



## **Asian-American Pacific Islanders Community Commission Application**

**(Note: This document and accompanying materials become public record once received by Clark County.)**

The Clark County Asian-American Pacific Islanders Community Commission (AAPICC) serves as a support liaison between the Asian-American Pacific Islanders (AAPI) community in Clark County, the Clark County Board of County Commissioners (County Commission), and the Clark County Manager's Office (Manager's Office).

Among its duties, the AAPICC shall:

- (a) Advise the County Commission and the Manager's Office on the matters and concerns of the AAPI community;
- (b) Educate the community on intolerance, xenophobia, and anti-Asian sentiment and promote equity for all AAPIs;
- (c) Convene community forums on public safety, human rights, economic development, housing, employment, social services, public health, transportation, education, and multicultural development for the AAPI community;
- (d) Encourage youth to become better trained and qualified for educational and employment opportunities;
- (e) Formulate a vision on how local AAPI history could be blended into the significant history of Clark County;
- (f) Perform other such other tasks as the County Commission and the Manager's Office may direct; and
- (g) Report to the County Commission on an annual basis regarding its duties and responsibilities.

The AAPICC consists of 15 members. Terms of the AAPICC are two years (2-years), and members are eligible for reappointment. The County Commission shall appoint one (1) member to serve as the chairperson and one (1) member to serve as the vice chairperson.

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### **Application Overview:**

Along with this application, please submit a letter of interest and a resume to be considered for appointment.

If you have any questions related to the AAPICC or the application process, email Katie Walpole at [Kathleen.Walpole@ClarkCountyNV.gov](mailto:Kathleen.Walpole@ClarkCountyNV.gov).

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**Application:**

**Full Name (First, Middle Initial, Last):** Rica Tamura  
10444 Pacific Sageview Lane  
**Home Street Address:**  
Las Vegas, NV. 89144  
**Home Address City/State/Zip Code:** Same  
**Mailing Address:** Same  
**Mailing Address City/State/Zip Code:** Devon Bank  
**Employer:** Asst Account Executive  
**Occupation:**  
**Email Address:**  
**Cell Phone:**

**Relevant Affiliations:** Please list below any other committees you are currently serving on. Please list, if applicable, the jurisdiction and term of appointment. If you were appointed by an individual and not by a local jurisdiction, please include that information. If you need additional space, please attach an additional sheet of paper.

Asian American Pacific Islander County Commission for Clark County - just finished 2 year term  
Japan American Society Nevada - President

**Skills and Experience:** Please provide a brief description of your qualifications; include any special skills, interests, experience, or training which you possess or have completed that would benefit the work of the AAPICC. If you need additional space, please attach an additional sheet of paper.

My qualifications include serving on the Commission for the last 2 years. Also being committed to the Asian American community as well as communicating with fellow leaders of the Asian American Community. I have served on the JASN board for several years and have done planning, marketing, and serving the community with different events as well as contributing to and working with other JAS's and the National JAS. In my professional work I have been a leader in the Human Resources and Mortgage business. Currently I work for a Islamic Bank - its very exciting to work for a bank that supports the different communities and is diverse and rich in the Asian community.

**A letter of interest and a resume are REQUIRED. Please attach them to this application.**

**Certification:**

*I verify by my signature below that all statements made on this application, as well as any information attached hereto, are true and complete to the best of my knowledge. I understand that an electronic signature has the same weight and effect as a handwritten signature. Furthermore, I understand that an incomplete application and any modifications to this application will not be accepted or considered.*

Rica Tamura 7.20.2021

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Signature

Date

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**Submission Information:**

Your signed application and supporting documents must be received no later than **5:00PM, July 21, 2021**. You may email your completed application packet to Katie Walpole, [Kathleen.Walpole@ClarkCountyNV.gov](mailto:Kathleen.Walpole@ClarkCountyNV.gov), or deliver the same in-person to the County Manager's Office, 6th Floor, Clark County Government Center, 500 South Grand Central Parkway, Las Vegas.



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## RICA TAMURA

MORTGAGE/REAL ESTATE/BUSINESS DEVELOPMENT



### PROFESSIONAL EXPERIENCED AS A LICENSED LOAN OFFICER ASST

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Professional that understands the real estate industry both as a loan officer and real estate agent. Knowledge in contracts, working with title, escrow, appraisals, inspectors and all aspects of the loan processing process. Experienced working with clients and explaining the process.

### SKILLS

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- ❖ **Proven ability to work independently and be a part of a team** to integrate people within the overall business operating strategy internally and externally. Experienced in multi-sites, start-ups, high-growth operations and restructuring.
- ❖ **Experienced leader with experience** building relationships internally and within the community thru effective communicating and developing partnerships.

### EXPERIENCE

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#### LICENSED LOAN OFFICER ASSISTANT • MARCH 2020 – CURRENT

Worked with different Loan Officers and assisted them with files...completing new files into LOS system, interacting with clients, gathering documents, follow up, and scheduling closings. Structuring files, knowledge of various loan programs/products/AUS

Currently active at a Bank – Devon Bank – doing all of the above as well as marketing, communicating and interacting within the Islamic Community.

#### COMMUNITY LIAISON/PERSONNEL AND PAYROLL • LIFE COUNSELING LAS VEGAS • FEBRUARY 2019 – JULY 2021 (WAS FT THAN PT)

As Community Liaison communicate and build relationships with Community referral partners – doctors, different senior facilities, special needs groups, hospitals and etc. Pass out information and set up strategic partnerships so that referrals and information can be exchanged.

Build solid relationships within the community so that partnerships can be made to support each other.

Support personnel needs internally and processed payroll.

#### LOAN OFFICER ASST/BUSINESS DEVELOPMENT BW; ES • LAS VEGAS • 2016 – 2018

Worked with different Loan Officer(s) on Business Development so that more loans were coming into the business. Assisted Loan Officer with all aspects of a file – from setting the file up, sending out disclosures, gathering documents, communicating with clients on what they needed to provide and what they needed to sign



- ❖ **Experienced in Real Estate Industry** as a loan officer. Worked with CRM's, contracts and coordinated with other vendors. (appraisers, inspectors, title/escrow, etc)
- ❖ **Experienced HR leader with 20+ years of broad based generalist knowledge** with a proven track record of exceeding job performance by listening, understanding, and building people partnerships,

## **VP ORGANIZATIONAL DEVELOPMENT • RUBYPEARL SOLUTIONS LAS VEGAS • 2012 – 2016**

Hired as an integral part of the Executive Senior Leadership Consulting team to partner with community businesses and provide organizational development/HR services which would provide businesses with customized, cost effective solutions. Worked to expand our presence in the community through Community Outreach, Business Development and Networking Events.

NOTE: I took a break from working as I was a caretaker for my mom who had Alzheimer's from 2009 to 2019 when she passed away. My work hours varied from PT to FT based on her needed level of care. I was able to find jobs that were flexible with time and hours.

**From 2006 to 2012 I worked as a Residential Loan Officer and also did Commercial Lending as a Business Consultant. Also maintained my Real Estate License. ReMax; Keller Williams; Metro City Mortgage, Prime Lending, Buffalo Savings Bank and for Commercial at International Lending Consultants. Organized, detail oriented, provided excellent customer service, communicated with other people working on the file, and multi tasked.**

## **REGIONAL HR MANAGEMENT • FUTURE SHOP, OFFICE DEPOT, SAVERS SEATTLE, WA • 1998 – 2005**

Hired to be responsible for Human Resources Management of up to 35 retail stores throughout the Pacific Northwest with a total of up to approximately 3200 team members. Work in partnership with the Regional Manager, District Managers, Loss Prevention Manager, Store Management and team members to address employee relations, people development, recruiting, legal issues, operations management, succession planning and performance management.

## **HR MANAGEMENT – 1986 - 1998**

## **EDUCATION**

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### **WESTERN WASHINGTON UNIVERSITY – BELLINGHAM, WA**

Degree: Bachelor of Science in Public Administration

## **COMMUNITY & LEADERSHIP INVOLVEMENT**

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ASIAN AMERICAN PACIFIC ISLANDER COMMUNITY COMMISSION OF  
CLARK COUNTY 2019 - 2021

JAPAN AMERICA SOCIETY NEVADA – CURRENT PRESIDENT/BOARD  
MEMBER – 2016 - CURRENT

SEATTLE HUMAN RIGHTS COMMISSIONER – 1990-1994

SOCIETY OF HR MANAGEMENT 1986 – 2007

7/21/2021

To Whom It May Concern:

This is my Letter of Intent to serve on the Asian American Pacific Islander County Commission.

I am interested in serving on the AAPICC again for another term. My intent is to continue serving the Asian American Community and working with the other Asian American Leaders and Clark County. Combined we can continue to make a difference in the Community. And as a returning member, continue finishing what was already started.

I am also currently employed by a FDIC Bank – Devon Bank - that does Islamic Home Financing as well as regular Freddie Mac and Fannie Mae Home Financing. The bank is fully supportive of the Asian Community and I am lucky to be a part of a bank that supports my community involvement within the Asian Community.

Thank you for your time.

Sincerely,

Rica Tamura

