



## **Asian-American Pacific Islanders Community Commission Application**

**(Note: This document and accompanying materials become public record once received by Clark County.)**

The Clark County Asian-American Pacific Islanders Community Commission (AAPICC) serves as a support liaison between the Asian-American Pacific Islanders (AAPI) community in Clark County, the Clark County Board of County Commissioners (County Commission), and the Clark County Manager's Office (Manager's Office).

Among its duties, the AAPICC shall:

- (a) Advise the County Commission and the Manager's Office on the matters and concerns of the AAPI community;
- (b) Educate the community on intolerance, xenophobia, and anti-Asian sentiment and promote equity for all AAPIs;
- (c) Convene community forums on public safety, human rights, economic development, housing, employment, social services, public health, transportation, education, and multicultural development for the AAPI community;
- (d) Encourage youth to become better trained and qualified for educational and employment opportunities;
- (e) Formulate a vision on how local AAPI history could be blended into the significant history of Clark County;
- (f) Perform other such other tasks as the County Commission and the Manager's Office may direct; and
- (g) Report to the County Commission on an annual basis regarding its duties and responsibilities.

The AAPICC consists of 15 members. Terms of the AAPICC are two years (2-years), and members are eligible for reappointment. The County Commission shall appoint one (1) member to serve as the chairperson and one (1) member to serve as the vice chairperson.

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### **Application Overview:**

Along with this application, please submit a letter of interest and a resume to be considered for appointment.

If you have any questions related to the AAPICC or the application process, email Katie Walpole at [Kathleen.Walpole@ClarkCountyNV.gov](mailto:Kathleen.Walpole@ClarkCountyNV.gov).

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**Application:**

**Full Name (First, Middle Initial, Last):** Hieu V Le

**Home Street Address:** 105 Golf Range Street

**Home Address City/State/Zip Code:** Las Vegas, Nevada 89145

**Mailing Address:** 105 Golf Range Street

**Mailing Address City/State/Zip Code:** Las Vegas, Nevada 89145

**Employer:** Nevada State Legislature

**Occupation:** Executive Secretary

**Email Address:** [REDACTED]

**Cell Phone:** [REDACTED]

**Relevant Affiliations:** Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and term of appointment. If you were appointed by an individual and not by a local jurisdiction, please include that information. If you need additional space, please attach an additional sheet of paper.

Currently, I am on the Vietnamese American Council of Las Vegas. This group is appointed from the Vietnamese community and is just newly formed. There are no term limits.

**Skills and Experience:** Please provide a brief description of your qualifications; include any special skills, interests, experience, or training which you possess or have completed that would benefit the work of the AAPICC. If you need additional space, please attach an additional sheet of paper.

My skills for joining the AAPICC is my organizing, marketing, and I.T. skills. During the day I am a Organizer for the Las Vegas community in advocacy for voting, social justice, and environmental policies. Using my skills in organizing the Las Vegas community, I gathered groups of youth and business owners to come during BLM gatherings, AAPI Justice events, and GOTV for the Democratic Caucus. At night, I work as a social media analyst for the Nonprofit, Nevada Esports Education League. In this field, I use social media to do data analytics for events and information gathering. I than use I.T. skills to place this data into spreadsheets and secured databases.

**A letter of interest and a resume are REQUIRED. Please attach them to this application.**

**Certification:**

*I verify by my signature below that all statements made on this application, as well as any information attached hereto, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. Furthermore, I understand that an incomplete application and any modifications to this application will not be accepted or considered.*

A handwritten signature in black ink, appearing to read "Jill L.", written over a horizontal line.

06/21/2021

Signature

Date

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**Submission Information:**

Your signed application and supporting documents must be received no later than **5:00PM, July 21, 2021**. You may email your completed application packet to Katie Walpole, [Kathleen.Walpole@ClarkCountyNV.gov](mailto:Kathleen.Walpole@ClarkCountyNV.gov), or deliver the same in-person to the County Manager's Office, 6th Floor, Clark County Government Center, 500 South Grand Central Parkway, Las Vegas.

**Hieu Le**

105 Golf Range Street,  
Las Vegas, NV, 89145

[REDACTED]  
[REDACTED]

June 21st, 2021

## **Asian-American Pacific Islander Community Commission-AAPICC Board Member**

Dear Katie Walpole,

I am writing in response for the Asian-American Pacific Islander Community Commission Board Member. I heard about the listing from Craig Valdez who used to work with the AAPICC. I am sending my Resume and this letter of Interest with the potential to join the team.

I have recently worked as an executive secretary for the Nevada State Legislature and a Clark County Election Counting Board Member. Within the Nevada State Legislature, I did daily analysis on outreach and social media postings, research on bills, and learned how to target and re-target audiences for information.

As a Counting Board Member, I was able to work with Joe Gloria on managing voting ballots for auditing, community GOTV, and data basing ballots securely online.

With my prior experience, I am confident that my list of skills would help in:

- **Communicating efficiently with others online and in a public environment.**
- **Being able to share knowledge in community organizing, campaign structure, and legal work.**
- **Able to show reliability and to be teachable.**
- **Able to organize events and execute ideas.**
- **To use prior experiences in analyzing data for future outcomes.**

I welcome the opportunity to work with you and others on the AAPICC Board, for any clarifications or to schedule an interview call me mobile phone at **702-601-1367** or by email at **Hieule800@gmail.com**. I have enclosed my resume for your review, and I look forward to hearing from you.

Sincerely,

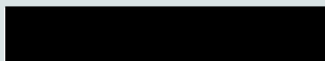
Hieu Le



## CONTACT



105 Golf Range St., Las Vegas, NV 89145



## EDUCATION

**Bachelor of Liberal Arts  
Political Science**  
University of Nevada Las Vegas  
2018 --2020

**Associate of Science  
Political Science**  
College of Southern Nevada  
2015 --2018

## EXPERTISE

Market research  
Social Media Analyst  
Data Collecting  
Collective Research  
Mentorship and Leadership  
Project Planning  
Resource Management

# HIEU LE

## PROFESSIONAL PROFILE

My name is Hieu Le, a 2020 Pandemic college graduate that is looking to not build a longer resume, but a career that I am passionate in. I have finished work in the Nevada State Legislature for my 2<sup>nd</sup> session and was previously a counting board member for the Clark County elections department.

## EXPERIENCE

**Executive Secretary | Nevada State Legislature**  
January 2021 -- June 2021

Worked as an assistant for Assemblywoman Lesley Cohen representative in the Nevada State Legislature.

- Followed bills and created data for both houses in the state legislature.
- Created a UNLV Virtual Internship for 11 Students and managed 3 Internship Directors.
- Helped legislators with scheduling and building legislative transparency for the community through events.
- Played a role in the policy making process by creating amendments and drafts for Nevada Legislation.
- Collaborated directly with Elected Officials (Ex. Governor, State Treasurer, and Attorney General.)

**Counter | Clark County Counting Board**  
September 2020 -- November

Counted Mail-in Ballots for the 2020 General Election in Clark County. Reviewed and confirmed 700,000 Mail-in Ballots for the Nevada General Election.

- Recorded and counted the results of the 2020 General Election.
- Performed ballot security for every voter through duplicated voided ballots and audit voter boxes before process.
- Managed a group of 12 employees in securing voter information.

## SKILLS

### TECHNICAL

Microsoft Office Suite  
Windows & iOS platforms  
Google Suite  
Adobe Platforms

## LANGUAGES

English

Vietnamese (Native)

Chinese (Mandarin)

## INTERESTS

Skydiving

Photography

Social Justice

Esports