone 702.369.9396 * fax 702.933.0222
Internet: www.stanleygroup.com

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PROJECT No.: 26902.01
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BY: MSC
CKD: AWD
Page 2 of 2

CENTRAL ANGLE OF 90°00'00"; THENCE NORTHWESTERLY ALONG SAID CURVE, 45.55 FEET; THENCE SOUTH 88°49'11" WEST, 1.91 FEET; THENCE NORTH 04°17'37" EAST, 7.95 FEET; THENCE NORTH 86°33'01" WEST, 6.69 FEET TO A POINT ON THE WESTERLY LINE OF THE SOUTHWEST QUARTER (SW 1/4) OF THE NORTHEAST QUARTER (NE 1/4) OF SAID SECTION 28; THENCE NORTH 00°38'48" WEST, ALONG THE WESTERLY LINE OF THE SAID SOUTHWEST QUARTER (SW 1/4), 367.81 FEET TO THE SOUTHWESTERLY CORNER OF THE NORTHWEST QUARTER (NW 1/4) OF THE NORTHEAST QUARTER (NE 1/4) OF SAID SECTION 28, SAID POINT ALSO BEING ON THE EASTERLY RIGHT-OF-WAY OF KOVAL LANE; THENCE NORTH 00°39'06" WEST ALONG THE WESTERLY LINE OF SAID NORTHWEST QUARTER (NW 1/4) AND ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID KOVAL LANE, 102.65 FEET TO THE BEGINNING OF A 280.00 FOOT RADIUS NON-TANGENT CURVE CONCAVE NORTHWESTERLY, HAVING A CENTRAL ANGLE OF 31°00'06", AND TO WHICH A RADIAL LINE BEARS SOUTH 59°38'40" EAST, THENCE DEPARTING THE WESTERLY LINE OF SAID NORTHWEST QUARTER (NW 1/4) AND CONTINUING ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID KOVAL LANE, ALONG SAID CURVE, 151.50 FEET; THENCE CONTINUING ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID KOVAL LANE THE FOLLOWING 7 COURSES; NORTH 00°39'06" WEST, 139.59 FEET, THENCE NORTH 08°45'10" EAST, 67.32 FEET; THENCE NORTH 00°45'25" WEST, 81.21 FEET; THENCE NORTH 14°41'17" WEST, 44.74 FEET; THENCE NORTH 00°39'06" WEST, 283.21 FEET; THENCE NORTH 10°42'20" EAST, 101.56 FEET; THENCE NORTH 00°39'06" WEST, 48.97 FEET; THENCE NORTH 44°09'23" EAST, DEPARTING THE EASTERLY RIGHT-OF-WAY LINE OF SAID KOVAL LANE, 300.46 FEET; THENCE NORTH 89°02'28" EAST, ALONG SAID RIGHT-OF-WAY, 1,224.77 FEET TO THE POINT OF BEGINNING.

AS SHOWN ON "EXHIBIT B" ATTACHED HERETO AND MADE A PART HEREOF.

SAID PARCEL CONTAINING 1,801,825 SQ. FT. (41.36 ACRES) MORE OR LESS

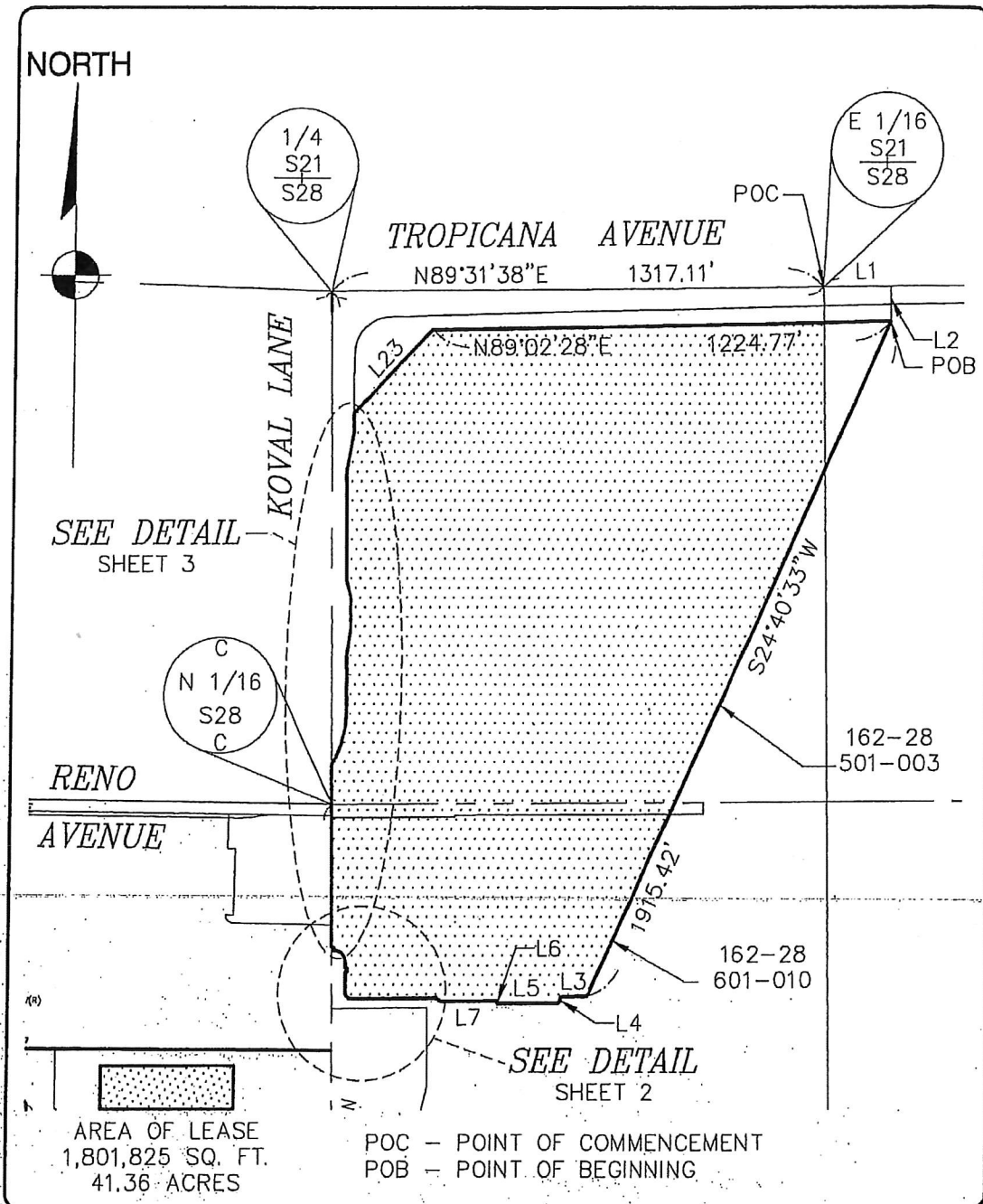
BASIS OF BEARINGS:

NORTH 89°31'38" EAST, BEING THE NORTHERLY LINE OF THE NORTHWEST QUARTER (NW 1/4) OF THE NORTHEAST QUARTER (NE 1/4) OF SECTION 28, TOWNSHIP 21 SOUTH, RANGE 61 EAST, M.D.M., CLARK COUNTY, NEVADA; AS SHOWN IN FILE 179, PAGE 61 OF SURVEYS, CLARK COUNTY RECORDER'S OFFICE, CLARK COUNTY, NEVADA,

END OF DESCRIPTION

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Internet: www.stanleygroup.com

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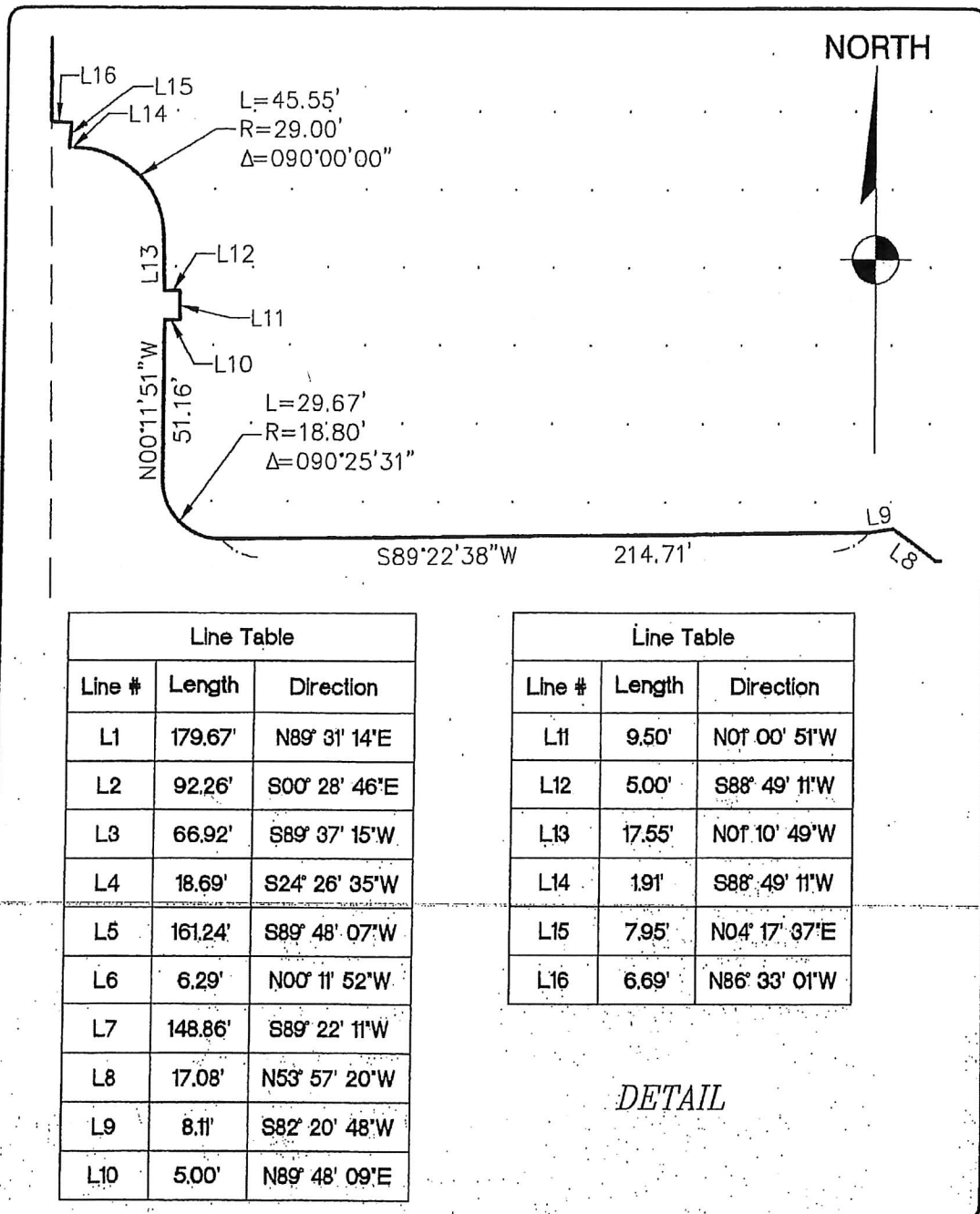


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ATLANTIC / EAGLE LEASE
EXHIBIT "B"
SECTION 28 TOWNSHIP 21 SOUTH,
RANGE 61 EAST
CLARK COUNTY DEPARTMENT OF AVIATION

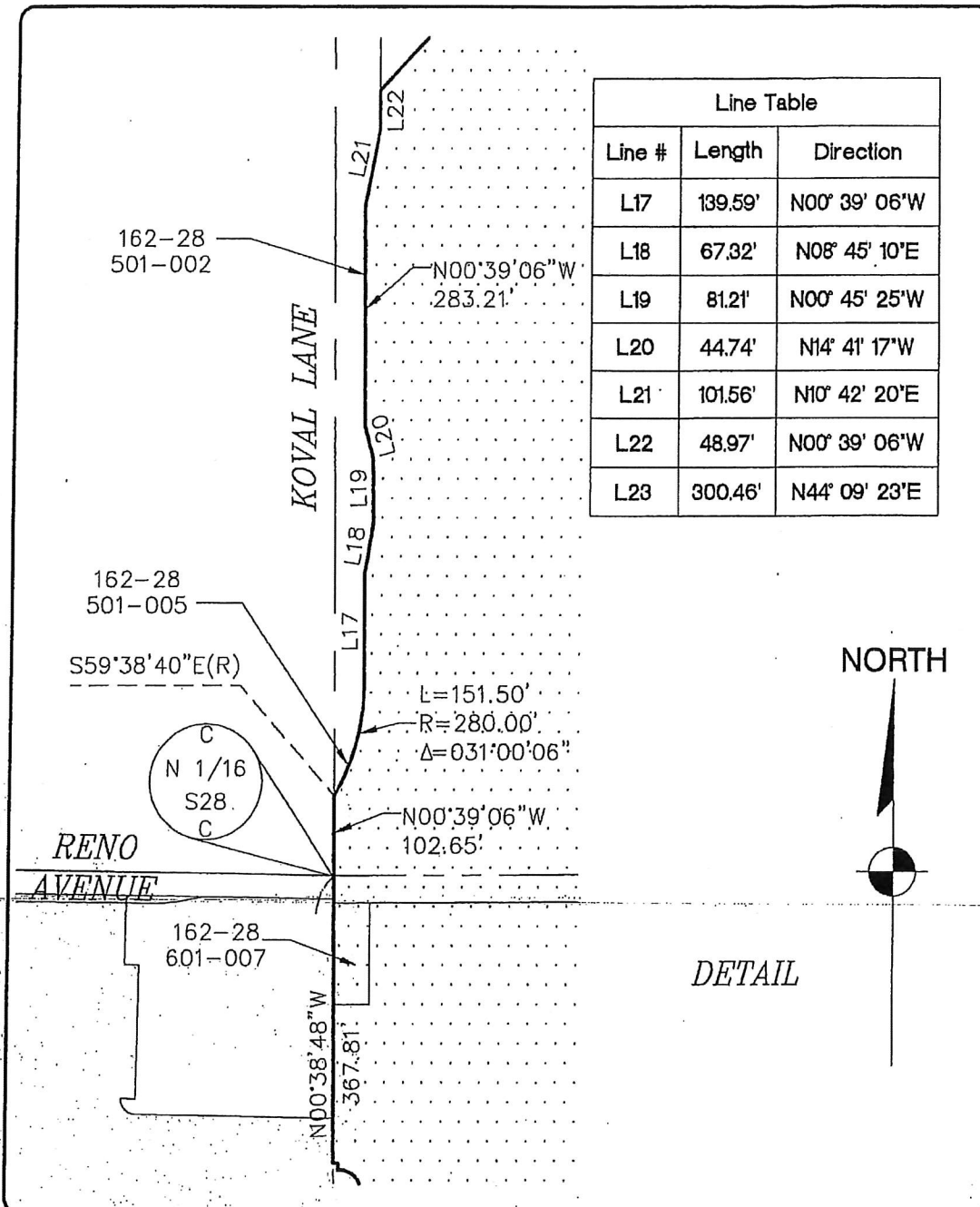
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DATE: 11-8-19
SHEET: 1 of 3





 5820 S. Eastern Avenue
 Suite 200
 Las Vegas, Nevada 89119
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 Fax (702) 369-9793
 www.stanleygroup.com
Stanley Consultants INC.

ATLANTIC / EAGLE LEASE
 EXHIBIT "B"
 SECTION 28 TOWNSHIP 21 SOUTH,
 RANGE 61 EAST
 CLARK COUNTY DEPARTMENT OF AVIATION

SCALE: 1"=200'
 PROJ. No.: 26902
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 CHECKED BY: AD
 DATE: 11-8-19
 SHEET: 2 of 3



 <p>Stanley Consultants INC.</p>	<p>5820 S. Eastern Avenue Suite 200 Las Vegas, Nevada 89119 (702) 369-9396 Fax (702) 369-9793 www.stanleygroup.com</p>	<p>ATLANTIC / EAGLE LEASE EXHIBIT "B"</p>	<p>SCALE: N/A</p>
	<p>SECTION 28 TOWNSHIP 21 SOUTH, RANGE 61 EAST</p> <p>CLARK COUNTY DEPARTMENT OF AVIATION</p>	<p>PROJ. No.: 26902</p> <p>DRAWN BY: MSC</p> <p>CHECKED BY: AD</p> <p>DATE: 11-8-19</p> <p>SHEET 3 of 3</p>	

DISCLOSURE OF OWNERSHIP/PRINCIPALS

Business Entity Type (Please select one)						
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Corporation	<input type="checkbox"/> Trust	<input type="checkbox"/> Non-Profit Organization	<input type="checkbox"/> Other
Business Designation Group (Please select all that apply)						
<input type="checkbox"/> MBE	<input type="checkbox"/> WBE	<input type="checkbox"/> SBE	<input type="checkbox"/> PBE	<input type="checkbox"/> VET	<input type="checkbox"/> DVET	<input type="checkbox"/> ESB
Minority Business Enterprise	Women-Owned Business Enterprise	Small Business Enterprise	Physically Challenged Business Enterprise	Veteran Owned Business	Disabled Veteran Owned Business	Emerging Small Business
Number of Clark County Nevada Residents Employed: 74						
Corporate/Business Entity Name:		Eagle Aviation Resources, Ltd.				
(Include d.b.a., if applicable)		Atlantic Aviation-Las Vegas, Atlantic Aviation				
Street Address:		5201 Tennyson Parkway Suite 150		Website: www.atlanticaviation.com		
City, State and Zip Code:		Plano, TX 75024		POC Name: Kevin Walsh Email: kevin.walsh@atlanticaviation.com		
Telephone No:		(972) 905-2667		Fax No:		
Nevada Local Street Address: (If different from above)		275 E Tropicana Avenue		Website: www.atlanticaviation.com		
City, State and Zip Code:		Las Vegas, NV 89169		Local Fax No: (702) 597-9181		
Local Telephone No:		(800) 247-5701		Local POC Name: Mike Wheeler Email: mike.wheeler@atlanticaviation.com		

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s).

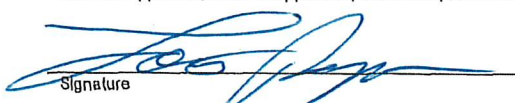
Entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

Full Name	Title	% Owned (Not required for Publicly Traded Corporations/Non-profit organizations)
Atlantic Aviation FBO Inc.	Managing Member	100%

This section is not required for publicly-traded corporations. Are you a publicly-traded corporation? ☐ Yes ☒ No

- Are any individual members, partners, owners or principals, involved in the business entity, a Clark County, Department of Aviation, Clark County Detention Center or Clark County Water Reclamation District full-time employee(s), or appointed/elected official(s)?
☐ Yes ☒ No (If yes, please note that County employee(s), or appointed/elected official(s) may not perform any work on professional service contracts, or other contracts, which are not subject to competitive bid.)
- Do any individual members, partners, owners or principals have a spouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-sister, grandchild, grandparent, related to a Clark County, Department of Aviation, Clark County Detention Center or Clark County Water Reclamation District full-time employee(s), or appointed/elected official(s)?
☐ Yes ☒ No (If yes, please complete the Disclosure of Relationship form on Page 2. If no, please print N/A on Page 2.)

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use approvals, contract approvals, land sales, leases or exchanges without the completed disclosure form.


 Signature
 President and CEO
 Title

Louis T. Pepper
 Print Name

AUGUST 19, 2020
 Date

DISCLOSURE OF RELATIONSHIP

List any disclosures below:
(Mark N/A, if not applicable.)

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF COUNTY* EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO COUNTY* EMPLOYEE/OFFICIAL	COUNTY* EMPLOYEE'S/OFFICIAL'S DEPARTMENT
N/A	N/A	N/A	N/A

* County employee means Clark County, Department of Aviation, Clark County Detention Center or Clark County Water Reclamation District.

"Consanguinity" is a relationship by blood. "Affinity" is a relationship by marriage.

"To the second degree of consanguinity" applies to the candidate's first and second degree of blood relatives as follows:

- Spouse – Registered Domestic Partners – Children – Parents – In-laws (first degree)
- Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws (second degree)

For County Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

☐ Yes ☐ No Is the County employee(s) noted above involved in the contracting/selection process for this particular agenda item?

☐ Yes ☐ No Is the County employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name
Authorized Department Representative